



OFFICIAL BOARD MINUTES FOR January 23, 2018
Teleconference

Members Present: Todd Herrboldt, President
Karen Chesley, Member
Jennifer Gray, Member
Michael Forgy, Member
Sharon Stratman, Member

Members Absent: David Nielsen, Secretary/Treasurer
Cindy Steele, Lay Member

Others Present: Carol Tellinghuisen, Executive Secretary; Jill Lesselyoung, Executive Assistant; Brooke Tellinghuisen-Geddes, Executive Assistant; Christine Knapp, Terry Werner, NASW; Vicki Isler, Lisa Stanley, Amber Bruns, ABA Advisory Committee Members; Carolyn Srstka, Quincy Kjerstad, Office of the Attorney General; Robert McCarthy, Senior Policy Adviser, DSS; Teresa Schulte, Administrative Law Judge, DSS; Robert Morris, Morris Law Firm, Shelli Ness

President Herrboldt called the meeting to order at 11:04 AM MT.

Corrections or additions to the agenda: None

Introduction of legal counsel, Quincy Kjerstad: New legal counsel Kjerstad introduced himself and gave a short background on himself.

Introduction new ABA Committee member, Amber Bruns: Bruns introduced herself and gave a short background on herself.

Approval of the Minutes from November 28, 2017: Forgy moved and Stratman seconded to approve the minutes from November 28, 2017. Motion carried by unanimous roll call vote.

FY Financial Update: Lesselyoung reported year-to-date figures as of December 31, 2017: revenue of \$88,612.43 expenses of \$55,219.85 and cash balance of \$202,086.00.

Executive Secretary Contract-RFP: Tellinghuisen advised that the third year is up on the current RFP and that it will need to go out to a RFP committee. Chesley and Gray volunteered to help Herrboldt on the RFP committee.

Update on ABA Licensure: Lesselyoung advised that there are 15 ABA's licensed to date which is more than anticipated.

Update on HB 1195 rules: Morris advised the Board there is a number of legal and disconnect issues with the background check information and how that will work. There are still a number of issues that are unresolved.

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Licensure Compact: Discussion was held on the draft licensure bill for the Interstate Compact for Temporary Licensure of Professionals. The Board was forwarded a new draft bill that will be introduced in the next week or two.

Update on The Path to Licensure: An update from Kelly Bass, University of South Dakota was provided to the Board with the meeting materials.

Forgy moved and Chesley seconded to enter executive session at 11:36AM MT to discuss background checks for ABAs, complaints/investigations, CSW-PIP contract approvals, CSW-PIP applicants, applicant for re-licensure 2017-1 and applicant for licensure 2018-1. Motion carried by unanimous roll call vote. Morris, Srstka and Kjerstad remained on the call to discuss background checks. Remaining participants exited the meeting. Morris exited the meeting at 12:09PM. Chesley moved and Forgy seconded to exit executive session at 12:28PM MT. Motion carried by unanimous roll call vote.

Complaints/Investigations: None pending

Update on Applicant for re-licensure 2017-1: Chesley made a motion and Forgy seconded to use the Office of Hearing Examiners to conduct the hearing for applicant for re-licensure #2017-1 and to hire an attorney to represent the Board in the matter. Motion carried by unanimous roll call vote with Herrboldt abstaining.

Update on Applicant for re-licensure 2018-1: Chesley reported the application is still pending.

CSW-PIP Supervision Contract Approvals:

Stangeland, R.: Forgy moved and Stratman seconded to approve supervision with Hendricks beginning November 16, 2017. Motion carried by unanimous roll call vote.

Lindahl, M.: Forgy moved and Gray seconded to approve supervision with Townsend beginning December 11, 2017. Motion carried by unanimous roll call vote.

CSW-PIP Applicant Approvals:

Dornheim, M.: Forgy moved and Stratman seconded to approve for CSW-PIP licensure. Motion carried by unanimous roll call vote.

Beringer, J.: Forgy moved and Stratman seconded to approve for CSW-PIP licensure. Motion carried by unanimous roll call vote.

Schedule next meeting date: The next meeting is tentatively scheduled via teleconference for March 12, 2018 at 11AM MT/12PM CT.

Any other business coming in between date of mailing and date of meeting: None

Gray moved and Stratman moved to adjourn the meeting adjourned at 12:20PM MT.

Respectfully submitted,

A handwritten signature in cursive script, reading "Carol Tellinghuisen", is written over a light yellow rectangular highlight.

Carol Tellinghuisen
Executive Secretary