
OFFICIAL BOARD MINUTES FOR October 4, 2016
Teleconference

Members Present: Todd Herrboldt, President
Karen Chesley, Member
Jennifer Gray, Member
Michael Forgy, Member

Members Absent: Sharon Stratman, Member
David Nielsen, Secretary/Treasurer
Cindy Steele, Lay Member

Others Present: Carol Tellinghuisen, Executive Secretary; Jill Lesselyoung, Executive Assistant; Brooke Tellinghuisen-Geddes, Executive Assistant; Carrie Srstka, Assistant Attorney General; Amy Iverson-Pollreisz, Deputy Secretary, DSS; Carole Boos, Senior Staff Attorney, DHS; Christine Knapp, Terry Werner, Jenae Hansen, NASW; Pamela Osnes, Vicki Isler, Lisa Stanley, ABA Advisory Committee Members; Brandon Rausch, Behavior Analyst; Lacy Knutson, Behavior Analyst Center for Disabilities.

President Herrboldt called the meeting to order at 11:06AM MT.

Corrections or Additions to the Agenda: In the essence of time limitations, agenda items #4 and #9 were tabled to the next meeting.

Approval of the Minutes from June 13, 2016 and August 2, 2016: Forgy Moved and Chesley seconded to approve minutes from June 13, 2016. Motion carried by unanimous roll call vote. Forgy moved and Gray seconded to approve minutes for August 2, 2016. Motion carried by unanimous roll call vote.

FY Financial Update: Lesselyoung reported fiscal year-to-date figures as of August 31, 2016: revenue of \$7,913.38, expenses of \$20,755.83 and cash balance of \$147,755.65.

Ethical Responsibility for Crisis Intervention Update from NASW: Tabled for discussion until the next meeting.

Data Collection-Technology Upgrade Update: Lesselyoung updated the Board on the process of upgrading the technology at the Board office to comply with the Data Collection Elements required by the State. Currently, the Board office is still reviewing their options and getting quotes.

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FYI-Resignation Justin Pierson, Senior Policy Analyst for DSS: Iverson-Pollreiz advised that Justin Pierson, Senior Policy Analyst for the Department of Social Services has resigned and that any business normally directed to him can temporarily go to Amy Iverson-Pollreiz until his former position is filled.

Discussion on Reimbursement of ABA Committee Members: Following discussion, Forgy moved and Gray seconded to allow ABA committee members to be reimbursed for the annual required face-to-face meeting. Motion carried by unanimous roll call vote.

ABA Rules Update-Social Work Rules Revisions Update: Srstka advised a meeting is needed for the Board vote after a recommendation to approve the rules. Isler questioned if the ABA committee would be included on advising the Board on disciplinary actions under the role of the advisory committee. Forgy and Herrboldt believe the role of the committee covers disciplinary actions. Boos advised you can do those things for which you have the statutory authority. Isler asked why official transcripts are required when transcripts are part of the National Certification Process. Boos advised it is required in statute. Discussion was held on supervision and aversive behavior intervention techniques. Srstka will research and advise on aversive behavior intervention techniques at the next meeting.

The Board discussed the proposed revisions to the Social Work rules. Following discussion, Forgy moved and Chesley seconded to approve going through the promulgation process for approving the rules as written. Motion carried by unanimous roll call vote.

E-Therapy Statutes and Rules: Tabled until the next meeting.

Schedule next meeting date: The next meeting is scheduled for Tuesday December 6, at 11AM MT/12PM CT

Chesley moved and Forgy seconded to enter executive session at 12:14PM MT to discuss complaints/investigations, CSW-PIP contract approvals, CSW-PIP applicants and request to use LPC-MH for CSW-PIP candidate supervision. Motion carried by unanimous roll call vote. All others exited the meeting.

Forgy moved and Gray seconded to exit executive session at 12:34PM MT. Motion carried by unanimous roll call vote.

Complaints/Investigations:

#256- Herrboldt recommended dismissing complaint #256 due to licensure expired. Chesley moved and Forgy seconded to dismiss complaint #256 based on the recommendation of Herrboldt. Motion carried by unanimous roll call vote with Herrboldt abstaining.

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CSW-PIP Supervision Contract Approvals:

Nyangomi, L.: Gray moved and Chesley seconded to approve supervision with Strande beginning September 13, 2016. Motion carried by unanimous roll call vote.

Daugherty, M.: Gray moved and Chesley seconded to approve supervision with Bloom beginning September 7, 2016. Motion carried by unanimous roll call vote.

Larson, D.: Gray moved and Chesley seconded to approve supervision with VanGilder-Pierce beginning July 26, 2016. Motion carried by unanimous roll call vote.

Krueger, L.: Gray moved and Chesley seconded to approve supervision with Ling beginning July 26, 2016. Motion carried by unanimous roll call vote.

McDade, A.: Gray moved and Chesley seconded to approve supervision with Boer beginning July 21, 2016. Motion carried by unanimous roll call vote.

Wilcox, A.: Gray moved and Chesley seconded to approve supervision with Harrington beginning August 11, 2016. Motion carried by unanimous roll call vote.

Stearns, E.: Gray moved and Chesley seconded to approve supervision with Sedlacek beginning August 11, 2016. Motion carried by unanimous roll call vote.

Satterwhite, B.: Gray moved and Chesley seconded to approve supervision with Karley beginning August 29, 2016. Motion carried by unanimous roll call vote.

Steinberger, T.: Gray moved and Chesley seconded to approve supervision with Bloom beginning October 1, 2016. Motion carried by unanimous roll call vote.

Vining, S.: Gray moved and Chesley seconded to approve supervision with Gustafson beginning September 9, 2016. Motion carried by unanimous roll call vote.

Eining, N.: Gray moved and Chesley seconded to approve supervision with Nelson beginning August 26, 2016. Motion carried by unanimous roll call vote.

Stegenga, C.: Gray moved and Chesley seconded to approve supervision with Cogley beginning August 30, 2016 and Trammell beginning September 13, 2016. Motion carried by unanimous roll call vote.

Grueneich, J.: Gray moved and Chesley seconded to approve supervision with Cogley beginning September 6, 2016 and Trammell beginning September 6, 2016. Motion carried by unanimous roll call vote.

Rank, M.: Gray moved and Chesley seconded to approve supervision with Williams beginning September 8, 2016. Motion carried by unanimous roll call vote.

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Bruckner, L.: Gray moved and Chesley seconded to approve supervision with Durkin beginning September 14, 2016. Motion carried by unanimous roll call vote.

CSW-PIP Applicant Approvals:

Hagg, A.: Chesley moved and Gray seconded to approve applicant for CSW-PIP licensure. Motion carried by unanimous roll call vote.

Ostolozaga, E.: Gray moved and Forgy seconded to approve applicant for CSW-PIP licensure contingent upon passing the ASWB clinical exam. Motion carried by unanimous roll call vote.

Smith, A.: Herrboldt moved and Chesley seconded to approve applicant for CSW-PIP licensure upon receipt of verification of supervision from former agency. Motion carried by unanimous roll call vote.

Request to use LPC-MH for CSW-PIP candidate supervision: Forgy moved and Gray seconded to deny request for LPC-MH for CSW-PIP candidate supervision based on the lack of statutory authority. Motion carried by unanimous roll call vote.

Any other business coming in between date of mailing and date of meeting: None

Meeting adjourned at 12:44PM MT.

Respectfully submitted,

Carol Tellinghuisen
Executive Secretary