

**SOUTH DAKOTA  
STATE BOARD OF TECHNICAL PROFESSIONS  
Board Agenda**

Of the regular meeting Friday, July 15, 2016  
In the Board Office in Clock Tower Plaza,  
2525 W. Main St., Suite 211; Rapid City

Board members to review applications at 8:00 A.M.

Roll Call at 8:30 A.M.

Agenda Items:

- 1) Approval of May 20, 2016 Minutes (Motion)
- 2) Approval of vouchers since last meeting (Motion)
- 3) Activities report ending June, Review of Deposits & Quarterly report (FYI)
- 4) Investigation reports
- 5) Old Business
- 6) New Business
- 7) PDH Audits (Motion)
- 8) Approval of passing Examinees (Appendix A, Motion)
- 9) Approval to take the NCEES Examinations as available (Appendix B, Motion)
- 10) Approval of applicants by examination, A (Appendix C, Motion)
- 11) Approval of Comity applications (Appendix D, Motion)
- 12) Approval of Business applications (Appendix E, Motion)
- 13) Approval of Previous Comity and Business applications (Appendix F, Motion)
- 14) Annual, zone, committee meeting reports & upcoming meetings
- 15) Correspondence
- 16) Future board meeting schedule
- 17) Adjournment (Motion)

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AGENDA ITEM #1 APPROVAL OF May 20, 2016 BOARD MEETING MINUTES (MOTION)\*

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AGENDA ITEM #2 APPROVAL OF VOUCHERS SINCE LAST MEETING (MOTION)

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AGENDA ITEM #3 ACTIVITES REPORT ENDING JUNE, 2016, REVIEW OF DEPOSITS & QUARTERLY REPORT (FYI)\*

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AGENDA ITEM #4 INVESTIGATION REPORTS

Case 09-06      Competency and Professional Conduct - Memorandum Decision received from Circuit Court; Motion for Reconsideration; Brief in Support

Case 15-03      Practice without CoA - AR - Legal counsel to generate Assurance of Voluntary compliance

- Case 15-05 Practice without CoA - PE - Consent agreement rejected - need to schedule hearing.
- Case 15-06 Audit - Failure to comply with PDH requirements - LS - Licensee did not renew license in lapsed status as of now.
- Case 15-09 Business Entity allowing unlicensed practice - Legal counsel reviewing
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#### AGENDA ITEM #5 OLD BUSINESS

- \*Action Items - reports
  - \*NCEES National Survey Award
  - \*NCARB ARE5-Prep-Workshop
  - \*CLARB Communique
  - \*NCARB Legislative Tacker
  - \*CLARB Member Board e-News
  - \*NCARB Fast Facts - April
  - \*NCARB BOD Brief
  - \*NCARB Region 6 Resolution
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#### AGENDA ITEM #6 NEW BUSINESS

- \*Core Eng. & Consult., Inc. - hours request
  - \*NCEES - MBA Report - BOD Meeting
  - \*CLARB Member Board E-News - May
  - \*NCARB CEO Update - May
  - \*NCEES - News Release
  - \*CLARB Communique
  - \*NCARB BOD Brief - Pre-Annual Meeting
  - \*NCARB BOD Brief - Post-Annual Meeting
  - \*NCEES Engineering Award
  - \*CLARB Member Board E-News - June
  - \*NCARB Fast Facts - May
  - \*NCARB - MRA Agreement
  - \*NCARB Launch of Architectural Experience Program (AXP)
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#### AGENDA ITEM #7 PDH AUDITS (MOTION)

##### NEW AUDITS

Bixler, William David, PE  
Bland, Ronald E., AR  
Bosworth, Paul Anthony, PE  
Brandner, Thomas M., R  
Chamberalin, Joel G., AR  
Finger, John William, PE  
Houska, Trinity Edward, PE  
Hyde, Steven J., LS  
Nistler, Perry Richard, PE  
Rawls, Charles Edward, AR  
Schroeder, Russell H., PE  
Reese, Rodric Randolph, LS  
Zoltek, Michael John, LS

**REVIEW PREVIOUS AUDITS**

Abraham, Ronald Gene, PE  
Doran, Sandra L, LA  
Fravel, Kevin M., PE  
Hermanson, Robin, PE

# SDBOTP did not receive any documents  
^ Mandatory

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**AGENDA ITEM #8 APPROVAL OF PASSING EXAMINEES (MOTION)**

See Appendix A

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**AGENDA ITEM #9 APPROVALS TO TAKE THE NCEES EXAMINATIONS AS AVAILBLE. (MOTION)**

See Appendix B

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**AGENDA ITEM #10 APPROVAL OF APPLICANTS BY EXAMINATION, A (MOTION)**

See Appendix C

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**AGENDA ITEM # 11 APPROVAL OF COMITY APPLICATIONS (MOTION)**

See Appendix D

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**AGENDA ITEM #12 APPROVAL OF BUSINESS APPLICATIONS (MOTION)**

See Appendix E

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**AGENDA ITEM #13 APPROVAL OF PREVIOUS COMITY AND BUSINESS APPLICATION (MOTION)**

See Appendix F

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**AGENDA ITEM #14 ANNUAL, ZONE, COMMITTEE REPORTS & UPCOMING MEETINGS\***

**PREVIOUS -** 06/15/16 to 06/18/16 - NCARB Annual Meeting; Seattle, WA (Williams, Patterson)

\*NCARB Annual Business Meeting - Day 1 Recap

\*NCARB Annual Business Meeting - Day 2 Recap

**UPCOMING -** 08/24/16 to 08/27/16 - NCEES Annual Meeting; Indianapolis, IN (Albertson, Micko, Peters, Thingelstad, Patterson) - Albertson & Peters not able to attend; Micko and Patterson as funded Delegates; Thingelstad as first-time attendee

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**AGENDA ITEM #15 CORRESPONDENCE (FOR REVIEW AND DISCUSSION, IF DESIRED)**

Compliment

\*NCARB Invitation to Licensing Advisors Community

\*Google Analytics Report for Board Website

- \*NCARB Region 5 Thank you
- \*Gina Spaulding - Retirement
- \*NCEES - E3 System Updates
- \*NCARB - Derek Haese - Farewell
- \*South Dakota DLR - new logo
- Other various board correspondence/Email

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**AGENDA ITEM #16 FUTURE BOARD MEETING SCHEDULE**

September 23 and November 18

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**AGENDA ITEM #17 ADJOURNMENT (MOTION)**

**DRAFT**

**SOUTH DAKOTA  
STATE BOARD OF TECHNICAL PROFESSIONS  
Board Minutes**

Of the regular meeting Friday, May 20, 2016  
In the Board Office in Clock Tower Plaza,  
2525 W. Main St., Suite 211; Rapid City, SD

The South Dakota State Board of Technical Professions held its regular meeting on Friday, May 20, 2016 in the Board Room; Clock Tower Plaza, Rapid City, South Dakota. Chairman Dennis Micko presided.

Chairman Micko called the meeting to order at 8:30 a.m.

The following Board members were present: Chairman Dennis Micko, Vice Chairman Steve Williams, Secretary Steve Peters, Mike Albertson, Jeffrey Nelson, and Steve Thingelstad. Others present were staff members Kathryn Patterson and Susan Neuf and guests Brian Jenner; Mark Humphreys; and Tamara Moore. Staff Attorney Aaron Arnold attended the meeting by phone. Board member Drake Olson attended the meeting by phone from 8:45 a.m. to 8:56 a.m.

**Agenda Items:**

- 1) Approval of March 18, 2016 Minutes (Motion)
- 2) Approval of vouchers since last meeting (Motion)
- 3) Activities report ending April, Review of Deposits & Quarterly report (FYI)
- 4) Investigation reports
- 5) Old Business
- 6) New Business
- 7) PDH Audits (Motion)
- 8) Approval of passing Examinees from March & April (Appendix A, Motion)
- 9) Approval to take the NCEES Examinations as available (Appendix B, Motion)
- 10) Approval of applicants by examination; AR & A (Appendix C, Motion)
- 11) Approval of Comity applications (Appendix D, Motion)
- 12) Approval of Business applications (Appendix E, Motion)
- 13) Annual, zone, committee meeting reports & upcoming meetings
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- 15) Future board meeting schedule
- 16) Adjournment (Motion)

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**AGENDA ITEM #1 APPROVAL OF March 18, 2016 BOARD MEETING MINUTES (MOTION)\***

**Motion:** By Williams, seconded by Albertson for approval of March 18, 2016 Board Meeting Minutes.  
**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

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**AGENDA ITEM #2 APPROVAL OF VOUCHERS SINCE LAST MEETING (MOTION)**

**Motion:** By Nelson, seconded by Thingelstad for approval of vouchers since last meeting.  
**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

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## AGENDA ITEM #3 ACTIVITIES REPORT ENDING APRIL 2016; REVIEW OF DEPOSITS & QUARTERLY REPORT (FYI)

The Board discussed the activities report ending April 2016, conducted a review of the deposits, and found everything to be in good order.

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## AGENDA ITEM #4 INVESTIGATION REPORTS

Mike Albertson left the meeting at 8:34 a.m.

**Case 09-06 Competency and Professional Conduct** - Hearing held April 26, 2016; Board's Post Hearing Brief submitted by legal counsel; per legal counsel 80% chance of decision by July Board meeting

Mike Albertson returned to the meeting at 8:42 a.m.

**Case 15-03 Practice without CoA - AR** - Legal counsel to generate Assurance of Voluntary compliance.

**Case 15-05 Practice without CoA - PE** - Consent agreement rejected - need to schedule hearing.

**Case 15-06 Audit - Failure to comply with PDH requirements** - LS - Licensee did not renew license in lapsed status as of now. Hearing scheduled in conjunction with the July 15 board meeting.

**Case 15-09 Business Entity allowing unlicensed practice** - Legal counsel reviewing

Board member Peters requested a discussion on enforcement issues in general. The Board discussed the procedures for generating a complaint and the proper complaint process.

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## AGENDA ITEM #5 OLD BUSINESS

### Action Items - reports

**Item 1** - Update Building Officials Guide is currently being reviewed prior to sending to building officials for input.

**Item 2** - Rewrite of Petroleum Release Exam. Still waiting for response from Petroleum experts to help with the rewrite of Petroleum Release exams.

**Item 3** - Use of Board reserve funds. Currently researching how to set up and award scholarships and researching companies to provide bids on upgrade of the Board's database.

**Item 4** - Outreach to association of counties, county commissioners, and/or rural permitting agents. This Item is in progress.

**Item 5** - Update of DLR Website and BTP Website. In progress, new website in July.

**Item 6** - Update of Administrative Rules to allow for CBT of Principles of Surveying Exam. In progress.

### Decoupling Best Practices

Several states have successfully completed the decoupling process and are now offering the PE exam 'early', and several states are considering making the move to decouple. It is the consensus of the Board that our state will not be decoupling the experience from the PE exam and this practice by other jurisdictions could cause problems with those seeking licensure in our state.

### Ultimate Test Article

This article highlights the concerns of many on the topic of decoupling the required four years of mentored experience from approval to take the PE exam.

### Guide Document

The Board will review the draft Guide Document and provide input at the next board meeting.

**NCARB CEO Update - February** - Informational for Board

### NCEES Proposed Changes to Bylaws

The Board will be voting on these Bylaws changes at the 2016 NCEES annual meeting in August.

**CLARB E-News - Informational for Board**

**NCARB Fast Facts - February - Informational for Board**

**ARE 5.0 Press Release - Informational for Board**

**ABET Proposed Revisions**

ABET is proposing revisions for EAC Criterion 3 and 5. The NCEES Board requests that each member board be made aware of the proposed revisions and have a chance to provide input and comments.

**Dental Ruling Update**

Many jurisdictions are continuing to feel serious repercussions from the Supreme Court's ruling on this case.

The Board briefly reviewed each of the above items.

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**AGENDA ITEM #6 NEW BUSINESS**

**Board Member Re-appointed - Olson**

**NCARB CEO Update - March - Informational for Board**

**CLARB Member Board E-News - March - Informational for Board**

**NCARB ARE5 - Prep - Workshop - Informational for Board**

**NCEES National Surveying Education Award - Informational for Board**

NCEES launches national surveying education award - \$10,000 prize for up to 10 qualifying surveying education programs that reflect NCEES mission to advance licensure for engineers and surveyors to safeguard the health, safety, and welfare of the public.

**NCARB Legislative Tracker - Legislation & Regulation - Informational for Board**

**CLARB Communique - Informational for Board**

**NCARB Press Release - Training Workshop**

The Board discussed the NCARB training workshop for test prep providers designed to prepare them for the administration of the new ARE 5.0.

**NCARB Fast Facts - April - Informational for Board**

**CLARB Member Board E-News - April - Informational for Board**

**NCARB BOD Brief - April - Informational for Board**

**NCARB Region 6 Resolution - Informational for Board**

**NCARB Fast Facts - Informational for Board**

**NCARB Survey - Informational for Board**

The Board briefly reviewed each of the above items.

**Election of Board Officers (Motion)**

Officers elected for the 2016-2017 year were: Williams to the position of Board Chairman, Peters to the position of Vice Chairman, and Albertson to the position of Board Secretary.

**Motion:** By Nelson, seconded by Thingelstad for approval of election results.

**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

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**AGENDA ITEM #7 PDH AUDITS (MOTION)**

**NEW AUDITS:** Ronald Gene Abraham, PE; Sandra L. Doran, LA; Burt J. Elmer, AR; Jonathan Edward Frank, AR; Kevin M. Fravel, PE; Robin Hermanson, PE; Colin H. Klos, AR; Stewart L. Moore, PE; James C. Rudd, PE; Robert W. Stanhope, LS; Janelle Kay Swier, PE; Robert Wayne Swisse, LS; and Thomas L. Week, LS.

**Motion:** By Williams, seconded by Nelson for approval of the audits of Burt J. Elmer, AR; Jonathan Edward Frank, AR; and Colin H. Klos, AR.

**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

**Motion:** By Peters, seconded by Thingelstad for approval of the audits Robert W. Stanhope, LS; Robert Wayne Swisse, LS; and Thomas L. Week, LS.

**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

**Motion:** By Albertson, seconded by Thingelstad for approval of the audits of Stewart L. Moore, PE; James C. Rudd, PE; and Janelle Kay Swier, PE.

**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

**Motion:** By Williams, seconded by Nelson for denial of the audit of Sandra L. Doran, LA, pending more information.

**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

**Motion:** By Albertson, seconded by Thingelstad for denial of the audit of Ronald Gene Abraham, PE, pending more information.

**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

**Motion:** By Albertson, seconded by Thingelstad for denial of the audit of Kevin M. Fravel, PE, pending more information.

**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

**Motion:** By Albertson, seconded by Thingelstad for denial of the audit of Robin Hermanson, PE, pending more information.

**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

**REVIEW PREVIOUS AUDITS:** Randy L. Hofland, PE; Timothy Alford Moreau, PE; and LeeJay James Templeton, PE.

**Motion:** By Albertson, seconded by Thingelstad for approval of the audit of Randy L. Hofland, PE.

**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

**Motion:** By Albertson, seconded by Thingelstad for approval of the audit of Timothy Alford Moreau, PE.

**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

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**AGENDA ITEM #8 APPROVAL OF PASSING EXAMINEES FROM MARCH & APRIL (MOTION)**

**Motion:** By Albertson, seconded by Thingelstad for approval of the examinees for passing the Fundamentals of Engineering (FE) Exam.

**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

Issue Date	Name	Certificate #	Exam	Exam Date
03/07/2016	Schnell, Jeremy Michael	E-11989	FE	02/18/2016
03/07/2016	Emmer, Jonathan	E-11990	FE	02/20/2016
03/07/2016	Herber, Chelsey Jeanine	E-11991	FE	02/20/2016
03/07/2016	Kramer, Teagan	E-11992	FE	02/27/2016
03/07/2016	Boldon, Zane Calder	E-11993	FE	02/27/2016
03/07/2016	Greager, Zachari Beach	E-11994	FE	02/27/2016
03/31/2016	Bollinger, Ryon Wayne	E-11995	FE	03/11/2016
03/31/2016	Dorfschmidt, Matthew James	E-11996	FE	03/11/2016

Issue Date	Name	Certificate #	Exam	Exam Date
03/31/2016	Smith, Alexander	E-11998	FE	03/19/2016
03/31/2016	Heath, Garret David	E-11999	FE	03/19/2016
03/31/2016	Clemen, Andrew Joseph	E-12000	FE	03/23/2016
03/31/2016	Moore, Sara Ann	E-12001	FE	03/23/2016
03/31/2016	Schoellerman, Ty Daniel	E-12002	FE	03/26/2016
03/31/2016	Rinehart, Riley James	E-12003	FE	03/26/2016
03/31/2016	Randall, Ryan Gable	E-12004	FE	03/26/2016
03/31/2016	Effling, Zachary	E-12005	FE	03/26/2016
03/31/2016	Smythe, Kurt	E-12006	FE	03/26/2016
03/31/2016	Amoako, Archibald Allswell	E-12007	FE	03/26/2016
04/06/2016	Holtquist, Miranda Rose	E-12008	FE	03/30/2016
04/06/2016	Halling, Brock Michael	E-12009	FE	04/01/2016
04/06/2016	Wanke, Justin	E-12010	FE	04/01/2016
04/06/2016	Ling, Alexandra	E-12011	FE	04/02/2016
04/06/2016	Grambihler, Kenneth	E-12012	FE	04/02/2016
04/06/2016	CCourter, Ethan Joseph	E-12013	FE	04/02/2016
04/06/2016	Cahill, John A.	E-12014	FE	04/02/2016
04/18/2016	Duque, Luis Felipe	E-12015	FE	04/04/2016
04/18/2016	Lima Moreira, Mateus	E-12016	FE	04/04/2016
04/18/2016	De Kam, Monte Lee	E-12017	FE	04/05/2016
04/18/2016	Knofczynski, Michael Thomas	E-12018	FE	04/06/2016
04/18/2016	Janssen, Logan	E-12019	FE	04/08/2016
04/18/2016	Davison, Jay	E-12020	FE	04/06/2016
04/18/2016	Sowards, Zachary Luke	E-12021	FE	04/07/2016
04/18/2016	Boylan, Zane Thomas	E-12022	FE	04/07/2016
04/18/2016	Cronk, Will James	E-12023	FE	04/07/2016
04/18/2016	Brunstad, Rachel	E-12024	FE	04/07/2016
04/18/2016	Wilson, Jeremy Dee Allen	E-12025	FE	04/08/2016
04/18/2016	Steckelberg, Ian James	E-12026	FE	04/09/2016
04/18/2016	Torrez, Joshua	E-12027	FE	04/09/2016
04/18/2016	Rolschau, Jonathan Michael	E-12028	FE	04/09/2016
04/18/2016	Beck, Deryn Ann	E-12029	FE	04/09/2016
04/18/2016	Imran, Navid Mohammad	E-12030	FE	04/09/2016
04/18/2016	Hook, Courtney	E-12031	FE	04/09/2016
04/18/2016	Kreuzer, Jena Maire	E-12032	FE	04/09/2016
04/18/2016	Stugelmeyer, Laeken	E-12033	FE	04/09/2016
04/18/2016	Strubel, Thomas Michael	E-12034	FE	04/09/2016
04/18/2016	Fedders, Eric	E-12035	FE	04/09/2016

**AGENDA ITEM #9 APPROVAL TO TAKE THE NCEES EXAMINATIONS AS AVAILABLE (MOTION)**

**Motion:** By Albertson, seconded by Thingelstad for approval of the examinees to take the Fundamentals of Engineering (FE) Exam.

**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

Name	Exam
Babcock, Mitchell Robert	FE
Blake, Kaitlynn	FE
Brummel, Dean Ray	FE
Carpenter, Michael	FE
Chekan, Jameson Edward	FE
Curry, Christopher	FE
Doan, Jace	FE
Dulas, Matt	FE
Dummer, Jared Donat	FE
Fowle-Ludlow, Kyle Adrian	FE
Gross, Austin Christopher	FE
Haglund, Justin David	FE
Hatt, Richard Louis	FE
Hibbard, Ryan James	FE
Hinkemeyer, Thomas James	FE
Hintz, Ryan	FE
Hoelsema, Peter	FE

Name	Exam
Humble, Seth Thomas	FE
Keagle, Jared Aubrey	FE
Larson, Abbey	FE
Larson, Micah Lee	FE
Lindemulder, Austin David	FE
Mergen, Cory	FE
Mokrzycki, Laura J.	FE
Nyberg, Nicholas Michael	FE
Oswald, Angelica Noelle	FE
Pyle, Michael E. Anthony	FE
Schweer, Tanner	FE
Steizle, Jonathan Michael	FE
Ulrich, Jacob Scott	FE
Van Engen, Zachary Thomas	FE
Vander Zee, Kyle John	FE
VanOverbeke, Daniel Joseph	FE
Zimmerling, Tobias	FE

**AGENDA ITEM #10 APPROVAL OF APPLICANTS BY EXAMINATION, AR & A (MOTION)**

**Motion:** By Nelson, seconded by Williams for approval of the following Architect (AR) by Exam.  
**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

Date Licensed	Name	City	State	Profession	#
05/20/2016	Fiegen, Lucas Jeffrey	Sioux Falls	SD	AR	12934

**Motion:** By Albertson, seconded by Williams for approval of the following Petroleum Release Assessor (A) by Exam.  
**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

Date Licensed	Name	City	State	Profession	#
05/20/2016	Hengen, Tyler John	Rapid City	SD	A	12935

**AGENDA ITEM # 11 APPROVAL OF COMITY APPLICATIONS (MOTION)**

**Motion:** By Williams, seconded by Nelson for approval of the following Architects (AR) by comity.  
**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

Date Licensed	Name	City	State	Profession	#
05/20/2016	Boyle, Stephen Michael	Littleton	CO	AR	12936
05/20/2016	McDaniel, Stephanie Richards	Saint Paul	MN	AR	12937
05/20/2016	Mekus, Christopher Michael	Northfield	IL	AR	12938

**Motion:** By Nelson, seconded by Williams for approval of the following Landscape Architect (LA) by comity.  
**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

Date Licensed	Name	City	State	Profession	#
05/20/2016	Kreun, Tadd Britt	Minneapolis	MN	LA	12939

**Motion:** By Peters, seconded by Thingelstad for approval of the following Land Surveyors (LS) by comity.  
**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

Date Licensed	Name	City	State	Profession	#
05/20/2016	Anderson, Aaron James	Minot	ND	LS	12940
05/20/2016	Chervek, James Richard	Union	Mo	LS	12941

**Motion:** By Albertson, seconded by Thingelstad for approval of the following Professional Engineers (PE) by comity.

**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

Date Licensed	Name	City	State	Profession	#
05/20/2016	Ames, Brian Gerald	Black Hawk	SD	PE	12942
05/20/2016	Bennett, Dennis	Norwalk	IA	PE	12943
05/20/2016	Bernhardt, Eric Daniel	Windsor	CO	PE	12944
05/20/2016	Blair, Alan Donald	Grand Island	NE	PE	12945
05/20/2016	Boone, Michael Shaun	Stansbury Park	UT	PE	12946
05/20/2016	Cahill, Kevin	Shawnee	KS	PE	12947
05/20/2016	Campana, Frederick Julian	Magnolia	TX	PE	12948
05/20/2016	Cantrell, Daniel Seymour	Houston	TX	PE	12949
05/20/2016	Cowley, Chad A	Bismarck	ND	PE	12950
05/20/2016	Dimachkieh, Saadeddine	Houston	TX	PE	12951
05/20/2016	Downey, Ryan Keith	Kennedale	TX	PE	12952
05/20/2016	Elliott, Steven Evin	Northglenn	CO	PE	12953
05/20/2016	Emmil, Leon	Fargo	ND	PE	12954
05/20/2016	Engling, Nicholas John	Minneapolis	MN	PE	12955
05/20/2016	Furukawa, Keith A	Twinsburg	OH	PE	12956
05/20/2016	Gleave, Russel C.	Salt Lake City	UT	PE	12957
05/20/2016	Goldberg, Daniel	Denver	CO	PE	12958
05/20/2016	Hallman, David Michael	Maple Grove	MN	PE	12959
05/20/2016	Hemstad, Michael Luke	Vadnais Heights	MN	PE	12960
05/20/2016	Hochstein, Randy	Plymouth	MN	PE	12961
05/20/2016	Hughes, Steven Craig	Lawrence	KS	PE	12962
05/20/2016	Jacobs, Cory Philip	Urbandale	IA	PE	12963
05/20/2016	Jensen, Peter Nels	Brooklyn Park	MN	PE	12964
05/20/2016	Kirkemo, Zachary Scott	Billings	MT	PE	12965
05/20/2016	Kleyweg Jr., Donald N	Hinsdale	IL	PE	12966
05/20/2016	Larson, Daniel Robert	Chancellor	SD	PE	12967
05/20/2016	Lewis, Brian E	Colorado Springs	CO	PE	12968
05/20/2016	Manker, Tyler Gregory	Sioux City	IA	PE	12969
05/20/2016	Martin, Jeffrey Charles	Chicago	IL	PE	12970

Date Licensed	Name	City	State	Profession	#
05/20/2016	Martinez, Maria Hannia Catalina	Austin	TX	PE	12971
05/20/2016	McCall, Joshua D.	Rogers	AR	PE	12972
05/20/2016	Miller, Amanda Nicole	Sundance	WY	PE	12973
05/20/2016	Morris, Thomas	Tempe	AZ	PE	12974
05/20/2016	Mosbarger, Brent	Littleton	Co	PE	12975
05/20/2016	Murphy, Brian Todd	Muskegon	MI	PE	12976
05/20/2016	Murray, Gary	Indianapolis	IN	PE	12977
05/20/2016	Nelson, Mike Jay	Beaverton	OR	PE	12978
05/20/2016	Nichols, Willow Skye	Minneapolis	MN	PE	12979
05/20/2016	Olson, Kyle	Minneapolis	MN	PE	12980
05/20/2016	Pund, Ralph L	Ferdinand	IN	PE	12981
05/20/2016	Raisland, Chad A.	Billings	MT	PE	12982
05/20/2016	Rebenitsch, Ronald Lee	Rapid City	SD	PE	12983
05/20/2016	Redd, Adam Joseph	Lake Zurich	IL	PE	12984
05/20/2016	Roberts McKenzie, Lindsey Elizabeth	New Hope	MN	PE	12985
05/20/2016	Rozmiarek, Joseph Montraville	Roseville	MN	PE	12986
05/20/2016	Russell, Dennis Albert	Gillette	WY	PE	12987
05/20/2016	Sapp, Kerimar	Burlison	TX	PE	12988
05/20/2016	Schambach, Alan James	Remington	IN	PE	12989
05/20/2016	Shepard, Spencer James	Meridian	ID	PE	12990
05/20/2016	Smelker, Douglas Andrew	Columbus	OH	PE	12991
05/20/2016	Smith, Roy Carl	Maylene	AL	PE	12992
05/20/2016	Vance, Scott Stephen	Tulsa	OK	PE	12993
05/20/2016	Vos, Jordan Jon	Urbandale	IA	PE	12994
05/20/2016	Witty, Christopher Jay	Buffalo	WY	PE	12995
05/20/2016	Young, Robert Seamus	West Des Moines	IA	PE	12996
05/20/2016	Zuroff, Brian John	Lincoln	ND	PE	12997

**Motion:** By Albertson, seconded by Thingelstad for denial of the following Professional Engineers (PE) by comity based on a lack of qualifying experience.

**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

Name	City	State	Profession
Tomlin, Zack Lee	Raleigh	NC	PE

#### AGENDA ITEM #12 APPROVAL OF BUSINESS APPLICATIONS (MOTION)

**Motion:** By Peters, seconded by Nelson for approval of the following Business License applications.

**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

Date Licensed	Company Name	City	State	Profession	#
05/20/2016	Energy Engineering, Inc.	Rapid City	SD	PE	C-7451
05/20/2016	SIP Engineering Consultants, LLC	Beaverton	OR	PE	C-7467
05/20/2016	CT&T, Inc.	Greenville	SC	PE	C-7449

Date Licensed	Company Name	City	State	Profession	#
05/20/2016	Millcreek Engineering Company	Salt Lake City	UT	PE	C-7463
05/20/2016	Campana Building Consultants	Magnolia	TX	PE	C-7446
05/20/2016	M+A Design, Inc.	WI	WI	AR	C-7460
05/20/2016	FBI Buildings, Inc.	Remington	IN	PE	C-7453
05/20/2016	Soils and Structures, Inc	Muskegon	MI	PE	C-7468
05/20/2016	CB&I Environmental & Infrastructure, Inc.	Baton Rouge	LA	R	C-7447
05/20/2016	KCL Engineering LLC	West Des Moines	IA	PE	C-7458
05/20/2016	Horwitz Inc	New Hope	MN	PE	C-7456
05/20/2016	VBC, Inc.	Sioux Falls	SD	PE	C-7471
05/20/2016	Envirobusiness Inc.	Burlington	MA	PE	C-7452
05/20/2016	Roundtable Engineering Solutions, LLC	Colorado Springs	CO	PE	C-7465
05/20/2016	Hughes Consulting Engineering, PA	Lawrence	KS	PE	C-7457
05/20/2016	Twin Rivers Engineering Consultants, Inc.	Des Moines	IA	PE	C-7469
05/20/2016	HBK Engineering, LLC	Chicago	IL	PE	C-7455
05/20/2016	Lubenow Gobster Dominiak & Associates, Inc.	Mequon	WI	PE	C-7459
05/20/2016	MEI Engineering, Inc.	Fargo	ND	PE	C-7461
05/20/2016	Universal Design Associates, Inc.	Ferdinand	IN	PE	C-7470
05/20/2016	Roy C. Smith, Jr.	Maylene	AL	PE	C-7466
05/20/2016	Mekus Tanager, Inc.	Northfield	IL	AR	C-7462
05/20/2016	CLS Engineering, Inc	Lennox	SD	PE	C-7448
05/20/2016	Egan Company	Brooklyn Park	MN	PE	C-7450
05/20/2016	OpTerra Energy Services, Inc.	Overland Park	KS	PE	C-7464
05/20/2016	Hallman Engineering LLC	Maple Grove	MN	PE	C-7454

**Motion:** By Albertson, seconded by Thingelstad for denial of the following Business License application based on the denial of the comity application of Zack Lee Tomlin.

**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

Company Name	City	State	Profession
Maple Engineering, PLLC	Raleigh	NC	PE

#### AGENDA ITEM #13 ANNUAL, ZONE, COMMITTEE REPORTS & UPCOMING MEETINGS

**PREVIOUS -** 05/05/16 to 05/07/16 - NCEES Central Zone Interim Meeting - Kansas City, MO (Micko, Albertson, Peters, Thingelstad, Patterson)

**UPCOMING -** 06/15/16 to 06/18/16 - NCARB Annual Business Meeting - Seattle, WA (Nelson, Olson, Patterson, Williams) Nelson not able to attend

08/24/16 to 08/27/16 - NCEES Annual Meeting - Indianapolis, IN  
(Micko, Albertson, Peters, Thingelstad, Patterson) Motion - 2 funded delegates and  
First-time attendee funded

**Motion:** By Nelson, seconded by Williams for approval of Micko, Albertson, Peters, Thingelstad, and  
Patterson to attend the NCEES Annual Meeting, Indianapolis, IN.

**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

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**AGENDA ITEM #14 CORRESPONDENCE (FOR REVIEW AND DISCUSSION, IF DESIRED)**

LSBAE - Teeny Simmons' retirement  
Maurice Bowersox for Central Zone Vice President  
NCARB - AXP Launch June 29  
SD Building Officials' Association Meeting  
The SD Building Officials' Association will be holding their 2016 Summer Training on July 21-22. Registration  
is due by July 8<sup>th</sup>.

The Board briefly reviewed each of the above items.

Other various board correspondence/Email

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**AGENDA ITEM #15 FUTURE BOARD MEETING SCHEDULE**

July 15, September 23 and November 18

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**AGENDA ITEM #16 ADJOURNMENT (MOTION)**

**Motion:** By Williams, seconded by Nelson to adjourn the meeting.

**Action:** 6-0 AYE (Albertson, Micko, Nelson, Peters, Thingelstad, and Williams)

There being no further business, at the hour of 10:28 a.m. the Board meeting of the South Dakota Board of Technical  
Professions adjourned.



Kathryn Patterson, Executive Director

Submitted by Susan Neuf, Secretary, SDBTP

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ACTIVITIES REPORT FOR THE YEAR 2016

DATE	ASSESSOR			AR			AR/LA			LA			LS			PE			PE/AR		
	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT
1/31	6	4	10	108	747	855	1	0	1	17	37	54	117	278	395	908	3175	4083	1	3	4
2/28	6	4	10	108	745	853	1	0	1	17	37	54	117	277	394	908	3171	4079	1	3	4
3/31	6	4	10	110	757	867	1	0	1	18	38	56	117	282	399	912	3197	4109	1	3	4
4/30	6	4	10	110	754	864	1	0	1	18	38	56	117	280	397	912	3193	4105	1	3	4
5/31	7	4	11	112	756	868	1	0	1	18	38	56	118	279	397	932	3226	4158	1	3	4
6/30	7	4	11	112	754	866	1	0	1	18	38	56	117	278	395	921	3216	4137	1	3	4
7/31	0	0	0				0	0	0					0			0				0
8/31	0	0	0				0	0	0					0			0				0
9/30	0	0	0				0	0	0					0			0				0
10/31	0	0	0				0	0	0					0			0				0
11/30	0	0	0				0	0	0					0			0				0
12/31	0	0	0				0	0	0					0			0				0

DATE	PE/LA			PE/LS			PE/LS/R			PE/R			REMIANIATOR			LICENSEES			BUSINESS		
	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT
1/31	0	1	1	63	16	79	1	1	2	14	8	22	21	20	41	1257	4290	5547	290	1971	2261
2/28	0	1	1	63	16	79	1	1	2	14	7	21	21	20	41	1257	4282	5539	290	1969	2259
3/31	0	1	1	63	16	79	1	1	2	14	7	21	22	20	42	1265	4326	5591	285	1977	2262
4/30	0	1	1	63	16	79	1	1	2	14	7	21	22	20	42	1265	4317	5582	284	1975	2259
5/31	0	1	1	63	16	79	1	1	2	14	7	21	22	19	41	1288	4351	5639	283	1978	2261
6/30	0	1	1	63	16	79	1	1	2	13	8	21	22	19	41	1276	4338	5614	283	1976	2259
7/31	0	0	0				0	0	0					0			0				0
8/31	0	0	0				0	0	0					0			0				0
9/30	0	0	0				0	0	0					0			0				0
10/31	0	0	0				0	0	0					0			0				0
11/30	0	0	0				0	0	0					0			0				0
12/31	0	0	0				0	0	0					0			0				0

	JAN	FEB	MAR	APR	MAY	JUNE
Business	2261	2259	2262	2259	2261	2259
Active	5547	5539	5591	5582	5639	5614
Inactive	240	239	240	242	242	245
Retired	169	169	170	170	171	171
TOTAL	8217	8206	8263	8253	8313	8289

	JULY	AUG	SEPT	OCT	NOV	DEC
Business						
Active						
Inactive						
Retired						
TOTAL	0	0	0	0	0	0

FINANCIAL COMPARISON FOR FOURTH QUARTER  
FY2016  
JULY 2015 - JUNE 2016

	FY2016	FY2015	FY2014	FY2013	FY2012
BEGIN BALANCE	695,629.16	616,975.64	632,153.60	487,380.40	439,069.78
EXAMS		-	60.00	3,810.00	852.00
RENEWALS	234,420.00	316,900.00	212,800.00	285,410.00	196,080.00
APPS - PROF	70,450.00	73,660.00	60,990.00	70,770.00	68,320.00
MISC.(dup certs, etc.)	6,585.00	7,828.30	1,209.00	23,800.00	955.00
LATE PENALTY	15,500.00	18,700.00	10,200.00	16,300.00	12,500.00
INTEREST	7,984.30	6,109.53	8,019.40	10,452.78	12,516.09
REVENUE	334,939.30	423,197.83	293,278.40	410,542.78	291,223.09
TOTAL REVENUE	1,030,568.46	1,040,173.47	925,432.00	897,923.18	730,292.87
WAGES/STAFF	73,757.98	102,711.50	96,004.16	85,365.22	81,553.72
WAGES/COMM	6,660.00	12,600.00	14,700.00	13,320.00	10,800.00
BENEFITS	24,257.33	39,786.35	41,815.74	34,414.54	26,427.09
TRAVEL	14,411.35	11,882.88	17,117.66	24,637.26	26,700.25
DUES	18,180.00	24,680.00	18,180.00	17,565.00	17,455.00
LEGAL FEES	24,569.74	49,067.61	22,382.55	6,933.88	12,699.30
CONSULTANTS	2,586.90	2,160.00	5,752.50		
REGISTRATION	665.00	750.00	2,159.00	3,957.00	3,932.00
STATE SVCS	16,570.22	21,048.81	23,607.47	29,569.90	23,231.19
B-PRO COMPUTER	2,700.00	5,869.50	29,100.00	87.00	4,060.00
EQUIP MTN	1,140.21	817.52	203.42	473.69	581.00
AUDITS	-	-	2,850.00		
JANITORIAL	1,602.90	1,384.60	1,236.00	1,328.50	1,300.00
ADS	-	-	394.41		337.23
RENT/EQUIP	1,105.32	1,705.32	1,548.99	2,101.65	728.00
RENT/OFFICE	25,800.00	25,800.00	14,895.87	16,250.04	16,250.00
RENT/EXAMS	-	-			
TELEPHONE	1,404.30	4,909.31	1,862.25	1,782.74	1,329.71
EXAMS	-	-			
SUPPLIES-Office	3,000.42	4,194.12	1,927.87	3,725.66	991.30
PRINTING		-			975.40
POSTAGE	5,000.00	10,000.00	5,000.00	10,000.00	5,000.00
CREDIT CARD	95.94	711.89		28.34	118.72
INSURANCE	798.00	1,566.78	1,575.00	987.00	2,060.03
BANK CHGS-Contractual	6,897.44	14,972.87	5,616.66	7,221.19	4,972.34
MISC-Refund Prev Yr Rev		40.00	493.00	360.00	100.00
ASSETS	4,570.76	7,885.25	33.81		249.85
TOT EXPENSES	235,773.81	344,544.31	308,456.36	260,108.61	242,912.47
UNKNOWN \$					
END BALANCE	794,794.65	695,629.16	616,975.64	632,153.60	487,380.40

**ACTION ITEMS**

<b>Initial Date</b>	<b>Action</b>	<b>Decision</b>	<b>Responsible Person(s)</b>	<b>Status</b>
1 05/31/2013	Building Officials Guide	Update information for posting to website	Board / Building Officials	Under review by building officials prior to posting
2 07/26/2013	Rewrite Petroleum Release Exam - review experience required for Assessor & Remediator	Update with new references; new questions; and separate exam for Assessor/Remediator	Dennis/Mike/ Staff - Alan Bakeberg to work with from DENR	Request all SD resident R/A to assist in writing new exam?
		Contact Len N. to see if would be interested in working on re-write - need to see if we can place him on contract		
3 01/14/2015	Use of Board reserve funds	Contact state auditor for how funds may be used	Mike / Drake / Staff	In Progress
		Suggestions: shirts for Board members; scholarships; smart board/projector; updating of Database from Access based (proceed with database)		
4 03/20/2015	Outreach to assoc. of counties, co. commissioners, and/or rural permitting agents	Pursue outreach to benefit from Board knowledge	Board	In Progress
		Create power point presentation to give to Municipal League; Co. Comm. Group; Council of Governments, etc.		
5 05/02/2016	Update of DLR Website and BToP Website	Update references to Blue Book effective 07/01/16 - Update all applications and forms on website	Staff/BIT	In Progress
		Working with BIT; New DLR website due approx. Oct. - working with Program Manager to Update BToP website at same time		
6 05/02/2016	Update of Administrative Rules to allow for CBT of Principles of Surveying Exam	Update references to deadlines for PS and remove 12/31/2015 date for FS exam application to review under 2011 rules	Board/Aaron/Staff	In Progress

as of 07/05/16

**Patterson, Kathryn**

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**From:** Jennifer Williams <jwilliams@ncees.org>  
**Sent:** Tuesday, March 22, 2016 2:27 PM  
**To:** Jennifer Williams  
**Subject:** NCEES launches national surveying education award  
**Attachments:** NCEES launches national surveying education award.pdf

Dear Member Board Administrator:

Attached is a news release announcing the launch of the NCEES Surveying Education Award. The information is also posted online at <http://ncees.org/about-ncees/news/ncees-launches-national-surveying-education-award/>. The website for the award is <http://ncees.org/surveyingaward>.

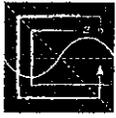
We would appreciate your help with publicizing this award program. Please feel free to use this news release in any of your board communications.

Jennifer Williams  
Senior Editor

**NCEES**

T: 864-654-6824, ext. 5299  
ncees.org

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# NCEES

advancing licensure for  
engineers and surveyors

P.O. Box 1686 (280 Seneca Creek Rd.), Clemson, SC 29633 USA T: (864) 654-6824 F: (864) 654-6033 NCEES.ORG

## NEWS RELEASE

March 22, 2016

Contact: Nina Norris

Director of Public Affairs

nnorris@ncees.org

## NCEES launches national surveying education award

NCEES is pleased to announce the inaugural NCEES Surveying Education Award. This annual award will recognize surveying programs that best reflect the organization's mission to advance licensure for engineers and surveyors in order to safeguard the health, safety, and welfare of the public.

NCEES will award a \$10,000 prize to up to 10 qualifying programs to assist with each program's continued efforts to promote the importance and value of licensure. Surveying education programs are encouraged to visit [ncees.org/surveyingaward](http://ncees.org/surveyingaward) to learn more and complete the application process.

All applications and supporting documentation must be received by NCEES on or before June 1, 2016. Award recipients will be notified after July 1, 2016.

## ABOUT NCEES

*The National Council of Examiners for Engineering and Surveying is a nonprofit organization made up of engineering and surveying licensing boards from all U.S. states and territories and the District of Columbia. Since its founding in 1920, NCEES has been committed to advancing licensure for engineers and surveyors in order to safeguard the health, safety, and welfare of the U.S. public.*

*NCEES helps its member licensing boards carry out their duties to regulate the professions of engineering and surveying. It develops best-practice models for state licensure laws and regulations and promotes uniformity among the states. It develops and administers the exams used for engineering and surveying licensure throughout the country. It also provides services to help licensed engineers and surveyors practice their professions in other U.S. states and territories. For more information, please visit [ncees.org](http://ncees.org).*

**Patterson, Kathryn**

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**From:** Haese, Derek <DHaese@ncarb.org>  
**Sent:** Monday, April 11, 2016 10:05 AM  
**To:** Haese, Derek  
**Cc:** Hillegas, Kathy  
**Subject:** NCARB Press Release - ARE Test Prep Provider Workshop  
**Attachments:** ARE5-Prep-Workshop-PR.PDF

Hello Member Board Executives!

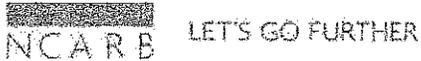
Please see the attached press release regarding a recent workshop that was held at the Council office to prepare ARE test prep providers for the launch of ARE 5.0. This press release will drop this Wednesday, April 13.

Please do not hesitate to contact me if you have any questions. Thanks!

Derek

**Derek Haese**

Assistant Director, Member Board Relations



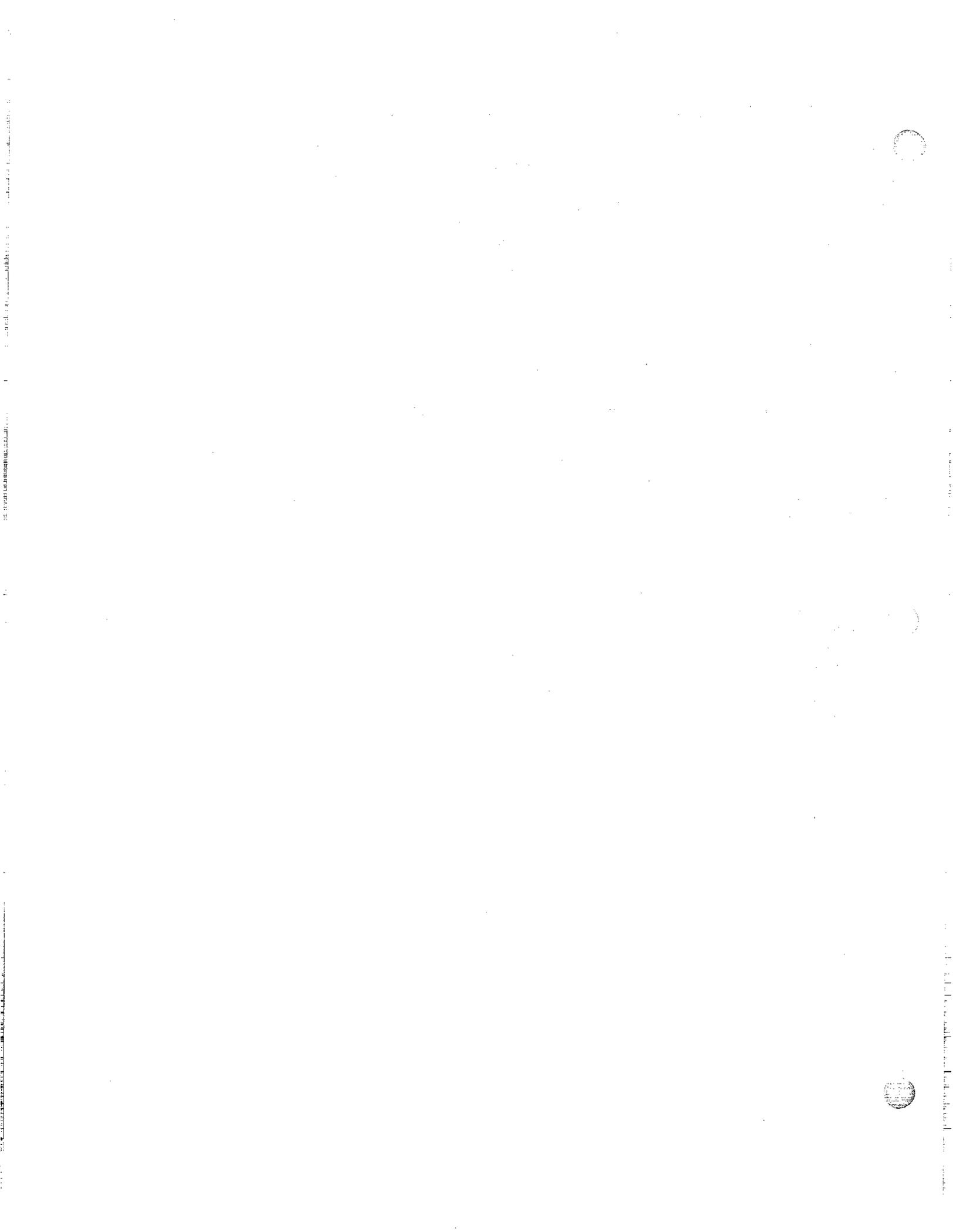
**National Council of Architectural Registration Boards**

1801 K Street NW Suite 700K  
Washington, DC 20006  
Direct: 202/495-7783  
Customer Service: 202/879-0520

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-NCARB Disclaimer-

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# Press Release

April 13, 2016  
FOR RELEASE: IMMEDIATELY

MEDIA CONTACT:  
Samantha Miller  
202/469-4866  
smiller@ncarb.org

## ***NCARB Hosts Training Workshop to Prepare Test Prep Providers for ARE 5.0***

*NCARB ramps up awareness for the new exam with first-time prep vendor outreach.*

Washington, DC—In a continued effort to help aspiring architects prepare for the new licensing exam, the National Council of Architectural Registration Boards (NCARB) invited for-profit test prep providers to the first ever examination workshop in Washington, DC. Over two days in March, 16 individuals representing nine leading companies learned about the next version of the Architect Registration Examination® (ARE®), ARE 5.0, which launches in late 2016.

“This workshop marks the beginning of a new effort to better inform test prep providers so they are providing timely and correct information for customers taking the new ARE 5.0,” said NCARB CEO Michael Armstrong. “The goal is to help companies develop materials that accurately reflect ARE 5.0’s content, and most importantly, help candidates succeed.”

Test prep companies in attendance included:

- Amber Book
- Amstar Engineering, Inc.
- Architect Exam Prep
- ARE Prep
- Black Spectacles
- Brightwood Architecture Education (formerly Kaplan Architecture)
- NALSA
- PREPARE, Inc.
- Young Architect

Attendees received in-depth training on ARE 5.0’s structure and Test Specification, new question types and case studies, and the content on each division. NCARB also shared the guidelines its various volunteer committees use to develop, write, and assess new exam questions.

“NCARB works with hundreds of architect volunteers to develop the exam, using established rules to guide the development of each question,” said Director of Examination Jared Zurn, AIA, NCARB. “By sharing these guidelines, test prep providers can write sample questions that mimic what candidates may see on the exam.”

NCARB has begun the final stages of ARE 5.0 development and will continue to work with test prep providers in the coming months. Companies unable to attend the workshop can be provided with resources upon request.

For more information about ARE 5.0 visit [www.ncarb.org/ARE5](http://www.ncarb.org/ARE5).

# Press Release

#####

## About NCARB

The National Council of Architectural Registration Boards' membership is made up of the architectural registration boards of all 50 states as well as those of the District of Columbia, Puerto Rico, Guam, and the U.S. Virgin Islands. NCARB assists its member registration boards in carrying out their duties and provides a certification program for individual architects.

NCARB protects the public health, safety, and welfare by leading the regulation of the practice of architecture through the development and application of standards for licensure and credentialing of architects. In order to achieve these goals, the Council develops and recommends standards to be required of an applicant for architectural registration; develops and recommends standards regulating the practice of architecture; provides to Member Boards a process for certifying the qualifications of an architect for registration; and represents the interests of Member Boards before public and private agencies. NCARB has established reciprocal registration for architects in the United States and Canada.

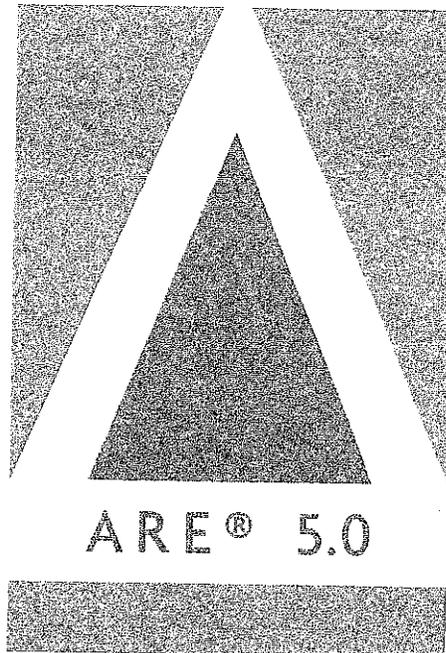
Visit: [www.ncarb.org](http://www.ncarb.org)

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YouTube: [www.youtube.com/NCARBorg](http://www.youtube.com/NCARBorg)

NCA R B

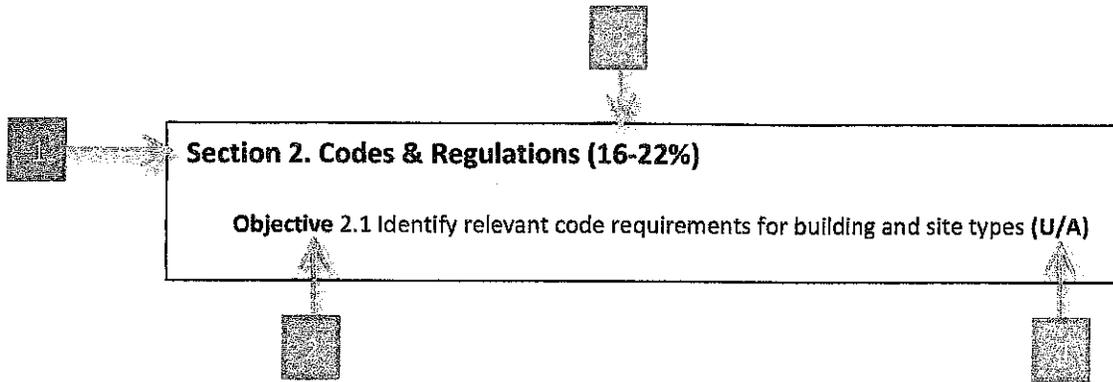


# Test Specification

The test specification identifies the division structure of the exam and additionally defines: the major content areas, called Sections; the measurement Objectives; and the percentage of content coverage, called Weightings.

## KEY TERMINOLOGY AND TEST SPECIFICATION STRUCTURE

The following is a list of key terminology and an example of the structure of the ARE 5.0 Test Specification.



**Section:** A major content area within a Division representing the domain of knowledge/skills & tasks a newly licensed architect practicing independently, *must demonstrate* within that Division.

**Objective:** Measurement targets that define the breadth and depth within a Section.

- Each exam item (question) on the exam will be written to a specific objective
- Each item will be written to the appropriate Cognitive Complexity (*see item 4 below*) of the Objective
- The number of Objectives within a Section is a factor of the Section Weighting (*see item 3 below*)

**Section Weightings:** The percentage of content from that Section that will be represented on each form of the exam for that Division. Section Weightings are presented as a range, allowing for flexibility when producing multiple forms per year.

**Cognitive Complexity:** This is the term used to describe the mental processing needed to perform a task. Cognitive complexity ranges from a low level of *Remember*, to higher levels of *Understanding & Application*, up to levels of *Analyze & Evaluate*. For the purpose of this examination, it is not appropriate for a candidate to simply remember a piece of information, such as: *a typical interior ADA ramp has a slope of 1:12*. However, it is appropriate for a candidate to analyze information in a given situation and apply it correctly. An example would be to perform a code analysis and then select an appropriate ramp configuration—the question is not necessarily harder, it is targeted to the knowledge/skills & tasks necessary to practice independently.

- **Remember (R)** – signifies an Objective requires only rote retrieval of information.
- **Understand/Apply (U/A)** – signifies an Objective requires the performance of a concept(s) using standard mental processing.
- **Analyze/Evaluate (A/E)** – signifies an Objective requires the performance of a concept(s) using non-standard or non-predictive mental processing.



NCA R B

## DEFINITION OF COMPETENCE AS RELATED TO THE ARE®

To protect the health, safety, and welfare of the public, a newly licensed architect practicing independently *must demonstrate* the competence to be responsible for a project from its inception through completion. This includes, but is not limited to:

- Apply architectural business practices;
- Evaluate legal, ethical, and contractual standards;
- Establish and coordinate project team activities;
- Establish programmatic and regulatory requirements;
- Provide design alternatives;
- Evaluate and incorporate appropriate materials and building systems;
- Provide and coordinate project documentation for a building and site;
- Provide construction phase services; and
- Assess the project during all phases.



## Division: Practice Management

### Division Description:

This division will assess objectives related to the management of architectural practice including professional ethics, fiduciary responsibilities, and the regulations governing the practice of architecture. The division will focus on issues related to pre-contract tasks including negotiation, human resource management and consultant development. Candidates must demonstrate an understanding of, and abilities in, business structure, business development, as well as asset development and protection.

This division will test a candidate's ability to protect the public's health, safety and welfare by:

- Applying competent delivery of professional architectural services
- Applying the laws and regulations of architectural practice
- Evaluating legal, ethical and contractual standards in the performance of architectural tasks

### Division Specification:

#### Section 1. Business Operations (20-26%)

Objective 1.1. Assess resources within the practice **(A/E)**

Objective 1.2. Apply the regulations and requirements governing the work environment **(U/A)**

Objective 1.3. Apply ethical standards to comply with accepted principles within a given situation **(U/A)**

Objective 1.4. Apply appropriate Standard of Care within a given situation **(U/A)**

#### Section 2. Finances, Risk, & Development of Practice (29-35%)

Objective 2.1. Evaluate the financial well-being of the practice **(A/E)**

Objective 2.2. Identify practice policies and methodologies for risk, legal exposures, and resolutions **(U/A)**

Objective 2.3. Select and apply practice strategies for a given business situation and policy **(U/A)**

**Division: Practice Management** *(continued)*

**Section 3. Practice-Wide Delivery of Services (22-28%)**

- Objective 3.1. Analyze and determine response for client services requests **(A/E)**
- Objective 3.2. Analyze applicability of contract types and delivery methods **(A/E)**
- Objective 3.3. Determine potential risk and/or reward of a project and its impact on the practice **(A/E)**

**Section 4. Practice Methodologies (17-23%)**

- Objective 4.1. Analyze the impact of practice methodologies relative to structure and organization of the practice **(A/E)**
- Objective 4.2. Evaluate design, coordination, and documentation methodologies for the practice **(A/E)**

## Division: Project Management

### Division Description:

This division will assess objectives related to the management of architectural projects including organizing principles, contract management and consultant management. The division will focus on issues related to office standards, development of project teams and overall project control of client, fee and risk management. Candidates must demonstrate an understanding of and abilities in, quality control, project team configuration and project scheduling. In addition, candidates must demonstrate the ability to establish and deliver project services per contractual requirements in collaboration with consultants.

This division will test a candidate's ability to protect the public's health, safety and welfare by:

- Administering contract requirements and competent delivery of project services
- Organizing a team to design and produce contract documents
- Coordinating project team activities and project budget
- Communicating information to all constituents throughout the project delivery process
- Developing a project schedule that defines tasks and meets milestones

### Division Specification:

#### Section 1. Resource Management (7-13%)

Objective 1.1. Determine criteria required to assemble team **(U/A)**

Objective 1.2. Assess criteria required to allocate and manage project resources **(A/E)**

#### Section 2. Project Work Planning (17-23%)

Objective 2.1. Develop and maintain project work plan **(U/A)**

Objective 2.2. Determine criteria required to develop and maintain project schedule **(A/E)**

Objective 2.3. Determine appropriate communication to project team – owner, contractor, consultants, and internal staff **(U/A)**

**Division: Project Management** *(continued)*

**Section 3. Contracts (25-31%)**

- Objective 3.1. Evaluate and verify adherence to owner/architect agreement **(A/E)**
- Objective 3.2. Interpret key elements of, and verify adherence to architect/consultant agreement **(U/A)**
- Objective 3.3. Interpret key elements of the owner/contractor agreement **(U/A)**
- Objective 3.4. Interpret key elements of the owner/consultant agreement to integrate the consultant's work into the project **(U/A)**

**Section 4. Project Execution (17-23%)**

- Objective 4.1. Evaluate compliance with construction budget **(A/E)**
- Objective 4.2. Evaluate and address changes in scope of work and scope creep **(A/E)**
- Objective 4.3. Evaluate project documentation to ensure it supports the specified delivery method **(A/E)**
- Objective 4.4. Identify and conform with the requirements set forth by authorities having jurisdiction in order to obtain approvals for the project **(U/A)**

**Section 5. Project Quality Control (19-25%)**

- Objective 5.1. Apply procedures required for adherence to laws and regulations relating to the project **(U/A)**
- Objective 5.2. Identify steps in maintaining project quality control, and reducing risks and liabilities **(A/E)**
- Objective 5.3. Perform quality control reviews of project documentation throughout life of project **(A/E)**
- Objective 5.4. Evaluate management of the design process to maintain integrity of design objectives **(A/E)**

## Division: Programming & Analysis

### Division Description:

This division will assess objectives related to the evaluation of project requirements, constraints and opportunities related to the project. The division will focus on issues related to programming, site analysis, and zoning & code requirements. Candidates must demonstrate an understanding of and abilities in, project type analysis, the establishment of qualitative and quantitative project requirements, evaluation of project site and context, and assessment of economic issues.

This division will test a candidate's ability to protect the public's health, safety and welfare by:

- Evaluating qualitative and quantitative project requirements
- Analyzing environmental, social and economic requirements of a project
- Synthesizing project requirements based on gathered information

### Division Specification:

#### Section 1. Environmental & Contextual Conditions (14-21%)

Objective 1.1. Evaluate site-specific environmental and socio-cultural opportunities **(A/E)**

Objective 1.2. Evaluate site-specific environmental constraints **(A/E)**

Objective 1.3. Determine optimal use of onsite resources by incorporating sustainability principles **(U/A)**

#### Section 2. Codes & Regulations (16-22%)

Objective 2.1. Identify relevant code requirements for building and site types **(U/A)**

Objective 2.2. Identify relevant zoning and land use requirements **(U/A)**

Objective 2.3. Identify relevant local and site-specific requirements **(U/A)**

Division: **Programming & Analysis** *(continued)*

**Section 3. Site Analysis & Programming (21-27%)**

- Objective 3.1. Evaluate relevant qualitative and quantitative attributes of a site as they relate to a program **(A/E)**
- Objective 3.2. Synthesize site reports with other documentation and analysis **(A/E)**
- Objective 3.3. Analyze graphical representations regarding site analysis and site programming **(A/E)**

**Section 4. Building Analysis & Programming (37-43%)**

- Objective 4.1. Evaluate relevant qualitative and quantitative attributes of a new or existing building as they relate to the program **(A/E)**
- Objective 4.2. Evaluate documentation, reports, assessments, and analyses to inform the building program **(A/E)**
- Objective 4.3. Identify and prioritize components of the building program **(A/E)**
- Objective 4.4. Assess spatial and functional relationships for the building program **(A/E)**
- Objective 4.5. Recommend a preliminary project budget and schedule **(U/A)**
- Objective 4.6. Identify alternatives for building and structural systems for given programmatic requirements, preliminary budget, and schedule **(U/A)**
- Objective 4.7. Analyze graphical representations regarding building analysis and building programming **(A/E)**

## Division: Project Planning & Design

### Division Description:

This division will assess objectives related to the preliminary design of sites and buildings. The division will focus on issues related to the generation or evaluation of design alternatives that synthesize environmental, cultural, behavioral, technical and economic issues. Candidates must demonstrate an understanding of and abilities in, design concepts, sustainability/environmental design, universal design, and other forms of governing codes and regulations.

This division will test a candidate's ability to protect the public's health, safety and welfare by:

- Evaluating project design alternatives
- Determining if a design meets project parameters including those defined by the client, the environment, and society
- Selecting the appropriate building systems and material to meet project goals and regulatory requirements
- Integrating technical knowledge and information to develop a design

### Division Specification:

#### Section 1. Environmental Conditions & Context (10-16%)

Objective 1.1. Determine location of building and site improvements based on site analysis **(A/E)**

Objective 1.2. Determine sustainable principles to apply to design **(A/E)**

Objective 1.3. Determine impact of neighborhood context on the project design **(U/A)**

#### Section 2. Codes & Regulations (16-22%)

Objective 2.1. Apply zoning and environmental regulations to site and building design **(U/A)**

Objective 2.2. Apply building codes to building design **(U/A)**

Objective 2.3. Integrate multiple codes to a project design **(A/E)**

**Division: Project Planning & Design** *(continued)*

**Section 3. Building Systems, Materials, & Assemblies (19-25%)**

- Objective 3.1 Determine mechanical, electrical, and plumbing systems **(A/E)**
- Objective 3.2. Determine structural systems **(A/E)**
- Objective 3.3 Determine special systems such as acoustics, communications, lighting, security, conveying, and fire suppression **(A/E)**
- Objective 3.4 Determine materials and assemblies to meet programmatic, budgetary, and regulatory requirements **(A/E)**

**Section 4. Project Integration of Program & Systems (32-38%)**

- Objective 4.1. Determine building configuration **(A/E)**
- Objective 4.2. Integrate building systems in the project design **(A/E)**
- Objective 4.3. Integrate program requirements into a project design **(A/E)**
- Objective 4.4. Integrate environmental and contextual conditions in the project design **(A/E)**

**Section 5. Project Costs & Budgeting (8-14%)**

- Objective 5.1. Evaluate design alternatives based on the program **(A/E)**
- Objective 5.2 Perform cost evaluation **(A/E)**
- Objective 5.3. Evaluate cost considerations during the design process **(A/E)**

## Division: Project Development & Documentation

### Division Description:

This division will assess objectives related to the integration and documentation of building systems, material selection, and material assemblies into a project. The division will focus on issues related to the development of design concepts, the evaluation of materials and technologies, selection of appropriate construction techniques, and appropriate construction documentation. Candidates must demonstrate an understanding of and abilities in, integration of civil, structural, mechanical, electrical, plumbing, and specialty systems into overall project design and documentation.

This division will test a candidate's ability to protect the public's health, safety and welfare by:

- Evaluating project documentation for the constructability of a building and site
- Integrating technical knowledge and information to refine a design
- Integrating materials and building systems to meet the project design requirements
- Translating design decisions into appropriate construction documentation

### Division Specification:

#### Section 1. Integration of Building Materials & Systems (31-37%)

Objective 1.1. Analyze the integration of architectural systems and technologies to meet project goals **(A/E)**

Objective 1.2. Determine the size of mechanical, electrical, plumbing systems and components to meet project goals **(U/A)**

Objective 1.3. Determine the size of structural systems to meet project goals **(U/A)**

Objective 1.4. Integrate specialty systems such as acoustics, lighting, fire suppression, conveying, security, and communications to meet project goals **(U/A)**

Objective 1.5. Determine how to detail the integration of multiple building systems and technologies **(U/A)**

Objective 1.6. Coordinate mechanical, electrical, plumbing, structural, and specialty systems and technologies **(U/A)**

**Division: Project Development & Documentation** *(continued)*

**Section 2. Construction Documentation (32-38%)**

- Objective 2.1. Determine appropriate documentation of building design **(A/E)**
- Objective 2.2. Determine appropriate documentation of site features **(A/E)**
- Objective 2.3. Determine appropriate documentation of detailed building drawings within individual architectural systems **(A/E)**
- Objective 2.4. Apply standards required to assemble a set of clear and coordinated construction documentation **(U/A)**
- Objective 2.5. Determine impact of project changes on documentation requirements and method to communicate those changes to owner and design team **(U/A)**

**Section 3. Project Manual & Specifications (12-18%)**

- Objective 3.1. Identify and prioritize components required to write, maintain, and refine project manual **(U/A)**
- Objective 3.2. Identify and prioritize components required to write, maintain and refine project specifications **(U/A)**
- Objective 3.3. Coordinate specifications with construction documentation **(U/A)**

**Section 4. Codes & Regulations (8-14%)**

- Objective 4.1. Determine adherence to building regulatory requirements (IBC) at detail level **(U/A)**
- Objective 4.2. Determine adherence with specialty regulatory requirements at the detail level **(U/A)**

**Section 5. Construction Cost Estimates (2-8%)**

- Objective 5.1. Analyze construction cost estimates to confirm alignment with project design **(A/E)**

## Division: **Construction & Evaluation**

### Division Description:

This division will assess objectives related to construction contract administration and post occupancy evaluation of projects. The division will focus on issues related to bidding and negotiation processes, support of the construction process, and evaluation of completed projects. Candidates must demonstrate an understanding of and abilities in, construction contract execution, construction support services (including construction observation and shop drawing or submittal review), payment request processing, and project closeout. In addition, candidates must also demonstrate an understanding and abilities in project evaluation of integrated building systems and their performance.

This division will test a candidate's ability to protect the public's health, safety and welfare by:

- Delivering professional services during project construction
- Translating construction documents and specifications to communicate and bring clarity to design intent
- Coordinating construction activities to meet design intent
- Evaluating completed projects

### Division Specification:

#### **Section 1. Preconstruction Activities (17-23%)**

Objective 1.1. Interpret the architect's roles and responsibilities during preconstruction, based on delivery method **(U/A)**

Objective 1.2. Analyze criteria for selecting contractors **(A/E)**

Objective 1.3. Analyze aspects of the contract or design to adjust project costs **(A/E)**

#### **Section 2. Construction Observation (32-38%)**

Objective 2.1. Evaluate the architect's role during construction activities **(A/E)**

Objective 2.2. Evaluate construction conformance with contract documents, codes, regulations, and sustainability requirements **(A/E)**

Objective 2.3. Determine construction progress **(U/A)**

**Division: Construction & Evaluation** *(continued)*

**Section 3. Administrative Procedures & Protocols (32-38%)**

Objective 3.1. Determine appropriate additional information to supplement contract documents **(U/A)**

Objective 3.2. Evaluate submittals including shop drawings, samples, mock-ups, product data, and test results **(A/E)**

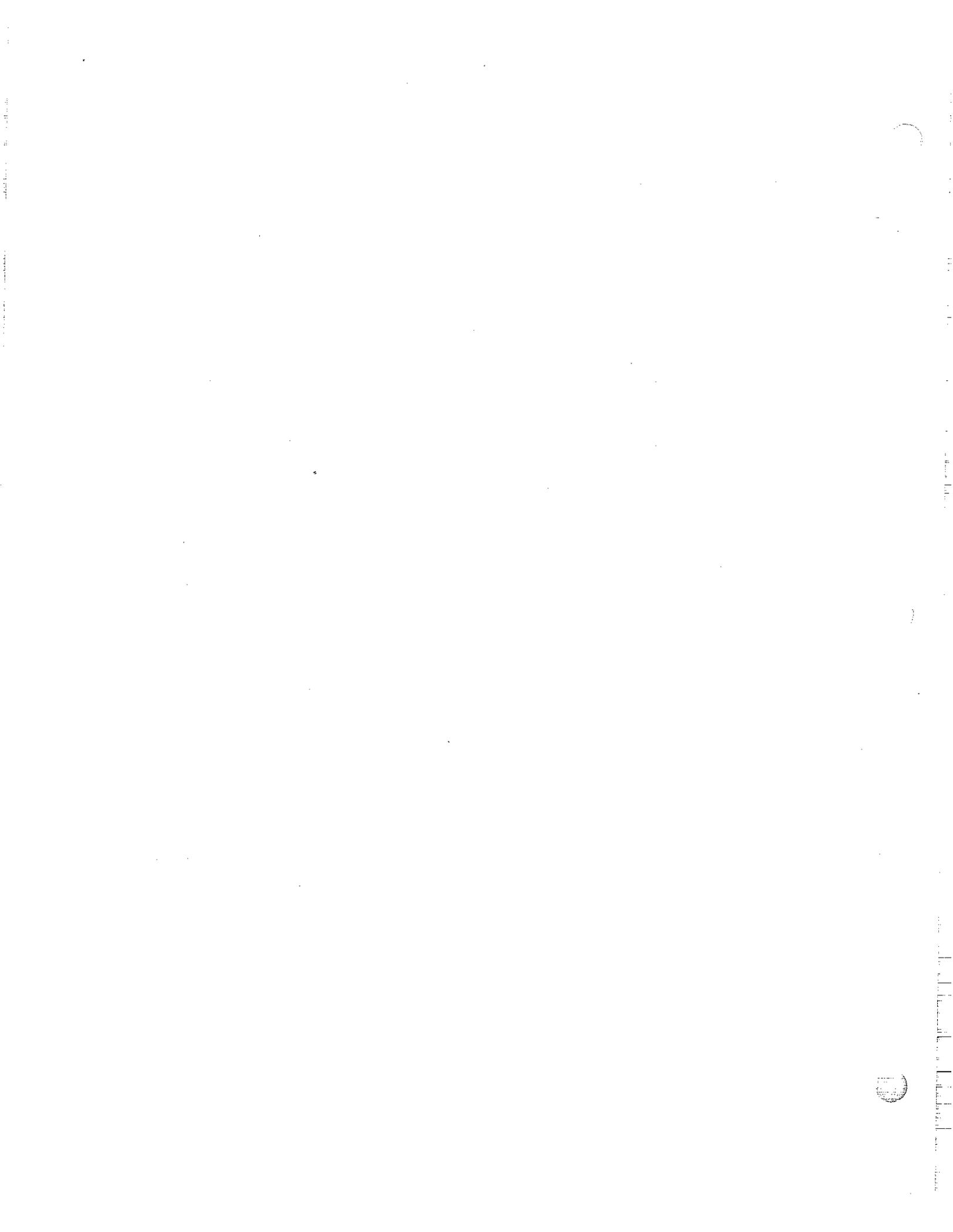
Objective 3.3. Evaluate the contractor's application for payment **(A/E)**

Objective 3.4. Evaluate responses to non-conformance with contract documents **(A/E)**

**Section 4. Project Closeout & Evaluation (7-13%)**

Objective 4.1. Apply procedural concepts to complete close-out activities **(U/A)**

Objective 4.2. Evaluate building design and performance **(A/E)**

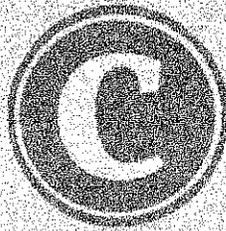


## Patterson, Kathryn

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**From:** Albizo, Joel <jalbizo@clarb.org>  
**Sent:** Wednesday, April 06, 2016 2:37 PM  
**To:** Patterson, Kathryn  
**Subject:** CLARB Communique: Defending Your Ability to Protect the Public Through Common-Sense Regulation

To view this email as a web page, go [here](#).



# CLARB Communique

From Chief Executive Officer Joel Albizo

My last post described our three-pronged approach to supporting regulation (licensure) and the regulator (your Board): Defend. Adapt. Innovate. This communique will focus on our efforts to defend your ability to protect the public through common-sense regulation.

### A New Kind of Stress

The profession fought long and hard to establish licensure in all 50 U.S. states, three Canadian provinces and Puerto Rico to ensure that the public is protected from the harm of incompetent practice. And while licensure is broadly established, it sometimes feels like its base is a mile wide and an inch deep. And because Boards like yours are on the front lines of enforcing regulations in an unfriendly environment, explaining or justifying licensure to the uninformed, skeptical or downright hostile, it can and does pose an additional burden.

As noted in my last post, licensure threats aren't new or unique. What's different is the stress level that seems to be accompanying these developments. A quick check of our informal "regulatory stress index" shows that 11 member jurisdictions have active issues with seven seen as detrimental to public protection including deregulation. And while we've seen some big "saves" recently (Arizona and North Carolina come to mind), we can't escape the feeling that the foundation for regulation is being questioned/scrutinized and gradually eroded or reshaped.

### Foundational Principles

Our actions in defense of regulation are informed by the following principles, which are grounded in our organizational values:

- The public interest (health, safety and welfare) is served by common-sense regulation. Its absence harms the public.
- We should collaborate, whenever possible, to maintain focus on what we do best and leverage what others do best. We all have our unique talents, strengths and weaknesses and no one of us is better than all of us.
- We also respect the sovereignty of member jurisdictions and the Boards' boundaries and preferences related to political advocacy. The 10th Amendment is clear on the first point and the second point is a practical reality.

### Three Key Areas of Focus

Our current approach is based on three areas of focus, summarized below. You should expect to see and hear more about each of these over the year in various ways, including our monthly email newsletter, "In the Know" webcasts, Facebook and Twitter, and at the Annual Meeting.

Action	Why	What	How
Collaborate with ASLA and licensure association peers	Concentrate a broader range of talent and influence in support of common-sense regulation	Increased engagement with ASLA licensure team, <u>Federation of Associations of Regulatory Boards</u> (FARB)	Joint intelligence gathering and sharing, coordination of efforts with ASLA, participation on FARB board and advocacy committee
Strengthen the case for licensure (HSW)	We need a more contemporary and persuasive appeal to policymakers and influencers	A collaborative effort between CLARB, ASLA and Boards to identify and realize opportunities that recognize each other's strengths and focus	A pilot project involving CLARB, ASLA (national and local chapter) and the Ohio Board of Landscape Architects
Enhance the L.A.R.E.	Defend licensed scope of practice	Regular reassessments and validation of critical knowledge, skills and abilities, continuous enhancement of the exam	Global validation of landscape architecture tasks recognizing the implications of international practice, refinement of industry leading testing practices

### A Seat on FARB's Advocacy Committee

A new, mutually-beneficial development is our increased engagement with FARB, an association of regulatory board associations like CLARB, NCARB, etc. This organization represents the gamut of professions from landscape architecture to accounting and medicine and, thanks to leadership from NCARB, is expanding its focus on advancing the public protection mission of its members to proactively working to promote common-sense regulation.

NCARB has contributed a senior executive to help "stand up" this activity and FARB has created an advocacy committee, of which I am a member. Our first meeting is at the end of March and I look forward to contributing to the team's effort and bringing valuable new insights and opportunities to our Member Board Executive (MBE) community.

### Critical Boundaries

Of course, there are limits to what we can-and should-do. We can't lose focus on the public interest served by regulation. We must not abandon our "core." We shouldn't ignore our own limitations (and other's talents). And we cannot and will not cross the line and presume to know how best to protect the residents of any single jurisdiction.

While defending licensure is vital, we must also adapt to the changes in society, the profession and even within the regulatory community itself. I'll leave you with this quote as a preview of our

next post.



"The measure of intelligence is the ability to change." -- Albert Einstein

Joel



This email was sent to: **[Kathryn.patterson@state.sd.us](mailto:Kathryn.patterson@state.sd.us)**

This email was sent by: Council of Landscape Architectural  
Registration Boards  
1840 Michael Faraday Drive, Suite 200 Reston, VA 20190 USA

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## **Patterson, Kathryn**

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**From:** Brown, Maurice <MBrown@ncarb.org>  
**Sent:** Thursday, March 31, 2016 1:31 PM  
**To:** Council Relations  
**Subject:** Legislative Tracker - March Update

Good afternoon,

Following the trend from February, the March 2016 Legislative Tracker report includes a number of noteworthy bills addressing executive oversight of regulatory boards and implementation of NCARB programmatic changes such as AXP and IPAL.

### **Executive Oversight**

- The proposed bill in Georgia ([HB 952](#)) calling for executive oversight intended to ensure that the state's professional licensing boards are entitled to antitrust immunity has been agreed on by both the House and Senate and is currently with the Governor. As a reminder, under this bill the governor would actively supervise licensing boards by reviewing and approving (or vetoing) rules.
- Introduced in Iowa this month, [House File 2426](#) seeks to provide active supervision over executive administrative units that regulate professions to ensure that those units avoid liability under federal antitrust laws. The legislative services agency would review all legislation and administrative rules created or modified by the executive branch administrative units that regulate a profession on a five year rotation schedule and submit an annual report to the general assembly.

This trend in legislation has significant implications for the profession of architecture and the authority of licensing boards. Click [here](#) to review all bills stemming from the North Carolina v FTC Supreme Court ruling. We will diligently monitor and research these bills, as well as others, as they progress through state legislatures.

### **NCARB Programs**

A number of bills introduced this month would adopt the NCARB programs – Integrated Path to Architectural Licensure (IPAL) and the Architectural Experience Program (AXP).

- California [Senate Bill 1479](#) proposes to amend sections of the Business and Professions Code to allow the Board to grant eligibility to take the licensure exam for a candidate enrolled in a degree program accepted by NCARB that integrates the licensure degree experience and exam.
- In Louisiana, [House Bill 472](#) would establish the Louisiana Architecture Education and Research Fund to better prepare students for internships and future careers as architects. The Board would use up to 10% of license renewal and delinquent fees each fiscal year to support the endeavor. Funds may be used for one or more of the following: integration of practice and education in NAAB degree curriculum, implementation of a path of licensure resulting in license at time of graduation from NAAB program (IPAL), facilitation of enrollment and completion of requirements for NCARB IDP, assistance for students and interns preparing for ARE, or methods for raising awareness of architect responsibilities pertaining to health, safety, and welfare.
- The South Carolina legislature has proposed to replace references to the Intern Development Program (IDP) with the Architectural Experience Program (AXP) through [S 1177](#). Under this bill applicants for licensure must be enrolled and actively participating in AXP or be a student actively participating in an NCARB accepted IPAL option within an NAAB accredited program.

To access the specific proposed bills from this month's report, select the hyperlinks below labeled 'Legislation' and 'Regulations'. You can also view additional bills and regulations through the interactive [Legislative Track map](#). The map contains legislation and regulations introduced nationwide that affect the regulation of architecture and registration of architects. We encourage you and your colleagues to reach out to us ([council-relations@ncarb.org](mailto:council-relations@ncarb.org)) with specific bills or issues from your jurisdiction you believe is worth tracking.

Feel free to contact Maurice Brown, Manager Member Board Relations at [mbrown@ncarb.org](mailto:mbrown@ncarb.org) or Aura Kirstein, Manager Member Board Relations at [akirstein@ncarb.org](mailto:akirstein@ncarb.org) with any questions or concerns.

NCARB

## Legislative Tracker

Legislation | Regulations | Executive Oversight

The following are collections of proposed legislative bills, introduced nationwide, that affect the regulation of architecture and registration of architects. The bills are categorized into the separate reports:  
Legislation and Regulations.

To view the reports click on the links provided below.

I encourage you to examine the reports and explore any bill that may be of interest to you and your board!

### March 2016

[Legislation](#)

[Regulations](#)

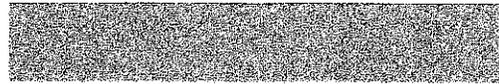
**For additional bills please see the Legislative Tracking tab in the Members Only section of the NCARB website.**

Please note that the comprised bills are under consideration, unless indicated otherwise, and are subject to change. The reports are by no means intended to be comprehensive and the listing of bills does not indicate support, opposition, or any other position regarding the bill and should not be construed as such.

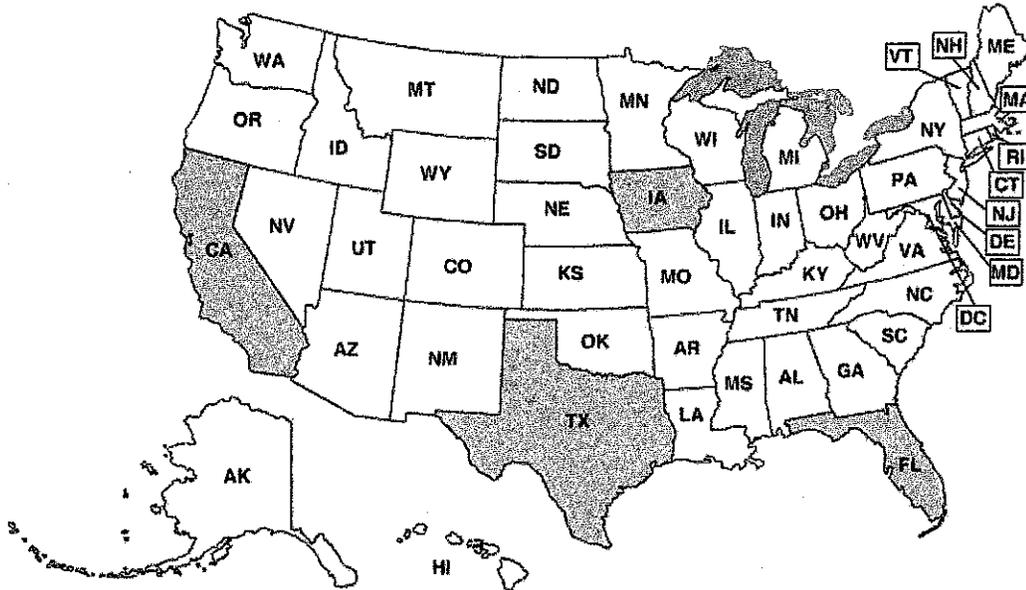
NCARB

LET'S GO FURTHER

**National Council of Architectural Registration Boards**  
1801 K Street NW Suite 700K  
Washington, DC 20006



# N C A R B



Regulations - March 2016 March 31, 2016

State: California

1  
Regulations

**Agency:** California - Architects Board

**Type:** Final (Effective: 04/01/2016)

**Action Text:** Summary of Regulatory Actions - [Register Entry](#)

**Full Text:** Summary of Regulatory Actions - [Full Text](#)

**Citation:** Title 16, Sections 109, 111

**Description:** Application for Eligibility Evaluation (AEE)

**Register:** [Register 2016, NO. 10-Z](#) - 03/04/2016

**Summary:**

- Board proposes revising Title 16, Sections 109, 111 (application for eligibility evaluations) changing the form so it now includes an inquiry on whether the applicant served as an active duty of the US armed forces and whether he or she was honorably discharged

State: Florida

3  
Regulations

**Agency:** Florida - Department of Business and Professional Regulation

**Type:** Proposed

**Action Text:** Notice of Development of Rulemaking - [Register Entry](#)

**Citation:** 61G1-21.003

**Description:** Instructions, Applications and General Information for Interior Design Continuing Education

**Register:** [FAR Issue Vol. 42/No. 44 - 03/04/2016](#)

**Summary:**

- 61G1-21.003 - The Board proposes the rule amendment to incorporate the updated handbook for Interior Design Continuing Education.

**Agency:** Florida - Department of Business and Professional Regulation

**Type:** Final (Effective: 03/20/2016 )

**Action Text:** Index to Rules Filed During Preceding Week - [Register Entry](#)

**Full Text:** Index to Rules Filed During Preceding Week - [Full Text](#)

**Citation:** 61G1-21.001

**Description:** Continuing Education for Interior Designers

**Register:** [FAR Issue Vol. 42/No. 46 - 03/08/2016](#)

**Summary:**

- 61G1-24.001-Continuing Education for interior designers: Proposed amendment to clarify continuing education requirements for interior designers
- Interior designers must complete 20 hours of continuing professional education per biennial period
- The renewal cycle for an interior designer's license begins each odd-numbered year on March 1 and continues for two consecutive years until February 28 of the next odd numbered year

**Agency:** Florida - Department of Business and Professional Regulation

**Type:** Final (Effective: 03/20/2016 )

**Action Text:** Index to Rules Filed During Preceding Week - [Register Entry](#)

**Full Text:** Index to Rules Filed During Preceding Week - [Full Text](#)

**Citation:** 61G1-24.001

**Description:** Continuing Education for Architects**Register:** FAR Issue Vol. 42/No. 46 - 03/08/2016**Summary:**

- 61G1-24.001-Continuing Education for Architects: Proposed amendment to clarify continuing education requirements for architects
- Architects must complete 24 hours of continuing professional education per biennial period
- The renewal cycle for architecture license begins each odd-numbered year on March 1 and continues for two consecutive years until February 28 of the next odd-numbered year

State: Iowa

1

**Agency:** Iowa - Architectural Examining Board

Regulations

**Type:** Proposed**Action Text:** Notice of Intended Action - Register Entry**Citation:** 193B-1, 193B-2**Description:** Description of Organization; Registration**Register:** Volume XXXVIII Number 20 - 03/30/2016**Summary:**

- Removes references to IDP and replaces them with NCARB Architectural Experience Program (AXP)
- Incorporates language to allow applicants to participate in IPAL
- Updates references to NCARB's ARE Guidelines, AXP Guidelines, and NCARB Certification Guidelines
- An NCARB Certificate for reciprocal licensure or an NCARB record for initial licensure must be received by the board office within three months of application
- Adds new section for reinstatement of a lapsed certificate of registration
- Updates reinstatement for inactive or retired status by requiring applications to have 24 CEHs in HSW, and a written statement that an applicant did not engage in active practice while in inactive or retired status

State: Texas

10

**Agency:** Texas - Board of Architectural Examiners

Regulations

**Type:** Final (Effective: 03/22/2016 )

**Action Text:** Adopted Rules - [Register Entry](#)

**Full Text:** Adopted Rules - [Full Text](#)

**Citation:** 22 TAC 1.69

**Description:** Certification And Annual Registration

**Register:** [Texas Register, Volume 41 Number 12 - 03/18/2016](#)

**Summary:**

§1.69 is amended to allow a military service member an additional two years to complete continuing education requirements

**Agency:** Texas - Board of Architectural Examiners

**Type:** Final (Effective: 03/22/2016 )

**Action Text:** Adopted Rules - [Register Entry](#)

**Full Text:** Adopted Rules - [Full Text](#)

**Citation:** 22 TAC 1.65

**Description:** Annual Renewal Procedure

**Register:** [Texas Register, Volume 41 Number 12 - 03/18/2016](#)

**Summary:**

- Final amendment to 22 TAC 1.65 eliminating the Board's requirement to collect \$200 professional fee within the Annual Renewal Procedure

**Agency:** Texas - Board of Architectural Examiners

**Type:** Final (Effective: 03/22/2016 )

**Action Text:** Adopted Rules - [Register Entry](#)

**Full Text:** Adopted Rules - [Full Text](#)

**Citation:** 22 TAC 3.21

**Description:** Landscape Architects

**Register:** [Texas Register, Volume 41 Number 12 - 03/18/2016](#)

**Summary:**

- Board adopts final amendments to rule 22 TAC 3.21
- 22 TAC 3.21 - Under the current rule, an applicant for landscape architect registration by examination who has graduated from a foreign program must have the foreign degree evaluated by Education Credential Evaluators (ECE) or another organization acceptable to the Board.
- ECE must conclude that the program "is substantially equivalent to a Landscape

Architect Accreditation Board (LAAB) accredited professional program."

- ECE has informed the Board that it cannot give an evaluation concluding that a foreign degree is equivalent to a LAAB professional degree.
- The proposed amendment to §3.21 would grant eligibility to applicants with a foreign degree that is evaluated and deemed to be equivalent to a doctorate, master's degree or baccalaureate degree in landscape architecture, without the requirement that the degree be equivalent to a LAAB degree.

**Agency:** Texas - Board of Architectural Examiners

**Type:** Final (Effective: 03/22/2016 )

**Action Text:** Adopted Rules - [Register Entry](#)

**Full Text:** Adopted Rules - [Full Text](#)

**Citation:** 22 TAC 3.22, 3.29

**Description:** Landscape Architects

**Register:** [Texas Register, Volume 41 Number 12 - 03/18/2016](#)

**Summary:**

- Board approves final amendments to 22 TAC 3.22, 3.29
- Pertains to landscape architects - 22 TAC 3.29 - the Board amends §3.29, relating to Registration of a Military Service Member, Military Veteran, or Military Spouse. The proposed amendment modifies the definition of "active duty," "armed forces of the United States," "military service member," "military spouse," and "military veteran"

**Agency:** Texas - Board of Architectural Examiners

**Type:** Final (Effective: 03/22/2016 )

**Action Text:** Adopted Rules - [Register Entry](#)

**Full Text:** Adopted Rules - [Full Text](#)

**Citation:** 22 TAC 3.69

**Description:** Certification And Annual Registration

**Register:** [Texas Register, Volume 41 Number 12 - 03/18/2016](#)

**Summary:**

- 22 TAC 3.69 - the Board changes §3.69, relating to Registration of Architects by Reciprocal Transfer. The proposed

amendment removes a provision relating to the expedited processing of an application filed by a military spouse.

**Agency:** Texas - Board of Architectural Examiners

**Type:** Final (Effective: 03/22/2016 )

**Action Text:** Adopted Rules - [Register Entry](#)

**Full Text:** Adopted Rules - [Full Text](#)

**Citation:** 22 TAC 3.65

**Description:** Annual Renewal Procedure

**Register:** [Texas Register, Volume 41 Number 12 - 03/18/2016](#)

**Summary:**

- Final amendment to 22 TAC 3.65 eliminating the Board's requirement to collect \$200 professional fee within the Annual Renewal Procedure

**Agency:** Texas - Board of Architectural Examiners

**Type:** Final (Effective: 03/22/2016 )

**Action Text:** Adopted Rules - [Register Entry](#)

**Full Text:** Adopted Rules - [Full Text](#)

**Citation:** 22 TAC 5.31

**Description:** Registered Interior Designers

**Register:** [Texas Register, Volume 41 Number 12 - 03/18/2016](#)

**Summary:**

- 22 TAC 5.31 - Under the current rule, an interior design applicant has two options for completing the experience requirement for eligibility for registration by exam:
  - First, the applicant may complete two or more years of approved experience credit after graduation
  - Second, the applicant may complete the Intern Development Experience Program (IDEP) administered by the National Council for Interior Design Qualification (NCIDQ).
- NCIDQ has eliminated the IDEP program for interior design applicants. Reference to the IDEP program in the Board's rules has become obsolete.
- The proposed amendment to 5.31 eliminates the reference to the IDEP program, and requires applicants to complete sufficient

experience under the table of equivalents in §5.202.

**Agency:** Texas - Board of Architectural Examiners

**Type:** Final (Effective: 03/22/2016 )

**Action Text:** Adopted Rules - [Register Entry](#)

**Full Text:** Adopted Rules - [Full Text](#)

**Citation:** 22 TAC 7.7

**Description:** Administration

**Register:** [Texas Register, Volume 41 Number 12 - 03/18/2016](#)

**Summary:**

- Board accepts final amendments to 22 TAC 7.7 concerning petitions for rulemaking and negotiated rulemaking
- Adopted revisions to §7.7 limit eligibility to petition for rulemaking to the persons and entities identified in House Bill 763
  - House Bill 763 amended the statute to define an "interested person" as a resident of this state; a business entity located in this state; a governmental subdivision located in this state; or a public or private organization located in this state that is not a state agency

**Agency:** Texas - Board of Architectural Examiners

**Type:** Final (Effective: 03/22/2016 )

**Action Text:** Adopted Rules - [Register Entry](#)

**Full Text:** Adopted Rules - [Full Text](#)

**Citation:** 22 TAC 7.10

**Description:** General Fees

**Register:** [Texas Register, Volume 41 Number 12 - 03/18/2016](#)

**Summary:**

- Board accepts final amendments to 22 TAC 7.10 concerning general fees
- The amendments are adopted in order to implement requirements contained in Senate Bill 807 related to licensing and application fees for military service members, military veterans, and military spouses. State agency is required to waive license application and examination fees paid to the state for an applicant who is a military service member or military veteran whose military service,

training, or education substantially meets all of the requirements for registration.

- A state agency is also required to waive the license application and examination fees paid to the state for an applicant who is a military service member, military veteran or military spouse who holds a current license issued by another jurisdiction that has licensing requirements that are substantially equivalent to the requirements for registration in Texas.
- The adopted amendments to §7.10 incorporate the required fee waivers and ensure consistency between the Board's rules and legislative enactments.

**Agency:** Texas - Board of Architectural Examiners

**Type:** Final (Effective: 03/22/2016 )

**Action Text:** Adopted Rules - [Register Entry](#)

**Full Text:** Adopted Rules - [Full Text](#)

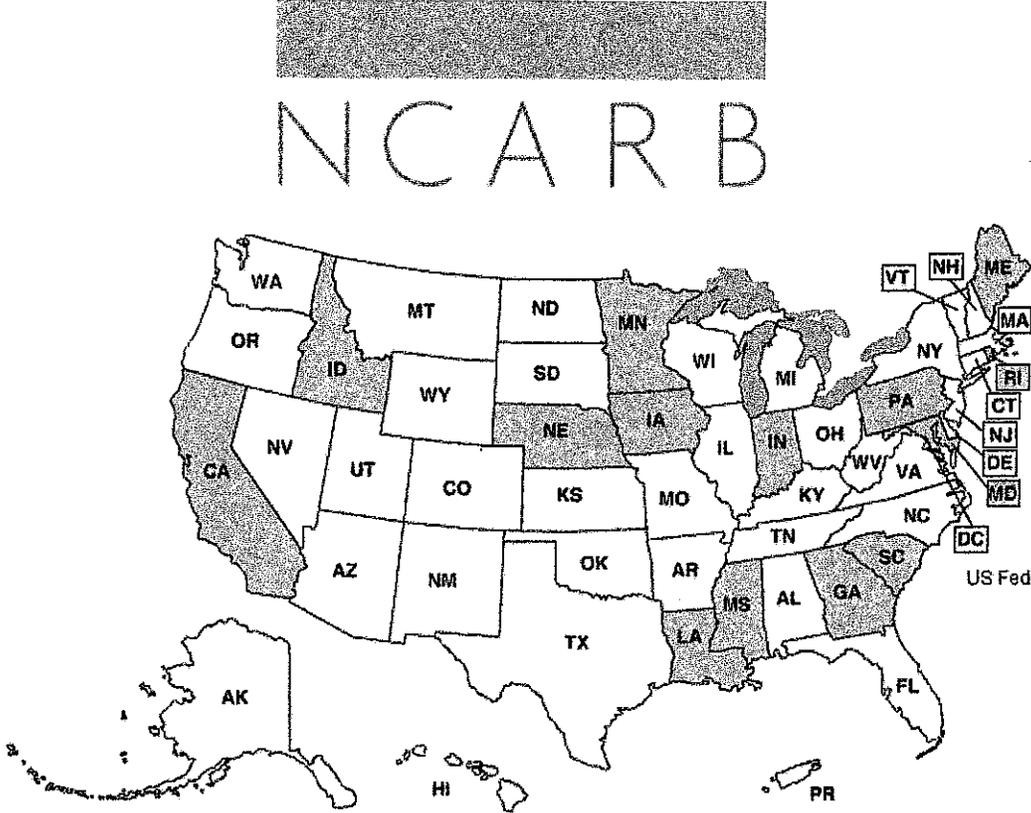
**Citation:** 22 TAC 1.22, 1.29

**Description:** Architects

**Register:** [Texas Register, Volume 41 Number 12 - 03/18/2016](#)

**Summary:**

- Final rule changes for 22 TAC 1.29, 1.22, 1.69
- 22 TAC 1.29 - the Board amends §1.29, relating to Registration of a Military Service Member, Military Veteran, or Military Spouse. The proposed amendment modifies the definition of "active duty," "armed forces of the United States," "military service member," "military spouse," and "military veteran"
- 22 TAC 1.22 - the Board amends §1.22, relating to Registration of Architects by Reciprocal Transfer. The proposed amendment removes a provision relating to the expedited processing of an application filed by a military spouse.
- 22 TAC 1.69 – the Board amends 1.69, related to continuing education requirements by modifying the requirement for military service members granting an additional two years to complete the required CEH



# NCARB

**Legislation - March 2016**  
March 31, 2016

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## California 2015-2016

**1 Bill**

**Number:** CA [R] SB 1479 - Updated (Hearing 04/14/2016)

**Sponsor:** Professions and Economic Development

**Title:** Business and professions.

**Abstract:** An act to amend Sections 5092, 5094.3, 5550.2, 7074, 7844, and 7887 of the Business and Professions Code, and to amend Section 13995.1 of the Government Code, relating to business and professions.

**Status:** Set for hearing April 18. - 03/29/2016

**Summary:**

- Proposes to amend Sec. 3 Section 5550.2 of the Business and Professions Code to allow the board to grant eligibility to take the licensure exam for a candidate enrolled in a degree program accepted by NCARB that integrates the licensure degree experience and exam components required by this chapter
- Amends code to include IPAL

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## Georgia - Adnourned 2015-2016

**2 Bills**

**Number:** GA [R] HB 821 - Updated (Text 04/02/2016)

**Sponsor:** Rep. Al Williams (DEM-GA)

**Title:** ""Military Spouses and Veterans Licensure Act""; enact

**Abstract:** A BILL to be entitled an Act to amend Chapter 1 of Title 43 of the Official Code of Georgia Annotated, relating to general provisions applicable to professions and businesses, so as to require professional licensing boards and other boards to adopt rules and regulations implementing a process by which military spouses and transitioning service members may qualify for temporary licenses, licenses by endorsement, expedited licenses, or a combination thereof for each profession, business, or trade for which a license is issued; to provide a short title; to provide for related matters; to repeal conflicting laws; and for other purposes.

**Status:** House Sent to Governor - 03/30/2016

**Summary:**

- By July 1, 2017 each professional licensing board must adopt rules for a military spouses and transitioning service members to qualify for temporary license
- A license may be issued to an applicant who holds a license from another state where the licensing requirements are substantially equivalent, or
- Who has obtain a specialty while a service member which substantially meets or exceeds the requirements for licensure

**Number:** GA [R] HB 952 - Updated (Text 04/01/2016)

**Sponsor:** Rep. Chad Nimmer (REP-GA)

**Title:** ""Georgia Professional Regulation Reform Act""; enact

**Abstract:** A BILL to be entitled an Act to amend Title 43 of the Official Code of Georgia Annotated, relating professions and businesses, so as to enact the ""Georgia Professional Regulation Reform Act""; to provide for executive oversight of licensing boards; to establish state policy for the regulation of certain professions and businesses; to provide for legislative intent; to provide for definitions; to provide for related matters; to repeal conflicting laws; and for other purposes.

**Status:** House Sent to Governor - 03/30/2016

**Summary:**

- Provide executive oversight of licensing boards to ensure that the state's professional licensing boards are entitled to antitrust immunity
- The governor has the authority and duty to actively supervise professional licensing boards by:
  - Reviewing and approving or vetoing any rule before it is filed with the Secretary of State (if it is required to be filed)
  - Reviewing and approving or vetoing any rule that is challenged via an appeal to the governor
  - Approving, remanding, modifying, or reversing any action by a board that is:
    - Challenged via an appeal to the governor or submitted by a board
- Promulgate any rules or executive orders in order to effectuate the provisions of this Act; including rules or orders to the process, procedures, and timelines

Iowa 2015-2016

1 Bill

**Number:** IA [R] HF 2426 - Updated (Status 03/02/2016)

**Sponsor:** Rep. Dawn Pettengill (REP-IA)

**Title:** A bill for an act relating to regulation and supervision of executive branch administrative units that regulate a profession.

**Status:** Subcommittee, Pettengill, Stutsman, and Watts. H.J. 400. - 03/02/2016

**Summary:**

- Proposed bill adds new subsection to Sections 2A.4, 7E.1, and 13.2 of Code 2016 regarding executive supervision of units that regulate a profession
- Beginning January 1, 2018 the legislative services agency will review all legislation and administrative rules created or modified by executive branch administrative units that regulate a profession on a five year rotation schedule and submit an annual report to the general assembly
- Executive branch will provide active supervision over units that regulate professions to ensure that those units avoid liability under federal antitrust laws
- Attorney general will engage in active supervision of units that regulate professions to ensure a least restrictive regulatory approach. Units will be evaluated based on the following list of activities ranked from least to most restrictive:
  - Market competition regulations
  - Private certification requirements
  - A special private civil cause of action to remedy consumer harm
  - Deceptive trade practices regulations
  - Regulation of the process of providing the specific goods or services to consumers
  - Inspection requirements
  - Bonding or insurance requirements
  - Registration requirements
  - Government certification requirements
  - Professional licensure requirements
- Defines 'active supervision' as approval, modification, or rejection of any of the following actions proposed by an executive branch administration unit that regulates a profession:
  - Any disciplinary action against a person authorized to practice the profession
  - Adoption of a new, or an amendment to an existing, rule or policy
  - Conducting investigations and cooperating with legislative services agency to perform the duties described in the new subsection of the code

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**Idaho - Adjourned 2016**

**1 Bill**

**Number:** ID [R] H 366 - Updated (Status 03/29/2016)

**Sponsor:** BUSINESS COMMITTEE

**Title:** Arch examiners board, compensation

**Abstract:** ARCHITECTURAL EXAMINERS BOARD - Amends existing law to revise board compensation provisions.

**Status:** Reported Signed by Governor on March 23, 2016 Session Law Chapter 154 Effective: 07/01/2016 - 03/23/2016

**Summary:**

- Proposes to amend Section 54-312 of ID Code related to board compensation
  - Each member is compensated according to provisions of 59-509 (o) of ID Code:
    - Members receive an honorarium of \$75 per pay and reimbursed for actual and necessary expenses subject to limits in Section 67-2008 (determination of rate of allowance)

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**Indiana - Adjourned 2016**
**1 Bill****Number:** IN [R] SB 219 - Updated (Status 03/30/2016)**Sponsor:** Sen. Susan Glick (REP-IN)**Title:** Expedited licenses for military spouses.

**Abstract:** Expedited licenses for military spouses. Requires certain profession and occupation boards (boards) to adopt rules that establish procedures to expedite the issuance or renewal of a license, certificate, registration, or permit to a military spouse whose husband or wife is assigned to a duty station in Indiana. Repeals superseded provisions that allowed (but did not require) the boards to adopt expedited issuance and renewal rules. Provides that any rules adopted under the repealed statutes remain effective until the board adopts a rule that supersedes the original rule in whole or in part.

**Status:** Public Law 94 - 03/22/2016**Summary:**

- Requires certain profession and occupation boards to adopt rules that expedite initial and renewal license, certificate, registration, or permit to a military spouse and repeals superseded provisions that allowed, but did not require boards to adopt expedited initial and renewal rules

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**Louisiana 2016**
**2 Bills****Number:** LA [R] HB 472 - Updated (Status 04/20/2016)**Sponsor:** Rep. Reid Falconer (REP-LA)**Title:** ARCHITECTS: Provides relative to the Louisiana Architecture Education and Research Fund (EG SEE FISC NOTE SG EX See Note)**Status:** Received in the Senate. Rules suspended. Read first time by title and placed on the Calendar for a second reading. - 04/19/2016**Summary:**

- Introduced bill would establish Louisiana Architecture Education and Research Fund to better prepare students for internships and future careers as architects through awards to universities in LA accredited by NAAB
- Board may use up to 10% of license renewal and delinquent fees each fiscal year for fund
- Funds may be used for one or more of the following:
  - Integration of practice and education in NAAB degree curriculum
  - Implementation of a path of licensure resulting in license at time of graduation from NAAB program (IPAL)
  - Facilitation of enrollment and completion of requirements for NCARB IDP
  - Assistance for students and interns preparing for ARE

- Methods for raising awareness of architect responsibilities pertaining to health, safety, and welfare
- Accredited university architectural program may submit annual proposal and budget
- Board will submit annual report to legislative oversight committee regarding allocation of funding

**Number:** LA [R] HB 532 - Updated (Text, Status 04/20/2016)

**Sponsor:** Rep. Reid Falconer (REP-LA)

**Title:** ARCHITECTS: Provides relative to the powers and authority of the Louisiana State Board of Architectural Examiners (EG INCREASE SG RV See Note)

**Status:** Read third time by title, amended, roll called on final passage, yeas 93, nays 5. The bill, having received two-thirds vote of the elected members, was finally passed, title adopted, ordered to the Senate. - 04/19/2016

**Summary:**

- Proposed bill amends sections related to authority of Board of Architectural Examiners
- Board may determine fee, no higher than \$300, to charge any corporation, professional, architectural corporation, architectural-engineering corporation or partnership, limited liability partnership, limited liability company, or sole proprietorship seeking to obtain a certificate to practice (unless exempted from fee)
  - Same groups must pay annual renewal fee determined by board (not to exceed \$300)
- Delinquency fee must be paid at any time after June in the year the fee first became due

**Maryland - Adjourned 2016**

**1 Bill**

**Number:** MD [R] SB 1083 - Updated (Status 04/09/2016)

**Sponsor:** Sen. Joan Conway (DEM-MD)

**Title:** Secretaries of Principal Departments - Supervision and Review of Decisions and Actions by Units Within Department

**Abstract:** Requiring the secretary of each principal department to be responsible for the supervision of units of State government within the jurisdiction of the secretary that are composed of individuals participating in the occupation or profession regulated by the units; requiring the secretary to adopt regulations for the supervision of those units for specified purposes; etc.

**Status:** House - Hearing 4/11 at 1:00 p.m. - 04/08/2016

**Summary:**

- Would grant Secretary of Health and Mental Hygiene authority to disapprove or modify certain decisions or actions by boards or commissions within Department whose members in whole or in part participate in the occupation or profession the board/commission regulates
- Done so in order to:
  - prevent unreasonable anticompetitive actions by the board

- determine whether the decisions or actions of the board are clearly articulated state policy

**Maine 2015-2016****1 Bill****Number:** ME [R] LD 1598 - Updated (Text 04/20/2016)**Title:** An Act To Amend Procedures for the Licensing of Architects and Foresters**Status:** PASSED TO BE ENACTED - Emergency - 2/3 Elected Required, in concurrence. - 03/16/2016**Summary:**

- Proposed act amends procedures for licensing architects by removing the 3 years of practical experience requirement and authorizing the State Board for Licensure of Architects, Landscape Architects and Interior Designers to create a rule which specifies the amount of practical experience under the supervision of an experienced architect or architects that an applicant for licensure as an architect must complete before obtaining a license

**Minnesota 2015-2016****1 Bill****Number:** MN [R] SF 3311 - Updated (New 03/29/2016)**Sponsor:** Sen. Scott Newman (REP-MN)**Title:** Oversight of state occupational regulations; office of supervision of occupational boards' disciplinary actions creation**Status:** Referred to State and Local Government - 03/29/2016**Summary:**

- This bill calls for an act providing oversight of state occupational regulations; primarily enforcement of disciplinary actions
- Calls for the Office of Administrative Hearings to establish the Office of Supervision of Occupational Boards' Disciplinary Actions to actively supervise state occupational boards to ensure compliance; this Office will evaluate enforcement actions and exercise control over each board by reviewing and approving enforcement actions that are consistent with section 214.001
  - Office will review, approve, or reject proposed enforcement with respect to licensed or unlicensed practice
- Includes new section calling for the Legislative Coordinating Commission to study and report on matters related to the economic effects of existing and proposed occupational regulations on the availability of service providers to and employment opportunities for members of economically underprivileged classes and racial minorities
- Legislative Coordinating Commission will establish an analyst position to analyze occupational regulations to ensure they are compliant and consistent with this section
  - Analyst will determine if legislation meets the state policy of using the least restrictive regulation necessary to protect consumers from harm

**Mississippi 2016****1 Bill**

**Number:** MS [R] SB 2899 - Updated (Status 04/17/2016)

**Sponsor:** Sen. Eugene Clarke (REP-MS)

**Title:** Appropriation: Architecture, Board of.

**Abstract:** AN ACT MAKING AN APPROPRIATION OF SPECIAL FUNDS TO DEFRAY THE EXPENSES OF THE STATE BOARD OF ARCHITECTURE AND LANDSCAPE ARCHITECTURE ADVISORY COMMITTEE FOR FISCAL YEAR 2017.

**Status:** (S) Conference Report Adopted - 04/17/2016

**Summary:**

- Proposed act appropriates special funds (\$356,720) to defray the expenses of the State Board of Architecture and Landscape Architecture Advisory Committee in fiscal year 2017
- The Board must maintain complete accounting and personnel records related to expenditures of all funds
- Whenever two or more bids are received by this agency for the purchase of commodities or equipment the Mississippi Industries for the Blind shall be given preference

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**Nebraska 2015-2016**

**1 Bill**

**Number:** NE [R] LR 546 - Updated (Text, Status 04/01/2016)

**Sponsor:** Sen. Tommy Garrett (NON-NE)

**Title:** Interim study to examine whether Nebraska's occupational licensing boards are exposed to liability under antitrust laws

**Status:** Referred to Judiciary Committee - 04/01/2016

**Summary:**

- Interim study to examine whether Nebraska's occupational licensing boards are exposed to liability under antitrust laws

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**Pennsylvania 2015-2016**

**1 Bill**

**Number:** PA [R] SB 1170 - Updated (New 03/23/2016)

**Sponsor:** Sen. David Argall (REP-PA)

**Title:** An Act establishing the Pennsylvania Neighborhood Restoration Act; and providing for powers and duties of the Department of Community and Economic Development.

**Status:** Referred to COMMUNITY, ECONOMIC AND RECREATIONAL DEVELOPMENT - 03/22/2016

**Summary:**

- Proposed act establishes the Pennsylvania Neighborhood Restoration Act to encourage qualified applicants to provide eligible architectural services to blighted properties in impoverished areas and to work with community design centers

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**Rhode Island 2016**

**1 Bill**

**Number:** RI [R] H 7778 - Updated (Status 03/26/2016)

**Sponsor:** Rep. Jan Malik (DEM-RI)

**Title:** AN ACT RELATING TO BUSINESSES AND PROFESSIONS (Makes it easier for military service members and their spouses to obtain certifications and licenses issued by the department of labor and training.)

**Status:** Committee recommended measure be held for further study - 03/24/2016

**Summary:**

- Introduced act would make it easier for military service members and their spouses to obtain certifications and licenses issued by the department of labor and training
  - Member of armed forces or reserves, national guard, or navy education, training, or service toward the qualifications to receive license
  - Director of licensing boards must develop a procedure to expedite licensure
  - Department must establish a procedure to expedite licensure for spouse of a member of the military (subject to a transfer to RI)

**South Carolina 2015-2016**

**1 Bill**

**Number:** SC [R] S 1177 - Updated (Text, Status 04/15/2016)

**Sponsor:** Sen. Thomas Alexander (REP-SC)

**Title:** Architects

**Abstract:** A BILL TO AMEND SECTION 40-3-20, CODE OF LAWS OF SOUTH CAROLINA, 1976, RELATING TO DEFINITIONS CONCERNING THE PROFESSIONAL LICENSURE OF ARCHITECTS, AND TO AMEND SECTION 40-3-230, RELATING TO TRAINING REQUIREMENTS FOR THE PROFESSIONAL LICENSURE OF ARCHITECTS, BOTH SO AS TO REPLACE REFERENCES TO THE ""INTERN DEVELOPMENT PROGRAM"" WITH REFERENCES TO THE ""ARCHITECTURAL EXPERIENCE PROGRAM""; AND TO AMEND SECTION 40-3-240, RELATING TO REQUIREMENTS FOR TAKING THE ARCHITECTURAL REGISTRATION EXAMINATION, SO AS TO REPLACE REQUIREMENTS CONCERNING PARTICIPATION IN THE INTERN DEVELOPMENT PROGRAM WITH REQUIREMENTS CONCERNING PARTICIPATION IN THE ARCHITECTURAL EXPERIENCE PROGRAM OR CERTAIN PROGRAMS SANCTIONED BY THE NATIONAL COUNCIL ON ARCHITECTURAL REGISTRATION BOARDS.

**Status:** Senate - Committee report: Favorable Labor, Commerce and Industry (Senate Journal- page 7) - 04/14/2016

**Summary:**

- Proposes amendment to eligibility requirements for examination to allow for implementation of IPAL
- Proposed bill replaces references to the intern development program (IDP) with references to the architectural experience program (AXP)
- Applicants for licensure must be enrolled and actively participating in AXP or be a student actively participating in an NCARB accepted IPAL option within an NAAB accredited program

**Totals**

**16 Bills**



COUNCIL OF LANDSCAPE ARCHITECTURAL  
REGISTRATION BOARDS

**Member Board E-News**

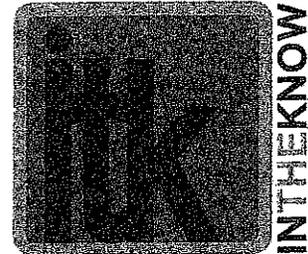
**April 2016**

**Important Dates and Reminders**

- (Today) April 21 -- "In the Know" webcast at 3 p.m. EDT
- May 2 -- Registration opens for the August L.A.R.E. administration
- May 9 -- Annual Meeting registration opens
- May 19 -- "In the Know" webcast at 3 p.m. EDT
- May 24 -- April L.A.R.E. administration results available for boards
- May 26 -- April L.A.R.E. administration results available for candidates

Visit the [CLARB website](#) for information about Board of Directors meetings and minutes.

**Today at 3 p.m. EDT: Embracing a Consistent Practice of Foresight; Next Month, Empowering Boards to Fill Vacancies**



**Today, April 21 at 3 p.m. EDT: Embracing a Consistent Practice of Foresight**

While foresight may not be high on our list of daily tasks, after this webcast, we'll all feel a greater sense of awareness -- and urgency -- about some big changes that are happening and how they might inform our thinking and actions. Jeff De Cagna, our guest presenter, will share why a consistent practice of foresight matters and how it can help you and your colleagues make sense of, make meaning around and make good decisions about the future. Jeff is fond of saying, "The future will not cooperate. It will not negotiate. It will not wait."

Accessing the webcast is easy!

**Computer**

- Step 1: Log in. There's no need to pre-register. Simply log in when it's time to begin.
- Step 2: Dial in. Dial 1-800-501-8979 and enter access code 9499463.
- Prior to joining the webcast, we recommend that you test your computer for compatibility.

**iPad**

- Install/launch the app. (The app is named Level 3 Web Meeting.)
- Enter the conference phone number: 8005018979 (no dashes).
- Enter the access code: 9499463.
- Follow the prompts to join the meeting.
- Use your phone to dial 1-800-501-8979 and enter access code 9499463.

Filling board vacancies remains a challenge. During the May webcast, you'll hear about and discuss the various processes currently being used to fill board vacancies and orient new board members. Also, share your thoughts about how your board could be better empowered in the future to fill vacancies. Mark your calendar now and stay tuned in May for access details!

**About CLARB's "In the Know" Series**

This series is designed to ensure that you are "in the know" about key issues, programs, activities and processes that are part of CLARB's work on behalf of you, our members. The events are prepared for your benefit and exclusive use and we respectfully ask that access information for these events not be shared with the public. Visit the "in the know" archive to access recordings and documents from previous events.

## Task Analysis Deadline Extended to April 25

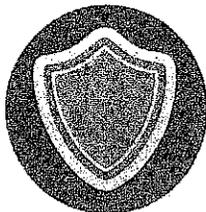
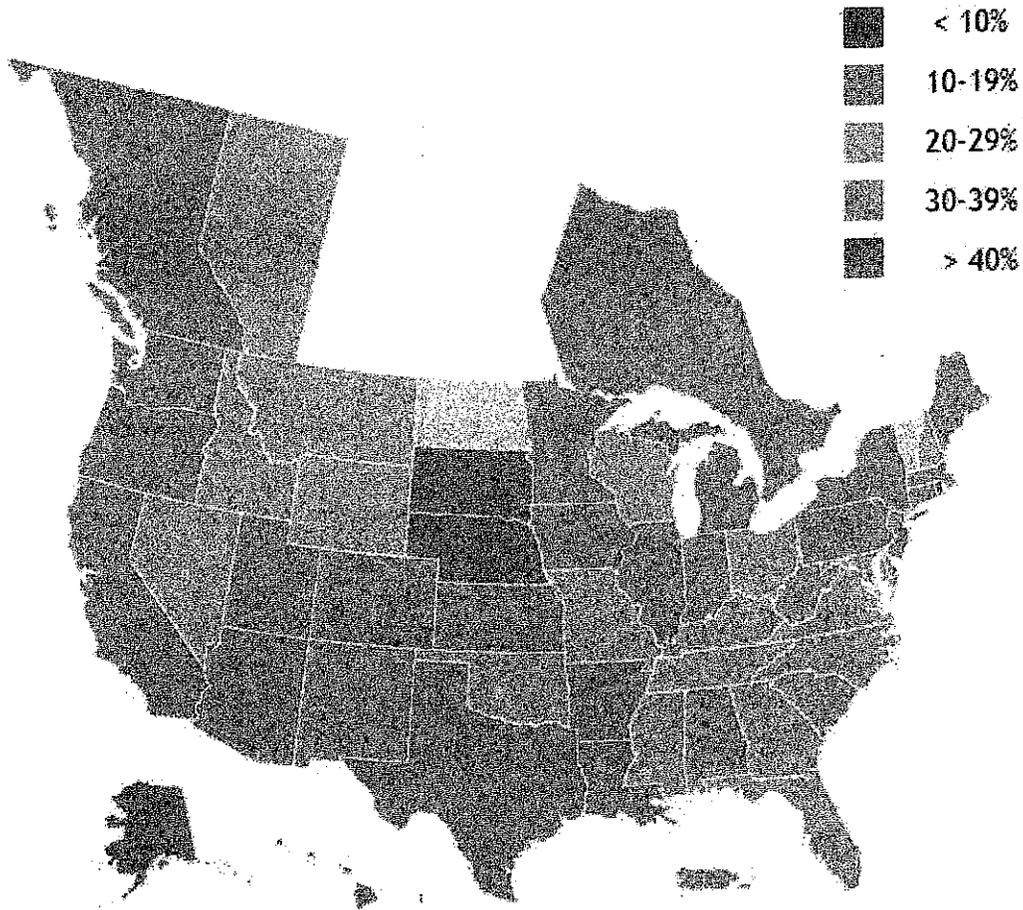
The licensure task analysis survey deadline has been extended through Monday, April 25. There's still time to help promote survey participation to your licensees. See how your jurisdiction ranks among other members in the graphic below.

If you're a landscape architect, don't forget: if you complete the survey, you'll be entered to win one of five \$250 USD Visa gift cards. It should take about 30 minutes and you can stop and return to it later by using the same link and device to access the survey (just be sure to have cookies enabled and click "next" to save responses).

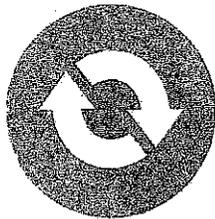
[Learn more](#) about the task analysis or [complete the survey](#) now.

# North American Task Analysis Participation

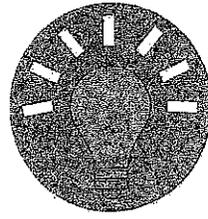
Percentage of each jurisdiction's licensees  
that have responded to the survey.



defend



adapt



innovate

2016 Annual Meeting  
September 22-24  
Philadelphia

## A Sneak Peek of the Annual Meeting

Annual Meeting planning is underway with registration opening on Monday, May 9. This year's schedule is designed to help you defend licensure, adapt to the current regulatory environment and help show how we are innovating for our future.

Get this year's meeting on your calendar now because you won't want to miss these stand-out sessions:

- **Trends in Regulation:** Get a big picture view of regulation across regulated professions, not just landscape architecture. A representative from the Federation of Associations of Regulatory Boards (FARB) will share what trends and issues FARB members are reporting.
- **Model Law Update:** CLARB is working to update the Model Law. Take part in an interactive, problem-solving discussion about how the Model Law might be updated to strengthen regulation and help keep boards relevant.
- **Task Analysis Results:** You'll want to stay until the very end of this year's meeting to attend the in-depth information session about the Task Analysis results. CLARB's Psychometrician will present the findings from this year's survey and how/if the exam will be impacted.

Stay tuned in May for more information including how to register. If you need justification for attending the meeting prior to May 9, contact Missy Sutton ([msutton@clarb.org](mailto:msutton@clarb.org); 703-949-9466).

## Albizo Named to FARB Advocacy Committee

Chief Executive Officer Joel Albizo was recently named to the newly-formed advocacy committee of the Federation of Associations of Regulatory Boards (FARB). The committee will play a key role in the organization's effort to add an informed, rational and persuasive voice to the ongoing policy debate on professional regulation. Last year's North Carolina State Board of Dental Examiners v. FTC decision complicated this conversation by creating uncertainty around precisely what constitutes "active state supervision" and what board actions may actually constitute an antitrust violation.



While the committee has begun work on a comprehensive action plan to make this happen, FARB has stepped up its efforts in the advocacy arena to address new challenges and opportunities. Most recently the organization provided helpful support to licensure challenges in Arizona and North Carolina, by underscoring the Constitutional responsibility and ability of states to protect the public through regulation and the unique, demonstrated benefits of boards made up of volunteer regulators.

"It feels a little like drinking from a fire hose at this point," said Albizo, "but it's an indication of the need for leadership and support in this area." He believes that the organization will quickly focus on the best approach to "advance the cause of responsible and efficient regulation in the public interest."

## UPCOMING L.A.R.E. DATES



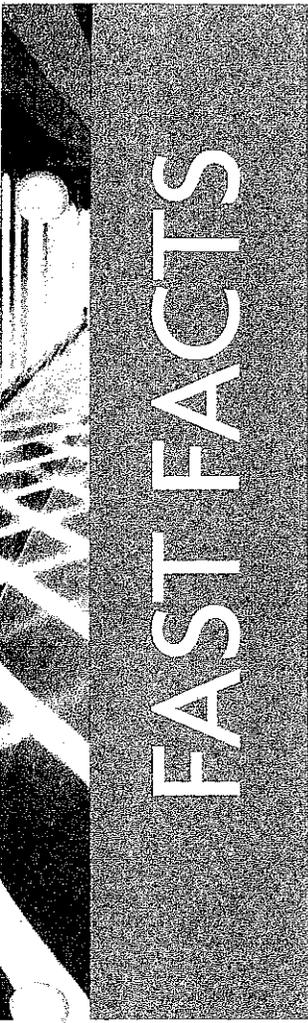
Registration  
Open for the  
August  
Administration



April Exam  
Results  
Available



Exam  
Administration



# FAST FACTS

## Regional Summit Recap

This issue of Fast Facts provides an overview of the 2016 Regional Summit that occurred March 10-12, 2016, in Savannah, GA.

## MBE Workshop

Prior to the start of the 2016 Regional Summit, Member Board Executives (MBEs) from over 40 jurisdictions gathered for their annual MBE Workshop. Key sessions in this year's workshop included "State Reports,"—a report on key issues from each jurisdiction present—MBE roundtable discussions, and an interactive game in which participants were virtually introduced to NCARB staff and asked to complete an exercise identifying the key services offered by the Council to Member Boards.

The "State Reports" session proved to be very enlightening, as each MBE present was asked to report on successes, hot topics, and/or legislation in their jurisdiction. Several common topics emerged, including:

- Proposed legislation in response to the Supreme Court ruling on the *North Carolina Board of Dental Examiners v. Federal Trade Commission* case (see below for a summary of actions stemming from this decision);
- Implementation of the Integrated Path to Architectural Licensure Program (IPAL);
- Turnover in Member Board Members and Executives;
- Adoption of rule changes to implement NCARB programmatic changes; and
- Implementation of new licensing systems.

The roundtable discussions featured 10-minute conversations on topics identified by this year's MBE Committee. Topics included board communications strategies, authority and models for auditing continuing education, a review of the White House report on occupational licensing, employee recognition, and an overview of lean agile initiatives.

In concluding the Workshop, Kingsley Glasgow, MBE Arkansas State Board of Architects, Landscape Architects + Interior Designers, was elected to serve his third and final term as MBE Director on the FY17 NCARB Board of Directors.



# NCARB

*Celebrating over  
90 years of protecting  
the health, safety, and  
welfare of the public.*

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www.ncarb.org

## New Member Board Member Orientation

Thirty new Member Board Members and Member Board Executives joined fellow MBEs, MBMs, and Council staff for a new Member Board Member orientation session. This interactive presentation and discussion, which was facilitated by seasoned Member Board Executives and Council staff, engaged new members in a training session on what it means to serve as a member of a state licensing board, defined the purpose and functions of state boards as well as the procedures they follow, and explained the role of Member Board Members and their relation to NCARB. The session concluded with an "NCARB 101" presentation, covering all programs, processes, and services offered by the Council to NCARB Member Boards, aspiring architects, and architects.

A copy of the presentation (with speaker notes) has been posted in the Registration Board section of the NCARB website and can be found [here](#). continued on page 2 ▶

## FY16 Draft Resolutions

Draft Resolutions for Member Board consideration were distributed to all Member Boards in early March and presented by Secretary Terry Allers at the 2016 Regional Summit in Savannah, GA, earlier this month. In response to a request received during the Summit, a copy of the resolutions presentation with speaker notes, along with a copy of the Resolutions document itself, can be found on the Registration Board site [here](#).

As your board prepares to review the draft resolutions, we would like to give you some tips on navigating through them. While potentially almost a dozen resolutions will be forwarded for votes at the June Annual Business Meeting, this process won't necessarily be overwhelming. In part, the large number of resolutions is due to the final stages of program evolution coinciding with percolating issues reaching the voting point.

We will be hosting a series of feedback calls to provide you with additional opportunities to understand the intent of the resolutions, as well address any concerns regarding them. There will be one call in April and three additional opportunities to engage in May and June. Details about the dates and times of these calls will be distributed soon. We encourage you to try and join one of these calls if you have any questions or concerns.

Nearly all of the resolutions are related either to *Model Law* or *Certification Guidelines* and require an absolute majority (at least 28 member votes) to pass. Any amendment to the Bylaws requires a 2/3 vote, or 36 votes. To break things down further, the resolutions may be lumped into a few larger buckets:

- Stand-alone, "somewhat familiar" resolutions regarding the BEA revision and the MRA with Australia and New Zealand.
- "Update resolutions" relating to accommodating for ARE 5.0 within our existing policies.
- "Housekeeping resolutions" stemming from the Board's amendment of the *IDP Guidelines* to rename the IDP as the Architectural Experience Program (AXP) and eliminate the word "intern."
- "Response to request" resolutions addressing licensure for military families and emeritus status.

In addition to the feedback calls that will take place beginning in April, we are adding a new feature to this year's Annual Business Meeting related to the resolutions. Before regional caucuses, we will host a "Resolutions Forum." This plenary session is dedicated to affording delegates an opportunity to ask questions, review data, and hear the perspectives of other Member Boards. We hope this added step will allow a more focused discussion and minimize confusion during the actual voting. We will also be issuing a guide to clarify the authority voting delegates have to vote on amendments and generally perform their duties.

## Outcomes in the Regulatory World Stemming from the NC Dental Board v. FTC Ruling

Attendees at the Regional Summit participated in a panel discussion featuring NCARB Attorney Ron Jacobs, Chair, Political Law Practice Group, Venable LLP; Louis Ling, Legal Counsel, Nevada State Board of Architects, Interior Designers and Residential Designers; Doug McCauley, MBE of the California Architects Board; and Dale Atkinson, Executive Director, Federation of Associations of Regulatory Boards, regarding actions and outcomes following the ruling on the North Carolina Dental Board v. FTC in February 2015.

For your reference, we have compiled a comprehensive PDF file that contains copies of key opinions and papers published following the ruling last February, as well as a summary of current pending legislation that is a direct fallout of this ruling. This document can be found on the Registration Board site [here](#).

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## 2015 Member Board Survey

During day two of the Regional Summit, NCARB CEO Mike Armstrong delivered a presentation on the results of the 2015 NCARB Member Board Survey. As a reminder, this survey serves as an annual "NCARB Performance Review," which will assist in allocating resources, improving services, and demonstrating accountability to our members. A copy of Mike's presentation has been posted in the Registration Board site and can be found [here](#).

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## Regional Summit Meeting Evaluation

Regional Summit attendees are asked to take a few minutes to complete the [meeting evaluation](#). Feedback from meeting attendees is critical to the successful planning of future Council events. The MBE and Regional Leadership committees takes their responsibility of planning this meeting very seriously and would greatly appreciate your [open, honest responses](#).

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## 2016 Annual Business Meeting Announcement

On March 25, 2016, a memorandum containing preliminary information about the upcoming Annual Business Meeting that will take place June 16-18, 2016 in Seattle, WA, was distributed to Member Board Chairs and Member Board Executives. This memorandum outlined information related to the funding NCARB will provide for delegates and Member Board Executives, as well as a tentative agenda for the meeting.

Member Board Chairs (MBC) and Executives also received a request to complete their official "Delegate Credentials" letter prior to **June 3, 2016**. The letter is used to identify delegates attending the Annual Business Meeting and establish who will serve as the voting delegate for your Member Board. If you are an MBC or MBE and did not receive this email, please contact Nefertari Carver at [ncarver@ncarb.org](mailto:ncarver@ncarb.org).

NCARB

An official meeting announcement will be distributed to all Member Board Members and Executives in early April. Please keep your eye out for this very important invitation containing links to the registration system. We hope to see many of you in beautiful Seattle this June!

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### NCARB Roster Database

Last summer we launched an enhanced database where we track Member Board Members and their staff as part of our continuing effort to streamline and improve our tools and services. This password-protected directory is designed to provide all Member Board Members and Member Board Executives with a complete, accurate, and up-to-date directory of every jurisdiction's Board Members. The new database also comes with an enhanced group mail feature that allows you to communicate with members of your board, other boards, regions, and NCARB committees, as well as a photo directory of all Member Board Members.

As we gear up for the 2016 Annual Business Meeting, we need your help to ensure the integrity of the data in our system. Please take a minute to login to the [Roster](#) database to explore its new functionalities and verify your contact information. If we don't have a photo of you, you can upload a professional headshot to your profile. (You must use [Google Chrome](#) and upload any image file under 10MB.)

In the coming weeks, we will be sending an email to all Member Board Executives asking that they validate their board's roster in our database. MBEs should be on the lookout for this request. If you need help accessing the Roster section of our website or would like to update your board's information, please do not hesitate to contact Nefertari Carver, Manager, Council Relations, at [ncarver@ncarb.org](mailto:ncarver@ncarb.org)

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*Fast Facts is a monthly Member benefit distributed via email that includes updates and information from the Council Board of Directors and the eight office directorates. If you have any questions and/or suggestions regarding Fast Facts, please contact Derek Haese at [dhaese@ncarb.org](mailto:dhaese@ncarb.org).*

This publication is designed to provide timely updates on the actions and discussions of the NCARB Board of Directors immediately following meetings. Please remember that the information provided here may be confidential and will be indicated as such when necessary.

The NCARB Board of Directors and Executive Committee conducted their spring meeting in South Carolina from April 20-23. The sessions addressed a range of issues including fee adjustments, formalization of resolutions for the Annual Business Meeting (ABM), engagement with leaders of the American Institute of Architecture Students (AIAS), discussion on adding new benefits to the NCARB Certificate, next steps to address Member Board diversity, and NCARB's role regarding resilience and sustainability.

## Fee Changes

The Board approved recommendations from the Executive Committee to:

- Accept partial payment of the Illinois Board's dues via a third party vendor hired by the state to resolve the impacts of their budget stalemate.
- Establish a line of credit to allow options for future borrowing to underwrite special projects.
- Eliminate dossier fees for the Broadly Experienced Architect (BEA) and Broadly Experienced Foreign Architect (BEFA) programs.
- Scale back the initial discount for newly licensed architects who apply for an NCARB Certificate from three years to one year.

## 2016 ABM Resolutions

The Board reviewed the 10 draft resolutions submitted and discussed by the Member Boards at the Regional Summit in March, along with an additional resolution proposal from Region 6 regarding the authority to amend the experience guidelines. After conducting their review, the Board voted to formally move nine of the 10 draft resolutions to formal status with endorsement from the Board at the ABM. While the Region 6 resolution will be forwarded for an ABM vote, a majority of the Board voted against supporting the proposal.

After discussing feedback from regions and Member Boards, the Board voted to table a resolution that would have amended *Model Law* to remove "intern-architect" or "architect-intern" as recognized titles for licensure candidates. Instead, President-elect Kristine Harding indicated that she would be forming a "Model Law Task Force" to review existing content and assess the purpose and role of *Model Law* for NCARB and its Member Boards.

Resolutions that will be forwarded to the ABM include proposals to:

- Update *Certification Guidelines* to reference the upcoming ARE 5.0.
- Update *Certification Guidelines* to reflect the December 2016 title changes of the Intern Development Program (IDP) to the Architectural Experience Program (AXP), as well as the Intern Committee to Experience Committee.
- Adopt a new Mutual Recognition Arrangement for licensure in Australia and New Zealand, and reciprocity for those foreign licensees in the United States.
- Establish an "Architect Emeritus" *Model Law* definition.
- Propose *Model Law* guidance for licensure candidates with military service.
- Amend the *Certification Guidelines* to streamline the process for addressing education deficiencies when qualifying for an NCARB Certificate (currently known as the BEA Program).
- And, as proposed by Region 6, move authority to amend "substantive programmatic changes" of the experience program from the Board of Directors to the full membership.

Member Board Members, including ABM registrants, will receive a formal notice of all resolutions and their updated statements of support. NCARB plans to hold several informational teleconference meetings so Member Board Members can learn more about each resolution and its rationale. The ABM will also feature a new “resolutions forum” to provide the entire conference with the opportunity to ask questions from volunteer leaders and staff involved in the development of the resolutions.

## AIAS Engagement & Certification Benefits

The Board also hosted leaders from AIAS to learn more about AIAS programs and address their relevance to the NCARB mission and membership.

A session regarding review and discussion of future benefits to the NCARB Certificate included intern and architect survey data and feedback from the work of committees on a joint charge to provide ideas and concepts for further development.

## Diversity and Resilience

The meeting also provided a forum for discussing potential future actions related to diversity and resilience. The Board reviewed feedback from the Procedures and Documents Committee regarding the feasibility of a *Model Law* provision encouraging diversity on Member Boards. While the Board concluded that would not be an effective vehicle to influence the gubernatorial appointment process, they did decide to pursue ongoing discussion with influential organizations that could impact the appointment process.

In addition, the Board discussed a white paper regarding past and current efforts to include resiliency and sustainability within the NCARB portfolio of programs. Acting upon a request from Region 2, President-elect Harding plans to organize a work group to explore how these issues could be further addressed within the context of NCARB’s mission, such as potential exam questions and experience requirements.

**Patterson, Kathryn**

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**From:** Gina Spaulding <wcarb@msn.com>  
**Sent:** Sunday, May 01, 2016 2:43 PM  
**Subject:** Region 6 Resolution re IDP/AXP for Consideration by Member Bds at June 2016 NCARB ABM

*Please forgive the length of this email)*

**Dear Member Board Executives:**

Greeting from Region 6! We are looking forward to seeing many of you at the upcoming NCARB Annual Business Meeting (ABM) in Seattle, Washington; one of the twelve jurisdictions in Region 6. The beautiful state of Washington is looking forward to showcasing its awesome city and state and we all look forward to sharing time during the meeting with many of you, our colleagues and friends, as well as having the opportunity to discuss the future of the architectural profession and the many other mutual concerns we all collectively share.

During the recent Regional Summit in Savannah, a proposed resolution emerged within our Region for consideration, discussion, debate and a vote at the June 2016 NCARB ABM. Since the Regional Summit, Region 6 has been working to craft the resolution language and statement of support. The topic of the Region 6 resolution is to return the authority back to the Member Boards to vote on programmatic changes (not administrative changes) to the IDP, soon to be titled the AXP. The resolution will require a change to the NCARB *Certification Guidelines*.

It is important to note that Region 6 is not proposing to undo any of the recent changes to the IDP, but is looking to have the member board members who actively supervise the interns and emerging professionals have the ability again to participate in the discussions, decisions and be able to vote when it comes to the programmatic portions of the IDP as we collectively move forward, rather than just having the NCARB Board of Directors make those decisions on behalf of the Member Boards.

Because we know that this resolution was not available when NCARB pushed out the draft resolutions in late February to the Member Boards for review and you have not yet seen it, Region 6 is taking this opportunity to give all the Member Boards advance notice that this proposed resolution will be included in the packet of resolutions to be voted on when NCARB distributes them next week, and to also provide an explanation of the intent of the Region 6 resolution.

Please note that we will have representatives from Region 6 participating on the Resolutions webinars that NCARB will be holding in the near future available to answer any questions, but please feel free to reach out to our Region 6 Chair, Jim Oschwald

(jim.oschwald@gmail.com), the Region 6 Executive Committee or myself with any questions or comments you may have.

**INTENT OF THE REGION 6 RESOLUTION AND LANGUAGE IN THE SPONSORS' STATEMENT OF SUPPORT FOR RESOLUTION 2016-10:**

NCARB members are the legally constituted architectural registration boards of the 50 states, the District of Columbia, Guam, Puerto Rico, and the U.S. Virgin Islands.

The core mission of each architectural registration board is to protect the health, safety, and welfare of its citizens through the regulation of the practice of architecture. Each jurisdiction is charged with ensuring that current and future architects meet the requirements set forth in statutes and rules, as established by its legislature. In general, each jurisdiction has established educational, experience and testing requirements to confirm that applicants for licensure are competent to achieve the core mission values.

As Board Members, entrusted by our jurisdiction to safeguard our citizens, we assert that our voices must be heard through the voting process not only when advocating for improvements in licensure, but also when programmatic changes are being proposed to program requirements that affect achieving our core mission.

It is generally acknowledged that the NCARB Intern Development Program\* is the recognized program to document the experience component of licensure that each of the Member Boards require, and that NCARB is the organization best positioned to administer the program efficiently and effectively for the Member Boards. Member Boards however must be active and responsible for the content of this program to be entrusted and accountable to their constituents.

Therefore, the Member Board Members of WCARB Region 6 are proposing Resolution 2016-10 "Certification Guidelines Amendment: Approval of Changes to Program Requirements for the Intern Development Program" for consideration by the full body of Member Boards at the 2016 Annual Business meeting. Resolution 2016-10 requires a majority vote of Member Boards for implementation of any programmatic changes to the current IDP (AXP) program as we collectively move forward.

In 2009, NCARB Resolution 2009-04 Handbook for Interns and Architects Amendment – Transfer the Intern Development Program Requirements to the IDP Guidelines was presented by the NCARB Board of Directors to the Member Boards and was approved unanimously at the annual meeting. The statement of support noted that like the ARE, the IDP content should align with the findings of the practice analysis, and therefore like the ARE the IDP should be promptly updated and revised as practice changes over time implying time is of the essence for both programs.

As we have experienced, the scale of time for the analysis, development and final approval of changes to either the ARE or the IDP is years not days, which allows Member Boards to have an active and informed voice into those discussions and, when relevant, the responsibility of voting to implement the changes desired. Therefore, we believe it is time and appropriate to return the authority for programmatic revisions to the IDP program to the Member Boards.

What this Resolution does:

- Returns the responsibility and accountability for authorizing programmatic changes to the IDP (AXP) program to the Member Boards by voting through the resolution process.

- Provides a voice for each Member Board to ensure a holistic approach to program changes/improvements.
- Encourages open communication, transparency and engagement with and between Member Boards, Regions and the NCARB Board of Directors and staff.

What this Resolution does not do:

- Hinder the NCARB Board of Directors or NCARB staff from providing leadership and advocacy for program improvements.
- Hinder the NCARB Board of Directors or NCARB staff from making administrative changes for the effective and efficient implementation of IDP/AXP.
- Slow the boat. This resolution is not a statement on the speed of change. It is a statement on the accountability of Member Boards to vet the content of change and to build a consensus for implementation.

Region 6 recommends that programmatic changes proposed by the NCARB Board of Directors to the IDP objectives and requirements be adopted and implemented by a majority vote of the Member Boards. We believe the ultimate responsibility and accountability for authorizing programmatic changes to the IDP (AXP) program lies with the Member Boards. Generally, time is not of the essence and revisions to IDP can await the needed discussion, debate, and revisions that the Member Boards bring to the regional and annual meetings.

(\*The Architectural Experience Program, formerly known as the Intern Development Program or IDP).

We look forward to your discussions and input on this important resolution at the 2016 NCARB ABM in Seattle this June. Thank you for your consideration, and again, please do not hesitate to let us know if you have any questions, concerns or comments.

Thank you.

Gina

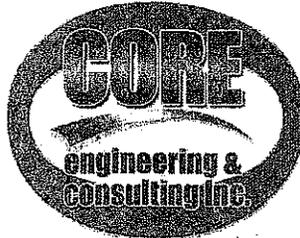
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*Gina Spaulding, Executive Director*  
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June 14, 2016

South Dakota Board of Technical Professions  
2525 W. Main St., Suite 211  
Rapid City, SD 57702

**RECEIVED**  
**JUN 17 2016**  
SD BOARD OF  
TECHNICAL PROFESSIONS

Dear whomever this concerns,

Core Engineering & Consulting, Inc. is requesting the State of South Dakota Board of Technical Professions to extend the current registration number C-6004 to a second location in Yankton, South Dakota. Similar to the existing operation in Chamberlain the services offered in Yankton will be geotechnical engineering and construction materials testing. The responsible engineer will be Patrick Engels, PE who will be overseeing both the Chamberlain and Yankton locations with office hours in Yankton at minimum every Monday from 9 a.m. to 4 p.m. The office will be staffed full time by Victoria Job, EIT working under the direction of Patrick Engels.

If you have any questions about this, or if you require additional information, feel free to contact us.

Sincerely,

Core Engineering & Consulting, Inc.

Morgan Valandra  
Executive Assistant

**MBA REPORT  
NCEES BOARD OF DIRECTORS MEETING  
ANCHORAGE ALASKA  
MAY 22-23, 2016**

**Purpose:** The purpose of the MBA Report following the NCEES Board of Directors Meeting is to highlight items of importance to Member Board Administrators. Each issue was presented by the assigned Board liaison or staff member as appropriate. Reports for each agenda item were submitted as part of the Board materials and covered in detail. A copy of the meeting minutes will be available on the NCEES website.

**Attendance:**

Michael Conzett, PE – President  
Daniel Turner, PhD, PE, PLS – President Elect  
David Widmer, PLS – Past President  
Gary Thompson, PLS – Treasurer  
Christy VanBuskirk, PE – Central Zone Vice President  
Roy E. Shrewsbury, PS – Northeast Zone Vice President  
Theresa Hodge, PE – Southern Zone Vice President  
Patrick Tami, PLS – Western Zone Vice President  
Jerry Carter – Chief Executive Officer  
Davy McDowell, PE – Chief Operating Officer  
David Cox – Director of Kentucky Board and MBA Committee Representative

**MEETING REPORTS**

**Participating Organizations Liaison Council (POLC)**

NCEES hosted the 2016 POLC meeting in Atlanta Georgia on March 5, 2016. Representatives from 19 of the 24 POLC member organizations were in attendance. Each member discussed their organization's body of knowledge (BOK), if one existed. It was explained that the information was being requested on behalf of the NCEES Education Committee which continues to investigate potential alternate pathways to licensure.

## **ABET Governance Meeting**

The spring ABET governance meetings took place March 11-12, 2016. Significant information included:

- Confirming Gary Thompson, PLS as the NCEES ASAC commissioner.
- Comments regarding proposed changes to EAC Criterion 3 and Criterion 5 need to be made by early June. However, it appears the comment period will likely be extended. ABET Director Michael Milligan will present an update and rationale for the changes at our August annual meeting.
- ABET now accredits 3,569 programs at 714 institutions worldwide.

## **COMMITTEE LIAISON ACTIVITIES**

The Board discussed the draft committee reports and motions for the Committee on Finances, Committee on Awards, and the Committee on Nominations. The other committee reports were discussed at the previous Board meeting. Copies of the committee reports will be provided in the Conference Report available in early July.

## **OTHER REPORTS**

### **Finance Report**

Financial statements for the seven months ended April 30, 2016 were presented. The results are favorable including revenues exceeding budgeted amounts due to increased exam volumes, both CBT and paper and pencil.

### **Examination Update**

The April 2016 volume of PE and SE examinees was greater than budgeted and exceeded both last year's numbers and the last five spring administrations average.

The PS volume continues to decrease and was below budget, last year, and the last five spring administrations average.

The volume of FE examinees is moving in a positive direction. Volumes are well ahead of last year heading into the final window of the 2015-16 fiscal year. The FS volume is up slightly compared to last year.

## **DISCUSSION / ACTION ITEMS**

### **Composition of Examination Committees**

The Board discussed current exam development policies and procedures related to exam committee volunteers. There will most likely be charges to EPE, EPS, and EPP to develop more formal procedures regarding the make-up of exam writing committees.

### **Boards in Arrears 90 Days Prior To Annual Meeting**

The Board discussed three member boards that have not fully paid the required membership fees. Per NCEES Bylaws Section 10.012:

*"Any Member Board in arrears in membership fees 90 days prior to the Annual Business Meeting shall be placed in inactive status by the Board of Directors. Member Boards in an inactive status shall not be entitled to vote. Individual members of Member Boards may not hold office or serve on committees. Representatives of boards in inactive status may attend meetings of the Council and may have the privilege of the floor."*

The Board discussed the matter at length including what flexibility, if any, the Board may have. Part of the discussion was the language of the Bylaws; including the word "shall". The Board voted to invoke Bylaws Section 10.012 and place the three member boards in inactive status effective May 27 (90 days prior to the annual meeting). The member boards will be returned to active status upon payment of the amounts in arrears.

### **Annual Meeting 2020**

2020 will be the 100<sup>th</sup> anniversary of NCEES, with the very first annual meeting having been held in Chicago. Therefore, Chicago has been selected as the site and staff will move forward with negotiations with the Chicago Marriott Downtown Magnificent Mile property.

### **International Engineering Alliance (IEA) Meeting**

NCEES and ABET will co-host the 2017 IEA meeting in Anchorage Alaska. NCEES and ABET will each contribute approximately \$35,000 to help cover the cost of the meeting.

### **Enhanced Communication with NCEES Member Boards**

Although NCEES is fortunate to have the engagement of a number of members of member boards and their Member Board Administrator (MBA), there are a significant number who have never attended an NCEES meeting, have never served on an NCEES committee or task force and in many cases, have a limited understanding of the services that NCEES provides member boards other than the development of the licensure examinations. At the 2016 NCEES Annual Meeting, a workshop will be conducted on "Leadership Exploration and Development within NCEES" in an attempt to encourage more individuals to consider leadership positions in NCEES and to provide additional information about NCEES the organization. Even if this workshop is successful, it will be limited to those attending the Annual Meeting.

The NCEES Board has previously discussed the need for presentations at meetings of member boards by NCEES leadership to disseminate information about NCEES and to respond to questions. This would afford the opportunity to address all members of a member board and their staff, discuss NCEES services and initiatives and to provide the opportunity to address questions or to dispel any misconceptions that might exist. In order to further this goal, the Board approved a plan to extend the opportunity for a member of the NCEES leadership to attend meetings of member boards to improve the lines of communication.

A communication will be submitted to all NCEES member boards subsequent to the 2016 Annual Meeting that extends the offer to have a member of NCEES leadership attend a future meeting at no cost to the member board. The offer would be valid between September 1, 2016 and August 1, 2017 which would allow ample time to evaluate the value/success of this initiative. Requests would be submitted to NCEES headquarters and passed along to the NCEES President who will determine who from NCEES leadership will attend.

NCEES staff would develop talking points and provide literature to disseminate to the member board regarding NCEES services and on-going initiatives.

### **ANNUAL MEETING COMMITTEE REPORTS WITH MOTIONS**

The Board reviewed and discussed all motions. For each motion, the Board determined whether to endorse, not endorse, or take no position. The Board then decided if the motion should be placed on the consent agenda.

Details of the motions and the committee reports will be provided in the Conference Report be available in early July.

## **ANNUAL MEETING COMMITTEE REPORTS WITH NO MOTIONS**

The Board reviewed and discussed all committee reports.

Copies of the committee reports will be provided in the Conference Report available in early July.

### **Southern Zone Resolution**

The "RESOLVED" portion of the resolution is:

*"That NCEES Financial Policy 4 be amended to state that each zone shall be granted an equal sum of money each year from the funds of the Council for up to 75 members. Additional funding by the Council for attendance above 75 members shall be granted to the respective zone at \$200 per member."*

The Board discussed the resolution and voted to take no position.

### **Northeast Zone Resolution**

The "RESOLVED" portion of the resolution is:

*"That the NCEES board of directors stay the motion passed at its February 2016 board meeting concerning attesting to qualifications allowing applicants to take the professional exams offered by NCEES; be it further RESOLVED that a task force or special committee be formed to study this issue because this subject impacts a number of areas of NCEES; This group would be charged to develop a recommendation for approval by the Council at the 2017 annual meeting."*

The Board discussed the resolution and voted to not endorse. This option had been requested by some Member Boards and the Board was acting to provide such a service. The option is not required and each Member Board will be free to select an approval option that suits their needs; from this "automatic" option to complete manual approval by the Member Board. The full rationale will be provided in the Conference Report be available in early July.

## **NEW BUSINESS**

The Board approved an additional \$35,000 to complete the development of the CBT Chemical PE reference. The Chemical exam will be the first CBT PE exam; converting from paper and pencil in early 2018.

The Board also discussed Council investments and a meeting is scheduled in July with the investment management firm.

## **CONCLUSION**

NCEES members are lucky to have such a hardworking Board of Directors and staff. They worked diligently through the agenda items with great care. I would like to thank them on behalf of myself, the MBA Committee, and all MBAs for continuing to include us at their meetings. It is a great opportunity to provide input and feedback on a variety of topics.

Respectfully submitted,

David Cox  
MBA Committee Member  
Executive Director - Kentucky State Board of Licensure for Professional  
Engineers and Land Surveyors



## COUNCIL OF LANDSCAPE ARCHITECTS REGISTRATION BOARD

### Member Board E-N

**May 2016**

#### Important Dates and Reminders

- **May 23** -- April L.A.R.E. administration results available for boards
- **May 25** -- April L.A.R.E. administration results available for candidates
- **June 30** -- "In the Know" webcast at 3 p.m. EDT
- **July 22** -- Registration closes for the August L.A.R.E. administration
- **August 1-13** -- August L.A.R.E. administration

Visit the CLARB website for information about Board of Directors meetings and minutes.

#### **Annual Meeting Registration is Open**

Join the CLARB Community of North American regulatory boards at the 2016 Annual Meeting September 22-24 in Philadelphia, Pennsylvania for member-led discussions, interactive workshops and updates on organizational and regulatory initiatives! This year's meeting will focus on defending boards' ability to protect the public, adapting to changes and innovating for the future. Learn more about the session offerings.

#### Registering for the Meeting

MBEs, please register your jurisdiction's attendees by contacting Missy Sutton via email or phone (703-949-9466 direct). Once registered, attendees will receive a confirmation email with next steps including booking flights, making hotel reservations and registering a guest.

To help you get the most benefit from the meeting, we're once again offering a 50% discount on one registration fee if an MBE and MBM from your jurisdiction attend together. Registration fees are the same as last year (\$950 for attendees, \$250 for guests).

If your Board has Participation Credits to use for meeting expenses, please let Missy know when registering attendees. MBEs, check your Board's Participation Credits balance here.

#### Making Your Travel Arrangements

Attendees are encouraged to arrive on Wednesday, September 21 in time to attend the Welcome Reception starting at 6:30 p.m. EDT (with an optional Appy Hour at 6:00 p.m. EDT). The meeting will conclude at 2:00 p.m. EDT on Saturday, September 24.

Questions? Contact [Missy Sutton](#) or visit the [Annual Meeting website](#).

## Response to Task Analysis Survey up 34% over 2010

With your support as well as support from Council Record Holders, ASLA and other landscape architecture organizations, the 2016 task analysis survey received record-setting participation and established a strong foundation for the ongoing process of re-validating the Landscape Architect Registration Exam (L.A.R.E.) content.

- Participation increased by 34% over the 2010 task analysis.
- Participants were from all 50 U.S. states; 12 Canadian provinces; Washington, DC; and Puerto Rico.

The Task Analysis Workgroup, chaired by Past President Ian Wasson, will meet before June to continue the reassessment process and determine what, if any, refinements need to be made to the exam. The implementation of any changes will depend on the scope and nature of the workgroup's conclusion, but at the earliest, changes would not be implemented until 2017.

As part of the organization's ongoing exploration of evolving global practice and the potential need for competency standards, the survey was also distributed globally in partnership with the International Federation of Landscape Architects (IFLA). The goal of this historic collaboration is a mutual interest in understanding the evolution of worldwide practice. Participation information and results from the global survey will be available in September.

CLARB testing consultant Adrienne Cadle will lead a session at the Annual Meeting that will discuss the results of the task analysis and the next steps in the ongoing process of exam content re-validation. Best practices call for the survey to be done every five to seven years.

Thank you again for your help in providing licensee contact information, distributing information on CLARB's behalf and using your social media and other communication channels to encourage participation in the task analysis!

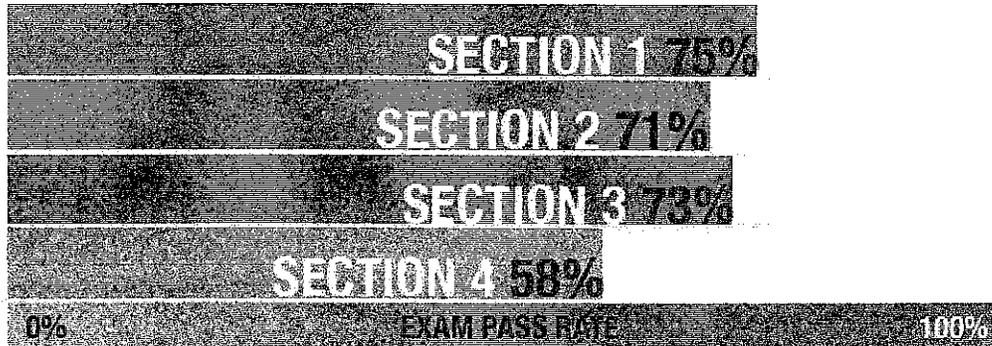


## Exam Candidate Support: Survey Results and Available Resources

Thank you for sharing your thoughts about CLARB's role in providing support to L.A.R.E. candidates. Your input was instrumental to the Board's discussion at its May meeting. **Your feedback, along with feedback from other stakeholders and our exam data**, indicate that the support CLARB provides is effective and at the appropriate level.

Here's what we know about candidate success on the L.A.R.E.: exam candidates are completing the exam in 8.2 months in an average of 1.10 attempts.

## L.A.R.E. CANDIDATE SUCCESS RATES

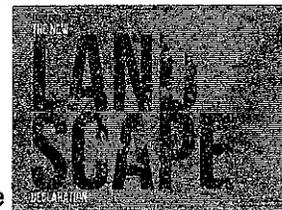


Did you know? The following resources are available to exam candidates from CLARB and ASLA:

- **CLARB's L.A.R.E. Orientation Guide:** This guide contains everything candidates need to know about the exam, including the content outline, FAQs and what to bring to the testing center.
- **CLARB's recommended reading list:** A reference list prepared by the CLARB Examination Committee based on the resources the Committee uses to prepare the exam.
- **ASLA's "Prepare for the L.A.R.E." web page:** ASLA's resources includes sample test questions (provided by CLARB), a map to help candidates find review sessions near them, and much more.
- **CLARB's one-on-one customer service:** CLARB takes pride in providing quality customer service to exam candidates. Staff are available to answer questions about the exam and its requirements, as well as walk candidates through the process.

While staff will continue to make incremental improvements to our candidate support, one area where the Board identified an opportunity for improvement is in educating students and future candidates of the requirements to begin testing. Thirty-three percent of candidates have misconceptions of experience requirements and wait three-to-five years to begin testing when many can begin immediately following graduation. Our focus and goal is to close the gap between graduation and starting the exam.

## LAF Summit on Landscape Architecture and the Future



Calling all change-makers who are passionate about sustainability, challenging the status quo, pursuing big ideas and playing their unique role! The Landscape Architecture Foundation (LAF) invites you to participate in its historic **Summit on Landscape Architecture and the Future**.

On June 10–11 in Philadelphia, Pennsylvania, an exceptional line up of **65 established and emerging leaders** will reflect on what landscape architecture has achieved over the last 50 years, present bold ideas for what it should achieve in the future and engage in lively debate

about realizing landscape architecture's potential and effecting real world change.

The Summit marks 50 years since Ian McHarg and other leading landscape architects composed LAF's seminal Declaration of Concern, which decried the burgeoning environmental crisis and heralded landscape architecture as critical to help solve it. Building on this legacy, this one-time historic gathering will culminate in a redrafting of the original 1966 Declaration of Concern and a landmark publication of the ideas presented.

Join the best minds and rising stars in contemporary landscape architecture, broaden your thinking, get inspired and help propel the profession forward!

This event aligns with CLARB's foresight initiative. Foresight is looking into the future, focusing on more collaborative discussions and information sharing with and amongst key stakeholders, and figuring out how to thrive in the face of big shifts in business, society and regulation. The CLARB Board of Directors has committed to increasing its foresight ability to ensure that CLARB not only survives but thrives in an ever-changing regulatory environment.

For more information and to register, visit the [summit's website](#).

**COLLATERAL ENGAGEMENT**

- **Washington, DC:** NCARB hosted the bi-monthly collateral executives breakfast (May 24)

**AMERICAN INSTITUTE OF ARCHITECTS (AIA)**

- **Philadelphia, PA:** AIA National Convention (May 18-22)

**CEO ON THE ROAD**

- **Denver, CO:** Colorado Department of Regulatory Agencies (May 10-16)
- **Cheyenne, WY:** Wyoming Board of Architects and Landscape Architects (May 11)
- **New York, NY:** New York Board of Architects, MBE Engagement Session (May 25-28)



**Dear Colleagues,**

While May has been a month for many to celebrate graduations, it has also been a time for the Council to finalize several important student-related activities to be highlighted at our upcoming Annual Business Meeting (ABM) in Seattle.

We will feature a panel focused on next steps for the Integrated Path to Architectural Licensure (IPAL), including a video with several of the deans and department chairs participating in the first cohort of accepted programs, and announce the latest addition of accepted programs. We are working on a new collaboration with the American Institute of Architecture Students (AIAS) regarding their Freedom by Design initiative, with a special charrette occurring at the close of the ABM. And licensure candidates in and out of school will benefit from the newly overhauled and renamed Architectural Experience Program (AXP), set to debut on June 29, 2016. In July, the AIAS will expand its Board of Directors to add a new seat dedicated as an NCARB Liaison.

Our ongoing outreach to campuses around the country, our convening of educator and student advisors as part of the Licensing Advisors Summit in July, and our strong, positive social media presence with students confirms we are engaged in the business of building a community of future architects. We look forward to celebrating their achievements in the coming years.

Recently, many students, Record holders, Member Board Members, and volunteers helped boost attendance at our AIA National Convention booth to a record high. Our demonstration of the new ARE 5.0 features and availability of staff experts to address a variety of questions reinforced the message that NCARB is reflecting our values of being "open, responsive, and restless." It was great to reacquaint, educate, and encourage throughout a very busy several days in Philadelphia, both at the booth and in NCARB-led workshops.

Workshops and information are a key focus of this year's ABM and its theme, "Building Community." With many states adopting new review processes for actions of their licensing boards in the aftermath of the U.S. Supreme Court's North Carolina Dental Board v. FTC decision, an information exchange and update will constitute one workshop. Another will address communication tools to facilitate more efficient and effective jurisdictional board meetings. A third workshop will get everyone up to speed on the features, design, and specifics of the new ARE 5.0 launching this fall. In the plenary session, a "Resolutions Forum" will be mounted to clarify facts and rationales supporting the 10 resolutions coming to the membership for their votes on the final day of the ABM.

All of this can be summed up by noting that in the end, we are all students. There is always more to learn—both from experiences and from each other. We look forward to the next part of this shared journey when we convene our communities in Seattle.

Until then, best wishes and safe travels.

*Mike*

Mike Armstrong

**SOCIAL MEDIA MILESTONES (MAY):**

**PERCENT CHANGE IN FOLLOWERS:**

Facebook	+2%	Instagram	+2%
Twitter	+1%	YouTube	+3%
LinkedIn Group	0%	Google+	+2%
LinkedIn Page	+1%	ARE 4.0 Community	+2%

**MOST POPULAR FACEBOOK POST**

*"Good news: we're lowering and simplifying our fees."*

Likes	97	Comments	6
Shares	66	Reach	8,283

**RECENT NEWS**

- NCARB Survey Reveals Continued Growth of U.S. Architects.
- NCARB to Reduce Fees and Streamline Path to Architectural Licensure.
- IDP Saved Reports May Be Affected by the AXP Launch.

**BLOG**

- Understanding the New AXP Construction & Evaluation
- NCARB is Now Accepting Applications for the 2016 Think Tank
- Understanding the ARE 5.0 Divisions: Practice Management vs. Project Management
- Architect Spotlight: Joe Cannon
- 2016 AIA National Convention Recap

**CEO UPDATE**

May 2016

**STRATEGIC PLAN**

As we have reported previously, participation in pre- and post-licensure programs is at a record high. Our Strategic Plan goal of "Facilitating licensure" is being realized on a daily basis. Even as enrollment has leveled off, record numbers are pursuing licensure. We are acting strategically to promote future engagement through a targeted focus on adding benefits to the NCARB Certificate beyond reciprocal licensure. Armed with data from committee feedback, surveys, and planning efforts at the Board and staff levels, we are now ready to prioritize several new features that will be implemented over the next several years.

One new feature already under way is a redirection of a familiar program: the NCARB Monograph Series is being digitized, updated, and augmented with new topics. Along the way we are breaking the monographs into smaller versions called mini-monographs. These resources are available for HSW credit toward fulfilling license renewal requirements—online and free of charge to all active NCARB Certificate holders. We look forward to unveiling new benefits to the NCARB Certificate in the months and years ahead.

**ORGANIZATIONAL DEVELOPMENT AND OFFICE LIFE**

For the first time in many years, nearly all vacancies in NCARB directorates are now full. Amazingly, we haven't skipped a step even when under-staffed. But now, with additional capacity in areas ranging from Customer Relations to Marketing & Communications, we are prepared to fully support the exciting program launches occurring in the next few months.

Some new faces will be seen at our ABM, as we welcome part of our Customer Relations team to provide support for delegates. We will also have an enhanced staff presence at our resource center which was renamed the "Community Center" to reinforce this year's ABM theme.

@archispk  
Building Community with @NCARB and  
@NCARBarnstrong at #AIACon16

## Directorate Highlights

### OFFICE OF THE CEO

The AIA National Convention served as a setting for various international engagements for NCARB throughout the week.

- President Dennis Ward represented the Council at the International Presidents' Forum, providing updates on NCARB's programs and delivering comments about the architect's response to increasing urbanization. He was joined by President-elect Kristine Harding, CEO Michael Armstrong, and Sr. Architect/Advisor to the CEO Stephen Nutt.
- Stephen Nutt co-presented during a pre-convention workshop on international practice; met with delegations from the Korea Institute of Registered Architects and the Conselho de Arquitetura e Urbanismo do Brasil; and joined architectural organizations from North, Central, and South America at a meeting of the International Union of Architects. These engagements with international regulators enhance NCARB's global brand.

- NCARB has joined a small coalition of members of the Federation of Associations of Regulatory Boards (FARB) that is actively working with key members of the House and Senate Judiciary Committees in response to the various anti-trust issues arising from the recent Supreme Court ruling against the North Carolina Board of Dental Examiners. Under FARB President Mary de Sousa's leadership and with Stephen's supporting advocacy role, NCARB is helping lead FARB into a more visible leadership role.

### ADMINISTRATION

- Preparing final draft of the FY17 budget for review and approval by the Board of Directors at their meeting immediately following the Annual Business Meeting in June.
- Orchestrating logistics and registration for the Annual Business Meeting.
- Human Resources has completed talent acquisition for nine vacancies, bringing the Customer Relations and Marketing & Communications teams to a full complement of staff.

### COUNCIL RELATIONS

- Attended Colorado Department of Regulatory Agencies in Denver, CO, and Wyoming Board of Architects and Landscape Architects in Cheyenne, WY.
- Attended the AIA National Convention in Philadelphia, PA.
- Attended New York State Education Department in New York, NY.
- Created voting delegate guidelines to inform MBMs about the voting process for the ABM, including details about the authority granted to delegates to handle resolutions.
- Distributed final resolutions to Member Boards.
- Distributed Fast Facts to Member Boards, detailing programmatic changes taking effect June 29.
- Compiled Mid-Year Report on Legislation.
- Compiled State Reports for NCARB Annual Report.
- Prepared for FY17 New BOD Member Orientation.

@laurenpsferman

Getting ready for @NCARB's change ... only 250 IDP/AXP hours remaining!

## Directorate Highlights

### EXAMINATION

- Launched an AIA component test prep advisory group, engaging select chapters from across the country that currently provide test preparation services for their members. The advisory group will help inform upcoming candidate resources to better prepare them for ARE 5.0.
- Developed a multi-hour workshop addressing test preparation for ARE 5.0, used as part of a pre-conference workshop at AIA National Convention as well as in future NCARB Live webinars.
- ARE 5.0 Forms Assembly Task Force completed assembly and final quality reviews of the first ARE 5.0 forms.
- Examination Committee completed planning related to establishment of the ARE 5.0 cut score process in preparation for the launch of the new exam.

### EXPERIENCE + EDUCATION

- Released part three of a five-part Fire Safety in Buildings Mini-Monograph Series: *Managing the Fire*. All mini-monographs are free for NCARB Certificate holders and licensure candidates with an active NCARB Record.
- The entire directorate provided support for the NCARB Booth at the AIA National Convention and coordinated booth activities.
- BEA Committee approved:
  - Seven (7) BEA applicants for certification.
  - Twelve (12) BEFA applicants to move to the interview stage.
- Council Outreach:
  - May
    - **Webinars:** Architect Licensing Advisors.
    - **AIA Components:** AIA NOVA and Emerging New York Architects.
    - **Conferences:** Society for Design Administration, AIA Convention, and Coalition of Community College Architecture Programs.
    - **Member Board Visits:** Wyoming, Colorado, and New York.
  - Upcoming in June
    - **Webinars:** Architect Licensing Advisors
    - **Member Board Visits:** Tennessee and California.

### INFORMATION SYSTEMS (IS)

- Continued development of features of the upcoming launch of ARE 5.0 and the Architectural Experience Program (AXP), including the new AXP Portfolio alternative for recording experience.
- Continued compiling data for the 2016 edition of *NCARB By the Numbers*.
- Director of Information Systems Guillermo Ortiz de Zárate presented at the 2016 DigitalNow Conference in Orlando, FL. In his presentation, "The Lean Startup Changes Everything," Guillermo discussed lean startup methodologies in associations, a development approach that requires articulating and testing assumptions. Guillermo used concrete examples of how associations are using lean startup to innovate and how other associations can apply this technique in their own organization to eliminate waste and innovate faster and more successfully.

@Sarna628

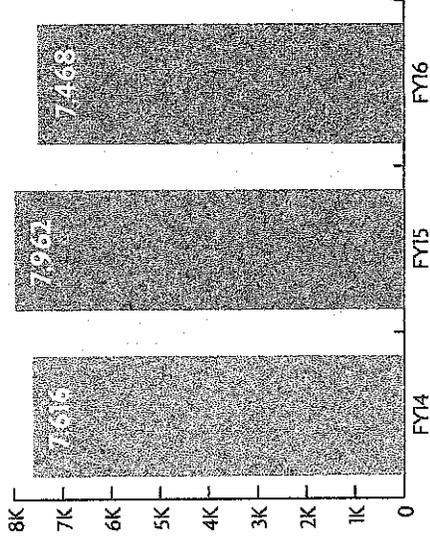
Officially registered for #IDP #NCARB One step closer to becoming a licensed architect in Illinois #Progress

## Directorate Highlights

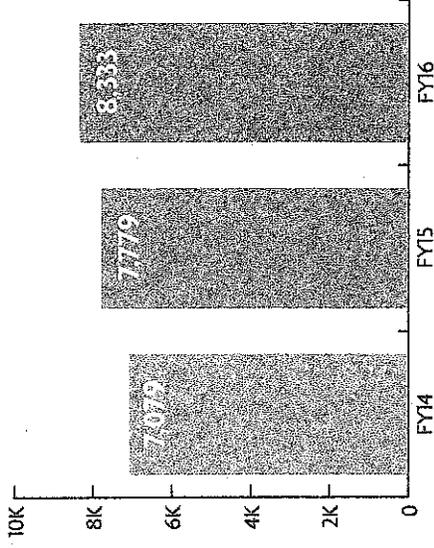
### CUSTOMER RELATIONS

- Four customer relations members provided support in the NCARB booth at the AIA National Convention in Philadelphia, PA.
- NAAB Executive Director Andrea Rutledge provided team training about accredited programs and the EESA process.

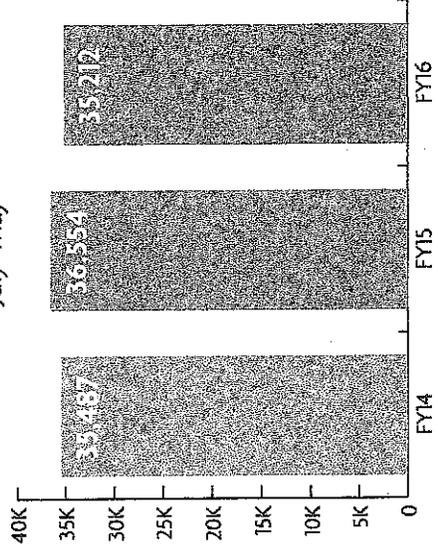
Intern Applications  
July–May



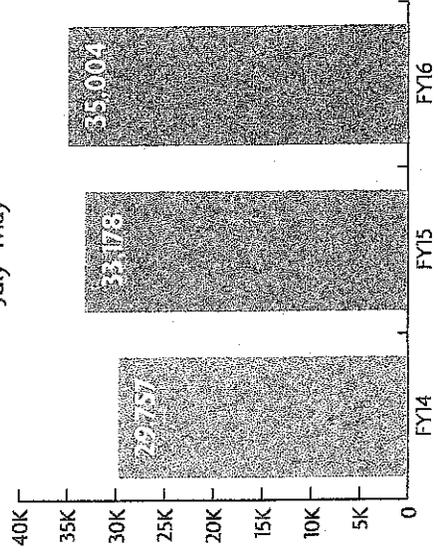
Reciprocity Transmittals  
July–May



NCARB Record  
Renewals Architects  
July–May



NCARB Record  
Renewals Interns  
July–May



## Directorate Highlights

### MARKETING & COMMUNICATIONS

- Supported the Council's outreach efforts at the AIA National Convention, including design of flyers, booklets, giveaways, and booth.
- Completed content and design of the 2016 edition of NCARB's *the Numbers*, the Council's annual publication on the path to licensure and trends affecting the profession.
- Developing content and materials for the Annual Business Meeting.
- Distributed current issue of *Destination Architect*, NCARB's bi-monthly newsletter keeping licensure candidates informed on program updates and aware of helpful resources.
- Partnering with Experience + Education Directorate on the development of new *Architectural Experience Program (AXP) Guidelines*.
- Launched email campaign regarding the launch of the AXP to program participants.
- Promoted NCARB's 2016 Think Tank, inviting licensure candidates to apply.
- Welcomed two new Team members: Jeff Katz (Videographer/Editor) and Ida Akiwumi (Production Coordinator).

@CPIDesignProf

We are #NCARB certificate holders, #architects, #mentors, #aiacon16 #cpl

@laurenpsheeraman

Happy @NCARB #ScoreReportThursday !! Anyone getting results today, no matter what they are, is making progress!

**Patterson, Kathryn**

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**From:** Jennifer Williams <jwilliams@ncees.org>  
**Sent:** Wednesday, May 25, 2016 8:03 AM  
**To:** Jennifer Williams  
**Subject:** NCEES news release for PE Environmental exam PAKS  
**Attachments:** NCEES seeks environmental engineers for online survey.pdf

Dear Member Board Administrator:

Attached is a news release announcing that NCEES is seeking licensed professional engineers practicing environmental engineering to participate in an online survey for the PE Environmental exam professional activities and knowledge study, or PAKS. This survey will be used to update the specifications for the exam.

Please share this news with your board and licensees if possible. The information is also posted online at <http://ncees.org/about-ncees/news/env-paks/>.

Thank you for your help with this important study.

Sincerely,

Jennifer Williams, APR  
Senior Editor

**NCEES**

T: 864-654-6824, ext. 5299  
ncees.org

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## NEWS RELEASE

May 23, 2016

Contact: Tom Dodd, Ph.D., P.E.

Exam Development Engineer

tdodd@ncees.org

### NCEES seeks environmental engineers' professional expertise and advice

NCEES is currently seeking licensed environmental engineers to participate in a professional activities and knowledge study, or PAKS, for the PE Environmental exam. The results of this online survey will be used to update specifications for the exam, which is used throughout the United States for licensing purposes.

NCEES requires a cross section of licensed professional engineers practicing environmental engineering—including those working in industry, consulting, the public sector, and academia—to complete an online survey about the tasks and knowledge required of a licensed environmental engineer with 4 to 6 years of experience to practice in a manner that safeguards the health, safety, and welfare of the public. The survey can be completed in about 20 minutes.

"These studies help NCEES ensure its licensing exams remain relevant to current professional practice," explained Director of Exam Services Tim Miller, P.E. "The value of this PAKS depends on the number of people who participate, so NCEES is eager to get a large response from professional engineers across all areas of environmental engineering."

For access to the online survey, visit [bit.ly/EnvironmentalPE](http://bit.ly/EnvironmentalPE). Responses must be received by July 20. For more information, contact NCEES Exam Development Engineer Tom Dodd, Ph.D., P.E., at [tdodd@ncees.org](mailto:tdodd@ncees.org) or 864-624-5453.

### ABOUT NCEES

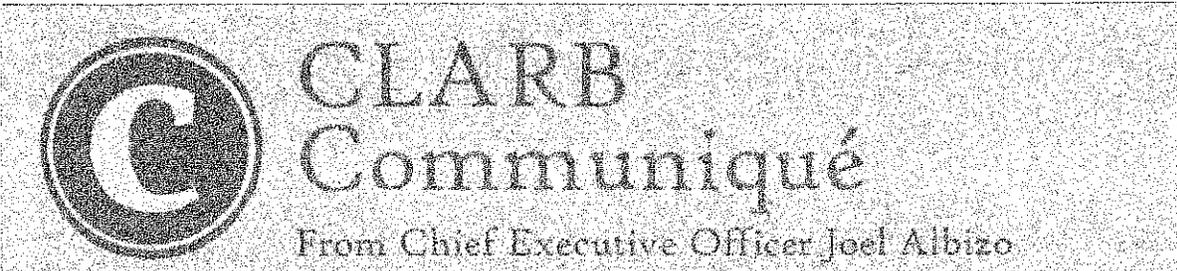
*The National Council of Examiners for Engineering and Surveying is a nonprofit organization made up of engineering and surveying licensing boards from all U.S. states, the District of Columbia, Guam, the Northern Mariana Islands, Puerto Rico, and the U.S. Virgin Islands. Since its founding in 1920, NCEES has been committed to advancing licensure for engineers and surveyors in order to safeguard the health, safety, and welfare of the public.*

*NCEES helps its member licensing boards carry out their duties to regulate the professions of engineering and surveying. It develops best-practice models for state licensure laws and regulations and promotes uniformity among the states. It develops and administers the exams used for engineering and surveying licensure throughout the country. It also provides services to help licensed engineers and surveyors practice their professions in other U.S. states and territories. For more information, please visit [ncees.org](http://ncees.org).*

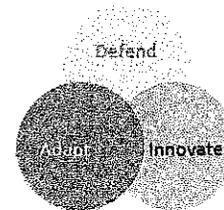
## Patterson, Kathryn

**From:** Albizo, Joel <jalbizo@clarb.org>  
**Sent:** Friday, June 10, 2016 9:43 AM  
**To:** Patterson, Kathryn  
**Subject:** CLARB Communique: Innovation with "Extreme" Constraints (Sound Familiar?)

To view this email as a web page, go [here](#).



*We're too limited in what we can do.  
That's great for CLARB but we're different—we have more constraints.  
The legislature keeps us on a short leash.  
We're afraid to draw unwanted attention.  
We don't have the resources—we're maxed out already.  
Our board just won't go there.*



All true. Yet, these seemingly extreme constraints may mask opportunity that is cleverly disguised as an unsolvable problem or insurmountable challenge. (Although, as Winston Churchill famously said, it may be very *effectively* disguised!)

So how can regulators **innovate** (the third part of our annual meeting theme) in the face of extreme constraints in a way that best serves public interest? Occasionally (sometimes often) we have to look elsewhere for a new perspective and inspiration and we've found one that I think you'll find interesting, thought provoking—and perhaps more.

The concept is called "**Jugaad Innovation**" and it's centered on the Hindi word meaning "frugal." But it's more than that. It's about using creative thinking and problem solving methods in the face of extreme (usually financial) constraints. A philosophy and approach rather than a process, it's based on the assumptions that too many solutions—particularly in the West—are overly complex, expensive and exclusive and that extreme needs exist in the face of extreme constraints and there is broad social value in meeting them.

While the concept is simple, it's far from simplistic and focuses on three goals: solutions should be **frugal**, or resource efficient; solutions should be **flexible** so they can change or evolve as needed; and solutions should be **inclusive** so they serve the needs of many rather than the needs of few. You can see how the three goals interact—for example, an expensive, complex solution isn't likely to be very flexible.

At its May meeting, the CLARB Board of Directors engaged in a 45-minute foresight discussion

(proving that these don't have to be long, just frequent) on this very topic after first watching this [18-minute video](#) featuring the author of an excellent book on the subject. We then invited the group to take these principles and complete this sentence: "What if we...." What followed was a very creative and surprising, robust conversation that surfaced new ideas, ways of thinking, perspectives and additional clarity. Our staff completed a similar exercise and we've begun to actively use the concept in our daily work.

If you can find the time (18 minutes) to watch this, I guarantee that it will stimulate your thinking in a good way! If you're more of a reader, here's a good [summary](#) or you could get the [book](#).

So how does all this relate to the work of a licensure board? What's the relevance? I'd propose that it is useful in at least three ways:

- Many of our persistent challenges are likely not solvable by conventional thinking and practices. If they were, we'd have solved them already.
- While none of us know what the future will look like, there are some powerful clues as we learned in the recent ["In the Know"](#) webcast on foresight.
- We can all use a simple way to think about, and *do*, innovation.

As you can see in the above summary link, this thinking is beginning to capture the imagination of Western firms that are, frankly, stuck within the big, complex, expensive, inflexible mode.

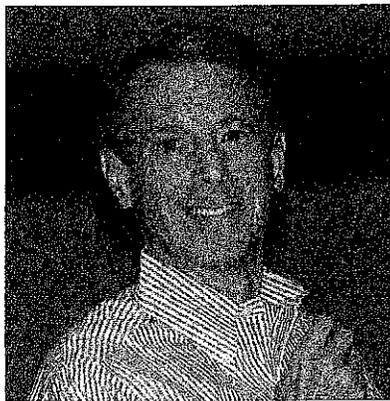
For those of you who check this out, I'd be interested to hear what you think.

Enjoy your summer and I look forward to hearing your "What if we..." idea in Philadelphia.

# NCARB BOD brief

June 2016

*This publication is designed to provide timely updates on the actions and discussions of the NCARB Board of Directors immediately following meetings. Please remember that the information provided here may be confidential and will be indicated as such when necessary.*



The National Council of Architectural Registration Boards' (NCARB) Board of Directors (BOD) convened in advance of its 2016 Annual Business Meeting this week in Seattle. Led by President/Chair of the Board Dennis S. Ward, FAIA, NCARB, the Board reviewed the 10 resolutions that were voted on by the 54 Member Boards at the Annual Business Meeting, the organization's financials, and a draft of the FY17 budget.

Past President Dale McKinney, FAIA, NCARB, reflected on his tenure with the Council, including his many years on the Board of Directors. During this time, NCARB was actively involved in shaping the discussion surrounding the use of titles within the architectural community and spearheading the sun-setting of the term "intern."

*Proposed Resolutions for 2016 Member Board Actions*  
Secretary Terry L. Allers, AIA, NCARB, reviewed the 10 resolutions up for a vote by delegates at the Saturday session of this year's Annual Business Meeting.

Member Boards voted on a resolution approving a Mutual Recognition Arrangement with Australia and New Zealand, enabling U.S. architects to earn reciprocal licenses abroad. Several resolutions regarded changes to NCARB's official documents, incorporating updates to the Architect Registration Examination® (ARE®) 5.0 and the Architectural Experience Program® (AXP®). Other resolutions entailed granting retired practitioners with an

honorary title of "Emeritus Architect," offering an alternative path to NCARB certification for architects without an accredited degree, and including new provisions to registration requirements for military personnel.

## General Board Business

### *President's Report*

President Ward updated the Board of Directors on recent activities. In May, Ward and CEO Michael Armstrong attended the AIA National Convention in Philadelphia, where Ward announced the simplification and reduction of fees for NCARB's key programs and met with the leaders of collateral and international organizations.

Ward also announced that an Education Task Force has been established by the five collateral organizations: NCARB, the National Architectural Accrediting Board (NAAB), the Association of Collegiate Schools of Architecture (ACSA), the American Institute of Architects (AIA), and the American Institute of Architecture Students (AIAS). The task force, which will be hosted by ACSA, is intended to focus on blue-sky thinking.

### *NCARB Finances*

Treasurer David L. Hoffman, FAIA, NCARB, presented fiscal year-end financial reports, which indicate that income will be 10.5 percent higher than budget expectations.

This is largely driven by higher demand for ARE 4.0 prior to the launch of ARE 5.0 on November 1, 2016. Hoffman noted that NCARB's income from applications, transmittals, and renewals has also increased over the 2015 fiscal year.

Expenses are nearly 5 percent below budget, which is consistent with the level of spending from the previous year. The net income over expenses is expected to be \$3 million for the fiscal year. After funding development for a new website, the majority of this net income has been invested in the Council's Long-term Reserve Fund. The Council's long-term reserve fund reached its highest point ever during May of this fiscal year, providing 7.5 months of savings for risk mitigation and new opportunities. The balance of the Long-term Reserve Fund remains \$2 million below the minimum target balance established by the Board in December 2014.

Operating and short-term reserve funds are both fully funded, allowing for three months of funding for short-term needs.

#### *Centennial Fund*

The Board approved the establishment of a limited, short-term fund for special efforts related to the Council's upcoming centennial in 2019. Funds will be used in part for research and development of an archival history of NCARB, its member licensing boards, and the importance of regulation in the protection of the public. Unused funds will be transferred to NCARB's long-term reserves.

#### *FY17 Draft Budget*

Armstrong presented a proposed budget for fiscal year 2017, which begins on July 1. The balanced budget includes fee reductions recently approved by the Board of Directors as well as funding for the launch of ARE 5.0; dual delivery of ARE 4.0 and ARE 5.0; increased investment in NCARB's data sharing services for Member Boards; launching new Model Law and Resilience task forces; upgrading the NCARB website; a biennial conference for

Member Board Chairs and Member Board Executives; partnering with AIAS' Freedom by Design initiative; and the temporary hiatus of the NCARB Award. Armstrong also shared a multi-year forecast that includes preparation for expected deficits in FY18 and FY19 due to reduced fees and streamlined programs that are expected to reduce overall costs for licensure candidates. The forecast shows a return to a balanced budget in 2020.

#### *CEO Update*

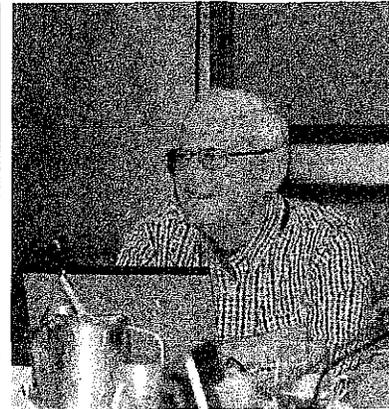
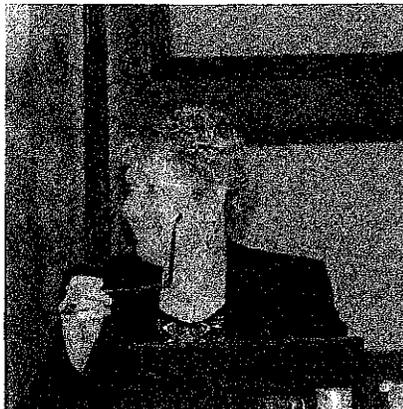
Armstrong provided an update on the upcoming launch of the AXP on June 29 and reviewed the agenda for activities taking place this week. In addition to the proposed resolutions, some of the week's highlights include workshops on the launch of ARE 5.0, the use of technology in board meetings, and state responses to the Supreme Court decision in *North Carolina Dental Board v. FTC*; as well as updates to NCARB programs and the election of the FY17 Board of Directors.

The newly seated Board of Directors will convene on Sunday, following the close of the Annual Business Meeting, to vote on the FY17 budget, among other housekeeping activities.

# NCARB BOD brief

June 2016

*This publication is designed to provide timely updates on the actions and discussions of the NCARB Board of Directors immediately following meetings. Please remember that the information provided here may be confidential and will be indicated as such when necessary.*



President Kristine A. Harding, NCARB, AIA, convened the first meeting of the FY17 Board of Directors of the National Council of Architectural Registration Boards (NCARB) following the organization's 97th Annual Business Meeting in Seattle. The Board approved the FY17 budget, discussed resolutions voted on by the membership, and reviewed key initiatives for the fiscal year commencing on July 1, 2016.

## Resolutions

The Board of Directors discussed the impact of resolutions passed on Saturday, June 18, at the culmination of the Annual Business Meeting.

The first resolution passed by Member Boards facilitates reciprocal registration between the U.S., Australia, and New Zealand. CEO Michael Armstrong reminded the Board that a minimum of 28 jurisdictions will need to sign the Mutual Recognition Arrangement by December 31, 2016. The second resolution passed by Member Boards will streamline the education requirements for licensed architects seeking an NCARB Certificate without a NAAB-accredited degree. This program is expected to go into effect no later than June 2017, following necessary system development prior to launch.

The Board also discussed various ways to market this opportunity to architects seeking certification to reach a larger portion of the architect community.

Armstrong discussed the implementation of the remaining resolutions passed by Member Boards, which require updates to Council documents such as the *NCARB Bylaws* and the *NCARB Legislative Guidelines and Model Law/Model Regulations*. These documents are updated every fiscal year, and should be available for Member Boards in July.

## FY17 Budget & Key Initiatives

The Board approved a balanced budget of \$27.4 million presented by newly elected Treasurer Terry L. Allers, AIA, NCARB.

### *Increased Transparency*

The Board discussed the importance of encouraging increased transparency and member feedback in FY17. Going forward, these efforts will be focused on extending the comment period from 90 to 120 days, exploring additional opportunities for members to interact through the Member Resources section, and sharing Board of Director meeting agendas with Member Board Executives (MBEs) prior to Board meetings.

## *Updating Model Law*

Another key initiative for the coming year is updating NCARB's *Model Law*. In response to the 2016 resolutions, Member Boards will need to individually adopt the updates to *Model Law*. NCARB's Council Relations Directorate will be available to assist Member Boards with this process.

President Harding also reviewed the Model Law Task Force that has been established for FY17. A blue-sky conversation about *Model Law* is on the agenda for the September Board of Directors meeting.

## *Assisting Member Boards*

In addition to helping Member Boards adopt new *Model Law* updates, the Board discussed other ways NCARB can assist Member Boards in FY17. These include expanding NCARB's video services with the addition of a full-time videographer and small studio, and making Customer Relations staff available to boards to provide in-person training.

Armstrong updated the Board on two recent changes to the NCARB office: staffing is at full capacity for the first time in several years, and the current internal review process is being revised to focus on a more progressive quarterly coaching system. Harding and Armstrong briefed the Board on the partnership in development between NCARB and the International Code Council (ICC).

The Board meeting concluded with a review of the Annual Business Meeting sessions and discussions regarding post-meeting communication.



Home > About NCEES > News > University of  
Nebraska–Lincoln wins 2016 NCEES Engineering  
Award

## University of Nebraska–Lincoln wins 2016 NCEES Engineering Award

June 9, 2016

**Charles W. Durham School of Architectural Engineering and Construction takes \$25,000 prize for interdisciplinary team design**

NCEES is pleased to announce that the University of Nebraska–Lincoln Charles W. Durham School of Architectural Engineering and Construction is the grand prize winner of the 2016 NCEES Engineering Award for Connecting Professional Practice and Education. The award jury met June 7, 2016, in Clemson, South Carolina, to select the \$25,000 grand prize winner.

The department received the top prize for its submission, *888 Boylston Street-Interdisciplinary Team Design*. For the project, electrical, structural, and mechanical engineering students worked as part of a team that also included licensed faculty, more than 50 licensed professional engineers and architects from industry, and many other allied professionals who served as mentors for the students. The team designed a proposed 17-story mixed-use high-rise building; the main guideline was for the building to be energy efficient according to the American Society of Heating, Refrigerating, and Air-Conditioning Engineers standards.

The jury praised the project for its strong interaction with professional engineers as well as the complexity and multidisciplinary aspects of the project.

"This project had so many multidisciplinary aspects. The report was detailed and comprehensive and clearly conveyed the knowledge and skills learned," said NCEES Engineering Award jury chair Michelle Rambo-Roddenberry, Ph.D., P.E. "The breadth of interaction the students had with practicing professional engineers was impressive."

The jury selected five additional winners to receive awards of \$7,500 each:

- George Mason University  
Sid and Reva Dewberry Department of Civil, Environmental, and  
Infrastructure Engineering  
*New Drinking Water and Sewer System for an Elementary School for  
Orphans--Bilwi, Nicaragua*
- George Mason University  
Sid and Reva Dewberry Department of Civil, Environmental, and  
Infrastructure Engineering  
*Water and Sanitation Project Children's Feeding Center Puerto Cabezas,  
Nicaragua*
- Seattle University  
Department of Civil and Environmental Engineering  
*Design Development of a Cultural Village for Migrant Workers*
- Seattle University  
Department of Civil and Environmental Engineering  
*Design of Habitat-Sensitive Erosion Hazard Mitigation near a Bridge*
- Seattle University  
Department of Electrical and Computer Engineering  
*Solar Microgrid in Rural Zambia with Real-Time Cloud-Based Monitoring*

The NCEES Engineering Award recognizes engineering programs that encourage collaboration between students and professional engineers. EAC/ABET-accredited programs from all engineering disciplines were invited to submit projects that integrate professional practice and education.

A jury of NCEES members and representatives from academic institutions and professional engineering organizations selected the winners. The jury members considered criteria such as

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- Successful collaboration of faculty, students, and licensed professional engineers
- Protection of public health, safety, and/or welfare of the public
- Multidiscipline and/or allied profession participation
- Knowledge or skills gained
- Effectiveness of display board, abstract, and project description

Profiles of the winning submissions are available online at [ncees.org/award](http://ncees.org/award).

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## COUNCIL OF LANDSCAPE ARCHITECTURAL REGISTRATION BOARDS

### Member Board E-News

## June 2016

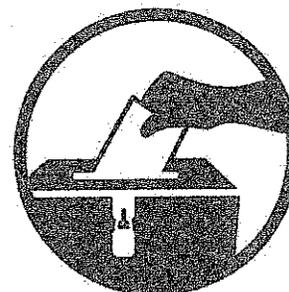
### Important Dates and Reminders

- **June 30** -- "In the Know" webcast at 3 p.m. EDT
- **July 22** -- Registration closes for the August L.A.R.E. administration
- **August 1-13** -- August L.A.R.E. administration
- **August 31** -- Annual Meeting hotel registration deadline
- **September 2** -- Annual Meeting attendee registration deadline
- **September 22-24** -- Annual Meeting in Philadelphia, Pennsylvania

Visit the [CLARB website](#) for information about Board of Directors' meetings and minutes.

### Announcing the Slate of Candidates for the 2017 Board of Directors and Committee on Nominations Elections

The Committee on Nominations is pleased to announce the slate of candidates for the Board of Directors and Committee on Nominations elections. **Get to know the candidates, in their own words, through interviews and bios on the [election website](#).**



#### How to Vote for Officers and Committee on Nominations Members

Each Member Board may cast one ballot in the election of officers and members of the Committee on Nominations. Each ballot must be accompanied by a credentials letter indicating your Board's voting delegate. Ballots and credentials letters may be mailed or emailed to Veronica Meadows so they are received at the CLARB office by Friday, September 16 or these items may be turned in at the Annual Meeting no later than noon on Friday, September 23.

#### How to Vote for Regional Directors

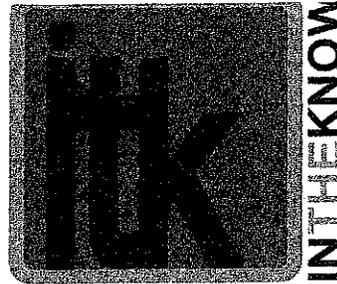
Each Member Board in Regions 2 and 4 may cast one vote in their respective Regional Director election. Regional elections will be held *during the regional webcasts in August*. Dates for the regional webcasts will be announced in July.

#### Additional Information

Visit the [website](#) to learn more about the positions up for election, the candidates and the elections processes. If you have questions or would like more information, please refer to [Article VII, Section 6 of the Bylaws](#) or contact [Veronica Meadows](#).

## Advocating for Common Sense Regulation

As a Governing Member of the Federation of Associations of Regulatory Boards (FARB) and as a member of FARB's Advocacy Committee, CLARB is collaborating with regulatory association peers (architects, engineers, medical boards, appraisers, and many more) to concentrate a broader range of talent and influence in support of common-sense regulation.



During the June "In the Know" webcast, learn more about FARB and its mission and how CLARB's involvement in FARB benefits not only the CLARB Community but the regulatory community at large. Plus, hear an update on FARB's advocacy efforts from Stephen Nutt, FARB's Chief Advocacy Officer who will be a guest speaker at our Annual Meeting.

**Mark your calendar and plan to join us on Thursday, June 30 at 3 p.m. EDT / 2 p.m. CDT / 1 p.m. MDT / Noon PDT.**

Accessing the webcast is easy!

### Computer

- Step 1: Log in. There's no need to pre-register. Simply log in when it's time to begin.
- Step 2: Dial in. Dial 1-800-501-8979 and enter access code 9499463.
- Prior to joining the webcast, we recommend that you test your computer for compatibility.

### iPad

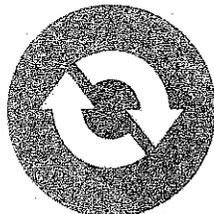
- Install/launch the app. (The app is named Level 3 Web Meeting.)
- Enter the conference phone number: 8005018979 (no dashes).
- Enter the access code: 9499463.
- Follow the prompts to join the meeting.
- Use your phone to dial 1-800-501-8979 and enter access code 9499463.

### About CLARB's "In the Know" Series

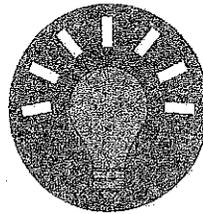
This series is designed to ensure that you are "in the know" about key issues, programs, activities and processes that are part of CLARB's work on behalf of you, our members. The events are prepared for your benefit and exclusive use and we respectfully ask that access information for these events not be shared with the public. Visit the "In the Know" archive to access recordings and documents from previous events.



defend



adapt



innovate

2016 Annual Meeting  
September 22-24  
Philadelphia

**Defend, Adapt and Innovate at This Year's Annual Meeting**

Join the CLARB Community of North American regulatory boards September 22-24 in Philadelphia to learn more about our recommended three-pronged approach - **Defend, Adapt, Innovate**. This new ongoing approach will help our community effectively partner to not only survive but thrive in today's changing environment.

The **Defend** portions of the meeting will focus on preserving boards' ability to protect the public. You will have the unique opportunity to hear the latest information on several key topics including:

- **2016 Task Analysis Results**

We will share results of the 2016 survey regarding the practice of landscape architecture across North America and provide a glimpse into the practice globally. We will also discuss how the L.A.R.E. will change as a result, as well as possible implications for regulation.

- **Trends in Regulation**

Stephen Nutt, Chief Advocacy Officer, Federation of Associations of Regulatory Boards (FARB), will discuss trends across all regulated professions and share potential implications and key lessons learned to inform defense of landscape architecture regulation and relevancy of licensure into the future.

You can learn more about additional **Defend** topics at the meeting as well as other session offerings [here](#).

#### Meeting Registration

MBEs, please register your jurisdiction's attendees by contacting Missy Sutton via [email](#) or phone (703-949-9466 direct). Once registered, attendees will receive a confirmation email with next steps including booking flights, making hotel reservations and registering guests.

To help you get the most benefit from the meeting, we're once again offering a 50% discount on one registration fee if an MBE and MBM from your jurisdiction attend together. Registration fees are the same as last year (\$950 for attendees, \$250 for guests).

Questions? Contact [Missy Sutton](#) or visit the [Annual Meeting website](#).

### Oversight, Antitrust and the Supreme Court: FARB's 2016 Regulatory Law Seminar

The U.S. Supreme Court's decision in the case of the North Carolina State Board of Dental Examiners v. Federal Trade Commission (FTC) has created uncertainty in the regulatory law community and has created the potential for increased risk and antitrust claims. Regulatory boards depend heavily on their legal counsel to stay up-to-date on regulatory law issues especially in today's environment.

At this year's [Regulatory Law Seminar](#), the Federation of Associations of Regulatory Boards (FARB) will bring together experts and attorneys from across the country to discuss latest trends, cases, and the impacts to those representing regulatory boards and developing administrative law.

The seminar is designed for assistant attorneys general and board legal counsel focusing on the top issues affecting regulatory boards. This is a great opportunity for your board's legal counsel to learn about and discuss the trends and topics the regulatory community is facing while networking with other jurisdictions' representatives in an interactive and open environment.

Sessions include:



- "*Cease and Desist: Should we cease and desist using cease and desist?*"
- "*Regulatory State of the Union.*"
- "*Recent Regulatory Lawsuits: Spotlight on antitrust violations.*"
- "*Delegation of Authority: Oversight through legislation.*"

New this year is an optional Thursday evening session, "*Navigating Law and Ethics for the Regulatory Lawyer,*" which will focus on professional conduct as it relates to legal ethics for the government attorney.

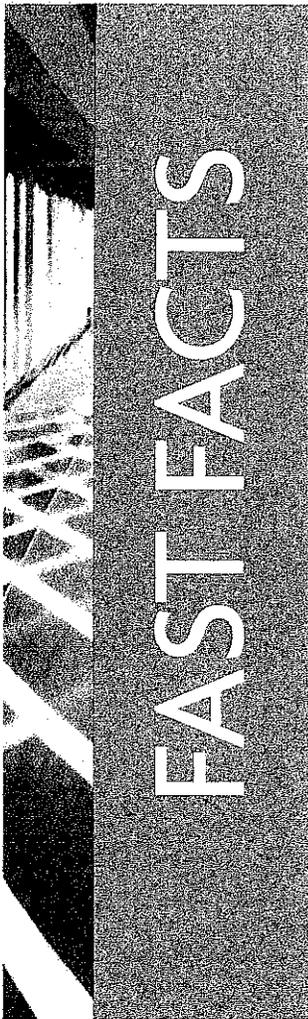
As a Governing Member of FARB, CLARB will be represented at this year's seminar taking place September 29-October 2 in Chicago, Illinois. Click [here](#) to learn more about what the Regulatory Law Seminar can offer your jurisdiction's legal counsel, CLE credit hours, and to register to attend.

This email was sent to: [Kathryn.patterson@state.sd.us](mailto:Kathryn.patterson@state.sd.us)

This email was sent by: Council of Landscape Architectural Registration Boards  
1840 Michael Faraday Drive, Suite 200 Reston, VA 20190 USA

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# FAST FACTS

## June 29, 2016: Implementation Day

With the launch of the Architectural Experience Program (AXP), the new e-Portfolio option, fee adjustments, and a new alternative to certification for foreign architects, there are a lot of changes headed your way on June 29, 2016. We're excited for these new updates, and we hope you will be, too—especially once you've read the facts.

### What You Need to Know about the AXP

The Intern Development Program, better known as IDP, will retire on June 28 of this year. Don't worry, the program isn't going away; it's just being renamed. Effective June 29, 2016, the program will be called the Architectural Experience Program, or AXP. For those of you with references to IDP in your laws and/or rules, our *Model Law* will propose adding the stipulation "formerly known as IDP" so you do not have to rush to amend your regulations. We are excited for this new chapter!

#### **New Experience Areas**

Along with the name change, the program's current 17 experience categories will be realigned into six experience areas that more accurately reflect the general areas of practice identified by the 2012 NCARB Practice Analysis of Architecture. The new areas also correspond to the new ARE 5.0 divisions, making the path to licensure simpler to understand. Under this new framework, licensure candidates will be required to document hours in the following areas:

- Practice Management
- Project Management
- Programming & Analysis
- Project Planning & Design
- Project Development & Documentation
- Construction & Evaluation

We've prepared the Experience Area Map to show how the current experience areas will merge into the six new areas and what the requirements will be. You can also see how the tasks identified in the Practice Analysis: Internship Report have been linked to the new experience areas.

**\*Due to system restrictions, NCARB will not be able to support jurisdictions that will continue to require applicants to document experience in accordance with the current IDP (17 areas within the four experience categories).**

The AXP has been designed to reduce complexity, align internship components with the current realities and challenges of contemporary practice, and ensure candidates obtain the comprehensive experience essential for competent practice. The newly defined areas reflect how the marketplace, education, and technology impact how experience is gained. Broadening the scope of the program will allow candidates to more freely explore learning opportunities, rather than obsessing over check lists and timesheets.



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As we gear up for the implementation of AXP, we are excited to share that our team has worked with many jurisdictions to draft new regulations to adopt the changes. Should your board need any assistance in reviewing your current rules or developing regulations to implement the overhaul of the experience areas during this home stretch, feel free to contact Derek Haese, Assistant Director, Member Board Relations, at [dhaese@ncarb.org](mailto:dhaese@ncarb.org) or 202/495-7783.

### **Mystery Solved: the AXP e-Portfolio Explained**

If you've been having trouble distinguishing the Broadly Experienced Intern (BEI) Program, IDP Portfolio Documentation Method, and the [AXP e-Portfolio](#), we have good news: they're all the same.

As part of a continued effort to make the path to architectural licensure more inclusive, design professionals with substantial experience working for an architect will have an opportunity to satisfy AXP requirements through an online portfolio. Approved by NCARB's Board of Directors following feedback from all Member Boards in December, the AXP e-Portfolio option will officially launch on June 29, 2016. Here's what you need to know:

- **Eligibility**

- The AXP e-Portfolio option is designed solely for professionals who put licensure on hold due to career, personal, or economic decisions.
- This option for completing the AXP will only be available to professionals who can document two years of experience that is older than five years.

- **Process**

- Applicants will submit documentation of work experience to a current architect supervisor or mentor to demonstrate acquisition of knowledge/skills and competent performance of the AXP's tasks.
  - Documentation includes work history—such as role, project types, project descriptions, project budgets, etc.
  - Work samples of valid experience will be submitted through an automated e-portfolio system to the supervisor or mentor.
- An architect supervisor or mentor will review the work and attest to satisfaction of the experience requirements per the *AXP Guidelines*.
- NCARB staff architects, Internship, or Education committee members will perform random audits of e-portfolios.

Upon approval of all 96 AXP tasks, the applicant will have formally documented completion of AXP. To qualify for licensure through this alternative option, candidates will also need to meet their licensing board's education and examination requirements and have an active NCARB Record.

**New AXP Fees**

Current fees for licensure candidates completing the experience program are \$350 for three years, followed by \$75 annually thereafter. Starting June 29, the new fees for licensure candidates in the experience program will be \$100 for the first year, followed by \$85 annually renewal.

This change in fee structure is based on current median timelines to complete both the ARE and AXP, and will start reducing the costs for licensure candidates seeking their initial license.

**New Alternative to Certification****BEFA to Join IDP in Retirement**

After over a decade of providing foreign architects with a path to licensure in the United States, the Broadly Experienced Foreign Architect (BEFA) Program will join IDP in the joyous sunshine of retirement.

Thanks to Resolution 2015-02: Revision of the Requirements for Certification of Foreign Architects, the program will be retired and overhauled on June 29. As part of the overhaul, the program name will change to "Alternative to Certification for Foreign Architects." Passing by a vote of 49-4, the new requirements for certification of foreign architects will be:

- **Education Requirement:** Applicant must hold a recognized education credential in an architecture program that leads to licensure/credential in a foreign country.
- **Registration Requirement:** Applicant must be credentialed in a foreign country allowing unlimited practice that has a formal record-keeping mechanism for disciplinary actions in the practice of architecture.
- **Experience Requirement:** Applicant must complete the requirements of the Architectural Experience Program (AXP).
- **Examination Requirement:** Applicant must pass the Architect Registration Examination® (ARE®).

Application of these requirements for foreign architects will ensure equality among expectations of foreign and U.S. architects. Requiring compliance with two recognized NCARB programs also provides a better assessment of an applicant's competence in understanding and applying U.S. building codes and laws, accessibility requirements, and practice requirements. It is important to note that in modifying the requirements for certification of foreign architects, applicants will no longer be required to complete a minimum of seven years of practice in the country where they are credentialed as an architect. They will also not be required to compile a dossier of their experience and participate in an interview with the BEA Committee.

  
NCARB

Our systems are currently being modified to reflect the new requirements of the program, and beginning June 29, foreign architect applicants will be able to submit an application to NCARB for eligibility into the new program. If the applicant is approved, we will open their ARE eligibilities so he/she can begin scheduling exams. They will also be granted the ability to document their experience. These candidates will be classified as registered architects, so the reporting requirement will not apply.

In the coming days, we will be distributing a survey to all Member Boards to determine implementation details and better understand which boards will accept architects certified via this path.

## Patterson, Kathryn

---

**From:** Hillegas, Kathy <KHillegas@ncarb.org>  
**Sent:** Tuesday, June 28, 2016 3:27 PM  
**Subject:** YOUR ATTENTION REQUESTED: MRA with Australia and New Zealand  
**Attachments:** MRA AU NZ Request for Signatories\_June 2016.pdf  
**Importance:** High

Good Afternoon Member Board Chairs, Member Board Executives and Regional Chairs:

At the 2016 Annual Business Meeting, Resolution 2016-01: Mutual Recognition Arrangement with Australia and New Zealand was passed by the membership with a 45-8-1 vote. Please find attached a letter from President Kristine Harding that includes a *Letter of Undertaking* in respect of the Mutual Recognition Agreement between NCARB, the Architects Accreditation Council of Australia and the New Zealand Registered Architects Board.

To ease preparation for discussion with your Board, the attached file contains the following pieces of information:

- Cover Letter
- Letter of Undertaking
- NCARB-AACA-NZRAB Mutual Recognition Arrangement
- Letter of Good Standing
- Declaration of Professional Experience
- AACA Statement of Evaluation
- NZRAB Evaluation of Records
- Confirmation of Council Certification Template

In order to complete adoption of this agreement, please review the *Letter of Undertaking* with your Board and, if agreeable to the terms, execute the document. As the letter explains, in order for the agreement to become active, we need to achieve signature by more than one half of our Member Boards by December 31.

We are respectfully requesting that you include the attached document on the agenda of an upcoming meeting of your Board and return an executed copy of the *Letter of Undertaking* to Maurice Brown ([mbrown@ncarb.org](mailto:mbrown@ncarb.org)) by December 31, 2016.

Because we are dealing with a limited timeframe to collect the signed *Letter of Undertaking* from Member Boards and in an effort to prevent me from becoming a nuisance, I would appreciate if you could advise me and Maurice as to when your Board will be addressing this issue. I am hopeful that we have a wide enough window that all Member Boards will easily be able to address this at a meeting to take place between now and the end of the year.

Do not hesitate to contact me should you have any questions.

Regards,

Kathy

**Katherine E. Hillegas, CAE**  
Council Relations Director

 LET'S GO FURTHER

**National Council of Architectural Registration Boards**  
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Washington, DC 20006  
Direct: 202/879-0540  
Call: 202/744-3283

# NCARB

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## MEMORANDUM

**DATE:** 28 June 2016

**TO:** Member Board Chairs  
Member Board Executives

**FROM:** Kristine A. Harding, NCARB, AIA  
President, NCARB *Kristine Harding*

**RE:** Request for Signatories to the new Mutual Recognition Arrangement with Australia and New Zealand

The ability of an architect licensed in a U.S. jurisdiction to lawfully seek and find work abroad depends on their ability to become licensed in that foreign jurisdiction. In February, 2016 a new Mutual Recognition Arrangement was signed by the leaders of the Council, the Architects Accreditation Council of Australia (AACA), and the New Zealand Registered Architects Board (NZRAB).

In late 2014, current and former chairs of NCARB's Education Committee, Internship Committee, and Examination Committee, along with additional subject-matter experts, were appointed by then-president Dale McKinney, FAIA to review the requirements for licensure in Australia and New Zealand. Through a substantial comparative analysis, this special review team found a significant correlation between the expected professional competencies for practice and the way they were established and assessed in both countries. Furthermore, the detailed comparative analysis revealed that both countries maintain a rigorous and standardized licensure process that parallels NCARB's.

The terms of this Arrangement follow the lines of our current arrangement with Canada and are strongly founded on accredited education, structured experience, and comprehensive examination; the mainstays of licensure in our U.S. jurisdictions. All three countries also provide for alternative paths to licensure for those without accredited education. Those alternatives, like ours, are appropriately rigorous and include extended periods of experience prior to initial licensure. While this arrangement includes those applicants, the focus of the Arrangement is based on the primary and most often utilized pathway.

**Memorandum to Member Board Chairs and Member Board Executives  
Mutual Recognition Arrangement with Australia and New Zealand**

**June 28, 2016**

**Page 2**

The fundamental principles of recognition under this Arrangement are:

- Citizenship or lawful permanent residence in the home country,
- Validation of licensure in good standing from the home authority, and
- 6,000 hours (approximately three years) of post-licensure experience in the home country.

An architect who obtained their license through other foreign reciprocal registration procedures would not qualify for reciprocal registration under this Arrangement.

Implementation of the Arrangement is contingent on more than half of all NCARB Member Boards becoming formal signatories to the Arrangement by December 31, 2016. Likewise, AACA has the same timeframe to collect signed Letters from all eight of their member jurisdictions. NZRAB represents all registered architects in New Zealand and has secured ratification of the Arrangement. Once we have collected the required number of signatories, the new arrangement will become effective January 1, 2017.

Attached to this letter is the MRA and a Letter of Undertaking that we are respectfully asking you to sign on behalf of your Board. Please review this Letter of Undertaking with your fellow Board members and return an executed copy to Maurice Brown ([mbrown@ncarb.org](mailto:mbrown@ncarb.org)) by **December 31, 2016**. We will keep you informed as to the progress of Member Boards who are signing on to the Arrangement. Should you have any questions regarding the Arrangement or its impact, feel free to contact either Kathy Hillegas ([khillegas@ncarb.org](mailto:khillegas@ncarb.org)) or Stephen Nutt ([snutt@ncarb.org](mailto:snutt@ncarb.org)).

**Attachments:**

- Letter of Undertaking
- MRA between NCARB and AACA and NZRAB
- Letter of Good Standing (template)
- Declaration of Professional Experience (template)
- AACA/NZARB/NCARB Statement of Credentials (template)
- Confirmation of Council Certification

***Letter of Undertaking***  
with respect to the

**MUTUAL RECOGNITION ARRANGEMENT**  
between the  
**NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS**  
and the  
**ARCHITECTS ACCREDITATION COUNCIL OF AUSTRALIA**  
and the  
**NEW ZEALAND REGISTERED ARCHITECTS BOARD**

**The National Council of Architectural Registration Boards (NCARB)**  
representing the architectural licensing boards of the 50 United States,  
the District of Columbia, Guam, Puerto Rico, and the U.S. Virgin Islands.

**AND**

**The Architects Accreditation Council of Australia (AACA)**  
representing the architectural licensing boards of the eight states and territories of Australia.

**AND**

**The New Zealand Registered Architects Board (NZRAB)**  
representing the registered architects of New Zealand.

**WHEREAS**, NCARB, AACA, and NZRAB have agreed to and signed a Mutual Recognition Arrangement (Arrangement) dated 10 February 2016, ratified by the architectural licensing authorities represented by NCARB, the architectural licensing authorities represented by AACA, and the NZRAB.

**NOW THEREFORE**, this *Letter of Undertaking* shall be signed, without modification, by each individual licensing/registration authority wishing to participate in the Arrangement.

The undersigned licensing/registration authority, having the authority to register or license persons as Architects within its jurisdiction, wishes to become a signatory to the Arrangement by virtue of this *Letter of Undertaking*. In doing so, the licensing/registration authority agrees to and acknowledges the following:

1. The terms used in this *Letter of Undertaking* shall have the same meaning as defined in the Arrangement between NCARB, AACA, and NZRAB dated 10 February 2016.
2. The undersigned individual has the authority to sign on behalf of the licensing/registration authority.

*Letter of Undertaking*  
MRA between NCARB, AACA, and NZRAB

3. As a signatory to the Arrangement, the undersigned licensing/registration authority will adhere to the fundamental principles of the Arrangement and agrees to accept the *Letter of Good Standing* provided by the home licensing/registration authority and the applicant's personal *Declaration of Professional Experience* as satisfying the eligibility requirements for licensing/registration as set forth in the Arrangement.
4. The undersigned licensing/registration authority will not impose any additional education, experience, or examination requirements, or require the applicant to provide education transcripts, experience verifications, examination scores, or government identification numbers (including, but not limited to, Social Security Numbers or social insurance numbers). However, the host licensing/registration authority may impose familiarity with local laws and other local requirements that also apply to all domestic applicants seeking reciprocal licensure.
5. In keeping with the above, the undersigned licensing/registration authority agrees that it will accept for licensure/registration to practice architecture in its jurisdiction a licensed/registered architect who holds a valid and current NCARB Certificate that has been issued in accordance with the Arrangement and satisfies all conditions outlined within the Arrangement.

**IN WITNESS WHEREOF**, the licensing/registration authority named below has caused the duly authorized person, on its behalf, to execute and deliver this *Letter of Undertaking*.

Entered into on \_\_\_\_\_, 201\_\_.

By: \_\_\_\_\_  
Name of Licensing/Registration Authority

\_\_\_\_\_  
Name of duly authorized individual and title

\_\_\_\_\_  
Signature

*Copy of Mutual Recognition Arrangement attached*

**MUTUAL RECOGNITION ARRANGEMENT**  
between the  
**NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS**  
and the  
**ARCHITECTS ACCREDITATION COUNCIL OF AUSTRALIA**  
and the  
**NEW ZEALAND REGISTERED ARCHITECTS BOARD**  
as executed

**10 February 2016**

---

**The National Council of Architectural Registration Boards (NCARB)**  
representing the architectural licensing boards of the 50 United States,  
the District of Columbia, Guam, Puerto Rico, and the U.S. Virgin Islands.

**AND**

**The Architects Accreditation Council of Australia (AACA)**  
representing the architectural licensing boards of the eight states and territories of Australia.

**AND**

**The New Zealand Registered Architects Board (NZRAB)**  
representing the registered architects of New Zealand.

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*This Mutual Recognition Arrangement has been designed to recognize the professional credentials of architects licensed/registered in the U.S., Australia, and New Zealand and to support their mobility by creating the opportunity to practice beyond their borders. More specifically, the purpose of this Arrangement is to facilitate the registration of an architect licensed in a participating U.S. jurisdiction as an Australian architect or New Zealand architect; and the licensing of an Australian architect or New Zealand architect as an architect in a U.S. jurisdiction that has agreed to participate in the Arrangement.*

**WHEREAS**, NCARB establishes model regulations for the profession of architecture and promulgates recommended national standards for education, experience, and examination for initial licensure and continuing education standards for license renewal to the 54 Member Boards; as well as establishing the education, experience, and examination requirements for the *NCARB Certificate* in support of reciprocal licensure within the United States;

**WHEREAS**, AACA advocates, coordinates, and facilitates the development of national standards of competency for the profession of architecture through education, practical experience, and examination requirements for initial licensure and license renewal for all eight Australian State and Territory Registration Boards;

**WHEREAS**, NZRAB, as established by an act of the New Zealand Parliament, or its statutory successor, holds the statutory authority to determine the minimum education qualifications, work experience requirements, and assessment procedures for initial registration and license renewal as a registered architect in New Zealand, as well as the responsibility to register, monitor, and discipline all architects registered in New Zealand;

**WHEREAS**, NCARB and the AACA previously ratified Mutual Recognition Agreements in 1973, 1983, and 2006 that were never fully realized; NCARB, the AACA, and the Architects Education and Registration Board of New Zealand (AERB/NZ) ratified separate Practice in a Host Nation Agreements in 2002 that were never fully implemented; and the AERB/NZ no longer exists and has been statutorily replaced by the NZRAB; and NCARB, AACA, and the NZRAB declare all former Agreements no longer exist or are terminated;

**WHEREAS**, the NCARB Member Boards, the Australian State and Territory Boards, and the NZRAB are empowered by statutes to regulate the profession of architecture in their respective jurisdictions, including establishing education, experience, and examination/assessment requirements for licensure/registration and license/registration renewal;

**WHEREAS**, the standards, protocols, and procedures required for entry to the practice of architecture within the United States, Australia, and New Zealand have benefitted from many years of effort by NCARB, AACA, and NZRAB;

**WHEREAS**, NCARB and the AACA are the lead organizations recognized by their individual state and territory registration authorities and the NZRAB has the necessary statutory authority for the negotiation of mutual recognition arrangements for architects with similar foreign authorities;

**WHEREAS**, accepting there are differences between the systems in place in United States, Australia, and New Zealand, nonetheless there is significant and substantial equivalence between the regulatory systems for licensure/registration and recognition of the privilege and obligations of architects registered to practice in the United States, Australia, and New Zealand;

**WHEREAS**, NCARB, AACA, and NZRAB are recognized by the profession as mature and sophisticated facilitators of licensure to which the utmost full faith and credit should be accorded and desire to support reciprocal licensure/registration in the host country of architects who have been licensed/registered in their home country;

**WHEREAS**, any architect actively engaging or seeking to engage in the practice of architecture in any United States jurisdiction, Australian jurisdiction, or New Zealand must obtain the authorization to practice from the jurisdiction, must comply with all practice requirements of the jurisdiction, and is subject to all governing legislation and regulations of the jurisdiction;

**NOW THEREFORE**, NCARB, AACA, and NZRAB agree as follows:

## **1. PARTIES TO THE ARRANGEMENT**

Any NCARB Member Board and any Australian State or Territory Board may become a party to the provisions of this Arrangement by submitting a signed *Letter of Undertaking* to the responsible negotiating representative. The *Letter of Undertaking* is incorporated herewith and includes the binding requirements for the implementation of this Arrangement by each individual signatory jurisdiction. The *Letters of Undertaking* shall be distributed, collected, and maintained by NCARB, AACA, and NZRAB respectively. NCARB and AACA each shall promptly notify the others in writing of all individual signatories. Each NCARB Member Board and each Australian State or Territory Board that executes a *Letter of Undertaking*, and which has not withdrawn from this Arrangement, as well as NCARB, AACA, and NZRAB once they sign this Arrangement below, shall be known as a "Party to this Arrangement."

## **2. ELIGIBILITY REQUIREMENTS**

1. Architects who are able to benefit from the provisions of this Arrangement must be citizens respectively of the United States, Australia, or New Zealand or have lawful permanent residency status in that country as their home country in order to seek licensure/registration in one or the other countries serving as the host country under this Arrangement.
2. Architects shall not be required to establish citizenship or permanent residency status in the host country in which they seek licensure/registration under this Arrangement.
3. Architects must be licensed/registered in a jurisdiction of their home country and must have completed at least 6,000 hours of post-licensure/registration experience practicing as a registered architect in their home country as demonstrated through the provision of proof of current and valid licensure in good standing from the jurisdictional licensing authority and a declaration signed by the applicant attesting to the experience.
4. Notwithstanding items 1, 2, and 3 above, Architects who have become licensed/registered in their home country by means of a foreign reciprocal licensing agreement/arrangement are not eligible under this Arrangement.

### 3. CONDITIONS

#### **A** U.S. Architect to AACA Jurisdiction

Upon application, those Australian State and Territory Boards who become a Party to this Arrangement agree to license/register as an architect in their respective jurisdiction any U.S. architect who:

1. meets the eligibility requirements listed in Section 2 of this Arrangement, and
2. holds a current *NCARB Certificate*, and
3. has been issued an *AACA Statement*, and
4. is currently licensed/registered in good standing by one or more NCARB Member Board(s) that is a Party to this Arrangement.

#### **B** U.S. Architect to NZRAB

Upon application, the NZRAB agrees to register as an architect in New Zealand any U.S. architect who:

1. meets the eligibility requirements listed in Section 2 of this Arrangement, and
2. holds a current *NCARB Certificate*, and
3. is currently licensed/registered in good standing by one or more NCARB Member Board(s) that is a Party to this Arrangement.

#### **C** Australian Architect to NCARB Jurisdiction

Upon application, NCARB shall issue an *NCARB Certificate* to any Australian Registered Architect licensed/registered in one or more AACA jurisdiction(s) meeting the eligibility requirements listed above.

Upon application, those NCARB Member Boards who become a Party to this Arrangement agree to license/register as an architect in their respective jurisdiction any Australian Registered Architect who:

1. meets the eligibility requirements listed in Section 2 of this Arrangement, and
2. holds a current *AACA Statement*, and
3. has been issued an *NCARB Certificate*, and
4. is currently licensed/registered in good standing by one or more Australian State and Territory Board(s) that is a Party to this Arrangement.

#### **D** New Zealand Architect to NCARB Jurisdiction

Upon application, NCARB shall issue an *NCARB Certificate* to any New Zealand Registered Architect licensed/registered by the NZRAB meeting the eligibility requirements listed above.

Upon application, those NCARB Member Boards who become a Party to this Arrangement agree to license/register as an architect in their respective jurisdictions any New Zealand Registered Architect who:

1. meets the eligibility requirements listed in Section 2 of this Arrangement, and
2. holds a current *NCARB Certificate*, and
3. is currently licensed/registered in good standing by the NZRAB.

#### **4. MONITORING COMMITTEE**

A Monitoring Committee is hereby established to monitor the performance of all signatories who have agreed to be bound by the terms and conditions of this Arrangement to assure the effective and efficient implementation of this Arrangement.

The Monitoring Committee shall be comprised of no more than five individuals appointed by NCARB, no more than five individuals appointed by AACA, and no more than five individuals appointed by NZRAB. The Monitoring Committee shall convene at least one meeting (by phone, video conference, or in person) in each calendar year, and more frequently if circumstances so require.

#### **5. LIMITATIONS**

Nothing in this Arrangement limits the ability of an NCARB Member Board, Australian State or Territory Board, or the NZRAB to refuse to license/register an architect or impose terms, conditions or restrictions on his/her license/registration as a result of complaints or disciplinary or criminal proceedings relating to the competency, conduct, or character of that architect where such action is considered necessary to protect the public interest.

Nothing in this Arrangement limits the ability of NCARB, AACA, NZRAB or any individual state or territory registration board to seek appropriate verification of any matter pertaining to the foregoing or the eligibility of an applicant under this Arrangement.

#### **6. AMENDMENT**

This Arrangement may only be amended with the written consent of NCARB, AACA, and NZRAB. Any such amendment will be submitted to each NCARB jurisdiction and AACA jurisdiction, who may re-affirm their respective assent to this Arrangement as so amended or may withdraw as a Party to this Arrangement.

#### **7. NO ASSIGNMENT**

No Party can assign their rights under this Arrangement without the prior written consent of NCARB, AACA, and NZRAB.

The Parties agree that a reference to an individual State or Territory Board includes a reference to any entity, board or regulator that assumes the role and responsibility to regulate an architect registered by that individual State or Territory Board under the relevant legislation, and that a restructure of an individual Board will not be deemed an assignment under this Arrangement.

#### **8. WITHDRAWAL**

Any NCARB Member Board, Australian State or Territory Board, or the NZRAB may withdraw from this Arrangement with 90-days written notice given respectively to the responsible negotiating representative. NCARB, AACA, and NZRAB shall each promptly notify the other in writing of all withdrawals.

In the event of withdrawal, all licenses/registrations and any *NCARB Certificate* granted to architects pursuant to this Arrangement shall remain valid as long as all registration and renewal obligations are maintained and all other generally applicable licensure requirements are met or unless registration is revoked for cause.

**9. TERMINATION**

NCARB, AACA, or NZRAB may invoke termination of this Arrangement with 90-days written notice to the other parties. This Arrangement shall also terminate if more than one-half of the respective NCARB Member Boards or any Australian State and Territory Board or the NZRAB cease to be Parties to this Arrangement.

In the event of termination, all licenses/registrations granted pursuant to this Arrangement prior to the effective termination date shall remain valid as long as all registration and renewal obligations are maintained and all other generally applicable licensure requirements are met or unless registration is revoked for cause.

**10. ENTRY INTO FORCE**

This Arrangement shall come into force at such time as more than one-half of all NCARB Member Boards and all Australian State and Territory Boards have become Party to this Arrangement and the NZRAB has become party to this Arrangement so long as such condition is met on or before December 31, 2016, or as mutually extended by the NCARB, AACA, or NZRAB Board of Directors.

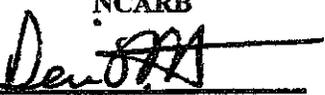
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**SIGNATURES**

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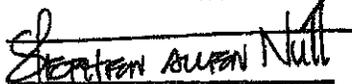
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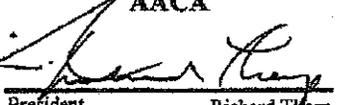
**NCARB**  
  
President Dennis Ward

  
CEO Mike Armstrong

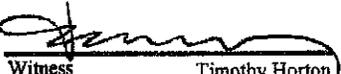
  
Witness Kristine Harding

  
Witness Dale McKinney

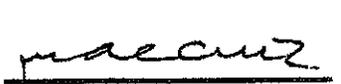
  
Witness Stephen Nutt  
30 January 2016

**AACA**  
  
President Richard Thorp

  
CEO Kate Doyle

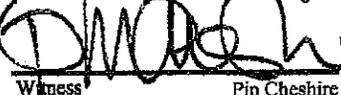
  
Witness Timothy Horton

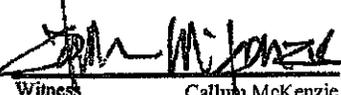
  
Witness Nadine Roberts

  
Witness Mae Cruz  
8 February 2016

**NZRAB**  
  
Chair Warwick Bell

  
CEO Paul Jackman

  
Witness Pip Cheshire

  
Witness Callum McKenzie

  
Witness Christina van Bohemen  
10 February 2016

***Letter of Good Standing***

DATE

NAME  
ADDRESS  
ADDRESS  
ADDRESS  
ADDRESS

Dear Sir or Madam:

This is to confirm that [ ***NAME OF ARCHITECT*** ] was licensed/registered on [ ***MONTH / DAY / YEAR*** ] with the [ ***NAME OF LICENSING AUTHORITY*** ] and was not licensed by means of a foreign reciprocal licensing agreement or a Broadly Experienced Foreign Architect program.

[ ***NAME OF ARCHITECT*** ] is currently a licensee/registrant in good standing with the [ ***NAME OF LICENSING AUTHORITY*** ] and is not currently the subject of disciplinary action by this licensing authority nor has a record of unresolved disciplinary action on file with this licensing authority.

Sincerely,

NAME  
Registrar

***Declaration of Professional Experience***  
with respect to the

**MUTUAL RECOGNITION ARRANGEMENT**  
between the  
**NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS**  
and the  
**ARCHITECTS ACCREDITATION COUNCIL OF AUSTRALIA**  
and the  
**NEW ZEALAND REGISTERED ARCHITECTS BOARD**

I, [ *NAME OF ARCHITECT* ], declare and affirm that:

I am a citizen or hold permanent residency status in [ *UNITED STATES or AUSTRALIA or NEW ZEALAND* ];

I am a licensed/registered architect, and currently a licensee/registrant in good standing with the [ *NAME OF LICENSING AUTHORITY* ];

I was licensed on [ *MONTH / DAY / YEAR* ] with the [ *NAME OF LICENSING AUTHORITY* ] who will separately be confirming that I am in good standing with that Authority, and I did not obtain licensure in that jurisdiction by means of a foreign reciprocal licensing agreement/arrangement or a Broadly Experienced Foreign Architect program;

- I have completed a minimum of 6,000 hours of post-licensure experience as an architect engaged in the lawful practice of architecture in my home country;
- I meet all of the eligibility requirements of the Mutual Recognition Arrangement for reciprocal licensing between NCARB, AACA, and NZRAB; and
- I understand that upon licensure/registration, I must comply with all practice requirements of the host jurisdiction and will be subject to all governing legislation and regulations of the host jurisdiction.

**NO** I have/had a disciplinary action registered against me by a licensing authority (circle one)

**YES** *If yes, submit the summary findings and official action of the licensing authority, as well as any further explanation necessary with this form.*

*The host licensing authority has the right to request further details with respect to all disciplinary actions.*

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*I affirm that the above statements are accurate and true to the best of my knowledge and belief.*

---

Name of Architect (print)

---

Signature

---

Date



architects  
accreditation  
council  
of australia

ABN 83 465 163 655  
ACN 109 433 114  
PO Box 236  
Civic Square ACT  
Australia 2608  
T: 612 6230 0506  
F: 612 6230 7879

mail@aaca.org.au

www.aaca.org.au

#### AACA STATEMENT

Applicant:	XXXX		
Education:	MArch	University of NSW	May 1983
Other:	N/A		
Architectural Practice Examination*:	Passed		October 1990
First Registered:	NSW		December 1990
Currently Registered:	Victoria		

See attached statement of current registration status (*provided by the relevant architect registration board. AACA would seek this from the relevant Board*)

\* The AACA Architectural Practice Examination (APE) is a nationally consistent competency based assessment benchmarked against the National Standard of Competency for Architects. See <http://competencystandardforarchitects.aaca.org.au/matrix/index/print/assessment/4?assessment%5B%5D=1>.

The APE comprises three parts - completion of a logbook (3,300 hours) and Statement of Practical Experience, a written paper and an interview with architect practitioners. Candidates who have satisfactorily met the requirements of all three parts of the APE may apply for registration to the Architects Registration Board in any state or territory in Australia. See <http://competencystandardforarchitects.aaca.org.au/matrix/index/print/assessment/4?assessment%5B%5D=4>

## Evaluation of Record

For application for registration/licensure in the United States of America  
under the Australia United States New Zealand MRA

Applicant's name: -

New Zealand registration number: -

Academic qualification relevant to  
registration: -

Qualification provider: -

Year academic qualification obtained: -

Current New Zealand registration status: -

Date first registered: -

For further information, contact the New Zealand Registered Architects Board at  
[info@nzrab.org.nz](mailto:info@nzrab.org.nz) or 0064 4 471 1336:



# Council Certification

NCARB FILE NO. «NCARB\_NO» NCARB CERTIFICATE NO. «NCARB\_CERT\_NUM»

**The National Council of Architectural Registration Boards**  
Certifies that

«NCARB\_NAME\_FIRST» «NCARB\_NAME\_MIDDLE» «NCARB\_NAME\_LAST»

has met all requirements for Council Certification  
and is therefore recommended to all Registration Authorities for  
REGISTRATION or LICENSE AS AN ARCHITECT.

Given under our hand and the Seal of the Council  
This \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_.



Terry Allers, AIA, NCARB  
Secretary

*Article IX, Section 3 of the Bylaws provides that, "Council Certification shall be in effect for a period of one year. Renewal of the Certification shall be predicated upon the submission of an annual fee and the submission of an annual report containing such information as the Council deems appropriate."*

I HEREBY CERTIFY that annual renewal fees and reports having been submitted as required by the Bylaws, the above Certification is in effect on this \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_.

## MEMORANDUM

**To:** Board of Directors  
Member Board Chairs  
Member Board Executives  
Regional Leadership

**From:** Michael J. Armstrong   
Chief Executive Officer

**Date:** June 28, 2016

**Subject:** Launch of Architectural Experience Program (AXP)

Tomorrow we start a new era in tracking experience for the licensure candidate community as we unveil the new Architectural Experience Program (AXP) as a successor to the Intern Development Program (IDP). In the attached edition of *Fast Facts* we have attempted to anticipate all of your questions regarding the AXP including new features such as the portfolio alternative and the overhaul from 17 to six categories, and the revised fee schedule.

All record holders currently reporting experience will have their experience hours automatically reformatted to the six-category configuration. Hopefully this will not be a surprise to licensure candidates as a calculator has been posted to our website for several months to assist candidates in planning for this transition. In addition, transmittals will include a confirmation statement that completion of AXP under the six categories is equivalent to completing all previous versions of IDP.

We will also be instituting a simplified fee schedule for new AXP enrollees which reduces the initial fee from \$350 to \$100, with yearly renewal at \$85 after the first year rather than \$75 after three years. This constitutes a net savings over the life of the program for all participants who complete their experience in less than 12 years; the current average is around five years.

The AXP launch represents the culmination of multiple years of updating and revising the experience program via our committees, comments from Member Boards, and votes by our Board of Directors. A quick roll-up of all these changes implemented over the past five years includes:

- Eligibility to start an NCARB record upon high school graduation
- Elimination of the "minimum duration requirement" for experience gained at a firm
- Establishment of credit for work on construction sites
- Establishment of credit for paid academic internships
- Establishment of credit for hours older than six months but less than five years, at 50 percent value
- Streamlining total required hours to 3740 by eliminating elective hours (EFFECTIVE JULY 2015)
- Overhauling from 17 reporting categories to six categories, based on six phases of practice as identified in the 2012 *Practice Analysis* and being used as the six divisional titles for the new ARE 5.0 (EFFECTIVE JUNE 29, 2016)
- Adding an alternative to complete the experience requirement via the AXP Portfolio, providing a new path for those who are unable to document older hours: e.g., supervisor is deceased; work has been isolated to specialized focus or duties of senior partner so that conducting traditional reporting of hours is not feasible; life circumstances have delayed or prevented acquiring experience credit. (EFFECTIVE JUNE 29, 2016)

Please don't hesitate to contact us should questions arise regarding this transition to the new AXP.

**PDH AUDIT REPORT  
For July 15, 2016  
BOARD MEETING**

13 audits reviewed at each Board Meeting

Mailed letter to licensee 06/0/2016

DEADLINE TO RECEIVE INFORMATION IS 07/06/2016

MAILED COPIES TO BOARD MEMBERS 07/06/2016

Name	Prof	Sent 1 <sup>st</sup> letter (or email) need audit records	Rcvd audit records	Board approved	Board NOT approved	Sent 2 <sup>nd</sup> letter – need audit records
Bixler, William David	PE	06/06/16	07/06/16			
Bland, Ronald E.	AR	06/06/16	06/17/16			
Bosworth, Paul Anthony	PE	06/06/16	06/10/16			
Brandner, Thomas M.	R	06/06/16	06/24/16			
Chamberlain, Joel G.	AR	06/06/16	05/16/16 AIA			
Finger, John William	PE	06/06/16	06/22/16			
Houska, Trinity Edward	PE	06/06/16	06/14/16			
Hyde, Steven J.	LS	06/06/16	06/22/16			
Nistler, Perry Richard	PE	06/06/16	07/05/16			
Rawls, Charles Edward	AR	06/06/16	06/16/16			
Schroeder, Russell H.	PE	06/06/16	07/06/16			
Reese, Rodric Randolph	LS	06/06/16	06/28/16			
Zoltek, Michael John	LS	06/06/16	06/20/16			

\*\* - no information received from licensee

**PDH AUDIT REPORT  
 PENDING FROM PREVIOUS BOARD MEETING(S)  
 For July 15, 2016  
 BOARD MEETING  
 Mailed Copies to Board Members \_\_\_\_\_**

Name	Prof	Sent 1 <sup>st</sup> letter (or email) need audit records	Rcvd audit records	Board NOT approved	Sent 2 <sup>nd</sup> letter – need audit records	Rcvd Audit Record	Sent 3 <sup>rd</sup> letter – need audit records	Rcvd Audit Record
Abraham, Ronald Gene	PE	04/07/16	04/25/16	05/20/16	06/09/16	06/28/16		
Doran, Sandra L.	LA	04/07/16	04/22/16	05/20/16	06/03/16	@@@@		
Fravel, Kevin M.	PE	04/07/16	04/27/16	05/20/16	06/03/16	#####		
Hermanson Robin G.	PE	04/07/16	04/20/16	05/20/16	06/03/16	%%%%		

@@@@ - Doran, Sandra L. has until Sept. 3, 2016 to provide information (90 days)

##### - Fravel, Kevin M. has until Sept. 3, 2016 to provide information (90 days)

%%%% - Hermanson, Robin G. has until Sept. 3, 2016 to provide information (90 days)

**Board Meeting Examinee Report*****FE Examinees Passed FE Exam***

Meeting Date: July 15, 2016

Page 1 of 7

Issue Date	Name	Certificate #	Exam	Exam Date
05/20/2016	Hanson, Max	E-12036	FE	04/12/2016
05/20/2016	Pantzke, Shawn Lee	E-12037	FE	04/12/2016
05/20/2016	Sonne, Jacob Daniel	E-12038	FE	04/12/2016
05/20/2016	Weiss, Kody Kinyon	E-12039	FE	04/12/2016
05/20/2016	Tolliver, Branson	E-12040	FE	04/12/2016
05/20/2016	Odegaard, Tanner York	E-12041	FE	04/12/2016
05/20/2016	Shearer, Mitchell	E-12042	FE	04/12/2016
05/20/2016	Kelley, Colin Ray	E-12043	FE	04/12/2016
05/20/2016	Stephens, Shayla KayAnn	E-12044	FE	04/15/2016
05/20/2016	Kallas, Douglas John	E-12045	FE	04/15/2016
05/20/2016	Mack, Shawn Arnold	E-12046	FE	04/15/2016
05/20/2016	Ackermann, Kendall Lee	E-12047	FE	04/15/2016
05/20/2016	Kurtenbach, Kirstie Anne	E-12048	FE	04/15/2016
05/20/2016	Drake, Joshua T.	E-12049	FE	04/16/2016
05/20/2016	Carey, Kyle Grayson	E-12050	FE	04/16/2016
05/20/2016	Butcher, McKenzie Judy	E-12051	FE	04/16/2016
05/20/2016	Behnken, Joshua Luke	E-12052	FE	04/18/2016
05/20/2016	Hillesheim, Jordan	E-12053	FE	04/19/2016
05/20/2016	deWit, Jordan Rae	E-12054	FE	04/19/2016
05/20/2016	Morrow, Lucas	E-12055	FE	04/19/2016
05/20/2016	Baker, Micah Kyle	E-12056	FE	04/21/2016
05/20/2016	Wampol, Calvin William	E-12057	FE	04/21/2016
05/20/2016	Bierle, Austin James	E-12058	FE	04/21/2016
05/20/2016	Sokulski, Kyle Steven	E-12059	FE	04/21/2016
05/20/2016	Caballero, Salvador Juarez	E-12060	FE	04/21/2016
05/20/2016	Breckenridge, John	E-12861	FE	04/21/2016
05/20/2016	Ketcham, Josh Roger	E-12062	FE	04/21/2016
05/20/2016	Bughman, Andrew James	E-12063	FE	04/21/2016
05/20/2016	Peterson, Jacob Raymond	E-12064	FE	04/21/2016
05/20/2016	Bendix, Hannah	E-12065	FE	04/21/2016
05/20/2016	Tew, Kathleen	E-12066	FE	04/22/2016
05/20/2016	Hirschey, Travis James	E-12067	FE	04/23/2016
05/20/2016	Clemens, Joshua Lloyd	E-12068	FE	04/23/2016
05/20/2016	Cowan, Samuel Xavier	E-12069	FE	04/23/2016
05/20/2016	Pagel, Alex M	E-12070	FE	04/25/2016

**Board Meeting Examinee Report****FE Examinees Passed FE Exam**

Meeting Date: July 15, 2016

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05/20/2016	Ode, Ryan	E-12071	FE	04/25/2016
05/20/2016	Linneman, John Ryan	E-12072	FE	04/27/2016
05/20/2016	Meinders, Josh	E-12073	FE	04/28/2016
05/20/2016	Reichert, Nathan Joel	E-12074	FE	04/28/2016
05/20/2016	Arkema, Nicholas Derek	E-12075	FE	04/28/2016
05/20/2016	Munsterman, Jesse	E-12076	FE	04/28/2016
05/20/2016	Clemen, Phillip J	E-12077	FE	04/28/2016
05/20/2016	Fiechtner, Matthew Aaron	E-12078	FE	04/30/2016
05/20/2016	Hodges, Daniel Jared	E-12079	FE	04/30/2016
05/20/2016	Giddings, Trenton	E-12080	FE	04/30/2016
05/20/2016	Kepler, Justin Reed	E-12081	FE	04/30/2016
05/20/2016	Makousky, Christopher James	E-12082	FE	05/03/2016
05/20/2016	Young, Mitchell William	E-12083	FE	05/03/2016
05/20/2016	Heiden, Chase Aaron	E-12084	FE	05/04/2016
05/20/2016	Engelmeyer, Erik	E-12085	FE	05/07/2016
05/20/2016	Halverson, Adam	E-12086	FE	05/11/2016
05/20/2016	Morris, James Barry	E-12087	FE	05/12/2016
05/20/2016	Feistner, Heath	E-12088	FE	05/12/2016
05/20/2016	Ketterling, Chase	E-12089	FE	05/12/2016
05/20/2016	Hocking, Crystal Marie	E-12090	FE	05/14/2016
05/23/2016	Carpenter, Michael	E-12091	FE	04/19/2016
05/23/2016	Mokrzycki, Laura J	E-12092	FE	04/19/2016
05/23/2016	Hoelsema, Peter	E-12093	FE	04/19/2016
05/23/2016	Lindemulder, Austin David	E-12094	FE	04/19/2016
05/23/2016	Vander Zee, Kyle John	E-12095	FE	04/19/2016
05/23/2016	Brummel, Dean Ray	E-12096	FE	04/27/2016
05/23/2016	Van Engen, Zachary Thomas	E-12097	FE	04/27/2016
05/23/2016	Haglund, Justin David	E-12098	FE	04/28/2016
05/23/2016	Schweer, Tanner	E-12099	FE	04/28/2016
05/23/2016	Humble, Seth Thomas	E-12100	FE	05/05/2016
05/23/2016	Larson, Micah Lee	E-12101	FE	05/11/2016
05/23/2016	Doan, Jace	E-12102	FE	05/14/2016
06/07/2016	Cuperus, Jacob	E-12105	FE	05/17/2016
06/07/2016	Dockter, Spencer Darwin	E-12106	FE	05/17/2016
06/07/2016	Dulas, Matt	E-12107	FE	05/19/2016

**Board Meeting Examinee Report***FE Examinees Passed FE Exam*

Meeting Date: July 15, 2016

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06/07/2016	Dolan, Marcus James	E-12108	FE	05/21/2016
06/07/2016	Artz, Tyler Robert	E-12109	FE	05/21/2016
06/07/2016	Dollarhide, Michael Aaron	E-12110	FE	05/21/2016
06/07/2016	Johnson, Amy Lynn	E-12111	FE	05/28/2016
06/07/2016	Zelecki, Zachary Leon Thomas	E-12112	FE	05/28/2016

# Board Meeting Examinee Report

## FS Examinees Passed FS Exam

Meeting Date: July 15, 2016

Page 4 of 7

Issue Date	Name	Certificate #	Exam	Exam Date
05/23/2016	Klinger, Andrew Wayne	S-12103	FS	05/03/2016
05/23/2016	Menking, Ross Daniel	S-12104	FS	05/03/2016

# Board Meeting Examinee Report

PS Examinee Passed PE Exam

Meeting Date: July 15, 2016

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Issue Date	Name	#	Exam	Exam Date
05/24/2016	Noonan, Michael J.	12913	PS	04/15/2016

**Board Meeting Examinee Report**

PE Examinees Passed PE Exam 04/15/2016

Meeting Date: July 15, 2016

Page 6 of 7

Issue Date	Name	#	Exam	Exam Date	Comment
05/24/2016	Baumiller, Casey Ryan	12914	PE	04/15/2016	
05/24/2016	Belzer, Brett Emiel	12923	PE	04/15/2016	
05/24/2016	Holzer, Tevis Jay	12915	PE	04/15/2016	
05/24/2016	Johnson, Samuel Arthur	12916	PE	04/15/2016	
05/24/2016	Kerr, Steven Michael	12924	PE	04/15/2016	
05/24/2016	Koubsky, Dustin	12917	PE	04/15/2016	
05/24/2016	Kraft, Paul Michael	12925	PE	04/15/2016	
05/24/2016	Lickty, Kyle Victor	12918	PE	04/15/2016	
05/24/2016	Lupo, Christopher David	12926	PE	04/15/2016	
05/24/2016	Maassen, Shawn Paul	12919	PE	04/15/2016	
05/24/2016	Maras, Jacob Edward	12920	PE	04/15/2016	
05/24/2016	May, Krista Ann	12921	PE	04/15/2016	
05/24/2016	Pfister, Matthew James	12927	PE	04/15/2016	
05/24/2016	Polenz, Daniel Carlton	12928	PE	04/15/2016	
05/24/2016	Rombough, Kyrik Nelson	12929	PE	04/15/2016	
05/24/2016	Sampica, Ben J.	12930	PE	04/15/2016	
05/24/2016	Stonesifer, Joseph Robert	12931	PE	04/15/2016	
05/24/2016	Swanson, Broc William	12932	PE	04/15/2016	
05/24/2016	Ullmann, John Christopher	12933	PE	04/15/2016	
05/24/2016	VandenBos, Joshua Lee	12922	PE	04/15/2016	

**Board Meeting Examinee Report**

PE Examinees Passed SE Exams 04/15 &amp; 16/2016

*Meeting Date: July 15, 2016*Page 1 of 1

Issue Date	Name	#	Exam	Exam Date	Comment
05/24/2016	Hartwell, Aaron	11122	SE	04/15- 16/2016	

# Board Meeting Examinee Report

*For FE Examinees To Be Approved*

Meeting Date: July 15, 2016

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Name	Exam	Approved	Comments
Beaty, Caitlin	FE		
Bockorny, Todd	FE		
Coleman, Pamela Belle	FE		
DeVries, Ben	FE		
Flicek, Cole	FE		
Heinen, Cortney	FE		
Kroeber, Devin	FE		
Krsnak, Michael Alan	FE		
Lemmerman, Jessica Marie	FE		
Nelson, Eric David	FE		
O'Connor, Kristen Joy	FE		
Smith, Marshall Odel	FE		

# Board Meeting Examinee Report

*For FS Examinees To Be Approved*

Meeting Date: July 15, 2016

Page 2 of 4

Name	Exam	Approved	Comments
Bartscher, Joel Lee	FS		
Corner, Eric	FS		
Dustin Rougeau	FS		

**Board Meeting Examinee Report***For PE Examinees To Be Approved*

Meeting Date: July 15, 2016

Page 3 of 4

Name	City	State	Comments
Baumeister, Trent Martin	Rapid City	SD	
Beck, Clinton Derek	Rapid City	SD	
Bierle, Nicholas Lynn	Harrisburg	SD	
Brakke, Colby Thomas	Presho	SD	
Brandenburg, Nathan Alan	Harrisburg	SD	
Clay, Devin Michael	Sioux Falls	SD	
DiRienzo, Amy Lynn	Rapid City	SD	
Fried, Lucas George	Rapid City	SD	
Garduna, Maria Kathleen	Rapid City	SD	
Green, Samuel Pierce	Kansas City	MO	
Gugel, Steven	Sioux Falls	SD	
Hansen, Kyle Ernest	Rapid City	SD	
Heizelman, Rory Stephen	Rapid City	SD	
Hocking, Crystal Marie	Rapid City	SD	
James, Kristofer Robert Barth	Piedmont	SD	
Johnson, Brett Tyler	Joplin	MO	
Kohles, Cullen	Yankton	SD	
Kollars, Rebecca Anne	Sioux Falls	SD	
Larsen, Matthew Jens	Sioux Falls	SD	
Letcher, Bradley Charles	Sioux Falls	SD	
Leuthold, Michael Jon	Lester	IA	
Marnach, Nicholas	Sioux Falls	SD	
Moss, Eric Bryan	Olathe	KS	
Nieland, Joel Douglas	Rapid City	SD	

**Board Meeting Examinee Report***For PE Examinees To Be Approved*

Meeting Date: July 15, 2016

Page 4 of 4

Name	City	State	Comments
Osterloo, Kelli Anne	Rapid City	SD	
Paulson, Nicolle Ann	Sioux Falls	SD	
Rodig, Luke Aaron	Sioux Falls	SD	
Rosecky, Jacob John	Pierre	SD	
Willhite, Joshua Chad	Spearfish	SD	

# Board Meeting Examinee Report

License by Exam

Meeting Date: July 15, 2016

Page 1 of 1

Name	City	State	Profession	Comment
Schutte, Brett William	Mitchell	SD	A	

**Board Meeting Comity Report***For Individuals by Comity*

Meeting Date: July 15, 2016

Page 1 of 3

Name	City	State	Profession	Comments
Berendzen, John David	Saint Louis	MO	AR	
Cash, Larry Stephen	Anchorage	AK	AR	
Creager, Grant G.	North Platte	NE	AR	
Fusch, Robbie Francis	Dallas	TX	AR	
Harney, Kevin Wayne	Nashville	TN	AR	
Krumm, Richard Vance	Roberts	WI	AR	
Majeed, Matt E	Hinckley	OH	AR	
McElroy, William Lee	Jackson	MS	AR	
Morschen, Loren	Bloomington	MN	AR	
Scheid, Douglas Michael	Buffalo	NY	AR	
Thueringer, Kevin David	Minnetonka	MN	AR	
Wagner, David O'Brien	Minneapolis	MN	AR	
Worthington, William David	Dakota Dunes	SD	AR	
Halverson, Brady	Minneapolis	MN	LA	
Wichman, Todd R.	Saint Paul	MN	LA	
Baze, William Eric	Burleson	TX	LS	
Berard, Robby Lawrence	Minot	ND	LS	
Blew, Buckley	Fayetteville	AR	LS	
Fish, Timothy Leigh	Kitty Hawk	NC	LS	
Gilbert, Carl John	Harrisburg	NE	LS	
Hamilton, Chris Dalton	Dubois	WY	LS	
Murphy, Jonathan Franklin	Raleigh	NC	LS	
Wolterstorff, Darren R	Denver	CO	LS	
Anderson-Burnside, Andrew Chase	Houston	TX	PE	

**Board Meeting Comity Report***For Individuals by Comity*

Meeting Date: July 15, 2016

Page 2 of 3

Name	City	State	Profession	Comments
Arend, Brian Theodore	Perrysburg	OH	PE	
Arens, Steven William	Lincoln	NE	PE	
Arthur, William Blount	Sylvania	GA	PE	
Bassi, Ravinder Singh	Canonsburg	PA	PE	
Bordenet, Daniel Scott	Indianapolis	IN	PE	
Bowers , Jermey Lynn	Auburn	IN	PE	
Brua, Matthew	Brandon	SD	PE	
Dirkzwager, Lee Ralph	Minnetrista	MN	PE	
Franklin, Juene	Pearland	TX	PE	
Grasley, Steven Scott	Marathon	FL	PE	
Gutierrez, Carlos Antonio	Houston	TX	PE	
Ike, Ayodele Chukwumerije	Houston	TX	PE	
Janowak, Martin J.	Plymouth	MN	PE	
Johnson, Gregory Scot	Chisholm	MN	PE	
Johnson, Matthew Christopher Fernly	Houston	TX	PE	
Kinnischtzke, Cody	Bismarck	ND	PE	
Kushner, Brian Paull	Houston	TX	PE	
Kwiatkowski, Richard E	Eureka	MO	PE	
Kynett, Michael Raymond	Great Falls	MT	PE	
Lammers, Austin H	Crofton	NE	PE	
Lim, Hock Hai	Arlington	TX	PE	
Maack, Kurt Louis	Bennington	NE	PE	
McAlister, Troy Michael	Houston	TX	PE	
Milbrett, Brandon Mark	New Prague	MN	PE	

**Board Meeting Comity Report***For Individuals by Comity*

Meeting Date: July 15, 2016

Page 3 of 3

Name	City	State	Profession	Comments
Moore, Kevin Todd	Rolla	MO	PE	
Ostendorf, Ronnie L	Lincoln	NE	PE	
Parkins, Geoffrey Todd	Billings	MT	PE	
Perry, William H.	Aurora	IL	PE	
Persyn, Russell Alan	Hondo	TX	PE	
Reiche, Max Emilio	Terre Haute	IN	PE	
Rhoades, Randy	Muskegon	MI	PE	
Sire, Brandon M	Lincoln	NE	PE	
Sire, Jesse	Lincoln	NE	PE	
Sorensen, Benjamin James	Butte	MT	PE	
Wiesner, Brady Neil	Bremerton	WA	PE	
Zalzali, Wissam	Mission Viejo	CA	PE	

# Board Meeting Firm Report

For Business to Approve

Meeting Date: July 15, 2016

Page 1 of 2

Company Name	City	State	Profession	Comments
A2H, Inc.	Lakeland	TN	PE	
Anderson Engineering of New Prague Inc.	New Prague	MN	PE	
Arthur Engineering, LLC	Sylvania	GA	PE	
Blew & Associates P.A.	Fayetteville	AR	LS	
Bordenet Civil Eng. & Land Surveying, LLC	Indianapolis	IN	PE	
Bowers Engineering Services	Auburn	IN	PE	
CGID, llc	North Platte	NE	AR	
Continental Mapping Consultants, Inc.	Sun Prairie	WI	LS	
CSF Consulting, L.P.	Houston	TX	PE	
Dewain William Hodge Jr.	Rogers	AR	PE	
Edward R. Zabala, P.E.	Conway	SC	PE	
Fox Inc.	Saint Louis	MO	AR	
Franklin Engineers & Consultants	Pearland	TX	PE	
Fusch Architects	Dallas	TX	AR	
Gralund Engineering, Inc.	Salem	OR	PE	
Hamilton Land Surveying	Dubois	WY	LS	
Lammers Engineering LLC	Crofton	NE	PE	
Leuthold Plbg., Htg., & Elec., Inc.	Lester	IA	PE	
Linner Morschen Architects LLC	Bloomington	MN	AR	
M3A Architecture, PLLC	Jackson	MS	AR	
Max E Reiche	Terre Haute	IN	PE	
Murphy Geomatics	Raleigh	NC	LS	
Nero Engineering LLC	Minneapolis	MN	PE	
Rhoades Engineering Corporation	Muskegon	MI	PE	

# Board Meeting Firm Report

For Business to Approve

Meeting Date: July 15, 2016

Page 2 of 2

Company Name	City	State	Profession	Comments
RIM Architects, LLC	Anchorage	AK	AR	
RTM Engineering Consultants, LLC	South Barrington	IL	PE	
RVK Architects	Roberts	WI	AR	
Sabre Industries, Inc.	Alvarado	TX	PE	
Scheid Architectural PLLC	Buffalo	NY	AR	
Topographic Land Surveyors Inc.	Burleson	TX	LS	
Watermark Engineering Resources, Ltd.	Aurora	IL	PE	
Zalzali & Associates, Inc.	Lake Forest	CA	PE	

**Board Meeting Examinee Report****Previous Comity Applications to be Reviewed***Meeting Date: July 15, 2016*Page 1 of 2

Name	City	State	Profession	Comment
Tomlin, Zack Lee	Raleigh	NC	PE	

**Board Meeting Examinee Report****Previous Business Applications to be Reviewed***Meeting Date: July 15, 2016*Page 2 of 2

Company Name	City	State	Profession	Comment
Maple Engineering, PLLC	Raleigh	NC	PE	

**TRAVEL  
MATRIX  
BOARD MEMBERS  
03/01/2016 through 08/30/2016**

<b>DATES</b>	<b>MEETING</b>	<b>PLACE</b>	<b>BOARD NAME</b>	<b>PAID BY</b>
06/15 -18/2016	NCARB Annual Meeting	Seattle, WA	Nelson, Williams, Olson, Patterson	NCARB fund MBE and up to 2 delegates; plus scholarship fund for public members of Board
08/24-27/2016	NCEES Annual Meeting	Indianapolis, IN	Micko, Albertson, Peters, Thingelstad, Patterson	NCEES pays for 2 funded delegates and public member

## **Patterson, Kathryn**

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**From:** Hillegas, Kathy <KHillegas@ncarb.org>  
**Sent:** Friday, June 17, 2016 9:57 AM  
**To:** Hillegas, Kathy  
**Cc:** Haese, Derek  
**Subject:** 2016 NCARB Annual Business Meeting Day 1 Recap

Good morning Member Board Members and Executives:

NCARB's 97th Annual Business Meeting is off to a great start! Each day, we'll share a recap of the exciting announcements and program updates coming out of the meeting. Here's what happened on the first day:

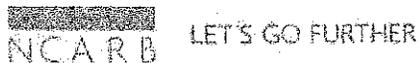
- [Number of NCARB Certified Architects, Licensure Candidates Reach All-Time High](#)
- [NCARB Announces ARE 5.0 Launch Date](#)
- [NCARB President Encourages Organization to Continue Advancing Programs](#)
- [Day 1 Recap: Making Advances and Going Further](#)

As a reminder, those that are unable to join us in Seattle can watch all of the business sessions through our [live stream](#). You will need to login to the Members Only section of our website. All of the content for the meeting, including recordings of the workshop presentations, materials from the Community Center and plenary presentations will also be available on Members Only later this summer.

Regards,

Kathy

**Kathy Hillegas**  
Director, Council Relations



**National Council of Architectural Registration Boards**  
1801 K Street NW Suite 700K  
Washington, DC 20006  
Direct: 202/879-0540  
Customer Service: 202/879-0520

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# Licensure Candidates Reach All-Time High

June 16, 2016

## NCARB's data reveals growing interest in architectural licensure and certification.

Seattle, WA—The National Council of Architectural Registration Boards' (NCARB) community continues to grow, with more than 108,000 professionals benefiting from the organization's programs and resources.

Of those professionals, nearly 41,000 architects hold an [NCARB Certificate](#)—the highest number on record and a 4 percent increase from the previous year. Awarded by NCARB, the Certificate facilitates reciprocal licensure across the United States, Canada, and Mexico.

"It's an exciting time to be part of the architecture profession, and our data suggests this community will grow in diversity in the coming years," said NCARB CEO Michael Armstrong at 2016 Annual Business Meeting.

The number of professionals working toward licensure also reached an all-time high, with more than 41,500 candidates taking the [Architect Registration Examination® \(ARE®\)](#) and/or reporting experience hours.

This data, which will be available in July's 2016 edition of [NCARB by the Numbers](#), points to a growing interest in licensure and certification. Key findings from this year's report include:

- 40,917 U.S. architects hold an NCARB Certificate for national reciprocity
- 4,509 architects have an NCARB account to store professional experience
- 41,524 professionals are actively working toward licensure
- 21,201 professionals have an active NCARB account but have not taken the ARE or reported experience in the past year

The report also reveals that the pool of licensure candidates and new architects is more diverse than ever before:

- 38 percent of [Intern Development Program \(IDP\)](#) completions are by women
- 37 percent of ARE completions are by women
- 34 percent of newly licensed architects are women

[Sign up](#) to receive access to the full [NCARB by the Numbers](#) report when it's released in July.

#####

## About NCARB

The National Council of Architectural Registration Boards' membership is made up of the architectural registration boards of all 50 states as well as those of the District of Columbia, Puerto Rico, Guam, and the U.S. Virgin Islands. NCARB assists its member registration boards in carrying out their duties and provides a certification program for individual architects.

NCARB protects the public health, safety, and welfare by leading the regulation of the practice of architecture through the development and application of standards for licensure and credentialing of architects. In order to achieve these goals, the Council develops and recommends standards to be required of an applicant for architectural registration; develops and recommends standards regulating the practice of architecture; provides to Member Boards a process for certifying the qualifications of an architect for registration; and represents the interests of Member Boards before public and private agencies. NCARB has established reciprocal registration for architects in the United States and Canada.

# NCARB Announces ARE 5.0 Launch Date

June 16, 2016

**The highly anticipated ARE 5.0 will launch November 1, 2016.**

Seattle, WA—The next version of the Architect Registration Examination® (ARE®), ARE 5.0, will launch November 1, 2016, incorporating the latest testing technologies and format that more closely aligns with modern practice. The six-division exam will include case studies that simulate real-world practice, and will be offered without a fee increase.

Developed by the National Council of Architectural Registration Boards (NCARB), the multi-division exam is taken by all candidates seeking architectural licensure in the United States. As with all licensing exams, the ARE is updated periodically to ensure it continues to test the knowledge and skills necessary for the independent practice of architecture.

To adapt to changes in the profession, ARE 5.0 will incorporate a new division structure and the latest graphic testing methods. The exam content has been reorganized into six divisions, which are designed to reflect the phases of architectural practice—from practice management to construction and evaluation. The new divisions also align with the experience areas of the Architectural Experience Program (AXP), making the licensure process smoother and easier to understand for candidates.

“We’re excited to offer this new exam to licensure candidates,” said NCARB President Dennis Ward, NCARB, AIA, who announced the launch date at the organization’s 97th Annual Business Meeting in Seattle. “By ensuring the exam is aligned to current practice, licensure candidates can more accurately demonstrate the knowledge and skills required for practice today.”

## **Incorporating the Latest Testing Technology**

The new exam will retire vignettes—a graphic question type used in the current version—and incorporate two new question types: hot spots and drag-and-place. ARE 5.0 will also include case studies to assess a candidate’s ability to synthesize multiple pieces of information. Each ARE 5.0 division will feature 80 to 120 questions comprised of these new question types, plus multiple-choice, check-all-that-apply, and fill-in-the-blank questions.

NCARB carefully develops the ARE in conjunction with hundreds of practicing architects who volunteer their time, services, and expertise to write, test, and analyze the exam. The ARE is then reviewed by experts who verify the questions are fair, reliable, and in compliance with national testing standards.

## **Preparing Candidates for ARE 5.0**

NCARB will continue to administer ARE 4.0 until June 30, 2018. This 20-month period of dual delivery will enable current candidates to finish the exam in a way that best suits their needs. Last fall, the organization released an online Transition Calculator to help candidates plan their testing strategy. Following the launch, both ARE 5.0 and 4.0 will be administered at Prometric testing centers throughout the United States, Canada, London, Hong Kong, and Abu Dhabi.

In addition, NCARB will release guidelines for the new exam in late-summer 2016, as well as additional materials to help candidates prepare for the launch of ARE 5.0. In March, the organization hosted a workshop for test prep providers, arming companies with the resources they need to develop accurate, timely materials for candidates.

For more information about ARE 5.0, visit [www.ncarb.org/ARE5](http://www.ncarb.org/ARE5).

# NCARB President Encourages Organization to Continue Advancing Programs



June 16, 2016

Seattle, WA—NCARB President Dennis S. Ward, FAIA, NCARB, reflected on the advances the organization has made over the past year and encouraged members to maintain their momentum at the 2016 NCARB Annual Business Meeting in Seattle.

"It is important that as a community, we keep focused on blue-sky thinking—developing vision, identifying goals, and implementing processes," said Ward.

Ward discussed some of the campaigns that have strengthened the NCARB community over the past year, including his creation of the Ethics Task Force and adding new benefits to the NCARB Certificate. These efforts improve NCARB programs "regardless of where you went to school, gained experience, or received your license," said Ward. "We want to take full advantage of all opportunities to give back to every part of this community. A license is a license."

Ward also touched on the progress the organization had made in updating several key programs. "Thanks to the NCARB community," said Ward, "the 'three Es'—education, experience, and examination—all reflect a renewed focus on rigor for a reason and relevance to licensure candidates and the public they will protect."

These accomplishments include the upcoming June 29 launch of the Architectural Experience Program<sup>®</sup> (AXP<sup>®</sup>), formerly called the Intern Development Program (IDP), and the new Architect Registration Examination<sup>®</sup> (ARE<sup>®</sup>), ARE 5.0, which will launch on November 1, 2016. Both updates will more closely align with the current practice of architecture to "allow candidates to focus on knowledge and skills," said Ward.

In closing, Ward reminded attendees to keep going further. "Rather than rest on past accomplishments, continue working with renewed vigor," said Ward. "We have a strong foundation in this community, but we must not be afraid of change."

## **Patterson, Kathryn**

---

**From:** Hillegas, Kathy <KHillegas@ncarb.org>  
**Sent:** Saturday, June 18, 2016 8:10 AM  
**To:** Hillegas, Kathy  
**Cc:** Haese, Derek  
**Subject:** 2016 NCARB Annual Business Meeting Day 2 Recap

Good morning Member Board Members and Executives:

Each day, we'll share a recap of the exciting announcements and program updates coming out of NCARB's 97th Annual Business Meeting. Here's what happened on the second day:

- [Four Programs Accepted to NCARB's Integrated Path to Architectural Licensure Initiative](#)
- [NCARB CEO Shares How Organization Is Serving the Architecture Community](#)
- [Day 2 Recap: Serving the Community](#)

As a reminder, those that are unable to join us in Seattle can watch all of the business sessions through our [live stream](#). You will need to login to the Members Only section of our website. All of the content for the meeting, including recordings of the workshop presentations, materials from the Community Center and plenary presentations will also be available on Members Only later this summer.

Regards,

Kathy

**Kathy Hillegas**  
Director, Council Relations

 LET'S GO FURTHER

**National Council of Architectural Registration Boards**  
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Direct: 202/879-0540  
Customer Service: 202/879-0520

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# Four Programs Accepted to NCARB's Integrated Path to Architectural Licensure Initiative

June 17, 2016

**Architecture programs at the Catholic University of America, University of Florida, University of Maryland, and Woodbury University will bring experience and examination into curricula.**

Seattle, WA—The National Council of Architectural Registration Boards (NCARB) announced the acceptance of four additional accredited programs into the Integrated Path to Architectural Licensure (IPAL) initiative. The initiative encourages programs accredited by the National Architectural Accrediting Board (NAAB) to integrate education and experience requirements, as well as the opportunity to take each of the six divisions of the new Architect Registration Examination® (ARE®) 5.0.

The newly accepted programs include:

- The Catholic University of America; Washington, DC
- University of Florida; Orlando, FL
- University of Maryland; College Park, MD
- Woodbury University; Los Angeles, CA

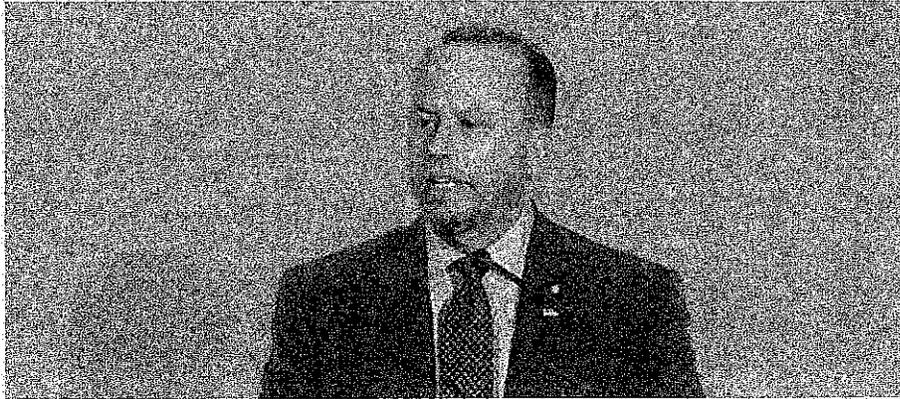
These programs will join the 14 inaugural schools announced in 2015. IPAL is designed to provide a more structured process for students pursuing licensure early in their career. Each program will implement the integrated path according to individual schedules developed by their administration and faculty.

"We fully expect that the new additions will match the creativity, academic rigor, and dedication to the profession that has been demonstrated by their predecessors," said NCARB President Dennis S. Ward, FAIA, NCARB, who announced the new IPAL programs at the organization's 97th Annual Business Meeting in Seattle. "NCARB is excited that the initiative continues to grow, and we look forward to celebrating the achievements of its participants over the coming years."

IPAL was developed by NCARB's Licensure Task Force, which was composed of licensing board members, industry leadership, recently licensed architects, licensure candidates, deans, educators, and members of the public. Charged with promoting academic flexibility while addressing national requirements for architectural licensure, the task force reviewed existing programs requiring experience as a pre-graduation requisite, and issued a formal Request for Proposals, as part of its deliberations.

NCARB's Education Committee will oversee the ongoing work of this initiative. The organization will continue to coach accepted programs, help promote engagement with state licensing boards, and oversee the acceptance of future programs.

# NCARB CEO Shares How Organization Is Serving the Architecture Community



June 17, 2016

Seattle, WA—NCARB CEO Michael Armstrong opened his speech at the 2016 Annual Business Meeting by recognizing the many micro-communities that make up the architecture profession. “Serving and informing these diverse communities is what makes us strong and drives us to go further,” said Armstrong.

The many needs of our micro-communities enables NCARB to fill a variety of roles—including tool developer, record keeper, test administrator, thought leader, and advocate—all devoted to helping Member Boards and customers advance their goals. “Whether you are aspiring, practicing, or regulating, we are working to help you go further,” said Armstrong.

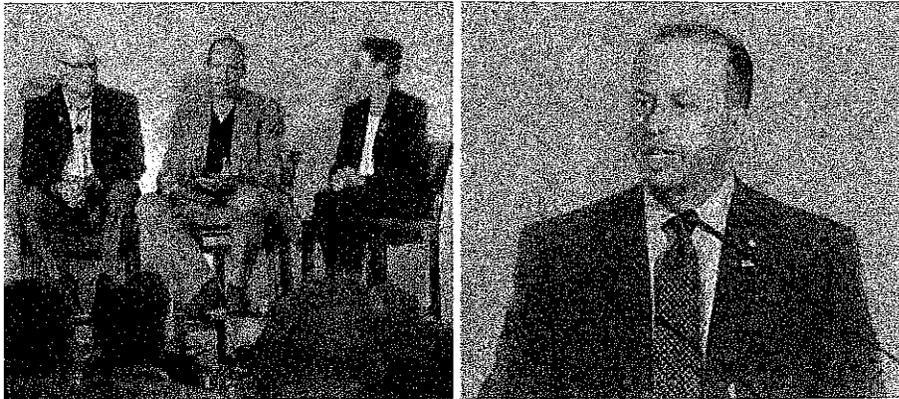
To illustrate how NCARB continues to serve the architecture community, Armstrong shared the latest findings from the 2016 edition of *NCARB by the Numbers*, the organization’s annual publication of data and insights on the profession. This year’s edition includes data that points to sustained growth of the profession: there are over 41,000 candidates currently working toward licensure, the highest number on record; and over 110,000 architects in the United States—a 2 percent increase from the previous year.

Armstrong also stated that these insights suggest the organization will maintain these positive trends. “We expect that in the coming years, as we fully implement streamlined programs and their rigorous options, the pool of licensure candidates will remain strong.”

NCARB will face a number of challenges in the near future, Armstrong said, including ongoing discussions surrounding regulatory framework and individual states’ budget limitations. In each of these areas, NCARB will have the opportunity to increase support for its Member Boards and customers, and renew its programs and services to better meet their needs.

Even as NCARB works to revitalize and refresh both its strategic plan and the path to licensure, the organization’s place in the architecture community remains firm. “Because licensure still matters, we will continue to support our Member Boards and the profession,” said Armstrong.

# 2016 NCARB Annual Business Meeting: Serving the Community



June 17, 2016

Seattle, WA—During the second day of the National Council of Architectural Registration Boards (NCARB) Annual Business Meeting, Member Boards heard from leadership; received updates on NCARB Award recipients, the Intern Think Tank, and the Integrated Path to Architectural Licensure (IPAL) initiative; and prepared to vote on resolutions on Saturday.

## Serving the Community

NCARB CEO Michael Armstrong recognized the many micro-communities that make up the architecture profession. "Serving and informing these diverse communities is what makes us strong and drives us to go further," said Armstrong. "Because licensure still matters, we will continue to support our Member Boards and the profession." Read more about how NCARB is [serving the architecture community](#).

Armstrong also shared the latest findings from the 2016 edition of *NCARB by the Numbers*, the organization's annual publication of data on the path to licensure. This year's edition includes data that points to sustained growth of the profession: there are over 41,000 candidates currently working toward licensure, the highest number on record; and over 110,000 architects in the United States—a 2 percent increase from the previous year. Read other key insights from [NCARB by the Numbers](#).

## Updates on Education and Experience

NCARB Second Vice President Gregory L. Erny, NCARB, AIA, shared updates on the recipients of the [NCARB Award](#), which is intended to bridge the gap between architectural education and practice. The 2015 recipients include:

- **Mississippi State University:** "Expanding the Agency of Architects"
- **Philadelphia University:** "Interdisciplinary Design and Experimental Architecture Studio (IDEAS) on Textile Material Strategies"
- **University of Florida:** "Expanding Fields: Materiality + Making to Inform Design Education and Practice"

Member Boards were also addressed by Gabriela Baierle-Atwood and Jason Derby, two members of NCARB's 2015 Intern Think Tank, who shared some of the group's insights on NCARB's experience program. "Our goal is to facilitate a deeper and more fruitful exchange between licensure candidates and architects," said Derby. Baierle-Atwood added, "We want to learn from the critique of a community of architects, not just one supervisor." See photos from the [2015 Intern Think Tank](#).

Finally, NCARB leadership announced four additions to the IPAL initiative, which encourages programs accredited by the National Architectural Accrediting Board (NAAB) to integrate education, experience, and examination requirements. Attendees heard how licensing boards and schools are collaborating to implement these programs from Past President Ronald B. Blicht, FAIA, NCARB, FACHA, Member Board Executive Douglas McCauley, Member Board Member Anne Smith, FAIA, LEED AP<sup>BD+C</sup>, Member Board Member Sheldon Penner, AIA, NCARB, and Chair of Woodbury University's Architecture Department Marc Neveu. "This isn't a different path to licensure, but rather, an integrated one," said Neveu. "This is a great opportunity for our students and our school." Read more about the new [IPAL-accepted programs](#).

#### Preparing to Vote

On Saturday, Member Boards will vote on a number of resolutions related to updating NCARB's programs and official documents. To ensure delegates are armed with the tools they need, members attended a Resolutions Forum to discuss each of the 10 resolutions.

**Patterson, Kathryn**

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**From:** Denny Sharp <dennys@fehdesign.com>  
**Sent:** Thursday, June 30, 2016 4:16 PM  
**To:** DLR SDBTP  
**Subject:** license renewal success

Thank you!

Dennis Sharp AIA



**FEH DESIGN**

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604 EAST GRAND AVENUE  
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P 515 288 2000  
D 515 288 2290 EXT 202  
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## **Patterson, Kathryn**

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**From:** Hillegas, Kathy <KHillegas@ncarb.org>  
**Sent:** Wednesday, June 08, 2016 9:39 AM  
**To:** Hillegas, Kathy  
**Cc:** Falconer, Harry  
**Subject:** Invitation to Join Licensing Advisors Community  
**Attachments:** Invitation to Licensing Advisors Community.pdf

Good Morning Member Board Executives:

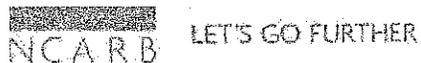
Please see the attached invitation to join the *Architect Licensing Advisors Community*. We hope that you will join us for a webinar on June 23<sup>rd</sup> at 3:00 pm EDT to learn more about this Community and how your fellow Member Board Executives are leveraging its tools and resources to assist their licensure candidates.

As always, please do not hesitate to contact me if you have any questions or concerns.

Regards,

Kathy

**Kathy Hillegas**  
Director, Council Relations



**National Council of Architectural Registration Boards**  
1801 K Street NW Suite 700K  
Washington, DC 20006  
Direct: 202/879-0540  
Customer Service: 202/879-0520

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# NCARB

National  
Council of  
Architectural  
Registration  
Boards

June 8, 2016

Dear Member Board Executive,

We are very excited to introduce the *Architect Licensing Advisors Community* to our Member Boards. *Licensing Advisors* are local, state, and university volunteers committed to advising licensure candidates and architects on opportunities and requirements for initial licensure, as well as reciprocity. There are currently over 700 individuals participating in this community and we want you to be one of them!

As a representative of your board, you understand how challenging the path to licensure can be and we believe you have great deal of expertise to lend to this community. We are certain your participation in the Community would be invaluable as you are in a unique position to share your expertise on the required components of licensure in your jurisdiction.

We are preparing to set you up as a Licensing Advisor. If you believe another individual on your staff would be better fitted to fulfill this role, please send us an email with their name and contact information to [advisors@ncarb.org](mailto:advisors@ncarb.org) by June 15, 2016.

Your involvement with the Architect Licensing Advisors Community depends on your level of interest and availability. We hope you will engage with our team and colleagues nationally through the online community, and join us at outreach events when in your community.

As a Licensing Advisor, you will have access to online resources to help you collaborate, share stories, ask questions, and stay informed of changes. Training is offered annually at our Licensing Advisors Summit. In addition, NCARB hosts a monthly webinar series to inform and engage advisors about NCARB programs. The focus of our June webinar will be the relationship between Licensing Advisors and the State Regulatory Board. We hope you will join us for this important discussion on June 23 at 3:00 pm EDT. Additional details will be release through a community newsflash later this month.

To be part of this live webinar, please register here:  
<https://attendee.gotowebinar.com/register/4320761114397969409>

Webinar ID: 148-426-235

We look forward to your participation and please do not hesitate to contact either of us if you have any questions!



Kathy Hillegas  
Director, Council Relations  
NCARB



Harry M. Falconer Jr., AIA, NCARB  
Director, Experience + Education  
NCARB

Dennis S. Ward, FAIA, NCARB  
President/Chair of the Board  
Florence, South Carolina

Kristine A. Harding, AIA, NCARB  
1st Vice President/President-Elect  
Huntsville, Alabama

Gregory L. Emy, NCARB, AIA  
2nd Vice President  
Reno, Nevada

David L. Hoffman, FAIA, NCARB  
Treasurer  
Wichita, Kansas

Terry L. Ailers, AIA, NCARB  
Secretary  
Fort Dodge, Iowa

Dale McKinney, FAIA, NCARB  
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Director, Region 1  
Providence, Rhode Island

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Director, Region 2  
Amsterdam, New York

Alfred Vidaurri Jr., FAIA, NCARB, AICP  
Director, Region 3  
Fort Worth, Texas

Stephen L. Sharp, AIA, NCARB  
Director, Region 4  
Springfield, Ohio

Bayliss Ward, NCARB, AIA  
Director, Region 5  
Bozeman, Montana

Robert M. Calvani, NCARB, AIA  
Director, Region 6  
Albuquerque, New Mexico

Kingsley Johnson Glasgow  
Member Board Executive Director  
Little Rock, Arkansas

John G. Cameron Jr.  
Public Director  
Grand Rapids, Michigan

Michael J. Armstrong  
Chief Executive Officer

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[www.ncarb.org](http://www.ncarb.org)

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## Patterson, Kathryn

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**From:** Lane, Melodee  
**Sent:** Wednesday, June 15, 2016 12:01 PM  
**To:** Patterson, Kathryn  
**Subject:** Google Analytics Report  
**Attachments:** Google Analytics Report on BTP site 060115 through 060116.pdf

Hi Kathryn,

As promised when we met in Rapid City last week, attached is a report showing the Google Analytics statistics of usage of the BTP website. A second page shows the definitions used.

If you have any questions, please let me know. Thanks again for meeting with me. I thoroughly enjoyed meeting you and getting to know you a bit, and I thought it was a productive meeting!

*Melodee Lane*

Communications and Information Manager  
Labor Market Information Center  
SD Department of Labor and Regulation  
Phone: 605.626.2314  
[www.sdjobs.org/lmic](http://www.sdjobs.org/lmic)



Google Analytics for Board of Technical Professions website from June 1, 2015 through June 1, 2016

Page	Pageviews	Unique Pageviews	Avg. Time on Page	Bounce Rate	% Exit
/engineers.aspx	17,243	11,700	145.4	50.3%	44.9%
/default.aspx	11,279	9,092	54.9	28.1%	22.2%
/license_renewal.aspx	7,521	5,550	314.0	50.9%	58.0%
/	7,492	6,321	59.0	26.3%	27.4%
/forms.aspx	4,411	3,084	75.0	24.8%	23.9%
/architects.aspx	3,395	2,351	146.1	51.6%	41.2%
/land_surveyors.aspx	2,926	2,109	191.8	61.9%	55.1%
/business_licenses.aspx	2,289	1,798	126.0	54.8%	35.4%
/faq.aspx	2,137	1,805	138.9	69.3%	42.2%
/laws.aspx	1,962	1,452	236.6	61.5%	53.5%
/board.aspx	1,774	1,397	231.0	78.3%	53.2%
/fees.aspx	903	799	111.5	39.7%	34.6%
/general_resources.aspx	653	538	86.0	32.0%	29.7%
/landscape_architects.aspx	451	344	141.0	74.1%	51.0%
/petroleum_release.aspx	380	284	133.6	66.3%	49.2%
/announcements.aspx	270	228	25.8	33.3%	14.4%
/complaints.aspx	210	173	108.0	42.9%	25.7%
/continuing_education.aspx	165	128	52.3	48.9%	45.5%
/education.aspx	72	64	55.6	33.3%	12.5%
/board_minutes_archive.aspx	58	50	111.1	50.0%	34.5%
/continuing_education_information_for_providers.aspx	24	22	90.1	100.0%	33.3%
/professional_conduct.aspx	19	16	32.7	86.7%	84.2%
/roster_dpc.aspx	14	13	38.7	81.8%	78.6%
/info_tech_prof.aspx	3	2	3.0	100.0%	66.7%
/newsletter.aspx	1	1	1519.0	0.0%	0.0%
	65,652	49,321	123.3	41.0%	39.0%

## Definitions Used in Google Analytics Reports

**Page views** indicates the number of times visitors have looked at the respective page.

**Unique page views** refers to the number of unique individual visitors who have looked at the respective page. Repeat viewers are only counted once.

**Average time on page** is the number of seconds the average visitor of the respective page remains on that specific page. As a point of reference, the average time on page across the entire DLR website is one minute and 52 seconds.

**Bounce rate** is the percentage of single interaction page visits. It is the number of visits in which a person leaves your website from the respective page without browsing any further. Most websites will see bounce rates fall somewhere between 26% and 70%. An average bounce rate across a wide variety of websites is about 45%. The average bounce rate for pages on the DLR website is 66.5 percent.

**Exit Rate** indicates the percentage of cases where the respective page was the last page visited in a user's session. The average exit rate for pages on the DLR website is 50.8%.

**Patterson, Kathryn**

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**From:** Bonnie Staiger, Hon AIA  
**Sent:** Wednesday, June 22, 2016 9:11 AM  
**To:**  
**Subject:** Good to see You --and Thanks

Region V (Central States Conference) Delegates

On behalf of the R5 officers—Rick, David, Mark, and Bayliss, we'd like to thank you for attending the NCARB Annual Meeting last week and for being such conscientious delegates for our region and your states. We enjoyed seeing you and those who were able to attend the regional dinner. What fun!

Now back to the overflowing inboxes....

*Bonnie & Stacy*

**Patterson, Kathryn**

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**From:** Gina Spaulding  
**Sent:** Wednesday, June 22, 2016 1:44 PM  
**Subject:** Retirement :)

Dear Fellow MBE's:

I'm winding down my last few days as the Nevada Board MBE and I wanted to take this opportunity to reach out and let you all know what an outstanding honor it has been to work with such an amazing group of professionals. Many of you have become lifelong friends, and that is what is such an excellent sidebar to the privilege of working alongside you.

I do plan to continue as the Region 6 Executive for a while, so don't hesitate to reach out to me at my Region 6 email address, which is: [wcarb@msn.com](mailto:wcarb@msn.com).

I wish you all the very best, and thank you for all the great memories. I shall never forget them!

Much love!

Gina

## **Patterson, Kathryn**

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**From:** Steven Matthews <smatthews@ncees.org>  
**Sent:** Wednesday, June 22, 2016 6:29 PM  
**To:** Steven Matthews  
**Cc:** Marie Nebesky; Stefani Goodenow; Pam Powell; Tracy Snyder  
**Subject:** E3 Updates

MBA's,

Hopefully you have all made it into the new E3 system by now. We've received a ton of feedback from boards already. My software development team has been busy tweaking things and dealing with issues that come up, and things seem to be running well. This email is to clear up some of the common items of confusion I've heard from boards so far.

### **Accessing the new E3 System**

If you have not already done so, board users need to log into <https://external.ncees.org> and click on forgot password to reset their password before it will let them in. Passwords must be 8 characters long, with at least one number and one uppercase character. Usernames are still your email address. Records, Credentials, Verifications, Enforcement Exchange, CPC, Exam Results, etc. are all accessed through this E3 account, so bookmark the link in your browser to make it easier to get to when you need it. Everything is newer, shinier, and better, but it will also take some getting used to.

### **Old Records Transmittals**

The old NCEES Records transmittals from the last 60 days are available at the link below. This legacy page will only be available until Friday, August 19th. Reply to this email if you need your legacy login information to the old records page.

<https://apps.ncees.org/records/boards/>

### **Old License and Exam Verifications**

Verification requests from the old system do not transfer over because they were not tied to the persons MyNCEES account. Any recently requested ones that weren't completed, or completed ones that were not downloaded, will need to be re-requested by the customer in their MyNCEES account. They can login at <https://account.ncees.org> to access the new system. Click on "License verification" or "Exam verification" from the "Common Tasks" shown on the dashboard screen. The good news is that now that they are tied to the person's account, you will not be asked to fill in the same information over and over again.

### **Board Profile**

The new board profile will launch in the next few weeks, we are in the process of updating the questions. That's why no one sees it when they log into E3.

### **Documentation**

We are working on updating the system documentation, please check there for answers to some common questions.

E3 for Boards: [https://ncees.screenstepslive.com/s/14835/m/e3\\_boards?login=external&password=view](https://ncees.screenstepslive.com/s/14835/m/e3_boards?login=external&password=view)

E3 (Customer Screens): <https://ncees.screenstepslive.com/s/14835/m/58909?login=external&password=view>

### **Video Overview of New System**

Here is the video link showing a full overview of the new system. It is a recording from the MBA training webinars.

<https://vimeo.com/169555245/ef33efd9e0>

### **Support Requests**

As you can imagine, we've received a lot of calls, emails, and support requests from boards and other users. In order to keep things from falling through the cracks, please submit requests to [support@ncees.org](mailto:support@ncees.org). This will create a ticket that we can track through our help desk system.

### **Quick Stats (In the new system, since Monday's launch)**

2702 Exams Registered

343 CPC Courses Added

1200 Verification requests submitted, 400 already completed by boards

1930 Records employment entries added

3417 Degrees added by customers

700 customers is the most we've seen so far logged into the system at a given time, they are keeping the servers hustling.

As you can tell, it has been a busy few days!

Please share this email with your board staff as well, to help everyone with the transition. We appreciate everyone's patience through the transition.

Thanks,

Steven Matthews  
Chief Technology Officer

### **NCEES**

T: 864-624-5485

[ncees.org](http://ncees.org)

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## **Patterson, Kathryn**

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**From:** Haese, Derek <DHaese@ncarb.org>  
**Sent:** Thursday, June 30, 2016 1:51 PM  
**To:** Haese, Derek  
**Subject:** A Fond Farewell

Good afternoon Member Board Members and Executives,

It is with a full suite of emotions that I write to inform you that I have submitted my resignation to the Council. My last day at NCARB will be July 22. My wife has accepted a wonderful position in which she will be teaching and developing a comprehensive curriculum for a start-up International School in the Dominican Republic. In our continuous quest to serve and contribute to the well-being of the underprivileged, it was an opportunity that we simply could not pass up.

Over the course of the last eight years, I have formed relationships and accumulated countless memories with many of you that I will forever cherish. NCARB is a wonderful place to work and it is you, our members, which make it so. From board visits to committee meetings to regional summits to annual meetings, I have been extremely fortunate to travel the country and meet hundreds of kind, caring people. I have always thoroughly enjoyed our time together and am grateful to have had the opportunity to get to know many of you on a personal level. While it makes me feel good professionally to know that we, together, have moved the ball down the field, it is these relationships that lead me to believe that my time with NCARB was a success!

A very wise man once told me that life is all about relationships, the rest is just details. So while this chapter is coming to an end for me, I am hopeful to carry these relationships forward. Should your travels or adventure seeking missions ever bring you to the beautiful country that is the Dominican Republic, please do reach out. My personal email is [derek.haese@gmail.com](mailto:derek.haese@gmail.com).

Wishing you all the very best,

Derek

**Derek Haese**  
Assistant Director, Member Board Relations

 LET'S GO FURTHER

**National Council of Architectural Registration Boards**  
1801 K Street NW Suite 700K  
Washington, DC 20006  
Direct: 202/495-7783  
Customer Service: 202/879-0520

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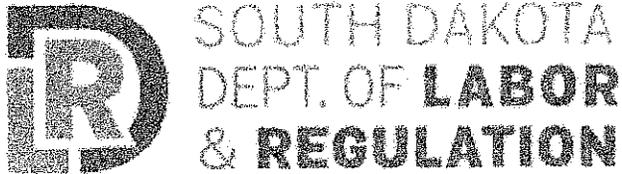
## DLR IntraNews

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### The new DLR logo is finally here!

Drum roll...

Introducing, the new South Dakota Department of Labor and Regulation logo!



Applause ... Applause ... Applause

Over the few couple months, the communications team will be working on updating the logo on our various department publications, forms, letters, business cards, and more. The new logo will make it's online debut with the launch of the new DLR website this fall.