

**South Dakota Science and Technology Authority Board of Directors**  
**Special Telephonic Meeting Minutes**  
**Thursday, June 28, 2017**  
**Lead, South Dakota**

The Board of Directors of the South Dakota Science and Technology Authority (SDSTA) convened at 3:04pm Mountain Time (MT) on Wednesday, June 28, 2017, via teleconference. Listening posts for the public were established at the office of the SDSTA at 630 E. Summit Street, Lead, South Dakota, and at the Dolly-Reed Plaza in the Treehouse conference room, 711 East Wells Avenue, Pierre, South Dakota.

**MEMBERS OF THE BOARD IN ATTENDANCE BY TELEPHONE**

Mr. Paul Christen  
Secretary/Treasurer Patricia Lebrun  
Chairperson Casey Peterson  
Dr. Robert Wilson

**MEMBERS OF THE BOARD ABSENT**

Dr. Ani Aprahamian  
Vice-Chairperson Dana Dykhouse  
Dr. Jan Puszynski  
Vice-Chairperson Ron Wheeler

**SDSTA STAFF IN ATTENDANCE**

Mr. Tim Engel, Legal Counsel (by phone)  
Ms. Nancy Geary, Chief Financial Officer  
Mr. Mike Headley, Executive Director  
Ms. Sharon Hemmingson, Business Services and Contracts Manager  
Ms. Mandy Knight, Administrative Services Manager  
Ms. Connie Walter, Communications Director

**ITEM 1. CALL TO ORDER**

Chair Peterson called the meeting to order at 3:04pm (MT). Chair Peterson declared a quorum was present, consisting of board members Mr. Christen, Ms. Lebrun, Chairperson Peterson and Dr. Wilson. Those absent were Dr. Aprahamian, Vice-Chair Dykhouse, Dr. Puszynski and Vice-Chair Wheeler.

Chair Peterson skipped Item 1B introducing guests to save time in the event Ms. Lebrun's cell phone disconnected.

**ITEM 2. APPROVE AGENDA**

Chair Peterson asked for a motion to approve the agenda.

*Motion by Mr. Christen and second by Ms. Lebrun to approve the agenda as presented. By roll call vote, the motion passed unanimously.*

**ITEM 3. APPROVE AMENDMENT NO. 1 OF THE LAND LEASE BETWEEN SDSTA AND DOE**

Chair Peterson asked SDSTA Executive Director Mike Headley to discuss Item No. 3. Mr. Headley said the main topic today was to consider an amendment to the lease between the DOE and SDSTA for additional space at Sanford Lab for the Long Baseline Neutrino Facility/Deep Underground Neutrino Experiment (LBNF/DUNE) Project. He said the project has been working on a solution to come up with

office space for staff and is requesting, through the DOE lease, to add additional space at the Ross Dry Building. The additional space is approximately 1240 square feet on the main level and 320 square feet on the lower level/basement.

Mr. Headley said the space proposed to be added to the lease is not being used by SDSTA staff on a regular basis. Some staff meetings are held in the larger space, but those meetings can be easily moved to other conference rooms, and he said SDSTA activities should not be impacted by including these spaces in the lease. Mr. Headley said he concurred with the approval of this amendment to support office space and asked for the board's approval.

Dr. Wilson asked the length of the lease and SDSTA Legal Counsel Tim Engel replied it is a long-term lease.

Dr. Wilson asked if renovation to the spaces is needed and Mr. Headley replied yes. He said the spaces are open rooms and the rooms require some HVAC equipment and possibly construction of modular office space. Mr. Headley said the responsibility of that would be solely with the LBNF project. LBNF would perform and/or pay for the work.

Business Services and Contract Manager interjected that the initial term of the SDSTA/DOE lease mentioned above is a 20-year lease.

Dr. Wilson asked if the space is being leased "as-is," and Mr. Headley replied yes. Mr. Engel concurred with Mr. Headley, and said the amendment is just adding space and there is no indication that SDSTA will improve it.

Mr. Headley said he believes the provision is in the original lease and will verify that the space under the lease is "as-is."

Chair Peterson asked if there were further questions and then requested a motion.

*Motion by Ms. Lebrun and second by Dr. Wilson to approve Amendment No. 1 of the Land Lease between the South Dakota Science and Technology Authority and the United State Department of Energy and authorize the Chairperson to sign the Amendment. By roll call vote, the motion passed unanimously*

#### **ITEM 4. ADJOURN**

Chair Peterson called for a motion to adjourn and reminded board members the next regularly scheduled board meeting will be held on Thursday, September 21 at 8:00am (MT) in the Education and Outreach Building.

*Motion by Dr. Wilson and second by Mr. Christen to adjourn. By roll call vote, the motion passed unanimously.*

Meeting adjourned at 3:12pm (MT) on June 28, 2017.