Meeting Minutes
SOUTH DAKOTA BOARD OF TECHNICAL PROFESSIONS
Friday, September 15, 2017
Board Office, Clock Tower Plaza
2525 W. Main St., Suite 211, Rapid City, SD

Chairman Steve Peters called the meeting to order at 8:30 a.m. MST. Chairman Peters called the roll. A quorum was present.

Members present: Chairman Steve Peters, Vice Chairman Mike Albertson, Secretary Jeffrey Nelson, Member Steve Thingelstad, and Member Steve Williams.

Members absent: Dennis Micko and Alissa Matt.

Staff Attorney Graham Oey attended by phone.

Others present: Staff members Kathryn Patterson, Tamara Moore, and Susan Neuf.

Review of July 14, 2017 Minutes

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Review of vouchers paid since last meeting

Activities report ending August, Review of Deposits

Investigation reports
Case 18-01 – PE Professional Conduct Violation

Nelson made a motion to accept the recommendation of the Investigative Committee to send licensee a Letter of Reprimand. Thingelstad seconded the motion. **MOTION PASSED** Albertson recused.

Unfinished Business
Action Items

Item 1 – Update of Building Officials Guide—Outreach to assoc. of counties; county commissioners; and/or rural permitting agents. Update info in Building Officials Guide for posting to website. Pursue outreach to benefit from Board knowledge. Presented to the board for review

Item 2 – Board reserve funds use. Donations to foundations for fundamentals examination study materials. Work on endowment for architects and landscape architects.

Albertson made a motion to allocate a one-time payment of $28,000 for this year to be disbursed to foundations and added to the sum total of the three endowments for use in the current school year. Nelson seconded the motion. **MOTION PASSED**

The board discussed options for similar endowments for Architects and Landscape Architects.

Item 3 –Hiring of half time investigators – one East River and one West River is in Progress. Ready to post – will now be posted as National meetings are concluded.

Item 4 – NCEES 2018 Central Zone Meeting to be held in Rapid City. Host board task list for NCEES 2018 Zone meeting distributed. On-going to date of meeting. Need to have budget draft to Zone VP & NCEES by Sept. 18 – Final draft by Sept. 25.

Item 5 – SPCC Plans Info Request. Request for interpretation regarding personnel not engineers preparing and self-certifying plans. Added at May 2017 board meeting. Discussion tabled until the November board meeting.

Add Item – Administrative Rule 20:38:37:01 Seals. Rewrite for clarity and consistency.

Newsletters
The Board discussed producing a board newsletter.

New Business

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NCARB Update
CLARB Update
NCEES News Release – PE Industrial & Systems Exam – Requesting volunteers to take PAKS survey for exam specifications update
NCARB Fast Facts
CLARB Announcement
NCARB Council Relations Structure
CLARB Webcast Meeting Summary
NCARB-NCEES-CLARB Support Letter
NCARB & CLARB Joint New Board Member & Executive Orientation
NCARB Fast Facts
NCEES EAS Board Visitors
NCEES Chemical Exam Transition – The first appointments for Computer Based Testing (CBT) of the Chemical Exam will begin January 2, 2018.

South Dakota is ranked 5th in the nation for the percentage of students who passed the NCARB ARE 5.0 exams. This is a big pat on the back to all the Architects that have done such a great job mentoring their individuals working toward licensure.

The Board briefly discussed each of the above topics.

PDH Audits

New Audits: Jeffrey G. Allman, PE; Alan W. Bakeberg, R; Kevin Jay Godwin, AR; Roy Allen Griffith, PE; Darwin M. Lindahl, AR; Eric E. Masterson, PE; Nathan William Nielson, LS; Jason Jay Smith, PE; Albert Jeremy Soukup, LS; Cale J. Underberg, PE; Scott Allen Vander Heiden, PE; Joshua R. Vanderwerf, LS and Quin A. Wichmann, AR.

Motion by Albertson, to approve the audits of Jeffrey G. Allman, PE; Roy Allen Griffith, PE; Eric E. Masterson, PE; Jason Jay Smith, PE; Cale J. Underberg, PE and Scott Allen Vander Heiden, PE. Thingelstad seconded the motion. **MOTION PASSED**

Motion by Thingelstad, to approve the audit of Alan W. Bakeberg, R. Albertson seconded the motion. **MOTION PASSED**

Motion by Williams, to approve the audits of Kevin Jay Godwin, AR and Darwin M. Lindahl, AR. Nelson seconded the motion. **MOTION PASSED**

Motion by Thingelstad, to approve the audits of Nathan William Nielson, LS; Albert Jeremy Soukup, LS and Joshua R. Vanderwerf, LS. Peters seconded the motion. **MOTION PASSED**

Motion by Williams, to deny the audit of Quin A. Wichmann, AR, pending receipt of additional information. Nelson seconded the motion. **MOTION PASSED**

Previous Audits: Jeffrey C. Dunn, PE; Garrett D. Gill, LA; David Andrew Harr, PE; Troy Soren Jensen, LS and Bradley D. Letcher, PE.

Motion by Albertson, to approve the audits of Jeffrey C. Dunn, PE; David Andrew Harr, PE and Bradley D. Letcher, PE. Thingelstad seconded the motion. **MOTION PASSED**

Audits of Garrett D. Gill, LA and Troy Soren Jensen, LS were not reviewed as the deadline to receive information has not been reached.

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Approval of Examinees passing NCEES Examinations
Motion by Albertson, for approval of the examinees passing the Fundamentals of Engineering (FE) Exam. Thingelstad seconded the motion. **MOTION PASSED**

Issue Date	Name	Certificate #	Exam	Exam Date
07/14/2017	Wagner, Jesse	E-12340	FE	07/08/2017
07/14/2017	Pausma, Stephanie	E-12341	FE	07/08/2017
07/14/2017	Coleman, Pamela Belle	E-12342	FE	07/08/2017
07/19/2017	Wilkison, Kelby Christopher	E-12343	FE	07/12/2017
07/19/2017	Brauning, Mark G.	E-12344	FE	07/13/2017
07/26/2017	Barahona, Andrea Natalia	E-12345	FE	07/22/2017
08/09/2017	Newkirk, Joseph	E-12346	FE	07/29/2017
08/09/2017	Rapp, John Joseph	E-12347	FE	07/29/2017
08/09/2017	Simpson, James	E-12348	FE	08/04/2017
08/12/2017	Galpin, Robert John	E-12349	FE	08/12/2017
08/30/2017	DeJong, Zachary William	E-12350	FE	08/19/2017
08/30/2017	Weber, Jason	E-12351	FE	08/17/2017
08/31/2017	Ronkainen, Timothy Joseph	E-12352	FE	08/26/2017
08/31/2017	Fraser, Beau	E-12353	FE	08/26/2017
08/31/2017	Ibrahim, Ali Adel Ali Ali	E-12354	FE	08/26/2017
08/31/2017	Newton, Emily Louise	E-12355	FE	08/26/2017

Thingelstad made a motion for approval of the examinees passing the Principles of Surveying (PS) Exam. Peters seconded the motion. **MOTION PASSED**

Issue Date	Name	#	Exam	Exam Date
08/30/2017	Fiebelkorn, Dustin Curtis	13483	LS	08/18/2017
08/09/2017	Johnson, Daniel Kinney	8610	LS	07/31/2017
07/19/2017	Stadtler, Lundee Michael	13482	LS	07/13/2017

Approval to take the NCEES Examinations as available
Motion by Albertson, for approval of the examinees to take the Fundamentals of Engineering (FE) Exam. Thingelstad seconded the motion. **MOTION PASSED**

Name	Exam
Ault, Shannon Renee	FE
Blomgren, Kyle Dean	FE
Bot, Lee William	FE
Brockel, Brady Cole	FE
Burns, Sean Paul	FE
Caesar, Rachel Louise	FE
Childers, Caleb Carl	FE
Compton, Connor	FE
Cook, Catherine Elizabeth	FE
Crockett, Michael Bruce	FE
Croell, Kathryn Ann	FE
Davidson, Jacob Taylor	FE
Erickson, Zachary	FE
Feist, Jeremy Jerome	FE
Gelling, Justen Taylor	FE
Harwood, Spencer James	FE
Holzer, Caden John	FE
Huntley, Casey Brett	FE
Iversen, Aaron	FE
Jorgensen, Michael N.	FE
Kerzman, Spencer Jay	FE
Kieffer, III, Charles John	FE

Name	Exam
Laird, Jeremy Blake	FE
Larson, Kane Alan	FE
Lawrenson, Emily Anne	FE
Link, Ryan Michael	FE
Loberg, Tessa	FE
Malterud, Levi Reid	FE
Meerdink, Emily Jean	FE
Mohamed Rameez, Mohamed Rishard	FE
Newton, Emily Louise	FE
Ostby, Jacob	FE
Otamendi, Daniel James	FE
Pitt, Drew James	FE
Radoui, Mohammed Amine	FE
Radtke, Jacob	FE
Schaffer, Silas John	FE
Shelso, Matthew Joseph	FE
Tisdale, Jessica	FE
Wegehaupt, Henry	FE
Weinkauf, Jessica Alice	FE
Wendt, Samuel James	FE
Zeise, Jennifer	FE

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Motion by Albertson, for approval of the examinees to take the Principles of Engineering (PE) Exam. Thingelstad seconded the motion. **MOTION PASSED**

Name	Exam
McBrayer, Zachary J.	PE
Minnick, Matthew David	PE
Myers, Christopher	PE

Motion by Thingelstad, for approval of the examinee to take the Principles of Surveying (PS) Exam. Peters seconded the motion. **MOTION PASSED**

Name	Exam
Smith, Tyler Alan	PS

Approval of applicants by examination: AR
Motion by Nelson, for approval of the Architect (AR) by exam application. Williams seconded the motion. **MOTION PASSED**

Name	Profession	#
Arlt, Robert	AR	13552

Approval of Comity applications
Motion by Williams, to approve Architects (AR) by comity application. Nelson seconded the motion. **MOTION PASSED**

Name	Profession	#
Averett, Mark Dietz	AR	13485
Dickinson, Jeffrey Edward	AR	13486
Ehrlich, Michael Paul	AR	13487
Heitsman, Michael Anthony	AR	13488
Lee, Brian Karl	AR	13489
Nelson, Jeramie J.	AR	13490
Waltz, Paul David	AR	13491
Yaros, Kent Thomas	AR	13492

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Motion by Nelson, to approve the Landscape Architect (LA) by comity application. Williams seconded the motion. **MOTION PASSED**

Name	Profession	#
Toepfer, Danielle Theresa	LA	13493

Motion by Thingelstad, to approve Land Surveyors (LS) by comity application. Peters seconded the motion. **MOTION PASSED**

Name	Profession	#
Brooks, Thomas Whitson	LS	13494
Jensen, Jeffery Michael	LS	13495
VanRaemdonck, Nathan Allen	LS	13496
Yamashita, Jon Masao	LS	13497

Motion by Albertson, to approve Professional Engineers (PE) by comity application. Thingelstad seconded the motion. **MOTION PASSED**

Name	Profession	#
Andres, James C.	PE	13498
Atkins, Kristin	PE	13499
Ballinger, Ezra	PE	13500
Barker, Tyler	PE	13501
Bolton, Marcia	PE	13502
Bolyard, Jeffrey Powers	PE	13503
Cook, Aaron	PE	13505
Doyle, Raymond Ernest	PE	13506
Gunther, Jake	PE	13504
Hale, Clyde John	PE	13507
Hendrickson, Michael John	PE	13508
Hoffman, Andrew Stephen	PE	13509
Homsi, Ali Fayek	PE	13510
Honeyman, Andrew	PE	13511
Honomichl, Daniel L.	PE	13512
Johnson, Joel Brian	PE	13513
Jones, Clint Rhian	PE	13514
Kennedy, John Anthony	PE	13515
Knight, Brett	PE	13516
Kopecky, Don	PE	13517
Lansink, Jeffrey Thomas	PE	13518
Leonard, Kyle Thomas	PE	13519
Maille, Dennis Paul	PE	13520
Mandujano, Carlos Antonio	PE	13521
Mayfield, Shawn	PE	13522
McBride, William	PE	13523
Meisinger, Mark Dean	PE	13524
Mills, John	PE	13525
Morgan, Paul Michael	PE	13526
Neuens, Anthony David	PE	13527
Parkes, Wayanda Siwauni	PE	13528
Phillips, Andrew Michael	PE	13529
Platfoot, Luke Samuel	PE	13530
Pollak, Seth	PE	13531
Riggs, Daniel Joseph	PE	13532
Roose, Elizabeth Jean	PE	13533
Roth, Nicholas Joseph	PE	13534
Ryan, Russell W.	PE	13535
Sands, Kyle Porter	PE	13536

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Name	Profession	#
Schuster, Robert Michael	PE	13537
Siefken, John D.	PE	6435
Simon Jr, Kenneth Dale	PE	13538
Smith, Thomas Kent	PE	13539
Stock, George Michael	PE	13540
Tlumak, Jordan	PE	13541
Trausch, Ross Xavier	PE	13542
Trende, Gregory Victor	PE	13543
Tsoukalas, Petros Efstratios	PE	13544
Vazquez, Carlos Rafael	PE	13545
Vinduska, Joshua	PE	13546
Vukonich, Paul	PE	13547
Webber, Victoria Ashley	PE	13548
Wetstein, John Howard	PE	13549
Whye, Thomas Alan	PE	13550
Yankey, Gregory Alan	PE	13551

Motion by Albertson, to deny Professional Engineers (PE) by comity application based on lack of documented qualifying experience. Thingelstad seconded the motion. **MOTION PASSED**

Name	Profession
Bazis, Jr., Mark Duane	PE
Salveson, Derrick Wayne	PE
Vu, Dung Duc	PE

Motion by Albertson, to deny Professional Engineer (PE) by comity application based on not meeting the requirements of a substantially equivalent Bachelors of Science Engineering degree as determined by NCEES Credential Evaluations. Thingelstad seconded the motion. **MOTION PASSED**

Name	Profession
Modi, Esha	PE

Approval of Business applications
Motion by Albertson, to approve the following business applications. Thingelstad seconded the motion. **MOTION PASSED**

Company Name	Profession	#
Action Pact Design Group	AR	C-7677
Advantage Engineers, LLC	PE	C-7678
Architectural Innovations	AR	C-7679

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Company Name	Profession	#
CPX Design & Consulting, LLC	PE	C-7680
Energy and Sustainable Design, Inc.	AR	C-7681
Epic Engineering Group LLC	PE	C-7682
Epiq Engineering, LLC	PE	C-7683
ERM West, Inc.	PE	C-2765
Evan Corporation	PE	C-7684
Global Risk Consultants	PE	C-7685
Great Lakes Environ. & Infrastructure LLC	LS	C-7686
Haila Architecture Structure Planning, Ltd.	AR	C-7687
Homsi & Associates Structural Engineers	PE	C-7688
ID Studio 4	PE/AR	C-7689
L+P Architecture Inc.	AR	C-7690
LaMacchia Group, Inc.	AR	C-7691
Maser Consulting P.A.	PE	C-7692
MSW Consulting Inc.	PE	C-7694
Otak, Inc.	LS	C-7695
Performance Design Technologies, Inc.	PE	C-7693
Richard T Smith P.E.	PE	C-7696
Stock & Associates Consulting Engineers, Inc.	PE	C-7697
Stromer Engineering LLC	PE	C-7698
Structural Affiliates International	PE	C-7699
Structural Edge Engineering PLLC	PE	C-7700
Toole Design Group, LLC	PE	C-7701
Tuff Shed, Inc.	PE	C-7702
WB Engineering+Consulting, PLLC	PE	C-7703
Winandy Greenhouse Co Inc.	PE	C-7704

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Motion by Albertson, to deny the following business applications based on denial of the comity applications of Dung Duc Vu, Mark Duane Bazis, Jr. and Derrick Wayne Salveson, respectively. Thingelstad seconded the motion. **MOTION PASSED**

Company Name	Profession
MEP Green Design & Build, PLLC	PE
Refrigeration Consultants, Inc.	PE
SalveTECH, LLC	PE

Review previous comity, business, exam applications
Motion by Albertson, to approve previously reviewed Professional Engineer (PE) comity application. Thingelstad seconded the motion. **MOTION PASSED**

Name	Profession	#
Halgerson, Russ	PE	13553

Annual, zone, committee meeting reports & upcoming meetings
2017 NCEES Annual Meeting Summary of Actions
Trips at end for 2017

Correspondence
NCARB future meeting dates
SDSMT Thank you
NCEES Central Zone call for Nominations for NCEES President Elect

The Board briefly discussed each of the above topics.

Future board meeting schedule – November 17
2018 Calendar for review to set dates for next year

Adjournment

Williams made a motion to adjourn the meeting. Thingelstad seconded the motion.
MOTION PASSED

There being no further business, at the hour of 10:28 a.m. the Board meeting of the South Dakota Board of Technical Professions adjourned.

Kathryn Patterson

Kathryn Patterson
Executive Director

Submitted by Susan Neuf, Secretary, SDBTP

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ACTIVITIES REPORT FOR THE YEAR 2017

	ASSESSOR			AR			AR/LA			LA			LS			PE			PE/AR		
DATE	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT
1/31	7	3	10	115	757	872	1	0	1	18	37	55	110	280	390	911	3251	4162	1	3	4
2/28	7	3	10	115	757	872	1	0	1	18	37	55	110	281	391	909	3244	4153	1	3	4
3/31	7	3	10	118	759	877	1	0	1	19	36	55	111	286	397	910	3264	4174	1	3	4
4/30	7	3	10	117	760	877	1	0	1	19	36	55	110	286	396	909	3257	4166	1	3	4
5/31	6	3	9	119	766	885	1	0	1	19	36	55	108	289	397	926	3286	4212	1	3	4
6/30	6	3	9	119	764	883	1	0	1	19	36	55	109	290	399	922	3281	4203	1	3	4
7/31	5	2	7	119	772	891	1	0	1	19	38	57	112	287	399	927	3324	4251	1	3	4
8/31	5	3	8	117	768	885	1	0	1	19	37	56	113	288	401	924	3322	4246	1	3	4
9/30	5	3	8	121	766	887	1	0	1	19	38	57	113	292	405	927	3351	4278	1	3	4
10/31	5	4	9	120	763	883	1	0	1	19	38	57	113	292	405	928	3342	4270	1	2	3
11/30		0			0			0			0			0			0			0	
12/31		0			0			0			0			0			0			0	

	PE/LA			PE/LS			PE/LS/R			PE/R			REMEDIATOR			LICENSEES			BUSINESS		
DATE	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOTAL	RES	NON	TOT
1/31	0	1	1	60	13	73	1	1	2	13	6	19	22	19	41	1260	4370	5630	275	2008	2283
2/28	0	1	1	60	13	73	1	1	2	14	6	20	22	19	41	1258	4365	5623	275	2006	2281
3/31	0	1	1	60	13	73	1	1	2	14	5	19	22	18	40	1264	4389	5653	277	2008	2285
4/30	0	1	1	60	13	73	1	1	2	14	5	19	22	19	41	1262	4383	5645	276	2012	2288
5/31	0	1	1	59	13	72	1	1	2	14	5	19	23	20	43	1277	4423	5700	276	2018	2294
6/30	0	1	1	59	13	72	1	1	2	14	5	19	23	20	43	1274	4417	5691	275	2022	2297
7/31	0	1	1	58	13	71	1	1	2	14	5	19	23	21	44	1279	4468	5747	276	2041	2317
8/31	0	1	1	59	13	72	1	1	2	14	5	19	23	21	44	1277	4462	5739	276	2040	2316
9/30	0	1	1	59	13	72	1	1	2	14	5	19	23	21	44	1284	4494	5778	276	2052	2328
10/31	0	1	1	59	13	72	1	1	2	14	5	19	23	21	44	1284	4482	5766	275	2047	2322
11/30		0			0			0			0			0			0	0		0	
12/31		0			0			0			0			0			0	0		0	

	JAN	FEB	MAR	APR	MAY	JUNE
Business	2283	2281	2285	2288	2294	2297
Active	5631	5623	5653	5647	5700	5691
Inactive	247	246	247	247	254	250
Retired	185	186	185	186	187	188
TOTAL	**8346**	**8336**	**8370**	**8368**	**8435**	**8426**

	JULY	AUG	SEPT	OCT	NOV	DEC
Business	2317	2316	2328	2322		
Active	5747	5739	5778	5766		
Inactive	257	261	259	262		
Retired	191	191	191	191		
TOTAL	**8512**	**8507**	**8556**	**8541**	**0**	**0**

FINANCIAL COMPARISON FOR 1ST QUARTER
FY2018
JULY 2017 - SEPT 2017

	FY2018	FY2017	FY2016	FY2015	FY2014	FY2013
BEGIN BALANCE	521,181.71	794,794.65	695,629.16	616,975.64	632,153.60	487,380.40
EXAMS						
RENEWALS	45,100.00	46,990.00	46,460.00	48,420.00	41,570.00	36,740.00
APPLICATIONS	16,740.00	12,600.00	12,400.00	15,960.00	12,530.00	14,180.00
MISCELLANEOUS	30.00	50.00	4,530.00	65.00	1,005.00	55.00
LATE PENALTY	2,600.00	3,900.00	2,700.00	3,000.00	2,000.00	3,200.00
INTEREST	10,304.33	9,760.37	7,984.30	6,109.53	8,019.40	10,452.78
QUARTERLY REVENUE	74,774.33	73,300.37	74,074.30	73,554.53	65,124.40	64,627.78
TOTAL REVENUE	595,956.04	868,095.02	769,703.46	690,530.17	697,278.00	552,008.18
WAGES/STAFF	31,303.92	31,107.33	16,274.90	25,423.25	23,946.00	17,622.80
WAGES/COMM	2,460.00	2,760.00	2,400.00	3,720.00	3,960.00	4,200.00
BENEFITS	12,159.84	12,091.25	6,371.53	10,125.39	8,940.86	5,820.49
TRAVEL/COMM	2,019.86	1,042.37	4,033.35	3,200.05	4,929.95	5,693.36
DUES	1,200.00	1,200.00	1,200.00	7,700.00	7,700.00	7,200.00
LEGAL FEES	-	9,738.03	278.50	28,826.35	3,313.57	411.17
INVESTIGATOR	-		-	-	4,002.50	
REGISTRATION	-		300.00	450.00	1,800.00	1,565.00
COMPUTER (BIT & BPRO)	1,285.75	2,028.50	2,195.40	8,738.80	1,186.80	1,341.00
STATE SVCS	1,557.42	1,708.79	1,790.97	2,014.29	2,069.82	1,592.00
EQUIP SV/MAIN	257.06	275.51	336.71	518.51	46.99	70.16
JANITORIAL	511.00	464.04	385.00	360.50	360.50	350.00
NEWSPAPER ADS	-			-		
RENT - EQUIPMENT	-	827.82	276.33	732.66	456.33	456.33
RENT/OFFICE	6,450.00	6,450.00	6,450.00	6,450.00	4,062.51	4,062.51
TELEPHONE	1,318.45	6,224.08	342.12	267.31	472.58	387.17
POSTAGE	-	5,000.00		-		
SUPPLIES	744.66	721.12	195.81	935.39	132.27	779.71
BANK CHGS-Other Contractual	1,796.80	1,798.07	1,611.52	8,078.58	1,283.10	1,107.91
PRINTING	-			-		
INSURANCE	-			-		
AUDITS	-			-		
MISC (Refund of Prev Yr Rev)	-		-	40.00	493.00	180.00
CREDIT CARD PURCHASE	-	31.93		-		20.42
ASSETS (Office Furn. & Fixtures)	-		-	4,524.65		
TELEPHONE EQUIP.	-			-		
DOL OPERATIONS	7,799.09	1,753.64	1,138.92	1,545.80	1,560.39	1,549.88
(Operating transfers out that do not reduce budget)						
TOT EXPENSES	70,863.85	85,222.48	45,581.06	113,651.53	70,717.17	54,410.78
END BALANCE	525,092.19	782,872.54	724,122.40	577,154.97	626,560.83	497,597.40

ACTION ITEMS

	Initial Date	Action	Decision	Responsible Person(s)	Status
1	05/31/2013	Building Officials Guide -- Outreach to assoc. of counties, co. commissioners, and/or rural permitting agents	Update information for posting to website - Pursue outreach to benefit from Board knowledge	Board / Building Officials	Presented to Board for Review (Mail labels printed to mail updated copies to bldg. officials)
2	01/14/2015	Use of Board reserve funds	Donations to Foundations for establishment of record and renewal fees during education.	Jeff / Graham / Staff	Work on funds for architects and landscape architects
3	07/15/2016	Research hiring of half time investigators - one east river & one west river	Position changed from 1 FTE to two (2) .5 FTE October 2017	Board/Legal Counsel/Staff	Position was posted for Sioux Falls area 10/23/17 - 11/06/17
4	03/17/2017	NCEES Central Zone Meeting - May 3-5, 2018	Task List for Meeting Distributed	NCEES/Zone/Board/Staff	On-going to dates of meeting follow task list provided by NCEES
5	05/12/2017	SPCC Plans Info Request	Request for interpretation regarding personnel not engineers preparing and self-certifying plans	Board/Legal Counsel/Staff	Added at May, 2017 meeting
6	09/15/2017	Revise verbiage of ARSD 20:38:37:01. Seals	Modify when seals are used; that the seal implies responsibility for entire submission; and sealing exempt services.	Board/Legal Counsel/Staff	Added at Sept. 2017 meeting

as of 11/02/17

Patterson, Kathryn

From: Sherrie Saunders <ssaunders@ncees.org>
Sent: Tuesday, September 19, 2017 12:11 PM
Attachments: 2018 Call for Awards Nominations Package.pdf

Good afternoon MBAs,

Attached is the 2018 Call for Awards Nominations memo and relevant forms. This information has been posted on MyNCEES. If you have any questions about this package, please feel free to contact me.

Kindest regards,
Sherrie

Sherrie Saunders, CAP-OM
Executive Assistant

NCEES
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NCEES
advancing licensure for engineers and surveyors

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2017–18
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September 19, 2017

MEMORANDUM

To: Member Boards, EPE Committee, EPS Committee, Exam Chairs

From: Harold Snead Jr., P.E., Chair, Committee on Awards

Re: Nominations for NCEES National Service Awards

The Committee on Awards is now soliciting nominations for the awards to be presented at the 97th annual meeting in Scottsdale, Arizona, on August 15–18, 2018. NCEES would like to recognize individuals who have made exceptional contributions and provided outstanding service to the organization. The NCEES national awards are the Distinguished Service Award with Special Commendation (DSA/SC), the Distinguished Service Award (DSA), the Meritorious Service Award (MSA), and the Distinguished Examination Service Award (DESA).

Members of the 2017–18 Committee on Awards are not eligible for nomination. Current committee members are Gene Dinkins, P.E., P.L.S.; Jason Kent, P.E.; Robert Krebs, P.E., L.S.; and Monte Phillips, Ph.D., P.E. Current members of the NCEES board of directors are also ineligible.

Due date for nominations

The completed nomination package must be received at NCEES headquarters **no later than January 31, 2018**. Nomination packages should be emailed to ssaunders@ncees.org. Faxed packages will not be accepted. The Committee on Awards will not consider nominations received after the deadline.

A list of past award recipients can be found on MyNCEES and in the annual meeting *Minutes and Reference Material.* NCEES can confirm if an individual under consideration has previously received an NCEES award and verify an individual's service to NCEES, if requested. Please contact Executive Assistant Sherrie Saunders for this information.

We hope that you will take this opportunity to bring special recognition to deserving individuals. If you have questions or need assistance, please contact Sherrie Saunders at NCEES headquarters (ssaunders@ncees.org or 800-250-3196, ext. 5482).

/ss

Enclosures

C: Patrick J. Tami, P.L.S., President
Members of the Committee on Awards

HOW TO NOMINATE

1. Review the enclosed memorandum and the information detailed in AP12, Awards, to become familiar with eligibility criteria.

2. Complete the enclosed **Nomination Form** that corresponds to the award being applied for (DSA, DSA/SC, MSA, or DESA).

3. Create an outline to provide the nominee's qualifications. **Prepare the outline in the same format (including item numbers) as shown in the Outline for Reporting Qualifying Service.** There are three outline formats—one for a DSA or DSA/SC nomination, one for an MSA nomination, and one for a DESA nomination. Providing information in this manner is very important. It enables the Awards Committee to evaluate the qualifications of multiple nominees efficiently and fairly.

Example of Outline for Reporting Qualifying Service

DSA nomination for Mr. John Q. Example, P.E., L.S.

1. Outstanding Service to Nominee's Zone
1.1 Service as an officer; participation in zone panels, programs, or standing committees
Mr. Example has served in the following offices:
Board Chair 1997–1998
Board Vice Chair 1995–96
Chair, Zone Rules Committee 1999–2000
Speaker, "How to be a Great Engineer," University Continuing Education Program, 2000
Presenter, "Get Involved in ABET Visitation" workshop, Active Engineers Symposium, 2001
1.2 Giving presentations or presenting papers before engineering and surveying students regarding the FE or FS examinations, codes of ethical practice, and/or the value of licensure
Speaker, FE presentations, Example University, 2003–2007
1.3 Other outstanding service to zone
Assisted with planning of 2006 zone interim meeting

4. Compile the nomination package including the following:
   - Nomination Form
   - Outline of Qualifying Service

5. E-mail the nomination package to Executive Assistant Sherrie Saunders at ssaunders@ncees.org at NCEES headquarters by **the deadline in the letter**. Please do not fax the nomination package to NCEES. The Committee on Awards will not consider nominations received after the deadline.

The forms and information listed below can be found on MY NCEES at www.ncees.org.

AP 12 Awards
Outline for Reporting Qualifying Service
DSA nomination form
DSA/SC nomination form
MSA nomination form
DESA nomination form

AP 12 Awards

NCEES will officially recognize members, associate members, and emeritus members, and other volunteers who provide or have provided outstanding service to NCEES. The members of the Committee on Awards and the Board of Directors shall not be nominated for these awards while serving on the Committee on Awards or on the Board of Directors. In evaluating nominations, the following guidelines are to be observed:

Distinguished Service Award

- o Must be a current member, a former member, or an emeritus member
- o Must promote engineering or surveying licensure at the state or national level
- o Must demonstrate positive contributions to the advancement of the engineering or surveying profession and the mission and vision of NCEES
- o May include participation in professional or technical societies as a consideration
- o Must demonstrate active participation in Member Board activities
- o Must include distinguished service on at least one NCEES committee
- o May be nominated by a member board

Distinguished Service Award with Special Commendation

- o Must have received the Distinguished Service Award at least six years prior to receiving the Distinguished Service Award with Special Commendation. Any exception based on extraordinary circumstances must be approved by the NCEES Board of Directors with recommendation by the Committee on Awards.
- o Must be a current member, a former member, or an emeritus member
- o Must promote engineering or surveying licensure at the national level
- o Must demonstrate positive contributions to the advancement of the engineering or surveying profession and the mission and vision of NCEES
- o May include participation in professional or technical societies as a consideration
- o Must demonstrate active participation in Member Board activities
- o Must include leadership or exemplary service on at least one NCEES committee
- o May be nominated by a member board

Meritorious Service Award

- o Must be a current or former associate member
- o Must demonstrate positive contributions to the advancement of the engineering or surveying profession and the mission, vision, and goals of his or her board and NCEES
- o Must participate in Member Board activities
- o Must participate in the promotion of licensure or the enforcement of member board laws and rules
- o Must include distinguished service on at least one NCEES committee
- o May be nominated by a member board

Distinguished Exam Service Award

- o Must demonstrate positive contributions and long-time commitment to the NCEES examination program
- o Must have served on at least one of the Council's examination committees or exam-related task forces
- o Must demonstrate exemplary service and leadership in the advancement and improvement of NCEES examinations and the exam-development process
- o May be nominated by a member board, an exam committee, or the Board of Directors

OUTLINE
for
REPORTING QUALIFYING SERVICE

Distinguished Service Award
&
Distinguished Service Award with Special Commendation

Please follow the order of this outline when preparing a nomination for the Distinguished Service Award or Distinguished Service Award with Special Commendation. **IMPORTANT: Please skip any item numbers that do not apply to your nominee, and use the same numbers as listed below for applicable items to facilitate our comparative tabulation by item number.**

1. Outstanding Service to Nominee's Zone
   1.1. Service as an officer; participation in zone panels, programs, or standing committees
   1.2. Presenting talks or papers before engineering and surveying students oriented toward FE or FS examinations, codes of ethical practice, and/or the value of or necessity for licensure
   1.3. Other outstanding service to zone

2. Outstanding Service to NCEES
   2.1. Serving as an officer of the Council or as a committee chair or vice chair
   2.2. Presenting papers or panel service at Annual Meetings
   2.3. Providing meaningful committee service on standing committees, including attending committee meetings
   2.4. Providing meaningful contributions to or on procedures of major Council functions, for example, examination development committees, NCEES Records, or constitutional changes
   2.5. Other outstanding service to NCEES

3. Outstanding Contributions to the Advancement of Licensure and the Profession
   3.1. Authoring papers for publication in regional or national magazines on affairs of licensure
   3.2. Attending ABET's annual meetings or serving on a visitation team
   3.3. Appearing on panels or programs at annual meetings of engineering or surveying societies on licensure matters
   3.4. Service as chair or vice chair of the licensure committee or the ethics and practice committee of a national engineering or surveying society, or making meaningful contributions to such committees including attendance at meetings
   3.5. Other outstanding service to the engineering profession

REMEMBER: The principal way the Awards Committee will know about your nominee is through what you write in the Outline for Reporting Qualifying Service.

NCEES National Awards
Nomination for

Distinguished Service Award with Special Commendation

Maximum of 1 DSA with Special Commendation awarded per year

I (your name) _____ on behalf of the

(Member Board name)_____,

choose to submit a nomination for (person) _____
for the

Distinguished Service Award with Special Commendation.

Please follow these steps:
1 – Complete this page (if more space is needed, use additional letter-sized sheets) and sign at bottom.
2 – Write an outline to support your nomination following the order shown on the outline example.
3 – Email your nomination package to ssaunders@ncees.org at NCEES headquarters.

Nominee's years of service on the board (through September 1): _____

Date the Distinguished Service Award was awarded to nominee: _____

A. Description of service to board since initial award

B. Description of service to NCEES since initial award

C. Description of action for the advancement of registration in the profession since initial award

_____

Signature of Member Board Official:

_____
(Form must be signed)

NCEES National Awards
Nomination for

Distinguished Service Award

Maximum of 5 DSAs awarded per year

I (your name) _____ on behalf of the

(Member Board name)_____,

choose to submit a nomination for (person) _____
for the

Distinguished Service Award.

Please follow these steps:
1 – Complete this page (if more space is needed, use additional letter-sized sheets) and sign at bottom.
2 – Write an outline to support your nomination following the order shown on the outline example.
3 – Email your nomination package to ssaunders@ncees.org at NCEES headquarters.

Nominee's years of service on the Member Board (through September 1):_____

A. Description of service to Member Board (give dates for offices held, plus budget efforts, etc.)

B. Description of service to NCEES, including committee service, exam development service, panel service, support efforts for use of uniform examinations, Council Record verification, and responsibility for hosting meetings (give dates of service, where applicable)

C. Description of actions for advancement of registration in the profession

_____

Signature of Member Board Official:

_____
(Form must be signed)

OUTLINE
for
REPORTING QUALIFYING SERVICE

Meritorious Service Award

Please follow the order of this outline when preparing a nomination for the Meritorious Service Award.
IMPORTANT: Please skip any item numbers that do not apply to your nominee, and use the same numbers as listed below for applicable items to facilitate our comparative tabulation by item number.

1.1. Outstanding Service of Member Board Staff
1.2. Involvement in zone meeting activities, such as zone committees, zone panels or, when applicable, involvement as zone secretary
1.3. Involvement in zone enforcement meeting activities such as zone committees, zone panels, or when applicable, involvement as committee chair, member, or consultant
1.4. Participation in zone enforcement panels, programs, or standing committees
1.5. Participation in the enforcement of member board laws and rules
1.6. Other outstanding service to zone

2. Outstanding Service to NCEES
   2.1. Acting as a committee chair or vice chair of a committee
   2.2. Presenting papers or panel service at the annual meeting
   2.3. Providing meaningful committee service on standing committees
   2.4. Providing meaningful services on procedures of major Council functions involving examinations, NCEES Records, or constitutional changes
   2.5. Service in a capacity to provide to NCEES a meaningful law enforcement service
   2.6. Presenting papers, appearing on enforcement panels or programs at annual meetings
   2.7. Noteworthy service to the NCEES board of directors

REMEMBER: The principal way the Awards Committee will know about your nominee is through what you write in the Outline for Reporting Qualifying Service.

NCEES National Awards
Nomination for

Meritorious Service Award

I (your name) _____ on behalf of the

(Member Board name)_____,

choose to submit a nomination for (person) _____ for the

Meritorious Service Award.

Please follow these steps:

1 – Complete this page (if more space is needed, use additional letter-sized sheets) and sign at bottom.
2 – Write an outline to support your nomination following the order shown on the outline example.
3 – Email your nomination package to ssaunders@ncees.org at NCEES headquarters.

Nominee's years of service with the board (through September 1): _____

A. Description of positions held at Member Board or NCEES

B. Description of service to NCEES, including committee service, exam development service, panel service, support efforts for use of uniform examinations, Council Record verification, responsibility for hosting or planning meetings, and participation in the promotion of licensure or the enforcement of member board laws and rules

C. Description of activities for advancement of registration or the enforcement of member board laws and rules in the profession

_____

Signature of Member Board Official:

_____

(Form must be signed)

OUTLINE
for
REPORTING QUALIFYING SERVICE

Distinguished Exam Service Award

Please follow the order of this outline when preparing a nomination for the Distinguished Exam Service Award. **IMPORTANT: Please skip any item numbers that do not apply to your nominee, and use the same numbers as listed below for applicable items to facilitate our comparative tabulation by item number.**

1. Outstanding Service to NCEES Examination Program
   - 1.1. Demonstrating positive contributions and long-time commitment to the NCEES examination program
   - 1.2. Providing meaningful committee service on standing committees or exam-related task forces, including attending committee/task force meetings
   - 1.3. Acting as a chair or vice chair to examination committee or exam-related task force
   - 1.4. Providing exemplary service and leadership in the advancement and improvement of NCEES examinations and the exam-development process
   - 1.5. Other outstanding service to NCEES

REMEMBER: The principal way the Awards Committee will know about your nominee is through what you write in the Outline for Reporting Qualifying Service.

NCEES National Awards
Nomination for

Distinguished Exam Service Award

I (your name) _____ on behalf of the

(Member Board name or exam committee)_____,

choose to submit a nomination for (person) _____ for the

Distinguished Exam Service Award.

Please follow these steps:
1 – Complete this page (if more space is needed, use additional letter-sized sheets) and sign at bottom.
2 – Write an outline to support your nomination following the order shown on the outline example.
3 – Email your nomination package to ssaunders@ncees.org at NCEES headquarters.

Nominee's years of service on the Member Board (through September 1):_____

A. Description of positive contributions and long-time commitment to the NCEES examination program, including committee service, exam development service, panel service, support efforts for use of uniform examinations, (give dates of service, where applicable)

B. Description of exemplary service and leadership in the advancement and improvement of NCEES examinations and the exam-development process

_____

Signature of nominator:

_____

(Form must be signed)

Patterson, Kathryn

From:	Erny, Greg <GregErny@ncarb.org>
Sent:	Monday, September 25, 2017 11:30 AM
To:	Erny, Greg
Cc:	Armstrong, Michael; Batkin, Joshua
Subject:	[EXT] Board Review of Member Feedback regarding NCARB Certificate and Registration Processes
Attachments:	Board Review of Member Feedback - NCARB Certificate & Registration Proce....pdf

Dear Member Board Members and Member Board Executives:

On behalf of the Board of Directors, please see the attached letter which reports back findings from the Annual Business Meeting workshop and Board discussions on the future directions for the NCARB Certificate and the Member Board role regarding testing registration.

As always, please feel free to contact me or Josh Batkin at jbatkin@ncarb.org if you have any questions or would like to discuss further.

Regards,
Greg

Gregory L. Erny, FAIA, NCARB
President/Chair of the Board

NCARB LET'S GO FURTHER

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NCARB

National Council of Architectural Registration Boards

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Director, Region 5
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Director, Region 6
Albuquerque, New Mexico

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Member Board Executive Director
Salem, Oregon

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Public Director
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An Equal Opportunity Employer

September 25, 2017

SUBJECT: Board Review of Member Feedback regarding NCARB Certificate and Registration Processes

Dear Member Board Members and Executives:

In January, the Board of Directors participated in a blue-sky discussion directed at possible future directions for the NCARB Certificate, as well as the customer experience and Member Board role regarding testing registration. The Board asked that this blue-sky approach be presented to the membership at the June Annual Business Meeting in Boston to provide the Board with feedback on the various concepts.

This letter reports back to you the findings from the Boston workshop and the conclusions drawn by our Board of Directors at our recent Board meeting.

At the Boston ABM, NCARB posed three questions to NCARB members during five workshop sessions on this topic. The objective was to collect member-identified opportunities and challenges on three questions:

- *What if NCARB expanded our Direct Registration option as an enhanced service to Member Boards?*
- *What if NCARB created exam eligibilities directly for licensure candidates without connection to a Member Board?*
- *What if NCARB issued the Certificate for initial licensure at completion of education, experience, and examination?*

DIRECT REGISTRATION: Member Feedback and Board Action

- Member Board Members who participated in the ABM workshop indicated that the existing *Direct Registration* program has proven to be popular with Member Boards who take advantage of this service as a means of reducing the ever increasing burden from reductions in both funding and resources. Member Board Members also noted that numerous myths about Direct Registration were addressed during the workshops and that many members were surprised to learn that so many Member Boards were already using this service. However, the title "Direct Registration" was determined to be a misleading term fueling confusion about the service. Currently, 28 Member Boards use this service with another three in the process of readying to use it.
- The NCARB Board has directed Council staff to rebrand the program and enhance promotion to Member Boards not currently availing themselves of the support offered by this program.

OPTION FOR EXAM ELIGIBILITY WITHOUT JURISDICTIONAL AFFILIATION: Member Feedback and Board Action

- In Boston, significant discussion ensued on the second question of *creating exam eligibilities* directly for licensure candidates without declaring an affiliation with a Member Board. Member feedback on this topic was decidedly mixed. While some members perceived this

NCARB

service as a more modern approach to the licensure process and another opportunity to reduce the burden on Member Board staff, many others voiced clear concerns that would need to be addressed, including conflicts with statutes/laws, perceived loss or delay of revenue, and potential impact on administrative and disciplinary authority by Member Boards.

- The NCARB Board has directed staff to conduct additional research including case studies that outline how a Member Board may opt-in to the program, how customers would be informed as to Member Boards requiring an affiliation decision pre-examination, and the possible ramifications to customers and other Member Boards should such an option be implemented.

OPTION TO REPOSITION THE NCARB CERTIFICATE AS AN ELIGIBILITY CERTIFICATE PRE-LICENSURE: Member Feedback and Board Action

- Members clearly identified more challenges to overcome for the final question on *issuing the Certificate at completion of education, experience, and examination*. Both the member attendees in Boston and the NCARB Board had discussions ranging from the possibility of a "certificate of eligibility" or recognition at each step on the path to licensure to concerns about devaluing and misuse of the NCARB Certificate, national licensure, and circumventing the licensure process.
- Based on several observations, the NCARB Board determined not to pursue this course of action. Any further consideration of pre-licensure credentialing would have to utilize a different terminology/title than the "NCARB Certificate" due to current meaning, significant branding, and value perception. No current need is evident that would compel such an action. The concept may have merit in the future should other adjustments to eligibilities and pre-licensure credentialing occur.

The Board deeply appreciates the participation of the membership in the Boston workshop, and is confident that the blue-sky process incorporating issue identification, member feedback, and healthy debate will continue to result in effective decisions for the Council and its members. To summarize, the Council will be refreshing its outreach and marketing activities regarding the option currently known as "direct registration," more research will inform further Board discussion/debate regarding adding an "undecided" option to pre-examination affiliation with a jurisdiction, and further action will be tabled regarding repositioning the NCARB Certificate as a pre-licensure eligibility credential.

We will update you further should any additional Board action occur.

With best wishes,

Gregory L. Erny, FAIA, NCARB
President / Chair of the Board

NCARB BODbrief September 2017

This publication is designed to provide timely updates on the actions and discussions of the NCARB Board of Directors immediately following meetings. Please remember that the information provided here may be confidential and will be indicated as such when necessary.

President Gregory L. Erny, FAIA, NCARB, presided at the Board of Directors meeting held September 14–16, 2017. Focusing on vision, strategy, and fiduciary responsibility, the Board of Directors conducted three blue-sky sessions and participated in training on Board roles and responsibilities with legal counsel and the Board's strategic planning consultant. The Board reviewed the status of the Council's software product business development initiative, took action on the FY18 financial audit, debated proposed housekeeping edits to the *NCARB Bylaws* and reviewed new position descriptions for volunteer leadership positions.

Additionally, President Erny reported to the Board on recent and upcoming engagements with international and collateral organizations, while CEO Michael J. Armstrong presented current program and customer metrics and an overview of FY18 objectives. The Board also heard jurisdictional news from the regional, Member Board Executive (MBE), and public directors and received updates on initial forays into FY18 committee work from committee liaisons.

Board Roles & Responsibilities

President Erny opened the Board meeting with an overview of the previous day's work by the Executive Committee. In addition to studying key financial activity for the first two months of the fiscal year, the Executive Committee conducted a review of two of the Council's financial policies, heard a request from a Member Board, and discussed future goals that will inform long-range financial planning efforts. This activity will inform Board discussion in January.

Erny then introduced Jeff Tenenbaum of Venable LLP, legal counsel for NCARB, and Jay Younger of McKinley Advisors, strategic planning consultant to the Board. Tenenbaum and Younger engaged the Board in lively conversation about the legal responsibilities of boards and the characteristics of high-performing boards. Younger, whose firm is facilitating the Council's efforts to update the strategic plan, then briefed the Board on initial high-level feedback from membership and licensing advisor focus groups. Next steps include surveys of customers and staff, and engagement of a Strategic Focus Group appointed by President Erny. All research results will be provided to the Board of Directors prior to the Board's January 2018 strategic planning exercises.

Blue-Sky

President Erny identified three blue-sky topics for this Board meeting:

- **Perspectives on the Certificate**—Understanding member feedback from the Annual Business Meeting workshop and next steps.
- **Explore New Credentials**—Considering whether NCARB should begin strategic investigations into greater credentialing within the profession.
- **Welfare/Well-being**—Learning that other organizations are having this discussion, the Board examined the meaning of welfare versus well-being.

Perspectives on the Certificate

During the Perspectives on the Certificate session, NCARB Marketing & Communications Director Andrew McIntyre provided the Board with member-identified opportunities and challenges for three questions that were put before the membership at a workshop during the June 2017 Annual Business Meeting in Boston:

- What if NCARB expanded our Direct Registration option as an enhanced service to Member Boards?
- What if NCARB created exam eligibilities directly for licensure candidates without connection to a Member Board?

- What if NCARB issued the Certificate for initial licensure at completion of education, experience, and examination?

The member input was gathered during five workshop sessions titled "Blue-sky Perspectives on Certification." As discussions during this blue-sky session were in direct response to the member input, the outcomes from the Board's discussions at the September 2017 Board meeting have been shared with the membership in a letter from President Erny dated September 25, 2017. A copy of the letter can be found in the Registration Board section of My NCARB—select "attachments" at the link to view the letter.

Explore New Credentials

In response to questions from members and other stakeholders, the Board held an initial conversation about whether there is a need for additional credentialing—either pre- or post-licensure—within the profession. NCARB Examination Director Jared Zurn, AIA, NCARB, facilitated Board exercises to explore how the current regulatory environment impacts licensure and credentialing models and whether the current model protects the public and the consumer at all levels. Discussion ensued around the role of the marketplace, educating the public, professional ethics, and paraprofessional credentials in other professions. No conclusions were reached in this initial conversation.

Welfare/Well-being

President Erny kicked off this final blue-sky topic and invited CEO Armstrong to provide an introduction to the session. Armstrong informed the Board that discussions of utilizing the term "well-being" rather than "welfare" are happening in many other organizations. He explained that this blue-sky session was not about changes to laws, rules, or regulations. The purpose of the session was to begin to understand the Board's philosophy in light of upcoming discussions related to refreshing the Strategic Plan. Facilitated by Zurn, the Board engaged in group discussion and break-out activities on the meaning of welfare and well-being. At the conclusion of the session, the Board agreed to further discuss this topic at a future Board meeting.

Other Activities

Past President Kristine A. Harding, NCARB, AIA, presented for Board consideration draft descriptions of the roles and responsibilities for each position on the Board of Directors and for committee chairs. Harding explained that these position descriptions are intended to provide future leaders with clarity of expectations for each role. The Board supported the release of these position descriptions.

The Board voted to accept the FY17 audited financial statements. Treasurer Robert M. Calvani, NCARB, AIA, reported that the Audit Committee met with Christian Spencer, partner in the independent audit firm of Tate & Tryon, to review the results of the financial audit, in which the Council again received a clean, or "unqualified" opinion. Calvani also reported that this had been the fifth year that Spencer served as the partner on the audit. Noting that Board policy requires selection of a new partner after five years, the committee selected Doug Boedeker, also of Tate & Tryon, as the partner for the FY18 financial audit.

The Board of Directors previewed proposed housekeeping edits to the *NCARB Bylaws* and provided direction for additional edits necessary for greater clarity within the *Bylaws*. The focus of the discussions centered on reconciling actual common practice with *Bylaws* language that is outdated or otherwise not reflective of current capacity. Council staff and legal counsel will draft proposed resolutions for early release within the next 60 days to Member Boards, which will be simultaneously released to appropriate committees for review and feedback. The early release is designed to assure adequate opportunities for discussion and clarification in advance of larger gatherings such as the December Committee Summit and March Regional Summit.

Reports

President's Report

Erny reported that he and Armstrong, along with First Vice President/President-elect David Hoffman, FAIA, NCARB, and Sr. Architect/Advisor to the CEO Stephen Nutt, FAIA, NCARB, joined the American Institute of Architects (AIA) delegation to the International Union of Architects (UIA) triennial meeting in Seoul, South Korea. Erny reported very rich interactions with architects around the world, raising awareness of NCARB. Of particular note was time spent with the commonwealths of Great Britain, where future mutual recognition possibilities may be possible. He reported that a meeting is scheduled with the Architects Registration Board of the United Kingdom in October. A meeting with the Council's Canadian counterpart is also scheduled to take place in Baltimore, Maryland, in November.

In collateral news, Erny provided an update on the status of the National Architectural Accrediting Board's (NAAB) repositioning efforts, including a call with NCARB nominees to the NAAB board of directors and meeting with NAAB leaders while at the UIA meeting. He reported that the staff transitions at the NAAB have been finalized, with continued delivery of ongoing support to accreditation team visits and customer issues regarding the EESA evaluation—the two primary deliverables for NCARB, its Member Boards, and customers. It is projected that NAAB reorganization efforts will result in a net decrease in annual funding from NCARB and the other collaterals. He noted that the Board of Directors will engage with leadership from the Association of Collegiate Schools of Architecture (ACSA) following Committee Summit in December 2017, and with the NAAB leadership at the January 2018 Board of Directors meeting. The American Institute of Architecture Students (AIAS) leadership will attend the April 2018 Board meeting.

Earlier this summer, Erny spoke at the AIAS Grassroots conference in Washington, DC, and coupled that visit with an opportunity to engage with individual staff teams in the Council office. Also in July, he attended the Licensing Advisor Summit in Chicago, where he engaged in special breakout meetings with student advisors and with pro-practice faculty.

Treasurer's Report

Calvani reviewed highlights from the FY17 year-end financial statements, noting that income had exceeded expenses by $2.36 million. Half of the surplus came from earnings on the Council's investment portfolio. The remainder of additional revenues resulted from increased retention of candidates in the licensure pipeline and high demand for the Architect Registration Examination® (ARE®) due to the June 30, 2018, retirement of ARE 4.0.

He also provided a report on financial activities for July 2017, the first month of FY18. Calvani reminded the Board that the FY18 budget includes a one million dollar deficit. Armstrong supplemented Calvani's report with recent information on activities in August 2017. Outcomes from July and August indicate stronger than projected test activity and licensure candidate Record renewals, along with expected retention of licensees and other Certificate holders. Going forward, the Board will be provided with additional deficit monitoring data to measure key indicators against historic and projected performance. Early data after two months indicates net performance is ahead of projected revenue and may lead to a reduced deficit; however, sufficient uncertainty and 10 months of additional reporting will impact any further projections.

Director Reports

Reports by the regional, MBE, and public directors spotlighted the following jurisdictional news: high level of turn-over in some jurisdictional boards; challenges in addressing illegal practice violations; new education grants or funding being provided by Member Boards; addressing issues from hurricanes Harvey and Irma; upcoming education conferences; rules changes and legislative session actions; and primary source verification.

CEO Report

In a look back at the close of fiscal year 2017, CEO Armstrong provided key metrics to the Board of Directors:

- Over 10,000 people attended either an in-person event or a live webinar in FY17 outreach activities.
- 20,937 candidates attempted at least one division of the ARE.
- A record 4,645 candidates completed their final division of the ARE.
- More than 5,500 candidates have transitioned to ARE 5.0.
- Nearly 800 candidates have passed the exam by taking a combination of 4.0 and 5.0 divisions.
- NCARB has been featured in over 100 blog and news articles since the June 2017 Annual Business Meeting.
- One-third of attendees to the June 2017 Annual Business Meeting responded to a survey to provide feedback on the experience. Key findings include:
  - One hundred percent of the respondents found the plenary and workshop sessions with the keynote speakers to be informative and relevant.
  - Over 90 percent of respondents also ranked the other workshops as informative.
  - Respondents enjoyed the interactive nature of this year's workshop sessions.
  - Many expressed appreciation for the unique experience of the blue-sky workshop.
  - Ninety percent of respondents who visited a Community Center table ranked the experience as valuable.

Armstrong also reported that NCARB hosted a record 247 attendees at the 2017 Licensing Advisor Summit held in Chicago in July. Attendees included 99 educator advisors from 89 schools, 61 firm advisors, 39 each of student and AIA component advisors, and 10 Member Board advisors. The Licensing Advisor Summit is moving to an every-other-year cycle, with the next summit scheduled for 2019.

Armstrong highlighted key projects underway for FY18. These include:

- Marketing campaign on the June 30, 2018, retirement of ARE 4.0.
- Resource development for Architectural Experience Program™ (AXP™) supervisors.
- System enhancements to the Member Board portal and the disciplinary database.
- New volunteer initiatives that will be supported by staff include the Futures Task Force, the Interior Architecture Workgroup, the Centennial Advisory Task Force, and the Strategic Focus Group.
- Engagement with external organizations include partnerships with:
  - ACSA on a data-collection research project to gain insights from the professional practice community.
  - The AIAS on the Freedom by Design initiative.
  - The Council of Landscape Architectural Registration Boards (CLARB) on a joint training program for new Member Board Members and Member Board Executives.
  - Continued conversation with the International Code Council (ICC).

- Revising the Integrated Path to Architectural Licensure (IPAL) school application process to be now available year-round.
- Data collection regarding the role of professional practice courses in architectural education, and the development of a training academy for professional practice faculty.
- Staff organizational efforts to support the new Recently Licensed Architect Think Tank, set for recruitment in early 2018 and a first meeting in spring 2018.
- Research and drafting activity for the Centennial history book and exhibit projects.
- Ongoing coalition-building and support for informing elected officials on the merits of reasonable regulation.

McIntyre presented an overview to the Board on the Council's marketing and communications strategies. Armstrong and McIntyre then engaged the Board in a conversation to capture Board members' viewpoints and feedback.

CEO Armstrong and Chief Information & Innovation Officer Guillermo Ortiz de Zárate briefed the Board on the business development opportunity to license the Council's proprietary technology.

The board viewed samples of the four potential products and approved continued development of this new business strategy.

Committee Reports

MBE Director Maria Brown and Region 6 Director Jim Oschwald, NCARB, AIA, LEED AP BD+C—FY18 and FY17 BOD Liaisons, respectively, to the Resiliency Work Group—presented recommendations from the work group relative to future efforts by other Council committees on resiliency. The Resiliency Work Group will complete their work at the end of 2017.

Committee liaisons provided verbal reports to the Board of Directors on other committee activities. Work is underway by almost all committees. Several committees expect to provide resolution drafts to the Board. Along with the Resiliency Work Group, the Ethics Task Force will sunset this year and provide an update including proposed next steps at the December Committee Summit.

Full minutes of BOD meetings can be found in My NCARB under your Member Resources tab.

NCARB Fast Facts Volume 21, Issue 6 ■ September 2017

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Joint Statement for U.S. House of Representatives Judiciary Subcommittee on Regulatory Reform, Commercial and Antitrust Law

On September 12, the U.S. House of Representatives Judiciary Subcommittee on Regulatory Reform, Commercial and Antitrust Law held a hearing on Occupational Licensing: Regulation and Competition. The subcommittee heard testimony regarding the impact of occupational licensing on competition from:

- Maureen Ohlhausen, Acting Chairman of the Federal Trade Commission
- Robert Johnson, Attorney for the Institute for Justice
- Sarah Allen, Senior Assistant Attorney General for the Office of the Attorney General of the Commonwealth of Virginia
- Rebecca Allensworth, Professor of Law at Vanderbilt Law School

Prior to the hearing, NCARB signed a joint statement with other associations and organizations representing state professional licensing boards. Through the statement, the group urged the subcommittee to consider the unique role of state licensing boards in the system of state government, as well as their mission to protect the public from harm. State licensing boards encourage trust between the public and the profession by enforcing standards of practice. This ensures that qualified professionals act for the benefit of the consumer rather than at the consumer's expense. In addition, cooperative efforts among licensing boards—such as mutual recognition agreements, reciprocity, and alternative means of satisfying licensure standards—encourage licensure. The work of state licensing boards protects the public health, safety, and welfare while facilitating and encouraging practice by qualified individuals.

The decision in the *North Carolina State Board of Dental Examiners v. Federal Trade Commission* case required licensing boards comprised mostly of active market participants to be "actively supervised" by a state entity to receive immunity from federal antitrust

Celebrating over 90 years of protecting the health, safety, and welfare of the public.

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law. However, the decision and subsequent FTC guidance do not clearly indicate what constitutes active supervision, simply calling for another layer of bureaucratic review. Similarly, the active supervision proposed under the Restoring Board Immunity Act (RBI) disregards state constitutional authority and has the potential to create a less efficient regulatory process. A more attractive approach than creating immunity for state boards is creating a means to shield these boards and their staff from damage awards, which could be done by removing treble damages from the available solutions for actions brought against state regulatory boards. Limiting the available recourse options to injunctive relief will ensure that antitrust laws are not used to bring frivolous claims against state licensing boards.

A copy of the joint statement can be found on the Registration Board Section of My NCARB.

Tri-National Mutual Recognition Agreement for International Practice Letter of Undertaking Request

In February 2014, the Council implemented the Tri-National Mutual Recognition Agreement for International Practice. This agreement was developed by the leaders and regulators of architecture in Canada, Mexico, and the United States to facilitate the mutual recognition of licensure credentials across all three countries. Following many years of negotiation, the agreement was signed by the leadership of the Council in October 2005 and ratified by our Member Boards at the Annual Business Meeting in June 2006.

NCARB President Gregory L. Erny, FAIA, NCARB, and CEO Mike Armstrong have reached out to Member Boards requesting they sign a Letter of Undertaking. Further details can be found in the "Agreements" folder in the Registration Board Section of My NCARB. Please reach out to Council Relations at council-relations@ncarb.org for further explanation or discussion.

The ARE 4.0 Retirement Plan

ARE 4.0 will not be offered after June 30, 2018. With less than one year until 4.0's retirement, we have developed a communications initiative planned over the next 10 months to ensure licensure candidates understand their options. A recent special edition of Fast Facts included a breakdown of NCARB's messaging plan, resources available to candidates, and information Member Boards can share with candidates. Check your inbox for this special edition of Fast Facts.

"Architect" Convicted of Unlicensed Practice in New York

Unlicensed practice is a concern for architectural licensing boards, architects, and the safety of the public. Due to the work of two state boards, a violator recently plead guilty to grand larceny, forgery, and other charges related to practicing without a license.

Paul J. Newman built a career as an award-winning architect in New York, but had not taken the steps to become licensed in the state. Using a license number he found online and a fake rubber stamp, he completed projects and collected fees from 2010-2015 in the state of New York. Newman's fraud was eventually unraveled by a complaint to the Florida Board of Architecture and Interior Design regarding work he failed to complete. After an initial investigation, the board determined he was practicing without a license, fined him, and referred him to the New York Board of Architecture for disciplinary action. Following a criminal trial, he was found guilty on six counts and sentenced to two and one-third to seven years in prison.

The swift work of the Florida Board and the cooperation of the New York Board led to the successful prosecution of an unlicensed practitioner. The NCARB Disciplinary Database is designed with this purpose in mind: to create a repository of licensee derogatory information accessible by all Member Boards. To learn how your board can take advantage of the database, please contact the Council Relations team at council-relations@ncarb.org.

The complete story can be found in *The New York Times*.

New Disciplinary Database Outreach Plan

NCARB is pleased to announce an extended service for the disciplinary database that will add transparency between our Member Boards and provide more accurate, reliable data about adverse actions licensing boards have taken against architects and licensure candidates.

As a value-added service, NCARB will update the disciplinary database on your behalf if you do not have sufficient resources to do so. An NCARB Customer Relations professional will contact your selected staff person shortly after your board meetings to obtain a list of architects that have received professional conduct violations.

The disciplinary database is a great resource to our Member Boards. It is designed to assist boards in the process of evaluating candidates for initial and reciprocal licensure. This service will provide a mechanism to report disciplinary actions, as well as enhance the data you will be able to obtain from other jurisdictions. The more comprehensive this database is, the more beneficial it is for everyone.

The benefits of participating in the disciplinary database include:

- Boards will have immediate access to disciplinary actions imposed nationally.
- Applicants' past disciplinary record(s) can be verified prior to licensure.
- Boards can monitor and verify if an architect continues violations in other jurisdictions.

Ultimately, this service will minimize inconsistencies and improve decision-making for our Member Boards. Feel free to contact the Council Relations team at council-relations@ncarb.org with any other questions.

New Member Transmittal Feedback Feature

This month, we added a new Member Transmittal Feedback feature to your registration page. This new feedback option allows you, your fellow members, and staff to immediately contact an NCARB Customer Relations manager when there is an issue with a Record that needs to be resolved. Earlier this month, Member Board Executives Committee Chair Elizabeth Bern distributed a message with step-by-step instructions on using this feature to the Member Board Executive Community.

This feature will allow NCARB to continue to improve its processes, and we hope it provides increased efficiency to you and your staff as you accept and review transmittals from NCARB's Customer Relations team. Feel free to contact the Council Relations team at council-relations@ncarb.org with any questions about the transmittal feedback feature.

New Member Board Member and Executive Survey—LAST CHANCE

NCARB and the Council of Landscape Architectural Registration Boards (CLARB) are jointly organizing an orientation event for new licensing board members and executives. This orientation session is intended for those who have served in their current board role for one year or less and will take place February 8-10, 2018, in Washington, DC.

We are inviting you to complete a brief survey to help us gauge the level of interest in this event and allow everyone to provide input into the content of the training. Please complete the survey by Wed., October 4, and contact the Council Relations staff at council-relations@ncarb.org with any questions about the orientation or survey. Thank you in advance for your input.

FARB Forum

The 42nd Annual FARB Forum will be held January 25-28, 2018, at the Loews Coronado Bay in Coronado, CA. The forum brings together experts from across the country to discuss the latest trends in professional regulation. Attendees include testing experts, individual board members from state and provincial regulatory boards, executive directors, related staff, investigators, assistant attorneys general, and private legal counsel. The FARB Forum is educationally driven; it includes sessions that inform attendees about recent regulatory and examination issues and encourage collaboration among regulatory boards to assist them in fulfilling their responsibilities.

Visit the FARB website for further details about the forum agenda, registration, and lodging.

Centennial Mini-State History Reminder

As part of NCARB's upcoming centennial celebration, we're asking each jurisdiction to fill out a brief history of your licensing board. These histories will be incorporated in the various materials developed for events in 2019, including a commemorative book. Marketing & Communications Assistant Director Amanda Pica sent MBEs a template in July. If you have any questions about the history template, please reach out to Amanda (apica@ncarb.org). These histories are due **December 31, 2017**.

Welcome New Member Board Members and Executives

We'd like to introduce the following new Member Board Member:

- **Jason Steffins, Montana**: Jason joined the Montana Board of Architects and Landscape Architects in August.

Upcoming Meetings

As you plan for the year ahead, make sure to mark your calendar for the upcoming FY18 meetings:

- **Committee Summit**: December 1 – 2, 2017, in Louisville, KY
- **MBE Workshop**: March 8, 2018, in Wichita, KS
- **Regional Summit**: March 9-10, 2018, in Wichita, KS
- **2018 Annual Business Meeting**: June 28-30, 2018, in Detroit, MI

Fast Facts is a monthly Member benefit distributed via email that includes updates and information from the Council Board of Directors and the eight office directorates. If you have any questions and/or suggestions regarding Fast Facts, please contact Council Relations at council-relations@ncarb.org.

Patterson, Kathryn

From: NCARB Council Relations <council-relations@ncarb.org>
Sent: Thursday, October 05, 2017 9:30 AM
To: NCARB Council Relations
Subject: [EXT] Volunteer With Your Local AIAS Freedom by Design Chapter
Attachments: 2017 Freedom by Design MBM Letter.pdf

Dear Member Board Members and Member Board Executives:

As you may have heard at our Annual Business Meeting in Boston, our partnership with the American Institute of Architecture Students (AIAS) has produced a great opportunity to further engage member boards with the Freedom by Design program. Attached is a letter from NCARB CEO Mike Armstrong and AIAS Executive Director Nick Serfass announcing how you can get involved, and we hope you find this information useful and helpful.

Feel free to contact the Council Relations team at council-relations@ncarb.org with any questions.

Council Relations team

NCARB LET'S GO FURTHER

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NCARB

National Council of Architectural Registration Boards

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Reno, Nevada

David L. Hoffman, FAIA, NCARB
First Vice President/President-elect
Wichita, Kansas

Terry L. Allers, AIA, NCARB
Second Vice President
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John E. Cardone Jr.
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Stephen L. Sharp, NCARB, AIA
Director, Region 4
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Bayliss Ward, NCARB, AIA
Director, Region 5
Bozeman, Montana

Jim Oschwald, NCARB, AIA, LEED AP BD+C
Director, Region 6
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October 5, 2017

Volunteer With Your Local AIAS Freedom by Design Chapter

Dear Colleagues,

In 2016, NCARB and the American Institute of Architecture Students (AIAS) began an initiative to connect state Member Boards with their local AIAS Freedom by Design program. The first year of the program resulted in greater Member Board engagement and increased grants to support local Freedom by Design chapters. Those of you who had the opportunity to attend our Annual Business Meeting have heard the success stories and learned how this program provides a fun, exciting opportunity for mentors while exposing students to real-world design challenges.

In the coming weeks, we will begin to connect local participating AIAS chapters with Member Board Members like you who can offer mentorship and support. Many student chapters begin their planning and design efforts during the fall, so this is a great time to engage. Some chapters may wait to begin efforts until the spring; regardless, we will reach out to you as soon as we hear of a project opportunity in your jurisdiction.

Developed by the AIAS, the Freedom by Design volunteer-based program empowers architecture students to improve the safety and accessibility of homes, community spaces, and playgrounds through sensitive design. Additionally, students who participate in Freedom by Design can use their experience to earn credit for the Architectural Experience Program™ (AXP™).

Together, we can help prepare the next generation of architects for real-world practice while giving back to the community.

Regards,

Michael Armstrong
NCARB CEO

Nick Serfass, AIA, CAE
AIAS Executive Director

... protects the public health, safety, and welfare by leading the regulation of the practice of architecture through the development and application of standards for licensure and credentialing of architects.

Exploring Licensure Abroad

NCARB continues to explore parallels between licensure in the U.S. and other countries—including the United Kingdom.

READ MORE

September Highlights

Futures Task Force

In the year ahead, NCARB will work to investigate the impact technology has on regulation and the profession. READ MORE

Supporting Local Students

NCARB partnered with the National Building Museum and three AIA chapters to support a student design competition. READ MORE

The Case for Regulation

NCARB is interested in developing tools to help Member Boards fulfill their commitment to protecting the public. READ MORE

NCARB in the Press

- Get Licensed While in Architecture School? Deans Weigh in (Metropolis)
- Designing Diversity in Architecture (D Magazine)
- Interschool Student Design Competition Returns (Building Enclosure)

Top Blog Posts

- Is the Architecture Profession Becoming More Diverse?
- How I Passed ARE 5.0 in Three Months
- Plan Your Testing Strategy With the ARE Transition Calculator

"The American approach to licensure—the three Es with measurable rigor—is a focus of the new Futures Task Force in terms of what may be relevant 20 years from now."

—Message from the CEO, Page 2

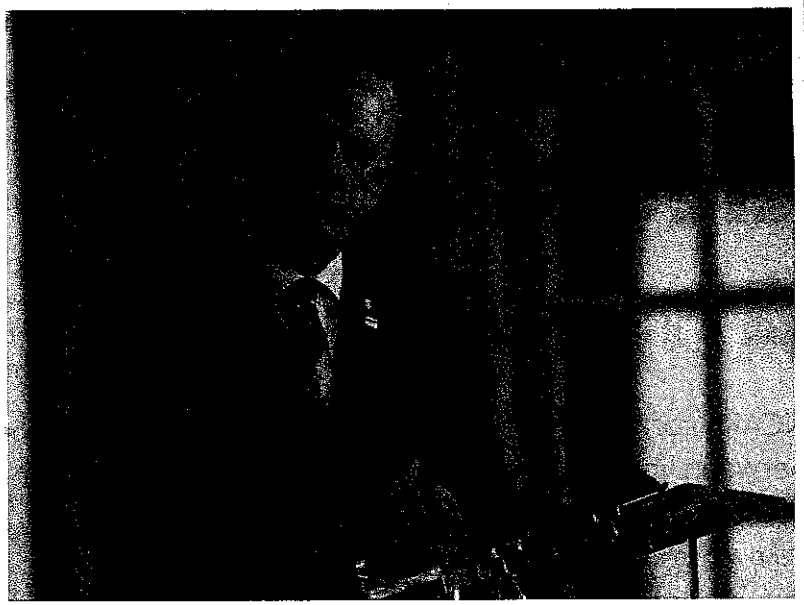
Message from the CEO

Dear Colleagues,

A series of planned meetings and annual reviews have turned our focus toward the connection between U.S. approaches to licensure and those of other nations. Most frequently, the licensure function abroad is housed within a national government agency, with the U.S. formula of sub-national entities (states) confederated in a non-governmental advisory organization (NCARB) being somewhat unique. Our recent revision to the former Broadly Experienced Foreign Architect (BEFA) alternative to NCARB certification remains one of the few portals provided for foreign licensees to obtain a license in another country. Yet we have gone a step further to ascertain where a similar approach to the "three Es" of education, experience, and examination might form a foundation for reciprocity—with years of "good standing" practice in one's home country as a qualifier. So far, we have found sufficient parallels in Canada, Australia, and New Zealand for mutual recognition. With the planned "Brexit" of the United Kingdom from the European Union, another opportunity may arise. Early discussions seem hopeful, but many steps, including some outside our control, still remain.

The American approach to licensure—the three Es with measurable rigor—is also a focus of the new Futures Task Force in terms of what may be relevant 20 years from now. Will we be using the right tools to measure the right things that minimally qualify an architect to protect the public? How does a projected "future state" of architectural practice impact the regulatory framework or the larger argument for licensure as a necessity? This provocative conversation is essential as a driver of future value and continuing self-assessment. The work of this task force, in concert with the work of the new Centennial Advisory Committee, should make for a rich celebration of 100 years in June 2019 as we look back and look forward.

continued page 3



CEO Outreach

September

International Union of Architects (UIA)
Seoul, South Korea | September 1-8

Executive Committee Meeting
Girdwood, AK | September 13

Board Meeting
Girdwood, AK | September 14-16

This discussion is not an abstract; it remains a current topic in the context of the political debate regarding regulation and, in an anecdotal fashion, most recently addressed in Architect Magazine. In that publication, the case of the non-licensed designer being prosecuted in New York resulted in a lively exchange of opinions regarding whether regulation is effective. What was missing in the debate was an acknowledgement of how state resources are frequently limited—either by design or by neglect—and therefore insufficient to conduct fundamental investigatory and enforcement actions. The result is "soft deregulation," which can cause the work of our Member Boards to seem superficial. NCARB is interested in developing tools to overcome these capacity shortfalls and to aid in the efforts of its Member Boards to fulfill their commitment to public protection.

With best wishes,

Mike

@blg_arver
At least one @TheBACBoston student is one exam away from completing AREs and AXP! All because of @NCARB #IPAL program. More to come!

More CEO Outreach

Upcoming Events

Architects Registration Board (ARB) Meeting
London, United Kingdom | October 1-5

AIA Big Sibs (large local components)
Seattle, WA | October 13

Monterey Design Conference—AIA California Council
Monterey, CA | October 14-15

NAAB Annual Meeting, Five Presidents Council, and AIA/NCARB Leadership Summit
Alexandria, VA & Washington, DC | October 20-22

Nevada Board Visit
Las Vegas, NV | October 24-26

Collateral Engagement

American Institute of Architects (AIA)

AIA Large States Meeting
Palm Beach, FL | September 23-24

National Architectural Accrediting Board (NAAB)

Key staff engagement with new Interim NAAB Executive Director Helene Combs Dreiling | September 21

Strategic Plan

- The uptick in registrations for the Architect Registration Examination® (ARE®) continues at higher-than-projected levels. New alternatives to the NCARB Certificate for those without a degree from a NAAB-accredited program continue to exceed expectations. These metrics demonstrate an effective commitment to the goal of **facilitating licensure**. Our robust outreach schedule, shown in this Update, demonstrates a commitment to **fostering collaboration** with our Member Boards, as well as external groups and organizations. Our third goal of **centralizing data** is being advanced by a new initiative involving NCARB staff, dedicated to collecting disciplinary data on a monthly basis to ensure a more comprehensive national database. Meanwhile, the effort to refresh the Strategic Plan is moving into high gear with the engagement of the volunteer Strategic Focus Group, staff interviews and focus groups scheduled for the fall, and a first drafting engagement to occur with the Board of Directors in January. Work will continue throughout 2018 with a final version to be unveiled at the 2019 Annual Business Meeting.

Organizational Development and Office Life

- Interviews are underway regarding the selection of a Business Performance Review (BPR) consultant to assess the approach of the Customer Relations Directorate. The directorate is currently recalibrating its workflow to fully adopt the Agile project management concept. The Information Systems Directorate is now working with its first clients regarding technology programs being offered to external organizations in a vendor/customer relationship. An internal "outreach boot camp" is being developed for all staff tasked with presenting NCARB information to external audiences.
- The Brand Ambassadors hosted a launch party to celebrate the new internal site entitled "Blue." The Quality of Life Committee promoted raising internal awareness during Architecture Appreciation Week and supported the work of the Administration Directorate in hosting the annual staff picnic.
- Department directors and assistant directors joined the CEO and COO for the second "mini-retreat" to encourage team building and skills awareness. The focus included orientation regarding the strategies and processes driving the design of a Board meeting, including outcomes from the Board's September discussions.

@AIAARIZONA
@NCARB finds that over last 8 years, time it takes to earn a license has dropped every year due to 3 main factors. http://bit.ly/2xHTgzv

Senior Officer and Executive Office Outreach

- NCARB President Gregory Erny, FAIA, NCARB, led the NCARB team that rounded out the U.S. delegation to the International Union of Architects World Congress in Seoul, South Korea. Erny; President-elect David Hoffman, FAIA, NCARB; CEO Mike Armstrong; and Advisor to the CEO Stephen Nutt, FAIA, NCARB, CAE, joined the AIA-sponsored delegation to promote NCARB's role in the regulation of the profession at the state, national, and international levels. NCARB also sponsored the attendance of the American Institute of Architecture Students (AIAS) vice president to ensure that the voice of the U.S. student group was represented at the international gathering. The UIA represents over 1.3 million architects across more than 140 countries around the world, and convenes the World Congress and General Assembly every three years.
- In September, President-elect David Hoffman chaired the first Centennial Advisory Committee meeting in Washington, DC. The group—comprised of 10 past, present, and future leaders of the Council—is charged with guiding the efforts of the team of staff and consultants paving the way to the Council's Centennial Celebration in June 2019.
- NCARB's Stephen Nutt was a featured keynote speaker at the 2017 Council of Landscape Architectural Registration Boards (CLARB) Annual Meeting in Boise, ID. Nutt's presentation brought into focus the current deregulation attempts occurring at the national level and the important role that messaging plays in turning around anti-regulatory sentiment. In his role as chief advocacy officer of the Federation of Associations of Regulatory Boards (FARB), Nutt continues to work on efforts to preserve the role of effective professional regulation, as well as protection for those who volunteer to serve on state licensing boards.
- With both his FARB and NCARB hats firmly in place, Nutt also attended a session on the current regulatory environment sponsored by the Citizen Advocacy Center at the Council on Licensure, Enforcement, and Regulation (CLEAR) Annual Meeting in Denver, CO. The session highlighted the issues surrounding the current deregulatory efforts at the state and national levels. The audience attracted over 50 attendees from various licensing agencies and from a dozen states representing a wide range of professions and occupations.
- NCARB served as a first-time corporate sponsor for the 2017 Interschool Design Competition at the National Building Museum. Sponsorship included providing free Council Records to the 50 participating students, who can use the experience to earn AXP credit. The competition, jointly supported by the three local AIA components, brings together students from six local architecture programs of DC, Maryland, and Virginia. Stephen Nutt served as a juror.

Architecture students from six local universities got a firsthand look at how creative design can improve their community during the 2017 Interschool Design Competition.

Administration

- Fiscal year 2017 (FY17) financial audit was accepted by the Board of Directors at their September meeting. The auditors again provided a clean opinion. The audited financial statements and opinion letter will be available in the FY17 Annual Report.
- We are actively recruiting for three vacancies on the Information Systems team. Details on these positions can be found at https://www.ncarb.org/about/careers.

Council Relations

- Facilitated NCARB signing a joint coalition statement emphasizing the value of occupational licensure to the U.S. House of Representatives Judiciary Subcommittee on Regulatory Reform, Commercial and Antitrust Law. Also attended a September 12 hearing on "Occupational Licensing: Regulation and Competition."
- Supported the Member Board Executives (MBE) Committee as they recently completed the Annual Quality Assurance Audit (QAA), began developing the program for the 2018 Member Board Executives Workshop, provided insights and guidance on several Council initiatives, and had the opportunity to engage with the Think Tank.

Customer Relations

- Roxanne Alston, Director of Customer Relations, moderated a workshop regarding trends in self-regulation at the 2017 CLEAR Education Conference in Denver, CO.
- The Professional Conduct Committee (PCC) held its kickoff meeting via phone to provide feedback to the Ethics Task Force on proposed edits to the NCARB Rules of Conduct. The committee also accepted a final draft of the PCC Rules of Procedure in preparation for cases to be reviewed in the coming year.
- Supported the Annual QAA during the MBE Committee meeting in Washington, DC. Several members of the committee had the opportunity to meet their dedicated Customer Relations support team.

@MetropolisMag
A new program by the @NCARB aims to shorten the path to licensure for prospective #architects. 5 deans weigh in: http://ow.ly/zLKP30fr44A

Examination

- Began enhancements to ARE 5.0 exam delivery, which will allow candidates to receive provisional feedback on their exam performance at the end of an administration.
- The ARE 5.0 Item Development Subcommittee met and reviewed newly authored exam questions.
- The ARE 5.0 Case Study Task Force continued efforts to create a series of new case study resources for each division of the ARE.
- Examination staff and the Resiliency Work Group chair participated in a one-day conference on resilience and new urbanism.

Experience + Education

- The Think Tank had the opportunity to engage with the MBE Committee; members learned first-hand about the role of the licensing boards and shared their experience along the path to licensure. This year's Think Tank will consider perceptions of equity, sharpened education curricula, and methodologies to engage architecture students.
- Released two new mini-monographs: *Subsurface Conditions Part III: Foundations/General Site Development* and *Seismic Mitigation Part III: Design for Better Seismic Response*.

Think Tank members brainstorm how NCARB can reach architecture students.

September Outreach

AIA Components

- AIA Baltimore | September 6
- AIA Memphis | September 26
- AIA California Central Coast | September 26
- AIA Champaign | September 28
- AIA Wisconsin | September 28

Conferences

- AIA Wyoming Fall Conference | September 21-22

Firms

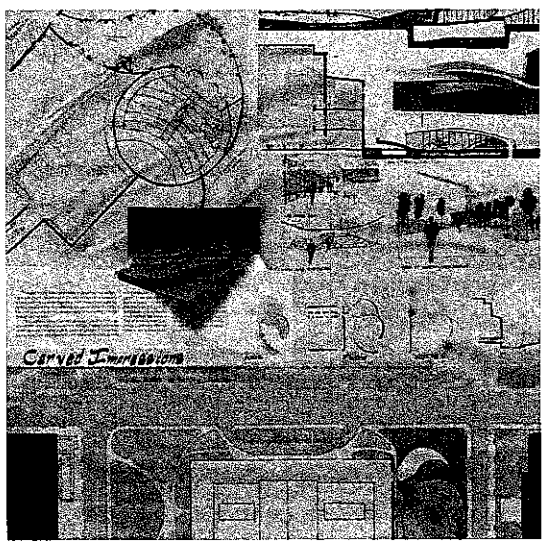
- Flad Architects | September 19

Universities & College Fairs

- The Catholic University of America | September 18
- Massachusetts Institute of Technology | September 22
- Boston Architecture/Design College Day | September 23
- California Polytechnic University, San Luis Obispo | September 27
- University of Memphis | September 27
- University of Illinois Urbana-Champaign | September 28
- University of Wisconsin Milwaukee | September 29
- Washington University | September 29

Information Systems

- Launched Member Transmittal Feedback feature to Member Board registration page. This new option allows board members and staff to immediately contact an NCARB Customer Relations manager when there is an issue with a Record.



@CUArch
Congrats to our students who participated in the 2017 Interschool Design Competition 2 weeks ago

Marketing & Communications

- Partnered with the National Building Museum to support a design competition for local architecture students. Participating students received a free NCARB Record for one year, and have the opportunity to earn AXP credit for the competition.
- Developed an overview of the ARE 4.0 retirement communications plan to be shared with Member Boards.
- Mailed postcard to all ARE 4.0 candidates reminding them about the exam's retirement in June 2018 and encouraging them to transition to ARE 5.0.
- Distributed the National Architect newsletter to NCARB Certificate holders.
- Held a "Back to School" social media contest for architect students on Twitter and Instagram. Four winners received a free NCARB Record for one year.
- Began piloting a new interactive student outreach presentation.
- Developed NCARB's FY17 Annual Report.

Upcoming Outreach

AIA Components
- AIA United Kingdom | October 3
- AIA Iowa | October 3
- AIA Dallas | October 9
- AIA Fort Worth | October 10
- AIA Philadelphia | October 19
- AIA Baton Rouge | October 23
- AIA New Orleans | October 24
- AIA Triangle | October 24
- AIA Charlotte | October 26

Conferences
- Association of Licensed Architects Conference | October 3
- AIA Nebraska Conference | October 5-6
- NOMA Convention | October 13

Universities & College Fairs
- Iowa State University | October 3
- University of Nebraska, Lincoln | October 4
- University of Texas, Arlington | October 9
- Illinois Institute of Technology | October 13
- Chicago Architecture & Design College Day | October 14
- University of Oklahoma | October 18
- Thomas Jefferson University | October 18
- Oklahoma State University | October 19
- Temple University | October 19
- Kent State University | October 20
- Philadelphia Architecture + Design Fair | October 21
- University of Louisiana Lafayette | October 23
- Tulane University | October 24
- Louisiana State University | October 25
- North Carolina State University | October 25
- University of North Carolina, Charlotte | October 26

Patterson, Kathryn

From: NCEES <noreply@ncees.org>
Sent: Wednesday, October 11, 2017 12:40 PM
To: Patterson, Kathryn
Subject: [EXT] Emeritus member term limit survey

The Advisory Committee on Council Activities (ACCA) has been charged to review *Bylaws* 3.022, Emeritus Members, and determine if a term limit should be placed on how long an individual may serve as an NCEES emeritus member.

ACCA asks you to complete the following brief survey. To ensure that ACCA receives feedback from each member board, please complete the survey by **October 20**.

Emeritus member term limit survey

Unsubscribe from future NCEES correspondence.

NCEES
advancing licensure for engineers and surveyors

Emeritus member term limit survey

* 1. The Advisory Committee on Council Activities (ACCA) has been charged to review *Bylaws* 3.022, Emeritus Members, and determine if a term limit should be placed on how long an individual may serve as an NCEES emeritus member. The current language in the *Bylaws* is as follows:

Bylaws *Section 3.022 Emeritus Members*. *An emeritus member of NCEES shall be a person who is a former member of a Member Board who is duly recommended by that Member Board and approved by the NCEES Board of Directors. Such appointments shall be reviewed annually by each Member Board and shall remain in effect until the Board of Directors is notified otherwise by the Member Board. Emeritus members of NCEES shall have the privilege of the floor upon approval of the presiding officer and may serve on any committee to which duly appointed under the* Bylaws.

Background: At the 2017 annual meeting, the Nebraska PE board submitted a motion to limit the ability for emeritus members to serve on any NCEES committees beyond one year after the emeritus member's board membership ended. While the motion failed, it was noted during discussion that ACCA had already been charged to address term limits of emeritus members in the coming year and could address their service on committees when working on that charge.

ACCA asks you to complete the following survey. To ensure that ACCA receives feedback from each member board, please **complete the survey by October 10.**

Does your board nominate past members for NCEES emeritus status?

- ○ No
- ● Yes

* 2. Is there a limit on the length of time that a person can serve as an emeritus member on your board?

- ● No
- ○ Yes

Next

NCEES
advancing licensure for engineers and surveyors

Emeritus member term limit survey

3. Does your board provide funding for emeritus members to any of the following NCEES meetings? Note: This refers to individual member board funding—not NCEES funding.

Zone interim meeting?

- [x] No
- [ ] Yes

4. Annual meeting?

- [x] No
- [ ] Yes

5. Other NCEES meetings?

- [x] No
- [ ] Yes (please explain)

6. If your board does provide funding for any of these events, does an emeritus member have to meet any conditions, such as being active on an NCEES committee?

- [x] My board does not provide funding.
- [ ] No
- [ ] Yes (please explain)

NCEES
advancing licensure for engineers and surveyors

Emeritus member term limit survey

10. NCEES emeritus members should provide ____ percent of an NCEES committee/task force membership.

- ○ 0%
- ○ 1–10%
- ● 11–30%
- ○ 31–50%
- ○ 51–75%
- ○ No limit

* 11. Should the Council place any limitations on NCEES emeritus members serving on NCEES committees and task forces?

- ● No
- ○ Yes

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NCARB Fast Facts
Volume 21, Issue 7 ■ October 2017

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Architects' Primary Responsibility Is to Protect General Public

West Virginia Board of Architects Chair Richard T. Forren, AIA, NCARB, recently penned an op-ed on the role of the architect in protecting the health, safety, and welfare of the public in the built environment. He explains the value of licensed architects and the work of the board. Through rigorous standards for education, experience, and examination, the board ensures that qualified individuals can practice. Further, the board safeguards the public from those who are unauthorized and unqualified to practice. The practice of architecture is more than being artistic or sketching on paper and requires great attention to details that impact the public. Forren writes:

"Every architect is proud of what they do and takes their responsibility very seriously."

We encourage you to read the complete op-ed in *The State Journal* and commend Forren on promoting for the work of his board.

Understanding ARE 5.0 Provisional Feedback

Starting November 1, 2017, Architect Registration Examination® (ARE®) 5.0 candidates will have the opportunity to view immediate provisional feedback on their performance. Here are two key points regarding this enhanced aspect of exam delivery:

- Feedback is only available for ARE 5.0 candidates. Score reports for 5.0 candidates will continue to be released approximately 1-2 business days after testing.
- Provisional feedback is not available for ARE 4.0. Score reports for 4.0 candidates will continue to be released approximately 1-2 weeks after testing.

An outline of how provisional feedback will work at the test centers and answers to anticipated questions are available in the ARE 5.0 folder on the Registration Board Section of My NCARB.

Celebrating over 90 years of protecting the health, safety, and welfare of the public.

1801 K Street, NW
Suite 700K
Washington, DC 20006
202/783-6500
WWW.NCARB.ORG

2018 Annual Business Meeting—Workshop Suggestions

Opportunities in the new regulatory environment, investigation best practices, and blue-sky perspectives on the NCARB Certificate: these are just a few of the workshops offered during the 2017 Annual Business Meeting in Boston.

Are there subjects you want to learn more about? Are there issues in the regulatory world we should address? If there are other pressing issues you'd like to explore during the 2018 Annual Business Meeting, we'd like to hear from you. Send topics for workshops you'd like to see addressed at the upcoming meeting in Detroit to council-relations@ncarb.org.

What's New at Your Board?

Have there been any new additions to your board? Has your board amended its rules? Have state legislatures or the governor taken actions that can impact the board?

If you answered yes to any of these questions, we encourage you to contact the Council Relations team at council-relations@ncarb.org. Let us reflect your board's recent changes in Roster, the Licensing Requirements Tool, and our internal systems. We strive to have accurate and up-to-date information available for licensure candidates, architects, and other boards members.

NCARB Supports National Building Museum's Student Design Competition

The 2017 National Building Museum Interschool Design Competition brought together architecture students from six universities in the Washington, DC, area to explore creative design solutions and build upon the skills they've developed in the classroom. Through this competition, and with the support of the Council, students collaborated with their peers to conceptualize and design a new auditorium venue for the museum.

Nearly 50 students from the following schools participated in this year's competition: The Catholic University of America, Howard University, Morgan State University, The University of Maryland, University of the District of Columbia, and Virginia Tech. Students who participated can use this experience to earn credit toward the Architectural Experience Program™ (AXP™).

This competition informs the public about the design process while giving the next generation of architects a taste for real-world practice. We are excited to support activities that bridge the gap between education and practice as well as foster innovative thought.

Further details about the National Building Museum and the Interschool Design Competition can be found on the museum's website.

Federal Trade Commission's Economic Liberty Task Force Roundtable

On November 7, 2017, the Federal Trade Commission's (FTC) Economic Liberty Task Force will host a roundtable to examine the empirical evidence on the effects of occupational licensure. Panelists will discuss the current state of economic knowledge about the costs and benefits of licensing, including its effects on workers, consumers, and the overall economy.

To aid the FTC's analysis of these issues, NCARB has submitted public comments in the form of a letter addressed to FTC Chairwoman Maureen K. Ohlhausen. Like the comments we submitted to the task force's previous roundtable on occupational licensing portability, we emphasized that architectural licensing boards work tirelessly to protect the public's health, safety, and welfare through reasonable regulation. The Council and each jurisdiction strive to provide access to the profession by implementing streamlined and alternative paths to licensure, while also maintaining rigor through education, experience, and examination requirements. To ensure competition, our state boards seek and retain active supervision and implement various tools to help with disciplinary issues within the profession.

A link to the letter will be included in the next edition of Fast Facts and posted on the Registration Board Section of My NCARB.

FARB

FARB Forum

The 42nd Annual Federation of Associations of Regulatory Boards (FARB) Forum will be held January 25-28, 2018, at the Loews Coronado Bay in Coronado, CA. The forum brings together experts from across the country to discuss the latest trends in professional regulation. Attendees include testing experts, individual board members from state and provincial regulatory boards, executive directors, related staff, investigators, assistant attorneys general, and private legal counsel. The FARB Forum is educationally driven and includes sessions that inform attendees about recent regulatory and examination issues and encourage collaboration among regulatory boards to assist them in fulfilling their responsibilities.

Visit the FARB website for further details about the forum agenda, registration, and lodging.

Reminder: Tri-National Mutual Recognition Agreement for International Practice Letter of Undertaking Request

Earlier this month, your board received a request to sign a Letter of Undertaking for the Tri-National Mutual Recognition Agreement for International Practice. This agreement was developed by the leaders and regulators of architecture in Canada, Mexico, and the United States to facilitate the mutual recognition of licensure credentials among all three countries. The complete agreement, details about the program, and the core competency descriptions can be found in the Agreements folder in the Registration Board Section of My NCARB. Please reach out to Council Relations at council-relations@ncarb.org for further explanation or discussion.

Centennial Mini-State History Reminder

As part of NCARB's upcoming centennial celebration, we're asking each jurisdiction to fill out a brief history of your licensing board. These histories will be incorporated in the various materials developed for events in 2019, including a commemorative book. Assistant Director, Marketing & Communications Amanda Pica sent Member Board Executives a template in July. If you have any questions about the history template, please reach out to Amanda Pica (apica@ncarb.org). These histories are due **December 31, 2017**.

Upcoming Meetings

As you plan for the year ahead, make sure to mark your calendar for the upcoming FY18 meetings:

- **Committee Summit**: December 1 – 2, 2017, in Louisville, KY
- **MBE Workshop**: March 8, 2018, in Wichita, KS
- **Regional Summit**: March 9-10, 2018, in Wichita, KS
- **2018 Annual Business Meeting**: June 28-30, 2018, in Detroit, MI

Fast Facts is a monthly Member benefit distributed via email that includes updates and information from the Council Board of Directors and the eight office directorates. If you have any questions and/or suggestions regarding Fast Facts, please contact Council Relations at council-relations@ncarb.org.

Architects primary responsibility is to protect general public

- by Richard T. Forren, AIA, NCARB Oct 23, 2017

Over the years, I have talked with so many that say "I always wanted to be an Architect." It sounds very much like a Seinfeld episode where George Costanza proclaims he "always wanted to pretend to be an architect. Perhaps the reason why so many of us have conjured the thought of becoming an architect is that it delves into our subconscious creativity for problem solving. Yes, architects do design beautiful buildings, but their primary responsibility, for which they are licensed, is to protect the health, safety and welfare of the general public within the built environment.
The West Virginia Board of Architects (WVBOA) was established specifically to safeguard the life, health, property, and public welfare of the people of the state. The board's primary function is to ensure this protection of the public by establishing standards for architectural practice and by licensing individuals who are qualified to meet those standards. This responsibility entails the oversight of 1,188 registered architects licensed to practice in West Virginia. Of that number, less than 10 percent (only 116) live and work in the state, which means that greater than 90 percent reside out of state.

Before you can call yourself an architect, you must be registered and have a license in the state for which you intend to practice. Within the rules and regulations for each of the 54 states and jurisdictions, the right to call yourself an architect is reserved only for those who have been registered. In many jurisdictions, which includes West Virginia, an individual cannot use the terms architect, architecture or architectural when describing themselves or the services they provide without being registered.
Every U.S. state and jurisdiction has licensing boards that set requirements for licensure. The requirements establish a process that is neither quick nor easy, but when it comes to safeguarding the public there cannot be short cuts. Not all states have the same requirements, but they all include three core components: education, experience, and examination.

Education is the most important and, is ongoing throughout an architects entire career. Continuing education is a requirement for licensure in every jurisdiction. For initial registration, nearly every state, including West Virginia, requires a degree from a program accredited by the National Architectural Accrediting Board (NAAB). Currently, there are no architectural programs within the state that are NAAB accredited. Fairmont State University's Masters of Architecture program is in the process of pursuing NAAB accreditation so hopefully it will be the first.

Experience is a requirement, no matter where you intend to practice. Earning and documenting professional experience under the supervision of a registered architect is necessary to ensure you're ready to be an architect. The National Council of Architectural Registration Boards (NCARB), is responsible for overseeing the registration of architects. They provide a framework for developing and recording that experience which can begin as soon as you graduate from high school.

The final core component to becoming an architect is completing the Architect Registration Examination® (ARE®). This exam has been developed to ensure that one is ready to practice architecture independently. Over the years, NCARB has developed the ARE with divisions to address all issues, so now all states utilize the same exam.
In order to further safeguard the public welfare, the West Virginia Board of Architects must also protect state residents against the unauthorized, unqualified, and improper practice of architecture in the state of West Virginia. Regulating those that misrepresent themselves as architects is key among the vigilant duties of the board. The board is made aware of these issues from the general public or other architects by submitting inquiries or complaints.

Unfortunately, there are some individuals that mispresent themselves. For instance, the board has received complaints regarding advertising architectural services from those not licensed and the use of the letters "AAIA" after someone's name. According to the American Institute of Architects' legal counsel, this is unauthorized and implies credentialing that does not exist. There are two ways an individual can identify themselves as an architect; the letters "RA" (Registered Architect) or AIA (a designation for architects who are members of the American Institute of Architects) after ones' name.

It is very easy to determine if someone is an architect. The WVBOA website, at www.wvbrdarch.org/, maintains an updated and accurate list of those who are licensed to practice in the state and call themselves an architect. Simply select the "Find an Architect" menu and search by last name.

The practice of architecture is more than being artistic, developing concepts, sketching on paper, building models, hanging out with groupies, and jetting off to Vegas with the client. It can mean spending hours conducting code reviews, researching materials and writing specifications which can sometimes be incredibly mundane and uninspired. But what it means most of all is staying on top of your profession to do everything necessary to protect the health, safety and welfare of the general public. Every Architect is proud of what they do and takes their responsibility very seriously.

PDH AUDIT REPORT
For November 17, 2017
BOARD MEETING
13 audits reviewed at each Board Meeting
Mailed letter to licensee 09/27/2017
DEADLINE TO RECEIVE INFORMATION IS 11/02/2017
MAILED COPIES TO BOARD MEMBERS 11/03/2017

Name	Prof	Sent 1st letter (or email) need audit records	Rcvd audit records	Board approved	Board NOT approved	Sent 2nd letter – need audit records
Brian Henry Friedrichsen	PE	09/27/17	10/23/17			
Terry James Glade	AR	09/27/17	10/30/17			
Brian Joseph Jensen	LS	09/27/17	10/16/17			
Travis Jay Kropuenske	LS	09/27/17	10/12/17			
John Campbell Lahey	AR	09/27/17	09/27/17			
John H. Nourzad	PE	09/27/17	11/02/17			
Kosta J. Pappas	PE	09/27/17	10/06/17			
Samuel Henry Ray	PE	09/27/17	10/26/17			
John Dennis Slack	LA	09/27/17	11/01/17			
Vanessa Leigh Victor	PE	09/27/17	10/19/17			
Jeffrey John Welch	AR	09/27/17	09/27/17			
Jonathan Devan Wiegand	PE	09/27/17	10/05/17			
Michael Ronny Williams	LS	09/27/17	10/23/17			

****** - no information received from licensee

PDH AUDIT REPORT
PENDING FROM PREVIOUS BOARD MEETING(S)
For November 17, 2017
BOARD MEETING
Mailed Copies to Board Members 11/03/2017

Name	Prof	Sent 1st letter (or email) need audit records	Rcvd audit records	Board NOT approved	Sent 2nd letter – need audit records	Rcvd Audit Record	Board NOT approved	Sent 3rd letter – need audit records	Rcvd Audit Record
Garrett D. Gill	LA	12/05/16 **4th Letter Sent –** 7/12/17	01/03/17 **&&&&& Recv'd 09/25/17**	01/20/17	01/27/17	02/03/17	03/17/17	03/21/17	5/09/17
Troy Soren Jensen	LS	07/14/17	**@@@@ Recv'd 09/28/17**						
Quin A. Wichmann	AR	09/18/17	**##### Recv'd 09/29/17**						

& & & & & - Garrett Gill has until **10/12/17** to correct deficiency

@@@@@ - Troy Soren Jensen has until **10/12/17** to correct deficiency

 # # # # # # - Quin A. Wichmann has until **12/18/17** to correct deficiency

Appendix A

Board Meeting Examinee Report

FE Examinees Passed FE Exam

Meeting Date: November 17, 2017

Issue Date	Name	Certificate #	Exam	Exam Date
09/20/2017	Hindieh, Yazen	E-12356	FE	09/11/2017
10/11/2017	Warmbold, Abbagayle Marie	E-12357	FE	10/04/2017
10/18/2017	Russell, Carina Sonrisa	E-12358	FE	10/09/2017
10/18/2017	Holzer, Caden John	E-12359	FE	10/10/2017
10/18/2017	Meinhardt, Lance Fredrick	E-12360	FE	10/14/2017
10/18/2017	Feist, Jeremy Jerome	E-12361	FE	10/14/2017
10/18/2017	Mairose, Kevin Paul	E-12362	FE	10/14/2017
10/25/2017	Claggett, Nicholas Joseph	E-12363	FE	10/19/2017
10/25/2017	Allard, Jessie Lynn	E-12364	FE	10/21/2017
10/25/2017	Hanson, Lance	E-12365	FE	10/21/2017
10/25/2017	Tisdale, Jessica	E-12366	FE	10/21/2017
10/25/2017	Purtell, Carson Taylor	E-12367	FE	10/21/2017
10/25/2017	Larson, Kane Alan	E-12368	FE	10/21/2017
11/01/2017	Crockett, Michael Bruce	E-12369	FE	10/24/2017
11/01/2017	Westrick, Brandon Vernon	E-12370	FE	10/25/2017
11/01/2017	Bot, Lee William	E-12371	FE	10/26/2017
11/01/2017	Melino, Paul	E-12372	FE	10/26/2017

Appendix A

Board Meeting Examinee Report

LS Examinees Passed PS Exam 09/09/2017

Meeting Date: November 17, 2017

Issue Date	Name	#	Exam	Exam Date
09/14/2017	Grohs, Wrangler James	13484	LS	09/09/2017

Appendix B

Board Meeting Examinee Report

For FE Examinees To Be Approved

Meeting Date: November 17, 2017

Name	Exam
Belemou, Djeneba Annick	FE
Bliek, Isaac Edmund	FE
Bode, Gideon Grant	FE
Borchardt, Dillon James	FE
Burks, Chris Adam	FE
Clarke, Jacob Leo	FE
Clement, Cody	FE
Crosby, Brian	FE
DeVries, Gerrit Tyler	FE
DeWeese, Jacob	FE
Eggleston, Claire Louise	FE
Ellis, Kate Michelle	FE
Elmore, Gina	FE
Etrheim, Austin Jakob	FE
Evans, Eldon	FE
Fritzke, Matthew James	FE
Haase, Zane	FE
Hahn, Erich Robert Allan	FE
Hedlund, Drew	FE
Heidbrink, Spencer Wayne	FE
Hemmer, Joseph John	FE
Hillard, Jared	FE
Holt, Jake Richard	FE
Iburg, Shelly Kay	FE
Johnson, Carter James	FE
Johnson, Kellan	FE
Kaul, Austin Ray	FE
Kidd, Brian Russell	FE
Kirsch, Katelyn	FE
Kleinsasser, Tyler	FE
Kodzomoyo, Ellen Edzayi	FE
Koji, Banata Bogale	FE
Krebs, Eric James	FE
Kubasta, Tyler	FE
Kurtenbach, Kinsey	FE

Name	Exam
Landen, Jordan	FE
Langer, Cole James	FE
LaVoy, Mathew Ray	FE
Lee, Jerred Richard	FE
Leiseth, Mason David	FE
Leonard, Tyler Glenn	FE
Lichty, Benjamin Scott	FE
Lingani, Sonia P.	FE
Love, Benjamin Timothy	FE
Maiarose, Kevin Paul	FE
Manandhar, Bishesh Raj	FE
Manning, Jonathan	FE
Mattson, Karli A.	FE
McDonald, Andrew Michael	FE
Meckling, Peter Howard	FE
Melino, Paul	FE
Meyer, Benjamin Arhtur	FE
Mitchell, Daniel Jehu	FE
Montoya Mairena, Melissa	FE
Myers, Cody Dean	FE
Nwokoagbara, Christopher Sochika	FE
Olson, Chloe	FE
Prasher, Samantha	FE
Rauert, Michael James	FE
Rudebusch, Christian	FE
Russ, Tyler Jon	FE
Scegura, Kelly	FE
Schmanski, Jane	FE
Seidel, Matthew	FE
Shaffner, Kenneth	FE
Sherck, Aaron Timothy	FE
Sherman, Anthony George	FE
Siewert, Michael Thomas	FE
Smith, Courtney Helen	FE
Sykora, Chad David	FE

Appendix B

Board Meeting Examinee Report

For FE Examinees To Be Approved

Meeting Date: November 17, 2017

Name	Exam
Thomsen, Tayler Mark	FE
Turner, Brian Paul	FE
Van Overbeke, Spencer Gary	FE
Vargas Castano, Andrea	FE
Veurink, Camden John	FE
Volk, Hunter Anton	FE

Name	Exam
Wiley, Robert Tastad	FE
Williams, Morgan Maureen	FE
Woodworth, Ray	FE
Zobel, Matthew Christian	FE

Appendix B

Board Meeting Examinee Report

For PE Examinees To Be Approved

Meeting Date: November 17, 2017

Name	City	State	Comment
Hudson, Roberta Irene	Pierre	SD	
Lang, Karin Elyse	Sioux Falls	SD	
Nord, Carly Rose	Sioux Falls	SD	

Appendix B

Board Meeting Examinee Report

For LS Examinees To Be Approved

Meeting Date: November 17, 2017

Name	City	State	Comments
Wolbrink, Jeremy Alan	Mitchell	SD	

Appendix C

Board Meeting Examinee Report

License by Exam

Meeting Date: November 17, 2017

Name	City	State	Profession	Comment
Burbach, Jordan Gregory	Summerset	SD	AR	
Lum, Sara DeeAnn	Sioux Falls	SD	AR	

Appendix D

Board Meeting Comity Report

For Individuals by Comity

Meeting Date: November 17, 2017

Name	City	State	Profession	Comment
Baker, Jeffrey	Frisco	TX	AR	
Baldauf, Hans Rainer	San Francisco	CA	AR	
Heinle, Denny James	Saint Paul	MN	AR	
Meier, Richard L.	Moorhead	MN	AR	
Monn, Michael Joseph	Lakeville	MN	AR	
Pelligra, David Benny	Cuyahoga Falls	OH	AR	
Schellin, Michael William	Minneapolis	MN	AR	
Stensland, Robert John	Waverly	IA	AR	
Wesche, Christian	Fort Collins	CO	AR	
Wilkus, Matthew Michael	Minnetonka	MN	AR	
Winchester, Joseph Scott	Kalamazoo	MI	AR	
Burns, Marianne	Albuquerque	NM	LA	
Contag, David H.	Overland Park	KS	LA	
Feigum, Chad Eric	Minnetonka	MN	LA	
Meade, Mark Edward	Lexington	KY	LS	
Anderson, William Scott	Fairmont	WV	PE	
Audi, Andre	Saint Louis	MO	PE	
Bailey, Michael R	Tomball	TX	PE	
Battalora, Raymond Joseph	Richardson	TX	PE	
Bell, Brent Allen	Erie	CO	PE	
Blackford, Jason	Billings	MT	PE	
Brown, Charles Scott	Greenfield	IN	PE	

Appendix D

Board Meeting Comity Report

For Individuals by Comity

Meeting Date: November 17, 2017

Name	City	State	Profession	Comment
Burrows, Rodney Dale	Broomfield	CO	PE	
Ciance, Michael Angelo	Contoocook	NH	PE	
Dahl, Jerry Steven	Kalamazoo	MI	PE	
Dansie, Kevin Lynn	Frenchtown	MT	PE	
Dudek, Joseph T	Barberton	OH	PE	
Eilertson, Cody	Hawley	MN	PE	
Frankenhoff, Nathan	Quincy	IL	PE	
Grapperhaus, Michael C.	Troy	IL	PE	
Gump, Gerald	Tulsa	OK	PE	
Hamilton, Dustin Leigh	Rapid City	SD	PE	
Hanson, Charles Richard	Albuquerque	NM	PE	
Hardy, Brent James	Belfield	ND	PE	
Hayward, Andrew Isaac	Morrill	NE	PE	
Hentz, Brian David	Overland Park	KS	PE	
Herrera, Jasper Lloyd	Centennial	CO	PE	
Hersinger, Christopher Thomas	Festus	MO	PE	
Hudson, Mark A	Greenville	SC	PE	
Johnson, Andrew	Chesterfield	MO	PE	
Kendell, Todd Russell	Garland	UT	PE	
King, Adam Robert	Timnath	CO	PE	
Komnick, Kelsey A.	Box Elder	SD	PE	
Kroge, Matthew	Dunwoody	GA	PE	

Appendix D

Board Meeting Comity Report

For Individuals by Comity

Meeting Date: November 17, 2017

Name	City	State	Profession	Comment
Leng, Yanling	Sioux Falls	SD	PE	
Menting, Clifford R	Bismarck	ND	PE	
Miller, Robert Paul	Shawnee	KS	PE	
Minton, Michael Keith	Glen Ellyn	IL	PE	
Newstead, Brett	Eden Prairie	MN	PE	
O'Regan, Philip James	Tampa	FL	PE	
Pederson, Kevin Donald	Fergus Falls	MN	PE	
Phipps, James Kevin	Wentzville	MO	PE	
Pitsch, Troy Marshall	Novi	MI	PE	
Poulsen, Christopher R.	Portland	OR	PE	
Poursharif, Adel	Irvine	CA	PE	
Rucker, Aaron Thomas	Raleigh	NC	PE	
Schneider, John Alan	Bismarck	ND	PE	
Schroeder, Cary William	Omaha	NE	PE	
Sherwood, Samantha Carole	Keenesburg	CO	PE	
Sitorius, Daniel	Gretna	NE	PE	
St. Germain, Rick Roland	Fargo	ND	PE	
Stroh, Cory	Eau Claire	WI	PE	
Thill, Andrew James	Fargo	ND	PE	
Todd, Christian Andrew	Cleveland	OH	PE	
Van de Pas, Julius Peter	Greenwood Village	CO	PE	
Vo, Hoang Van	Wichita	KS	PE	

Appendix D

Board Meeting Comity Report

For Individuals by Comity

Meeting Date: November 17, 2017

Name	City	State	Profession	Comment
Voltura, Scott Anthony	Aurora	CO	PE	
Wagner, Jessica Rose	Fargo	ND	PE	
Walz, Jennifer	Pierre	SD	PE	
White, Stuart Robert	Plainfield	IL	PE	
Whitt, Jeff	Olympia	WA	PE	
Wilburn, Christopher Michael	Conroe	TX	PE	

Appendix E

Board Meeting Firm Report

For Business to Approve

Meeting Date: November 17, 2017

Company Name	City	State	Profession	Comments
Alper Audi, Inc.	Saint Louis	MO	PE	
ALTA Refrigeration, Inc.	Peachtree City	GA	PE	
BCV Architects	San Francisco	CA	AR	
Chemstress Consultant Company	Akron	OH	PE	
David Pelligra & Architects	Cuyahoga Falls	OH	AR	
Design Parameters, LLC	Frisco	TX	AR	
EDM International, Inc.	Fort Collins	CO	PE	
Energy Solutions Professionals	Overland Park	KS	PE	
Envista Forensics, LLC	Atlanta	GA	PE	
Flexible Lifeline Systems, Inc.	Houston	TX	PE	
Frankenhoff Consulting, Inc.	Quincy	IL	PE	
Hart Crowser, Inc.	Portland	OR	PE	
HCL Engineering & Surveying, LLC	Greenwood Village	CO	PE	
King Engineering LLC	Timnath	CO	PE	
Michael Monn Architecture LLC	Lakeville	MN	AR	
Modern Design, Inc.	Janesville	IA	AR	
Nobis Engineering, Inc.	Concord	NH	PE	
Panhandle Concrete Products	Scottsbluff	NE	PE	
PricewaterhouseCoopers, LLP	New York	NY	PE	
Radical Engineering	Denver	CO	PE	
Ready Technologies, Inc.	Olympia	WA	PE	
Rodney D. Burrows & Associates, A Colorado Corp.	Broomfield	CO	PE	

Appendix E

Board Meeting Firm Report

For Business to Approve

Meeting Date: November 17, 2017

Company Name	City	State	Profession	Comments
Tanek, Inc.	Minneapolis	MN	AR	
The Neenan Company LLLP	Fort Collins	CO	AR	
West Virginia Electric Industries, Inc.	Fairmont	WV	PE	
Wildcat Surveying	Harrisburg	NE	LS	
Wunderlich-Malec Engineering, Inc.	Eden Prairie	MN	PE/AR	
Yeh and Associates, Inc.	Denver	CO	PE	

Appendix F

Board Meeting Examinee Report

Previous Comity Application to be Reviewed

Meeting Date: November 17, 2017

Name	City	State	Profession	Comments
Toro Santos, Tomas A.	Waunekee	WI	LS	
Bazis, Jr., Mark	Omaha	NE	PE	
Modi, Esha	Cary	NC	PE	
Vu, Dung Duc	Houston	TX	PE	

Appendix F

Board Meeting Examinee Report

Previous Business Application to be Reviewed

Meeting Date: November 17, 2017

Name	City	State	Profession	Comments
MEP Green Design & Build, PLLC	Houston	TX	PE	
Refrigeration Consultants, Inc.	Omaha	NE	PE	

TRAVEL
MATRIX
BOARD MEMBERS
01/01/2018 through 06/30/2018

DATES	MEETING	PLACE	BOARD NAME	PAID BY
03/09-10/2018	NCARB Regional Summit	Wichita, KS	Nelson, Williams, Patterson	Info to be received later
05/03-05/2018	NCEES Central Zone	Rapid City, SD	Albertson, Micko, Peters, Thingelstad, Patterson	Info to be received later
06/28-30/2018	NCARB Annual Business	Detroit, MI	Nelson, Williams, Patterson	Info to be received later

Patterson, Kathryn

From: Stacy Krumwiede <no-reply@post.ncarb.org>
Sent: Wednesday, August 16, 2017 8:46 AM
Subject: [EXT] Future Summit and Annual Meeting Dates

Good Morning Region 5,

Here are the upcoming meetings including regional summits and national meetings. I figured I'd get them all for you!

Wichita – March 9-10, 2018 (There is an MBE meeting the day before)

Detroit – June 28-30, 2018 (Annual Meeting)

Nashville – March 8-9, 2019 (There is an MBE meeting the day before)

DC – June 20-22, 2019 (Annual Meeting)

Hope you are all having a great summer!
Stacy Krumwiede

Patterson, Kathryn

From: NCARB <council-relations@ncarb.org>
Sent: Wednesday, November 1, 2017 10:01 AM
To: Patterson, Kathryn
Subject: [EXT] Save the Date: 2018 Annual Business Meeting

Join Us in Detroit from June 28-30 for NCARB's 99th Annual Business Meeting

Mark your calendar now for this exciting three-day event, where you'll have the opportunity to join Member Board Members, professional staff, and partner organizations from across the country to discuss key initiatives and explore new horizons in architectural regulation.

In Detroit, you'll have the opportunity to shape the future of the profession by voting on any resolutions, electing new leadership, sharing ideas, learning from a variety of experts, and helping set our agenda for the year ahead. Plus you'll have the chance to explore Detroit's rejuvenated downtown.

As we approach our Centennial Celebration in 2019, we look forward to this opportunity to delve into ways NCARB can continue to go further for our Member Boards and the profession.

In the coming months, you'll receive more details regarding funded delegates, draft resolutions, and registration information.

Questions? Contact our Council Relations team at council-relations@ncarb.org

National Council of Architectural Registration Boards
1801 K Street NW Suite 700K
Washington, DC 20006

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1801 K Street NW, Suite 700K
Washington, DC | 20006 US

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Patterson, Kathryn

From: Governor of South Dakota
Sent: Wednesday, October 18, 2017 1:01 PM
Subject: Holiday plans

Dear Friends,

Fall has finally found South Dakota. From my office window, I can see the color of the leaves changing. High-school football, volleyball, cross country, and soccer seasons are heading into post-season tournaments. Pumpkins are lending color to porches around each corner, and hunters are kicking up pheasants.

Linda and I have Halloween costumes ready and look forward to seeing all of the trick-or-treaters that come to the Governor's Mansion between 5:30 – 9:30 p.m., Tuesday, October 31. If you're in Pierre, I hope you and your children will stop by too.

October also means the holiday season is right around the corner. This year, I am granting administrative leave to Executive Branch employees on Friday, November 24 (the day after Thanksgiving). State offices in Executive Branch agencies will be closed on that day.

Additionally, State employees already have Monday, December 25 off for the Christmas holiday. I am also granting administrative leave on Tuesday, December 26. State offices in Executive Branch agencies will be closed on that day.

Thank you for everything you do to serve the people of South Dakota.

Happy Fall, Happy Holidays,

Dennis

Patterson, Kathryn

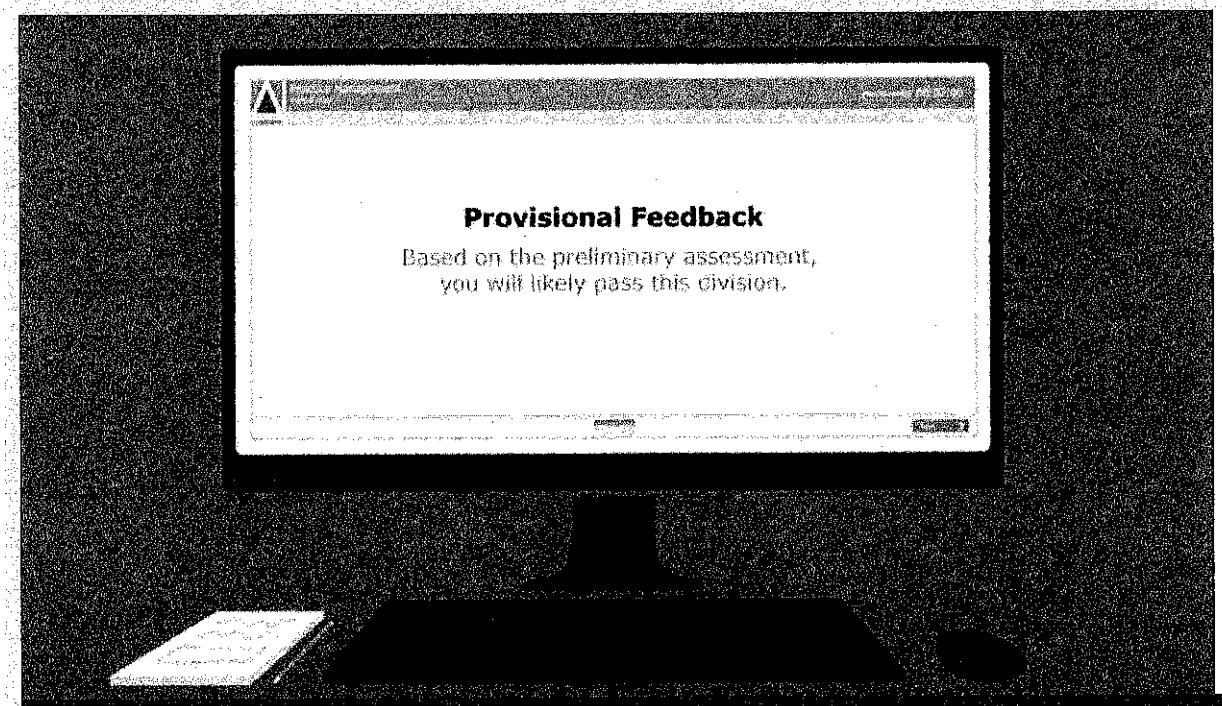
From: NCARB <customerservice@ncarb.org>
Sent: Monday, October 30, 2017 5:02 AM
To: Patterson, Kathryn
Subject: [EXT] NEW: Immediate Exam Feedback will be Available at Test Centers

NCARB

OCT–NOV 2017

DESTINATION ARCHITECT

News, Tools, and Tips to Support You Along the Path to Licensure



Coming Soon: ARE 5.0 Provisional Feedback

Beginning November 1, 2017, Architect Registration Examination® (ARE®) 5.0 candidates will have the opportunity to view immediate provisional feedback of their performance.

NCARB Blog

Meet the 2017-2018 NCARB Think Tank

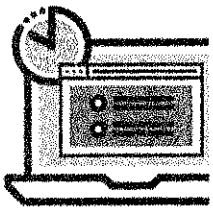
Learn more about this year's Think Tank members, who will be exploring new ways to communicate with candidates at every stage of the licensure process and more.

We're Looking for Guest Bloggers

Do you want to share the story of your path to licensure? Find out how you could be an NCARB guest blogger.

How I Passed ARE 5.0 in Three Months

One candidate shares how he passed all six ARE 5.0 divisions on the first try.



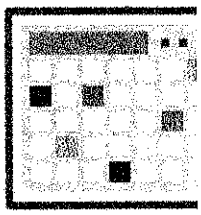
ARE

5 Things to Know About ARE 4.0's Retirement

ARE 4.0 retires in less than 10 months. Here are five things to know as you make your plan to finish the exam.

Plan Your Transition to ARE 5.0

See how ARE 4.0 divisions will transfer to the new exam and create your personalized testing strategy with the Transition Calculator.



Upcoming Events

November 1 | AIA Santa Fe

November 8-10 | Greenbuild and Architecture Boston Expo

National Council of Architectural Registration Boards
1801 K Street NW Suite 700K
Washington, DC 20006

Patterson, Kathryn

From: NCEES <noreply@ncees.org>
Sent: Wednesday, November 1, 2017 2:10 PM
To: Patterson, Kathryn
Subject: [EXT] NCEES announces price reduction for FE, FS exams in 2018

Dear Member Board Members and Administrators:

Beginning January 1, 2018, NCEES is reducing the Fundamentals of Engineering (FE) and Fundamentals of Surveying (FS) exam registration fees by $50 to $175. The reduced fee will apply to registrations completed on or after this date; the new price will not be honored for registrations completed before January 1, 2018.

NCEES member boards voted to lower the price of these exams at the organization's 95th annual meeting in August 2016.

The FE exam is the first of two exams required for professional engineering licensure; it is designed to test students' knowledge of concepts learned while earning an accredited bachelor's degree in an engineering discipline. The FS exam is a similar exam designed for surveying licensure candidates. These exams are currently taken by nearly 47,000 examinees throughout the United States and 15 foreign locations annually. They are computer-based exams administered throughout the year at Pearson VUE test centers.

"NCEES and its member boards are committed to reducing barriers to licensure," NCEES Chief Executive Officer Jerry Carter explained. "Moving to year-round computer-based testing for these exams, which gives candidates greater scheduling flexibility, was an important part of those measures. The organization is taking the additional step of lowering the price of the fundamentals exams to ensure that cost is not a prohibitive factor in starting on the path to licensure."

For more information on the FE and FS exams, visit ncees.org/cbt.

Download the news release.

Unsubscribe from future NCEES correspondence.

NCEES
advancing licensure for engineers and surveyors

P.O. Box 1686 (280 Seneca Creek Rd.), Clemson, SC 29633 USA **T:** (864) 654-6824 **F:** (864) 654-6033 **NCEES.ORG**

NEWS RELEASE
November 1, 2017
Contact: Nina Norris
Director of Public Affairs
nnorris@ncees.org

NCEES announces price reduction for FE, FS exams in 2018

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For more information on the FE and FS exams, visit ncees.org/cbt.

ABOUT NCEES

The National Council of Examiners for Engineering and Surveying is a nonprofit organization made up of engineering and surveying licensing boards from all U.S. states, the District of Columbia, Guam, the Northern Mariana Islands, Puerto Rico, and the U.S. Virgin Islands. Since its founding in 1920, NCEES has been committed to advancing licensure for engineers and surveyors in order to safeguard the health, safety, and welfare of the U.S. public.

NCEES helps its member licensing boards carry out their duties to regulate the professions of engineering and surveying. It develops best-practice models for state licensure laws and regulations and promotes uniformity among the states. It develops and administers the exams used for engineering and surveying licensure throughout the country. It also provides services to help licensed engineers and surveyors practice their professions in other U.S. states and territories. For more information, please visit ncees.org.

NCEES
advancing licensure for engineers and surveyors

P.O. Box 1686 (280 Seneca Creek Rd.), Clemson, SC 29633 USA T: (864) 654-6824 F: (864) 654-6033 NCEES.ORG

2017–18
BOARD OF DIRECTORS/OFFICERS

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President

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President-Elect

Daniel S. Turner, Ph.D., P.E., P.L.S.
Past President

Timothy W. Rickborn, P.E.
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Maurice L. Bowersox, P.E.
Central Zone Vice President

Paul J. Tyrell, P.E., P.L.S.
Northeast Zone Vice President

Christopher P. Knotts, P.E.
Southern Zone Vice President

Brian R. Hanson, P.E.
Western Zone Vice President

Jerry T. Carter
Chief Executive Officer

November 8, 2017

MEMORANDUM

TO: Member Boards and Member Board Administrators

FROM: Patrick J. Tami, P.L.S. President *Patrick J Tami*

SUBJECT: Chief Executive Officer

During the recent meeting of the NCEES Board of Directors, NCEES Chief Executive Officer Jerry Carter informed the Board of his intentions to retire at the end of 2018. Jerry has been a member of the NCEES staff since 2001, initially serving as the Director of Corporate affairs and, since 2007, as Chief Executive Officer (CEO).

In my capacity as NCEES President, I will be appointing a search committee to find Jerry's successor. I will keep everyone apprised of our progress in identifying and bringing on board the next Chief Executive Officer.

As the Chief of Staff and Corporate Secretary, the CEO serves a vital role in overseeing the day-to-day operations of the Council as well as supporting the NCEES Board in accomplishing the mission and vision of the organization. Accordingly, the Board would welcome any comments or input as to the skillsets or character traits you feel should be considered in the pursuit of the next CEO. Please provide any comments that you would like to be considered no later than December 1, 2017 to my attention at ptamipls@gmail.com.

Thank you for your assistance and your continued support of the licensure process.