



**OFFICIAL BOARD MINUTES FOR April 27, 2018  
Teleconference**

Members Present: Todd Herrboldt, President  
Michael Forgy, Member  
Sharon Stratman, Member  
Cindy Steele, Lay Member

Members Absent: David Nielsen, Secretary/Treasurer  
Karen Chesley, Member  
Jennifer Gray, Member

Others Absent: Carol Tellinghuisen, Executive Secretary

**Others Present:** Jill Lesselyoung, Executive Assistant; Brooke Tellinghuisen-Geddes, Executive Assistant; Marilyn Kinsman, Senior Policy Adviser, DSS

President Herrboldt called the meeting to order at 11:07AM MDT.

**Corrections or additions to the agenda:** None

**Executive Secretary Contract:** Lesselyoung explained there was a mathematical error that had changed to total contract amount when originally submitted on the RFP #1238. Following brief discussion, Forgy moved and Stratman seconded to approve the corrected cost proposal as submitted with the total dollar amount of \$85,882.96. Motion carried by unanimous roll call vote; Herrboldt, yes, Stratman, yes, Forgy, yes, Steele, yes. The corrected total dollar amount becomes part of the proposal submitted for RFP #1238.

Meeting adjourned at 11:12AM MDT.

Respectfully submitted,

A handwritten signature in cursive script that reads 'Carol Tellinghuisen'. The signature is written in black ink on a light-colored background.

Carol Tellinghuisen  
Executive Secretary