



OFFICIAL BOARD MINUTES FOR June 13, 2016

Governors Inn

Pierre, SD

Members Present: Todd Herrboldt, President
 Karen Chesley, Member
 Jennifer Gray, Member
 Michael Forgy, Member
 David Nielsen, Secretary/Treasurer
 Sharon Stratman, Member, Via Teleconference

Members Absent: Cindy Steele, Lay Member

Others Present: Carol Tellinghuisen, Executive Secretary; Jill Lesselyoung, Executive Assistant; Brooke Tellinghuisen Geddes, Executive Assistant; Carrie Srstka, Assistant Attorney General; Justin Pierson, Senior Policy Analyst; Christine Knapp, NASW; Carole Boos, Senior Staff Attorney, Department of Human Services

President Herrboldt called the meeting to order at 8:35AM CT.

Corrections or Additions to the Agenda: Herrboldt asked to move Complaints/Investigations, CSW-PIP Contract Approvals and CSW-PIP Applicant Approvals to the end of the meeting.

Update on Applied Behavior Analyst Nominations/Licensing-Carole Boos: Boos advised the Board on the process of drafting the rules for the Applied Behavior Analysts and provided the Board a schedule of timelines. Forgy and Herrboldt volunteered to be part of the subcommittee that will help draft the rules. Chesley moved and Nielsen seconded to appoint Herrboldt and Forgy to be part of the rules promulgation committee along with the advisory group to be appointed by the Governor.

Approval of the Minutes from March 29, 2016: Forgy moved and Gray seconded to approve minutes from March 29, 2016. Motion carried by unanimous vote.

FY Financial Update: Lesselyoung reported fiscal year-to-date figures as of April 30, 2016: revenue of \$85,068.39, expenses of \$66,790.30 and cash balance of \$160,637.67.

Mitchell Technical Institute-Human Services Technician Program: Discussion was held on the information provided by Mitchell Technical Institution on their request to be an approved program and for graduates of this program to be eligible for the Social Work Associate level of licensure upon passing the Associates level ASWB exam. After a thorough review of the information provided by MTI, Chesley updated the Board on MTI's program requirements.

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Chesley moved and Stratman seconded to approve Mitchell Technical Institute's Human Services Technician Program for graduates to be eligible to sit the Social Work Associates exam for Social Work Associates level of licensure.

Supervision Questions: Discussion was held on the topic of Social Work Associates and the requirements for supervision when they are employed part-time versus full time. At this time, the Statutes and Rules do not specify whether a licensee who is employed part time needs less supervision than a full-time employee. Srstka advised the Board there will need to be a Rules change in order to specify a lesser amount of supervision requirement for a part-time employee. Discussion was also held on the topic of how much supervision for both Social Work Associates and Certified Social Workers working towards their Independent Practice needs to be face-to-face and what constitutes face-to-face. Again, Srstka advised the Board they should consider a Rules change to have it clearly defined.

Data Collection Update/Board Office technology upgrade: Discussion was held on the topic of what technology upgrades will be necessary to support the Data Collection process required by the State. Tellinghuisen-Geddes advised the Board office will need to upgrade their computers as well as the platform they currently use to collect data. The administrative office has received quotes from companies that specialize in this area and will wait to see if there is any funding available from the State. Pierson advised he would look into the matter. Tellinghuisen's office will continue to research what other Boards and States are using as their platform for data collection.

E-Therapy/Mobility: Discussion was held on the topic of providing E-therapy in the state of South Dakota. It is Herrboldt's opinion that anyone who is providing therapy in the state of South Dakota needs to have a current South Dakota License. Srstka advised it should be clearly outlined in the Statutes. Tellinghuisen advised her office could contact ASWB for sample language other states are using. Herrboldt asked Srstka to research the process of getting the Statute and Rule changes pushed through in a timely manner. Tellinghuisen advised it may be most beneficial and efficient to find third party legal counsel for Statutes and Rules changes. It is the consensus of the Board to move forward with implementing legislation on E-therapy.

ASWB Examination Policy: Discussion was held on the topic of the newly issued ASWB examination policy. The Board agreed they will need to adhere and follow the policies and procedures outlined by ASWB as they own the examination.

Update from ASWB Conference, Jersey City, NJ: An update was given by Chesley and Tellinghuisen on the Conference topics discussed and issues other States are dealing with.

Forgy moved and Gray seconded to enter executive session at 11:02AM CT to discuss complaints/investigations, CSW-PIP contract approvals, and CSW-PIP applicants. Motion carried by unanimous vote. All other participants exited the meeting. Chesley moved and Nielsen seconded to exit executive session at 11:21AM CT. Motion carried by unanimous vote.

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Complaints/Investigations Update:

#256- pending

#263- Forgy recommended to dismiss complaint #263 based on lack of substantive evidence. Chesley moved and Nielsen seconded to dismiss complaint #263 due to lack of substantive evidence. Motion carried by unanimous vote.

#264- Forgy recommended to dismiss complaint #264 based on lack of substantive evidence. Chesley moved and Nielsen seconded to dismiss complaint #264 due to lack of substantive evidence.

CSW-PIP Supervision Contract Approvals:

Robideau, N.: Gray moved and Forgy seconded to approve supervision beginning May 19, 2016 with Trammell. Motion carried by unanimous roll call vote with Chesley abstaining.

Denke, A.: Gray moved and Forgy seconded to approve supervision beginning May 17, 2016 with Shepherd. Motion carried by unanimous roll call vote.

Gard, E.: Gray moved and Forgy seconded to approve supervision beginning May 5, 2016 with Frisko-Holsing. Motion carried by unanimous roll call vote.

Anderson, J.: Gray moved and Forgy seconded to approve supervision beginning April 26, 2016 with Clark. Motion carried by unanimous roll call vote.

Kramer, S.: Gray moved and Forgy seconded to approve supervision beginning April 21, 2016 with Trammell. Motion carried by unanimous roll call vote with Chesley abstaining.

Detweiler, E.: Gray moved and Forgy seconded to approve supervision beginning April 5, 2016 with Trammell. Motion carried by unanimous roll call vote with Chesley abstaining.

Wexler, M.: Gray moved and Forgy seconded to approve supervision beginning April 7, 2016 with Trammell. Motion carried by unanimous roll call vote with Chesley abstaining.

McClintock, D.: Gray moved and Forgy seconded to approve supervision beginning April 5, 2016 with Trammell. Motion carried by unanimous roll call vote with Chesley abstaining.

Beringer, J.: Gray moved and Forgy seconded to approve supervision beginning May 31, 2016 with Trammell. Motion carried by unanimous roll call vote with Chesley abstaining.

CSW-PIP Applicant Approvals:

Rothbauer, M.: Chesley moved and Stratman seconded to approve applicant for CSW-PIP licensure. Motion carried by unanimous vote.

McMahon, K.: Gray moved and Nielsen seconded to approve applicant for CSW-PIP licensure. Motion carried by unanimous vote.

Kerrick, S.: Chesley moved and Gray seconded to approve applicant for CSW-PIP licensure. Motion carried by unanimous vote.

Schedule Next Meeting: The next meeting has been scheduled for August 2, 2016 at 12:00CT/11:00MT via Teleconference.

Any other business coming in between date of mailing and date of meeting: None

Forgy moved and Chelsey seconded to adjourn the meeting. Motion carried by unanimous vote. Meeting adjourned at 11:27AM CT.

Respectfully submitted,

David Nielsen
Secretary/Treasurer