

# South Dakota Ellsworth Development Authority

## Annual Meeting of the Board of Directors

November 18, 2015

2:00 PM MST

### University Center – Rapid City

4300 Cheyenne Blvd.

Rapid City, SD

Room 218

#### 1. Call to Order: Chairman Burchill called the meeting to order at 2:04 PM MST

Board members present were: Pat Burchill, Stanley Porch, Kenny McNenny, Michael Bender, and Kurt Solay. Kent Mundon attended the meeting via teleconference call. David Emery was absent.

#### 2. Approval of the Agenda

MOTION: Stanley Porch made a motion to approve the agenda. Michael Bender seconded the motion. The agenda was unanimously approved.

#### 3. Approval of the minutes from the March 31, 2015 board meeting

The minutes were presented by Chairman Burchill and discussed.

MOTION: Kurt Solay made a motion to approve the minutes from the March 31, 2015 Board meeting. Kenny McNenny seconded the motion. The minutes were unanimously approved.

#### 4. Public Comment Period

Chairman Burchill invited members of the public in attendance to make comments. Patrick Costello from the Governor's Office of Economic Development made comments about the importance of the Ellsworth Development Authority from the State's perspective.

#### 5. Business Updates

Chairman Burchill invited the Executive Director to give updates on the business.

##### a). Annual Report

John Tanner, Operations Director for SDEDA, presented a brief overview of the FY 2015 Annual Report that SDEDA is required to provide to the Governor's Office.

##### b). Audit – FY 2015

John Tanner introduced the FY 2015 Audit discussion and turned the discussion over to Jean Smith from Ketel Thorstensn, LLP, the auditor that performed the

FY2015 Audit. Ms. Smith provided a brief overview of the audit report and indicated that it was a clean audit with no findings and no modifications.

**c). Captive Insurance**

John Tanner gave a brief overview of the captive insurance implemented by the State of South Dakota. Mr. Tanner reported that SDEDA is now insured through the captive for Employment Practices and General Liability Insurance. However, the captive does not cover Pollution Insurance or Property Insurance so those policies remain with a private insurer.

**5. Old Business – None**

**6. New Business -**

**a). Consider approval of FY 2016 Annual Budget -**

Executive Director Landguth introduced the budget for FY 2016 for approval. Mr. Landguth reported that the operational budget was very similar to the previous year and that the primary sources of income are from the State of SD and Black Hill Vision. SDEDA is responsible to self fund a portion of their annual operating budget.

MOTION: Stanley Porch made a motion to approve the FY 2016 budget (Resolution 16-1). Michael Bender seconded the motion. The motion was unanimously approved.

**b). Consider approval of FY 2015 Audit**

The FY 2015 Audit was previously presented during the Business Update. Chairman Burchill asked if there were any additional questions or issues about the Audit.

MOTION: Kent Mundon made a motion to approve the FY 2015 Audit as presented (Resolution 16-2). Kurt Solay seconded the motion and the motion was unanimously approved.

**7. Adjournment (3:02 PM MST)**

Kenny McNenny made a motion to adjourn the meeting. Kurt Solay seconded the motion and it was unanimously approved.

Minutes Approved:

Chairman Burchill:

