

Meeting Minutes
SOUTH DAKOTA BOARD OF CERTIFIED PROFESSIONAL MIDWIVES
Teleconference
January 29, 2018 10:00 a.m. CDT

President Debbie Pease called the meeting to order at 10:02 am. The roll was called. A quorum was present.

Members of the board in attendance via phone: Autumn Cavender-Wilson, Kimberlee McKay, MD, Susan Rooks, Debbie Pease, and Pat Schwaiger.

Others in attendance via phone: Ashley Tanner, DOH; Susan Sporrer, DOH

Rooks moved approval of the agenda; seconded by Cavender-Wilson. The board voted by roll call. Cavender-Wilson, McKay, Pease, Rooks, and Schwaiger voted aye. **MOTION PASSED.**

There were no members of the public in attendance on the call so no open forum was necessary.

Schwaiger moved to approve the December 14, 2017 minutes; seconded by Rooks. The board voted by roll call. Cavender-Wilson, McKay, Pease, Rooks, and Schwaiger voted aye. **MOTION PASSED**

Cavender-Wilson moved to approve the financial report as of December 30, 2017; seconded by McKay. The board voted by roll call. Cavender-Wilson, McKay, Pease, Rooks, and Schwaiger voted aye. **MOTION PASSED**

Ashley Tanner provided an update on the RFP for the executive director position. One letter of intent to apply was received. Proposals are due by February 23, 2018.

The board reviewed the following forms:

- Midwife Student Preceptor – first bullet under guidelines will be revised to clarify that it pertains to midwifery practice “by the CPM student” and the forth bullet will be deleted. The form will be finalized at the next meeting.
- Newborn Transfer – Rooks moved to approve the form; seconded by McKay. The board voted by roll call. Cavender-Wilson, McKay, Pease, Rooks, and Schwaiger voted aye. **MOTION PASSED**
- Maternal Transfer – Line will be added to collect emergency contact information. The form will be finalized at the next meeting.
- Birth Reporting – Cavender-Wilson moved to approve the form; seconded by Schwaiger. The board voted by roll call. Cavender-Wilson, McKay, Pease, Rooks, and Schwaiger voted aye. **MOTION PASSED**
- Informed Consent – Pease with work with the DOH to combine comments received by Pease and Cavender-Wilson into a revised informed consent form for approval at the next meeting.

The board reviewed the definitions section of the draft administrative rules. The board wanted definitions added for preceptor, evaluation, consultation, and collaboration. Pease appointed Rooks and Schwaiger to work on proposed definitions for discussion at the next meeting.

The board reviewed the draft rules for Scope and Practice Standards (20:85:03:01) and asked for the following changes in the next draft:

- (1)(a)(1), move (23), (24) and (25) to be subsections under placental abnormality.
- (1)(a)(4), change to read "Diabetes requiring medication".
- (1)(a)(8) –delete
- (1)(a)(12),change to read "Seizure disorder requiring medication".
- (1)(a)(13), add "or scleroderma" to the end.
- (1)(a)(14), change to read "Acute or chronic hepatitis".
- (1)(a)(16), change to read "Chronic or essential hypertention".
- (1)(a)(17) – delete
- (1)(a)(18) – change to "Rh negative with alloimmunization as indicated by positive antibody screen".
- (1)(a)(19) – make the section read "Failure to document" followed by subsections "(a) basic prenatal lab work (blood group type, Rh antibody screening, hemoglobin around 28 weeks gestation) or (b) signed refusal."
- (1)(a)(20) – change to read "Active TORCH infection during pregnancy".
- (1)(a)(21) – change to read "Gestational hypertention or pre-eclampsia" and move to follow (1)(a)(16).
- (1)(a)(22) – delete
- (1)(a)(27) – leave section as is but make sure to add section in 20:85:03:02 to require intervention is 10 or more
- (1)(a)(28) – change "36" to "37"
- (1)(a)(30) – delete "Documented persistent and unresolved" and replace with "Diagnosed".
- (1)(a)(3) - delete

Due to time limitations, the rest of the meeting agenda was deferred to the next meeting.

The next board meeting will be Monday, March 12, 2018 from 9:00 a.m.- 12 noon (central time) via teleconference.

Rooks made a motion to adjourn, seconded by Cavender-Wilson. The board voted by roll call. Cavender-Wilson, Pease Rooks, and Schwaiger voted aye; McKay absent. **MOTION PASSED.** The meeting adjourned at 12:06 p.m.

Respectfully Submitted,
Autumn Cavender-Wilson, Secretary