



January 25, 2017

Shelly Pfaff
Board of Vocational Rehabilitation
221 S Central Ave, Ste 34A
Pierre SD 57501

Ms. Pfaff:

I am enclosing an application for funding to assist Teachwell Solutions with sending three staff members to attend the International Project SEARCH Conference in Savannah, GA, July 30-Aug 3, 2018. The request is for \$2,000 to fund hotel accommodations for three staff.

The early-bird deadline for registration for this event is March 15, 2018. I know you mentioned that your board may be able to take a look at this request sooner than the May 1st application deadline. We will very much appreciate early consideration if at all possible.

Please let me know if you require any further information. Thank you for your consideration of this request.

Sincerely,

Lisa Bjorneberg
Human Resources Manager