MINUTES
South Dakota Board of Nursing
Board of Directors
4305 S Louise Ave, Suite 201
Sioux Falls, SD 57106
February 18-19, 2016
9:00a.m. CST

Board Members:
Darlene Bergeleen, RN
Rebekah Cradduck, Public Member
June Larson, RN
Deborah Letcher, RN
Nancy Nelson, RN; Vice President
Sharon Neuharth, LPN
Betty Oldenkamp, Public Member-Absent
Robin Peterson Lund, RN
Kristin Possehl, RN; President
Mary Schmidt, LPN; Secretary

Staff Present:
Gloria Damgaard, RN, Executive Director
Francie Miller, RN, Nursing Program Specialist
Stephanie Orth, RN, Nursing Program Specialist
Linda Young, RN, Nursing Program Specialist
Erin Matthies, Licensure Operations Manager
Jill Vanderbush, Program Assistant I
Robert Garrigan, Business Manager
Kristine O'Connell, Board Attorney

Guests:

Barbara Vellenga	South Dakota Board of Nursing Consultant
Virginia Cozad	Sinte Gleska University
Cheryl Medlans	Sinte Gleska University
Melinda Raak	Northwestern College
Kelsey Brouwer	Northwestern College
Diana Weiland	Department of Health
Debra Carlson	Department of Health

1. Call to Order and Roll Call

President K Possehl called the meeting to order at 9:05 a.m. on February 18, 2016.

2. November 18-19, 2015 Board Meeting Minutes

The November 18-19, 2015 Board Meeting minutes were approved in a unanimous voice vote.

3. Agenda Approval

The Board moved to approve the agenda in a unanimous voice vote.

4. Financial Reports

R Garrigan presented the Financial Report for FY 2015 and 2016 and responded to Board questions.

5. Reports

A) NCLEX 4th Quarter Report

S Orth reported on the 4th quarter NCLEX pass rates. She responded to Board questions.

B) Licensure and Operations Report

E Matthies presented a licensure and operations report. She responded to Board questions.

C) National Council of State Boards of Nursing (NCSBN) Introduces New Features for NURSYS

G Damgaard reported on the new features of NURSYS and how the features can assist employers and licensees track changes to licenses. She responded to Board member questions.

D) Center for Nursing Workforce

L Young reported on the Center for Nursing Workforce and the EmBe Leadership cohort. She responded to Board questions.

E) Unlicensed Registry Update

L Young presented the Unlicensed Assistive Personnel registration numbers and testing results. She responded to Board questions.

F) NCSBN Compact Connection

G Damgaard reported that she was asked to present an update to this Task Force. She responded to Board questions.

G) South Dakota Center for Nursing Workforce (CNW)

L Young provided a report on the Governance Council's October 2015 meeting and revised CNW strategic plan. She shared that there are approximately seventeen participants enrolled in the Nursing Leadership Academy which is coordinated by EmBe. The program will begin in January. She also presented a request from the Aberdeen Sigma Theta Tau Chapter. The request is for funds to support their leadership conference. She responded to Board questions.

MOTION

Nancy Nelson moved that the South Dakota Board of Nursing approve the $2000 request from Aberdeen's Rho11XI of Sigma Theta Tau for speaker fees from the Center for Nursing Workforce. Seconded by S Neuharth.

Bergeleen	Yes	Murphy	Yes	Possehl	Yes
Berkland	Yes	Nelson	Yes	Schmidt	Yes
Larson	Yes	Neuharth	Yes		
Mohr	Yes	Oldenkamp	Absent	9 Yes	MOTION Carried

H) Healthcare Fraud Task Force

G Damgaard and F Miller attended the Task Force meeting held in Sioux Falls. They reported on fraud that is going on with prescription drugs and package carriers. They responded to Board questions.

6) Open Forum

The Board President provided the opportunity for guests to address the Board, no one requested to do so.

7) Environmental Scans

8. Unfinished Business

A) Strategic Plan

G Damgaard reviewed the Board's operational plan, the goals and objectives on the plan are progressing well. The next strategic planning session date will be set at the February 2016 meeting.

B) Western Dakota Technical Institute (WDT) Survey Report

S Orth presented the site report with B Vellenga. Sonja Love and Kelly Oehlerking, WDT, were present to address the Board. They responded to Board questions.

MOTION

D Berkland moved that the South Dakota Board of Nursing continue probationary status for a period of twelve months or until the recommendations are met and also moves to accept the site visit report as written. Seconded by K Possehl.

Bergeleen	Yes	Murphy	Yes	Possehl	Yes
Berkland	Yes	Nelson	Yes	Schmidt	Yes
Larson	Yes	Neuharth	Yes		
Mohr	Yes	Oldenkamp	Absent	9 Yes	MOTION Carried

C) Legislative Update

G Damgaard presented the draft bills submitted to the Governor's office. She responded to Board questions.

D) Update on South Dakota Joint Board Nursing and Medical and Osteopathic Examiners Administrative Rule

G Damgaard provided an update on the timeline for promulgating changes to ARSD 20.62.03. She reported that the process will begin after the 2016 Legislative Session.

E) Update on Unlicensed Personnel-Registry and Testing

L Young and S Orth updated the Board on the progress of registering unlicensed personnel and implementing the online Medication Aide exam. They both responded to Board questions.

9. New Business

A) Personnel

The Board moved to enter executive session, pursuant to SDCL§ 1-25-1(3) for the purpose of Personnel.

B) Clinical Enrichment Program (CEP) Annual Report

S Orth and guest Ann Massey, Sanford Hospital, presented on the Clinical Enrichment Program and responded to Board questions.

MOTION

D Berkland moved that the South Dakota Board of

Nursing accept the annual report of the Clinical Enrichment Program as presented and approve each of the CEPs that applied for 2016 approval: SD Dpt of Health Correctional Care; Avera McKennan Hospital & University Center PDP programs; Rapid City Regional Health; Philip Health Services; Avera Sacred Heart Hospital; Avera St. Lukes; Sanford Health Clinical Enrichment; St. Michael's Hospital Avera; SD Human Services Center . Seconded by D Bergeleen.

Bergeleen	Yes	Murphy	Yes	Possehl	Yes
Berkland	Yes	Nelson	Yes	Schmidt	Yes
Larson	Absent	Neuharth	Yes		
Mohr	Yes	Oldenkamp	Absent	8 Yes	MOTION Carried

C) CORE (Commitment to Ongoing Regulatory Excellence)

G Damgaard presented an NCSBN report comparing the SD Board of Nursing to other Boards nationally. The SD Board was rated positively by respondents.

D) Election of Officers

N Nelson nominated K Possehl for President, K Possehl nominated N Nelson as Vice-President, S Neuharth nominated M Schmidt as Secretary, A Mohr nominated K Possehl as Chair of the Discipline Committee, K Possehl nominated N Nelson as Vice Chair for the Discipline Committee. Motions carried in a unanimous voice vote.

E) Celendar-2016 Board Meeting Schedule

The Board members chose the following meeting dates for 2016: February 18-19, April 21-22, June 9-10, September 8-9 and November 17-18.

F) LPN Scholarship Awards

R Garrigan and G Damgaard presented the Practical Nurse (PN) applications for Education Scholarship Awards.

MOTION

J Larson moved that the South Dakota Board of Nursing approve the 2015 Nursing Education Scholarships for PN's as presented. Seconded by N Nelson.

Bergeleen	Yes	Murphy	Yes	Possehl	Yes
Berkland	Yes	Nelson	Yes	Schmidt	Yes
Larson	Yes	Neuharth	Yes		
Mohr	Yes	Oldenkamp	Absent	9 Yes	MOTION Carried

G) Review of LPN Test Plan

G Damgaard shared that K Possehl, Board member representing LPN education, will review the passing standard as the LPN educator. She responded to Board questions.

H) HPAP Generative Discussion

G Damgaard led a discussion about HPAP participants who have successfully returned to practice without further monitoring after discharge from HPAP.

I) 2016 Strategic Planning Session

Deferred until next Board meeting.

J) Southeast Technical Institute (STI) ACEN Accreditation

S Orth and K Possehl reported that STI received ACEN Accreditation for their LPN-AAS program. K Possehl responded to Board questions.

K) Collaborative Agreement Modification Request

L Young presented a collaborative agreement modification request for D Heyn, CNP. She responded to Board member questions.

MOTION

D Berkland moved that the South Dakota Board of Nursing approve the collaborative agreement modification request by Daniele Heyn, CNP to allow her to perform flexible nasal endoscopy, pharyngoscopy, and laryngoscopy procedures. Seconded by J Murphy.

Bergeleen	Yes	Murphy	Yes	Possehl	Yes
Berkland	Yes	Nelson	Yes	Schmidt	Yes
Larson	Absent	Neuharth	Yes		
Mohr	Yes	Oldenkamp	Absent	8 Yes	MOTION Carried

L Young presented a collaborative agreement modifications request for R Evans, CNM. She responded to Board member questions.

MOTION

N Nelson moved that the South Dakota Board of Nursing approve the collaborative agreement modification requet by Rachel Evens, CNM to allow her to perform limited OB ultrasound. Seconded by M Schmidt.

Bergeleen	Yes	Murphy	Yes	Possehl	Yes
Berkland	Yes	Nelson	Yes	Schmidt	Yes
Larson	Yes	Neuharth	Yes		
Mohr	Yes	Oldenkamp	Absent	9 Yes	MOTION Carried

L) American Association of Critical Care Nurses (AACCN)-Petition for Amendment of Rules

G Damgaard shared AACCN's request to amend ARSD 20:62 to include their organization as approved for NP licensure purposes. AACCN does meet NCSBN standards for national approval so changes to ARSD 20:62 will be promulgated in the Spring of 2016. She responded to Board questions.

10. Discipline
A) November 2015 Discipline Committee Minutes and Consent Agenda

2. Leann Kay Batiz, R034676 & CP000777-Probation, mandate HPAP, psychological evaluation and Remediation
3. K.A.B.-Board Dismissal
4. Holly Marie Godber, R021321-Letter of Reprimand
5. B.K.H.-Psychological Evaluation
6. K.L.J.-Letter of Concern with Remediation
7. Christopher Erin Kyle, R042473-Request Voluntary Surrender; if not agreed upon, Issue Summary Suspension and schedule Formal Hearing
8. Heather Lynn Laird, P010869-Reinstate PN license with mandated HPAP
9. Jodi Lynn Leonardi, R033761-Request Voluntary Surrender; if not agreed upon, Issue Summary Suspension and schedule Formal Hearing
11. Timothy Fredrick McClelland, R029457-Request Voluntary Surrender; if not agreed upon, Issue Summary Suspension and schedule Formal Hearing
12. C.L.N.-Mandate HPAP
13. Chelsey Faye Swanson, R038317-Accept Voluntary Surrender
14. Nicolle Marie Voeltz, R036196-Reinstatement with mandated HPAP
15. D.L.W.-Board Dismissal
16. Daniel John Winkler, P009326-Accept Voluntary Surrender; if not agreed upon, Issue Summary Suspension and schedule Formal Hearing

MOTION M Schmidt moved that the South Dakota Board of Nursing accept the approval of the Consent Agenda with the removal of #1 TB and #10 LL. Seconded by N Nelson.

Bergeleen	Yes	Murphy	Yes	Possehl	Yes
Berkland	Yes	Nelson	Yes	Schmidt	Yes
Larson	Absent	Neuharth	Yes		
Mohr	Yes	Oldenkamp	Absent	8 Yes	MOTION Carried

Tara Jo Baker, R034799-F Miller presented background.

MOTION M Schmidt moved that the South Dakota Board of Nursing accept the Voluntary Surrender of Tara Jo Baker. Seconded by N Nelson.

Bergeleen	Yes	Murphy	Yes	Possehl	Yes
Berkland	Recused	Nelson	Yes	Schmidt	Yes
Larson	Absent	Neuharth	Yes		
Mohr	Yes	Oldenkamp	Absent	7 Yes	MOTION Carried

Linda Ann Lowman, R022580-F Miller presented background.

MOTION D Berkland moved that the South Dakota Board of Nursing request Voluntary Surrender from Licensee Linda Ann Lowman. If not agreed upon, The Board of Nursing will schedule a formal hearing. Seconded by J Murphy.

Bergeleen	Yes	Murphy	Recused	Possehl	Yes
Berkland	Yes	Nelson	Yes	Schmidt	Yes
Larson	Absent	Neuharth	Yes		
Mohr	Yes	Oldenkamp	Absent	7 Yes	MOTION Carried

Laura Huttner, R044866-F Miller presented background.

MOTION M Schmidt moved that the South Dakota Board of Nursing accept the Voluntary Surrender of Laura Huttner, R044866. Seconded by N Nelson.

Bergeleen	Yes	Murphy	Yes	Possehl	Yes
Berkland	Yes	Nelson	Yes	Schmidt	Yes
Larson	Absent	Neuharth	Yes		
Mohr	Yes	Oldenkamp	Absent	8 Yes	MOTION Carried

Victoria Lillie, R027108- F Miller presented background and Victoria Lillie was present to address the Board.

MOTION D Berkland moved that the South Dakota Board of Nursing recommend in consideration of the reinstatement request that Victoria Lillie, R027108, enroll in HPAP for evaluation and recommendations regarding the reinstatement request. Seconded by J Larson.

Bergeleen	Yes	Murphy	Yes	Possehl	Yes
Berkland	Yes	Nelson	Yes	Schmidt	Yes
Larson	Yes	Neuharth	Yes		
Mohr	Yes	Oldenkamp	Absent	9 Yes	MOTION Carried

F Miller and K O'Connell presented information on the discipline process of CNPs and CNMs.

MOTION D Berkland moved that the South Dakota Board of Nursing accept the policy as presented and proposed regarding the "Discipline and Complaint Process for CNP/CNM Licensees" Seconded by J Murphy.

Bergeleen	Yes	Murphy	Yes	Possehl	Yes

Berkland	Yes	Nelson	Yes	Schmidt	Yes
Larson	Absent	Neuharth	Yes		
Mohr	Yes	Oldenkamp	Absent	8 Yes	MOTION Carried

11. Board Development Deferred until next Board Meeting.

12. Upcoming Events

- Meeting of 2016 Cohort of States Introducing the New NLC, December 3, 2015, Chicago, Il
- NCSBN Board of Directors Meeting, December 9-11, 2015, Chicago, Il
- NCSBN HERSN Committee, December 14-16, 2015, Chicago, Il
- NCSBN Institute of Regulatory Excellence, January 26-28, Long Beach, CA
- CORE, January 13-14, 2016, Chicago
- NCSBN Standards Setting Committee, 2016 Meeting Schedule
- NCSBN Board of Directors, February 10-12, 2016, Chicago
- CORE, March 3-4, 2016, Chicago
- NCSBN Mid-Year Meeting, March 13-16, 2016, Baltimore, MD
- CLEAR-NCIT Basic Training, Raleigh, NC, March 13-17, 2016
- CORE, March 31-April 1, 2016
- 2016 NSCBN APRN Roundtable, Rosemont, IL, April 5, 2016
- NCSBN Board of Directors, May 10-12, 2016
- Executive Officer Summit, June 21-22, 2016, Stowe, VT
- NCSBN Annual Delegate Assembly, Chicago
- 2016 NCSBN Scientific Symposium, Oct 6, 2016, Chicago, Il

MOTION D Berkland moved that the South Dakota Board of Nursing approve travel for the following:

- Meeting of 2016 Cohort of States Introducing the New NLC, December 3, 2015, Chicago, Il
- NCSBN Institute of Regulatory Excellence, January 26-28, Long Beach, CA-Up to two
- NCSBN Standards Setting Committee, 2016 Meeting Schedule
- NCSBN Board of Directors Activities for 2016
- NCSBN HERSN Committee for 2016

Bergeleen	Yes	Murphy	Yes	Possehl	Yes
Berkland	Yes	Nelson	Yes	Schmidt	Yes
Larson	Absent	Neuharth	Yes		
Mohr	Yes	Oldenkamp	Absent	8 Yes	MOTION Carried

Meeting adjourned at 12:03CST, November 20, 2015.