

# South Dakota Ellsworth Development Authority

## Annual Meeting of the Board of Directors

August 13, 2012

9:00 AM MDT

### University Center - Rapid City

4300 Cheyenne Blvd.

Rapid City, SD

Room 127

#### 1. Call to Order: Chairman Burchill called the meeting to order at 9:12 AM MST

Board members present were: Michael Bender, Pat Burchill, Kenny McNenny, Stanley Porch, Mark Roby, Bob Sutton and Kent Mundon. Members Sutton, Roby, Bender, and Porch were present via teleconference.

#### 2. Approval of the Agenda

MOTION: Kent Mundon made a motion to approve the agenda. Kenny McNenny seconded the motion. The agenda was unanimously approved by a roll call vote.

#### 3. Approval of the minutes from the April 24, 2012 board meeting

MOTION: Bob Sutton made a motion to approve the minutes from the April 24, 2012 Board meeting. Michael Bender seconded the motion. The minutes were unanimously approved by a roll call vote.

#### 4. Comments by the Executive Director and Chairman

Chairman Burchill updated the board on the recent Association of Defense Communities (ADC) conference and the "Community of the Year Award" received by SDEDA. Chairman Burchill, Exec Director Landguth, and Governor Daugaard attended the Conference and received the award at the luncheon.

Executive Director Landguth gave a brief updated on the Regional Waste Water Treatment Plant and indicated that it was on time and anticipated to be on budget.

Glen Kane gave an update on the Freedom Estates Development project and reviewed the financial summary for the project.

#### 5. FY 2012 Financial Report

John Tanner reviewed the FY2012 Year-end Financial Report.

#### 6. Public Comment Period

There were no comments from the public.

**7. Old Business – None**

**8. New Business -**

**a. Resolution to approve FY 2013 Annual Budget**

Chairman Burchill introduced the FY 2013 annual budget and Executive Director Landguth walked through key areas of the budget. The board discussed the budget and suggested that adjustments be made to how the land sale and cash on hand at the beginning of the year be presented.

MOTION: Kent Mundon made a motion to approve the budget with the adjustments in how the cash flow was presented. Kenny McNenny seconded the motion. The motion was unanimously approved by a roll call vote.

**b. Resolution to approve Professional Services Agreements**

Chairman Burchill introduced the professional services contracts for Incentive Consulting, Tanner Consulting, and GlenMar Enterprises to provide the operations of the authority. Chairman Landguth reviewed the differences in the contracts from the previous year.

MOTION: Michael Bender made a motion to approve the resolution for Professional Services. Stanley Porch seconded the motion. The motion was unanimously approved by a roll call vote.

**c. Resolution to approve Sale of South Nike Property**

Chairman Burchill introduced the resolution and Executive Director Landguth gave an update about the property and the potential purchaser. The board discussed the sale of the property.

MOTION: Mark Roby made a motion to approve the resolution to sell the South Nike property. Bob Sutton seconded the motion. The motion was unanimously approved by a roll call vote.

**d. Resolution to approve Construction of Mock Village**

Chairman Burchill introduced the resolution and Executive Director Landguth gave an update about the Mock Village. Ellsworth AFB is designing the village, the Authority is purchasing the needed materials, and the South Dakota National Guard will do the transportation, site preparation and construction as a training exercise. This is the type of partnership that the Department of Defense is looking for within the communities it resides. The Mock Village will improve the training for the Air Force and reduce the costs associated with the training. The board discussed the Mock Village and wanted to ensure that the Authority cannot be held liable in relation to the village.

MOTION: Michael Bender made a motion to approve the construction of the mock village. Mark Roby seconded the motion. The motion was unanimously approved by a roll call vote.

**e. Resolution to recognize the contributions of Mark Merchen**

MOTION: Michael Bender made a motion to recognize Mark Merchen, past Executive Director, for his tireless efforts and vision in forming and developing the Ellsworth Authority. Mark Roby seconded the motion. The motion was unanimously approved by a roll call vote.

**9. Adjournment (10:00 AM MST)**

Michael Bender made a motion to adjourn the meeting. Mark Roby seconded the motion. The motion was approved unanimously.

Minutes Approved:

Chairman Burchill:



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