



**OFFICIAL BOARD MINUTES**  
**Holiday Inn Express, 110 E. Stanley, Fort Pierre, SD**  
**June 8, 2018-9:00AM CDT**

Members Present: Karen Chesley, President (Newly Elected)  
Todd Herrboldt, Member  
Jennifer Gray, Member  
Michael Forgy, Secretary/Treasurer (Newly Elected)  
Sharon Stratman, Member (Via Teleconference)

Members Absent: David Nielsen, Lay Member  
Cindy Steele, Lay Member

**Others Present:** Carol Tellinghuisen, Executive Secretary; Jill Lesselyoung, Executive Assistant, Brooke Tellinghuisen Geddes, Executive Assistant (Via Teleconference); Christine Knapp, NASW; Lisa Stanley, Amber Bruns, ABA Advisory Committee Members; Quincy Kjerstad, Office of the Attorney General; Marilyn Kinsman, Senior Policy Adviser, DSS; Robert Morris, Morris Law Firm (Via Teleconference), Mel Harrington, ASWB Treasurer, (Joined at 9:42AM)

**Call to Order/Welcome and Introductions:** Acting President Herrboldt called the meeting to order at 9:13AM CDT.

**Roll Call:** Herrboldt called the roll. A quorum was present.

**New Senior Policy Analyst for DSS:** Herrboldt introduced Marilyn Kinsman who replaces Robert McCarthy.

**Corrections or additions to the agenda:** None

**Approval of the agenda:** Forgy made a motion to approve the agenda. Gray seconded.  
**MOTION PASSED.**

**Public Comment:** Herrboldt called for any comments from the public. There were no public comments.

**Election of Officers:** Herrboldt nominated Chesley for President. Stratman seconded.  
**MOTION PASSED.** Gray nominated Forgy for Secretary/Treasurer. Herrboldt seconded.  
**MOTION PASSED** with Forgy abstaining.

**Approval of the Minutes from April 27, 2018, March 12, 2018:** Forgy moved and Herrboldt  
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seconded to approve the minutes. **MOTION PASSED.**

**FY Financial Update:** Lesselyoung reported fiscal year-to-date figures as of April 30, 2018: revenue of \$108,242.43 expenses of \$87,687.27 and cash balance of \$189,248.58.

**Forensic Evaluations:** The Board office advised they had received notification of completion of training from one licensee whose information was forwarded to DSS. Kinsman will check with DSS regarding a link to the Board website.

Harrington joined the meeting at 9:42AM.

**Update on ABA/Social Work Rules:** Morris advised private agencies cannot obtain an ORI number to conduct the legislatively mandated background check for the paraprofessionals and assistants. An ORI can only be issued to a State Agency or Board/Entity and it would be a difficult task for this Board to take on as the Board has no jurisdiction over the paraprofessionals and assistants that are not licensed. If someone was disqualified there is no avenue to seek due process. Morris discussed the state goal of deregulation and how extending authority beyond the licensed people was probably not consistent with deregulation. Stanley advised the original intent was for the agencies to run background checks. Bruns advised agencies are running background checks. Following discussion, the Board was in agreement to proceed forward with a statute change to allow the agencies to conduct the background checks. Morris will draft legislation to forward to DSS. Forgy voiced concerns on the ABA rules. He will submit concerns in writing to the Board office. The Board agreed to update the social work rules to the new NASW Code of ethics and a majority agreed to allow all continuing education via online. Tellinghuisen asked the Board if they would consider allowing a licensed professional counselor to be a supervisor for a CSW-PIP candidate in order to better facilitate licensure across state lines and across professions. Following discussion, the Board agreed they had already taken measures when they changed the law to allow the Board latitude to approve those licensed at the highest level in another state. Morris exited the meeting at 11:20AM.

**ASWB Fall meeting November 15-17, 2018, San Antonio, Texas:** The Board agreed to send two Board members and one staff member. Tellinghuisen advised she will plan to attend. Board members interested will contact the Board office.

**ASWB Nominating Committee-ASWB Mobility Plan:** Harrington provided an update for the Board regarding the Mobility Plan which proposes to make the process easier for competent professionals to move from state to state. He advised ASWB rejected a national compact in favor of the mobility compact which provides for a data bank for credentials. He informed the Board that regulation is under attack on a national level and that ASWB needs to take a stronger role.

**Executive Session:** Forgy made a motion to enter executive session at 11:42AM pursuant to 1-25-2 to discuss complaints/investigations, CSW-PIP contract approvals, CSW-PIP applicants and applicant for re-licensure 2017-1. Herrboldt seconded the motion. **MOTION PASSED.** Knapp, Kinsman and Harrington exited the meeting. Gray made a motion to exit executive

session at 12:15PM. Forgy seconded the motion. **MOTION PASSED.** Kjerstad exited the meeting.

**Complaints/Investigations:** None pending

**Update on Applicant for re-licensure 2017-1:** Application is pending.

**CSW-PIP Supervision Contract Approvals:** Herrboldt made a motion to approve the following contracts. Herrboldt seconded the motion. **MOTION PASSED.**

Satterwhite, B.: Supervision with Lecy beginning May 7, 2018.

Bonn, S.: Supervision with Beringer beginning May 14, 2018.

Thompson, L.: Supervision with Jonson beginning March 1, 2018.

Holzer, E.: Supervision with Turner beginning March 14, 2018.

Wenge, M.: Supervision with Rall beginning May 1, 2018.

**CSW-PIP Applicant Approvals:**

Grandpre, B.: Gray made a motion to approve for CSW-PIP licensure. Motion seconded by Herrboldt. **MOTION PASSED.**

Mosher, M.: Gray made a motion to approve for CSW-PIP licensure. Motion seconded by Herrboldt. **MOTION PASSED.**

Leon, M.: Gray made a motion to approve for CSW-PIP licensure. Motion seconded by Herrboldt. **MOTION PASSED.**

Kempner, R.: Gray made a motion to approve for CSW-PIP licensure. Motion seconded by Herrboldt. **MOTION PASSED.**

Clark, J.: Gray made a motion to approve CSW-PIP licensure. Motion seconded by Herrboldt. **MOTION PASSED.**

Ballew, L.: Gray made a motion to approve CSW-PIP licensure pending passing the ASWB clinical examination. Motion seconded by Herrboldt. **MOTION PASSED**

**Any other business coming in between date of mailing and date of meeting:** None

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**Schedule next meeting date:** The next meeting was scheduled for July 17<sup>th</sup> at 12:00CDT/11:00MDT via teleconference.

Gray moved and Stratman moved to adjourn the meeting adjourned at 12:35PM CDT.

Respectfully submitted,

A handwritten signature in cursive script that reads "Carol Tellinghuisen". The signature is written in black ink on a light-colored background.

Carol Tellinghuisen  
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.