South Dakota Ellsworth Development Authority

Annual Meeting of the Board of Directors

March 31, 2015
9:00 AM MDT

Teleconference Meeting
with a Listening Post
South Dakota Ellsworth Development Authority
Conference Room
14 St. Joseph Street
Rapid City, SD
Second Floor

1. **Call to Order: Chairman Burchill called the meeting to order at 9:00 AM MDT**
   Board members present were: Pat Burchill, Kent Mundon, Stanley Porch, Kenny McNenny, Michael Bender, Kurt Solay, and David Emery.

2. **Approval of the Agenda**
   MOTION: Stanley Porch made a motion to approve the agenda. David Emery seconded the motion. The agenda was unanimously approved.

3. **Approval of the minutes from the August 19, 2013 board meeting**
   The minutes were discussed.
   MOTION: Kenny KcNenny made a motion to approve the minutes from the June 27 , 2014 Board meeting. Michael Bender seconded the motion. The minutes were unanimously approved.

4. **Updates for the Board and Public by Executive Director Landguth and Chairman Burchill**
   Chairman Burchill and Executive Director Landguth gave updates on key projects:

   a). Captive Insurance Program Update
   Executive Director Landguth introduced the topic and turned the update over to Mr. Tim Engel and Mr. Greg Ambach. Mr. Engel gave an overview of the SD Captive Insurance program and what coverage it may provide the Authority.

   b). Regional Waste Water Treatment Plant
   Executive Director Landguth gave an update on the current status of the Waste Water Treatment Plant. The Plant is complete and became operational in July 2015. It came in very close to budget. The operations invoices to the City of Box Elder and Ellsworth Air Force Base are being paid in a timely manner. The only

part left to complete is the cleaning of the Box Elder Lagoons and it should be completed in the summer of 2015.

c). Readiness and Environmental Protection Integration (REPI) Program
Executive Director Landguth introduced the REPI program and gave a financial status of funds received and expended. Mr. Landguth then turned the update over the Mr. Glen Kane who reviewed the overall strategies of the program, properties purchased and properties than are pending in the near future.

d) **Financial Update**
Executive Director Landguth gave a brief overview of the Authority Balance Sheet, Income and Expenses vs. budget, and the funds that the Authority is projecting to have at year end.

5. Old Business – None

6. New Business -

a). Consider approval of a Purchase Agreement for Land on North Ellsworth Road in Box Elder -
Executive Director Landguth introduced the sale of the Land on North Ellsworth Road that used to be the old Flying J Truck Stop. The land was purchased under the REPI program and the Authority will put an AICUZ easement on the property prior to closing the sale. The board discussed the purchase agreement.

MOTION: David Emery made a motion to approve the resolution to accept the purchase agreement (Resolution 15-01). Kent Mundon seconded the motion. The motion was unanimously approved by a roll call vote.

b). Consider approval of Lease of land at 118 North Ellsworth Road, Box Elder – C
Executive Director Landguth introduced the lease of land on the property located at 118 N. Ellsworth Road in Box Elder. Mr. Landguth discussed that the use of the land was compatible with Ellsworth AFB and also the ability according to the lease that the Authority could sell the property during the term of the lease.

MOTION: Stanley Porch made a motion to approve the lease of the land at 118 N. Ellsworth Road (Resolution 15-02). Michael Bender seconded the motion and the motion was unanimously approved by a roll call vote.

c). Consider Approval of contract with Matrix Design Group for Ellsworth AFB Joint Land Use Study (JLUS) -
Executive Director Landguth gave a brief overview of the Joint Land Use Study and the involvement of Air Force, Cities of Box Elder and Rapid City, and Counties of Pennington and Meade. He reviewed the funding from the Office of Economic Adjustment and the matching requirement of the Authority. The

matching requirement will come from the hours that the Authority staff are engaged and will not require specific dollar outlays.

MOTION: Michael Bender made a motion to approve the contract with Matrix Design Group (Resolution 15-03). Stanley Porch seconded the motion and the motion was unanimously approved by a roll call vote.

7. Adjournment (9:53 AM MDT)

David Emery made a motion to adjourn the meeting. Kenny McNenny seconded the motion and it was unanimously approved.

Minutes Approved:

Chairman Burchill: _____