



OFFICIAL BOARD MINUTES FOR September 19, 2017

Members Present: Todd Herrboldt, President
Karen Chesley, Member
Jennifer Gray, Member
Michael Forgy, Member
Cindy Steele, Lay Member
Sharon Stratman, Member (joined at 11:07 AM)

Members Absent: David Nielsen, Secretary/Treasurer

Others Present: Carol Tellinghuisen, Executive Secretary; Jill Lesselyoung, Executive Assistant; Brooke Tellinghuisen-Geddes, Executive Assistant; Carrie Srstka, Assistant Attorney General; Christine Knapp, NASW; Vicki Isler, Lisa Stanley (joined at 11:20 AM), ABA Advisory Committee Members; Kelly Bass, USD.

President Herrboldt called the meeting to order at 11:03 AM MT.

Corrections or additions to the agenda: None

Approval of the Minutes from July 25, 2017: Forgy moved and Steele seconded to approve the minutes from July 25, 2017. Motion carried by unanimous roll call vote.

FY Financial Update: Lesselyoung reported year-end figures as of June 30, 2017: revenue of \$95,608.38 expenses of \$87,513.06 and cash balance of \$168,693.42. Lesselyoung reported year-to-date figures as of July 31, 2017: revenue of \$3,490.00 expenses of \$14,551.60 and cash balance of \$157,631.82.

The Path to Licensure- Dr. Kelly Bass, CSW-PIP: Dr. Bass explained the pilot program ASWB has created with the path to licensure to increase awareness knowledge and competency of professionals trying to get licensed. Dr. Bass, from USD asked for the Board to partner with them and help them in accomplishing the initiatives of the program. The Board held discussion on the topic and will assist them with what they can.

Update on HB 1195 rules timeline- Legal Counsel Update: Isler informed the Board she and Stanley will have a draft to go to the Attorney by the end of September. Tellinghuisen advised the Board office will meet with the Advisory Committee and legal counsel.

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Update on ABA licensure: The Board was advised that Dr. Pamela Osnes has resigned from the advisory committee. Names have been submitted to DSS for a replacement member. Lessleyoung advised the Board office worked with Isler and Stanley on the forms and applications and they have been posted to the website for ABA licensure. The Board office is ready to start taking applications for licensure. Isler and Stanley will contact the ABA stakeholders to inform the Board is ready to take applications for licensure. Isler and Stanley exited the meeting at 11:35AM.

Update on NASW Code of Ethics- E Therapy Discussion: Knapp updated the Board on the changes to the NASW new code of ethics that goes into effect January 1, 2018 with copies available November 1, 2017. Knapp advised that it has been the biggest change in 20 years to the code of ethics and addresses e-therapy. Tellinghuisen advised a rule change will be necessary for the Board to adopt the newest code of ethics.

Forgy moved and Chesley seconded to enter executive session at 11:51 AM MT to discuss complaints/investigations, CSW-PIP contract approvals, CSW-PIP applicants and applicant for re-licensure 2017-1. Motion carried by unanimous roll call vote. All others exited the meeting. Chesley moved and Stratman seconded to exit executive session at 12:07 PM MT. Motion carried by unanimous roll call vote.

Complaints/Investigations: None

Applicant for re-licensure 2017-1: Herrboldt recommended applicant for re-licensure 2017-1 go to hearing. Stratman moved and Forgy seconded to approve to take applicant 2017-1 to hearing. Motion carried by unanimous roll call vote with Herrboldt abstaining.

CSW-PIP Supervision Contract Approvals:

Long, L.: Stratman moved and Chesley seconded to approve supervision with Chester-Adam beginning July 10, 2017. Motion carried by unanimous roll call vote.

Nafziger, L.: Stratman moved and Chesley seconded to approve supervision with Gales-Wenz beginning July 14, 2017. Motion carried by unanimous roll call vote.

Daugherty, M.: Stratman moved and Chesley seconded to approve supervision with Bunkers beginning September 5, 2017. Motion carried by unanimous roll call vote.

Schloendorf, J.: Stratman moved and Chesley seconded to approve supervision with Willis beginning September 5, 2017. Motion carried by unanimous roll call vote.

Ray, J.: Stratman moved and Chesley seconded to approve supervision with Bass beginning August 24, 2017. Motion carried by unanimous roll call vote.

Brokenleg, A.: Stratman moved and Chesley seconded to approve supervision with Harrington beginning August 14, 2017. Motion carried by unanimous roll call vote.

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Thomas, R.: Stratman moved and Chesley seconded to approve supervision with Mendel beginning August 14, 2017. Motion carried by unanimous roll call vote.

Donaldson, R.: Stratman moved and Chesley seconded to approve supervision with Rall beginning August 1, 2017. Motion carried by unanimous roll call vote.

Christensen, A.: Stratman moved and Chesley seconded to approve supervision with Berard beginning August 2, 2017. Motion carried by unanimous roll call vote.

Lahammer, E.: Stratman moved and Chesley seconded to approve supervision with Berard beginning July 21, 2017 and Bailey beginning July 27, 2017. Motion carried by unanimous roll call vote.

Rhoades, D.: Gray moved and Steele seconded to approve supervision with Bass beginning August 1, 2017 and Chesley beginning July 26, 2017. Motion carried by unanimous roll call vote with Chesley abstaining.

Runge, A.: Gray moved and Steele seconded to approve supervision with Trammell beginning August 1, 2017. Motion carried by unanimous roll call vote with Chesley abstaining.

Tobin, H.: Stratman moved and Chesley seconded to approve supervision with Mendel beginning July 17, 2017. Motion carried by unanimous roll call vote.

Smith, M.: Stratman moved and Chesley seconded to approve supervision with Karley beginning July 19, 2017. Motion carried by unanimous roll call vote.

Fortuna, S.: Steele moved and Chesley seconded to approve supervision with Forgy beginning August 1, 2017. Motion carried by unanimous roll call vote with Forgy abstaining.

Mathis, B.: Stratman moved and Chesley seconded to approve supervision with Corrigan beginning July 1, 2017. Motion carried by unanimous roll call vote.

Bergstrom, B.: Stratman moved and Chesley seconded to approve supervision with Johnson beginning July 10, 2017. Motion carried by unanimous roll call vote.

Shoffner, S.: Forgy moved and Gray seconded to approve supervision with Herrboldt beginning July 10, 2017. Motion carried by unanimous roll call vote with Herrbolt abstaining.

Rasch, A.: Stratman moved and Chesley seconded to approve supervision with Baker beginning August 1, 2017. Motion carried by unanimous roll call vote.

CSW-PIP Applicant Approvals:

Cantrell, R.: Forgy moved and Steele seconded to approve for CSW-PIP licensure. Motion carried by unanimous roll call vote.

Kellen, L.: Forgy moved and Steele seconded to approve for CSW-PIP licensure. Motion carried by unanimous roll call vote.

Osborne, P.: Forgy moved and Steele seconded to approve for CSW-PIP licensure. Motion carried by unanimous roll call vote.

Edison, H.: Chesley moved and Stratman seconded to approve for CSW-PIP licensure upon passing the Clinical ASWB exam. Motion carried by unanimous roll call vote.

Jares, S.: Special request for supervision modification: Forgy moved and Stratman seconded to approve Jares request for a leave of absence from supervision for a period of 2 years. Motion carried by unanimous roll call vote with Herrboldt abstaining.

Schedule next meeting date: The next meeting is tentatively scheduled for November 28, 2017 at 11 AM MT/12 PM CT.

Any other business coming in between date of mailing and date of meeting: None

Meeting adjourned at 12:20PM MT.

Respectfully submitted,

A handwritten signature in blue ink that reads "Carol Tellinghuisen". The signature is written in a cursive style and is placed on a light yellow rectangular background.

Carol Tellinghuisen
Executive Secretary