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South Dakota Council
on Developmental Disabilities



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**Minutes of Meeting
July 25, 2016
Chamberlain, South Dakota**

Members Present:

Barb Abeln
JoAnne Cleveland
Emily Garcia
Chuck Henrie
Darryl Kilstrom Proxy
Wendy Parent Johnson
Connie Schmitz
Peggy Waltner

Valere Beeck
Kathie Erdman-Becker
Reed Haug
Jackie Juhala
Dan Lusk
Crystal Reuter
Linda Turner

Others Attending:

Arlene Poncelet

Jennifer Krieger

INTRODUCTIONS

Peggy Waltner called meeting to order at 8:01 a.m. and reviewed the meeting agreements. Peggy read the mission statement: "To assist people with developmental disabilities and their families in achieving the quality of life they desire." A round of introductions was completed.

AGENDA & MINUTES

Arlene asked the Council's permission to remove item number 15 and she would work with the executive committee to complete the budget request. Chuck Henrie made a motion to approve the agenda as amended, seconded by Valere Beeck. Motion passed.

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Crystal Reuter made a motion to approve the minutes of the April 22, 2016, meeting seconded by JoAnne Cleveland. Motion passed.

REVIEW AND ACCEPT THE REPORT OF THE EXECUTIVE COMMITTEE

Jackie Juhala made a motion to accept the reports of the Executive Committee meeting July 12, 2016, seconded by Connie Schmitz. Motion passed.

REVIEW AND APPROVE THE ACTIONS OF THE EXECUTIVE COMMITTEE

The following actions were recommended at the July 12, 2016, meeting of the Executive Committee;

1. Relationships Mini-grant from Human Service Agency/New Horizons – approved \$4,366
2. Camp Adventure mini-grant from Center for Disabilities – approved \$3,486
3. National Alliance of Direct Support Professionals training, Community Support Providers of SD – present at July meeting

Chuck Henrie made a motion to ratify the actions of the Executive Committee, seconded by JoAnne Cleveland. Motion passed.

BUDGET UPDATE

Arlene provided a report on the current status of the Council's budget. The over-obligated funds for FFY15 are \$54,127.10. The Council will receive an additional \$10,377.00 from a re-allotment of Puerto Rico's funding. The funds available for FFY16 are \$304,783.00. Arlene also included summary of expenditures by goal along with a breakdown of expenditures and obligations. JoAnne Cleveland made a motion to accept the budget, seconded by Kathy Erdman-Becker. Motion passed.

UPDATE FROM DD NETWORK MEETING

One area that the DD Network (SD Advocacy Services, Center for Disabilities and Council) has been focusing on is to “Rev Up the Vote”. It is a voting initiative to encourage people to register and vote. A toolkit is being developed. A Kick-Off Event will be held on Monday, October 17 in Rapid City. Black Hills Works and Flutter Productions are working with the DD Network to have training, create a mock election, and educate people with disabilities. The Center for Disabilities would like to offer some type of event East River too, but there is nothing finalized yet. Dan feels that the Division of Developmental Disabilities could work with CSP’s to disseminate information and they should also look at having breakouts at the SD Gathering to get the word out.

UPDATE FROM NATIONAL MEETING

Peggy and Arlene attended a conference in Washington D.C. Peggy attended two days and shared some of the things that she learned at the Council Chairperson Training and the Annual Conference. Arlene shared that Councils received the template for submitting the new state plan (due August 15), training on the new online reporting system and new performance measures for FFY2017.

NEW FIVE-YEAR STATE PLAN 2017-2021

Council members provided more details for each objective in the new state plan - 5-Year Expected Outcomes, Key Activities for Year 1 and 2.

GOAL 1: Workforce**Five Year Expected Outcomes:**

1. More well trained staff
2. DSP’s will have higher wages
3. Establish career path for DSP’s
4. Retention will increase
5. Recruitment- effective strategies defined, identified

Coordinated comprehensive initiative expected outcome of the 5-year plan.

OBJECTIVE 1: Annually through FFY2021, the Council will collaborate with the Community Support Providers of South Dakota, Division of Developmental Disabilities and others to use media and communication activities to elevate the status of direct support professionals.

Year One - Key Activities:

1. Provide funding for development and release of PSAs and video clips. Remember that the DSP makes a difference
2. Sharing of information with public policymakers. Info to policymakers
3. Info to colleges, high schools (volunteering)
4. Consistent message

OBJECTIVE 2: Annually through FFY2021, support training opportunities for direct support professionals.

Year One - Key Activities:

1. Support training for direct support professionals.
2. Training for front line supervisors.
3. Follow-up technical assistance/trainer does follow-up training and offers technical assistance
4. Competency based training/demonstrate knowledge before moving forward/application of learning.

GOAL 2: Early Intervention

Parents and guardians of young children with intellectual and developmental disabilities know about the resources available and have access to supports, services and training.

Five Year Expected Outcomes:

1. Easy access to information
2. Changing expectations & culture/vision for future
3. Supports are consistent across education systems

OBJECTIVE 1: Support training and information for families and early intervention service providers (i.e. childcare providers, after school programs, Head Start, respite care providers, doctors, etc.) on inclusion of children with intellectual and developmental disabilities.

Year One - Key Activities:

1. Council will support training for families on best practices and available resources.
2. Council will support training for early intervention service providers on inclusion of children with I/DD.
3. Regional network opportunities for families.
4. Booths at community events

Year Two - Key Activities:

1. Pediatrician/medical professional training
2. Training for school administrators

OBJECTIVE 2: Through FFY2019, support and participate in the National Community of Practice on Supporting Families in collaboration with the Division of Developmental Disabilities.

Year One - Key Activities:

1. Participate in the State Community of Practice Leadership Team meetings.
2. Support activities determined by the team.
3. National Community of Practice
4. Video on how to use LifeSpan folders, vignettes on using Life Course tools, continued dissemination of LifeSpan folders, training on Life Course framework.

GOAL 3: Safety & Security

People with intellectual and developmental disabilities feel safe and secure in their communities.

Five Year Expected Outcomes:

1. More accessible buildings/sidewalks/public places/websites.
2. First responders are more aware & knowledgeable about people with disabilities.
3. People with disabilities feel safe in their community and are comfortable accessing needed services.
4. People have relationships and experiences.

OBJECTIVE 1: Develop and disseminate information and resources and training that promote inclusion and the abilities of children, youth and adults with intellectual and developmental disabilities.

Year One and Two- Key Activities:

1. Find/disseminate information on accessibility
2. Training people with disabilities to be self-determined in areas of safety and security including safety and security on the internet.

OBJECTIVE 2: Disseminate information and resources related to emergency preparedness for people with developmental and other disabilities.

Year One - Key Activities:

1. What to do after an emergency.
2. Connect with the state office of emergency management (should have someone working specifically with people with disabilities)

Year Two - Key Activities:

1. Find/disseminate information to people with disabilities on emergency plans.

OBJECTIVE 3: Ensure that law enforcement officers (including school resource officers) and EMS receive training on working with people with intellectual and developmental disabilities.

Year One - Key Activities:

1. Law Enforcement
2. EMS

GOAL 4: Employment

People with intellectual and developmental disabilities, including those with significant disabilities and their families will have the expectation of employment in community settings.

Five Year Expected Outcomes:

1. More people with developmental disabilities are employed
2. Training and resources used throughout the system & community
3. People with developmental disabilities receive more training and education to be employed.
4. Change in attitudes and beliefs that support the expectation of employment.

OBJECTIVE 1: Promote Employment First philosophy and policies.

Year One - Key Activities:

1. Support the South Dakota Employment First Alliance (SDEFA) through participation of council members and/or staff in quarterly meetings and activities.
2. Share success stories
3. Collaborate with Ability for Hire
4. Support person centered employment planning including employment trajectory

Year Two - Key Activities:

1. Support the South Dakota Employment First Alliance (SDEFA) through participation of council members and/or staff in quarterly meetings and activities.
2. Collaborate with Ability for Hire

OBJECTIVE 2: Promote post-secondary education opportunities for people with intellectual and developmental disabilities.

Year One - Key Activities:

1. Provide support for year 3 of the Augie Access pilot.
2. Work with the Board of Regents to expand opportunities

Year Two - Key Activities:

1. Provide information to other post-secondary education institutions.
2. Work with the Board of Regents to expand opportunities

OBJECTIVE 3: Promote systems change in the areas of transportation, technology, accessibility and other supports that impact employment for people with intellectual and developmental disabilities.

Year One - Key Activities:

1. Promote the use of technology and adaptive devices to further employment for people with I/DD.
2. Develop model for CSP's working with people with significant disabilities.

OBJECTIVE 4: Provide opportunities for networking and training for people with intellectual and developmental disabilities, their families and providers of employment services.

Year One - Key Activities:

1. Using technology – i-transition app.
2. Promote volunteering as a learning experience for future employment.
3. Collaborate with Vocational Rehabilitation on training for people with disabilities and families.
4. Training and networking for youth with disabilities and their families – changing expectations of employment.

GOAL 5: Advocacy and Leadership Development

Through collaborative efforts of the Council, Center for Disabilities (UCEDD), and SD Advocacy Services (P&A), people with intellectual and developmental disabilities and their families have information, training, support and opportunities to effectively advocate and impact system change.

Five Year Expected Outcomes:

1. People with developmental disabilities of all ages and their families have improved advocacy skills.
2. People with disabilities are aware of and seeking the opportunities for assistance, support and training.

OBJECTIVE 1: South Dakota Advocates for Change (SDAC) will provide training and opportunities for people with I/DD to effectively advocate and impact system change.

Year One - Key Activities:

1. Support SDAC Leadership Team to meet quarterly and develop leadership skills.
2. Support SDAC Leadership Team to develop and present training to other advocates with I/DD.
3. Support advocates with I/DD to participate on other state boards and committees (assistance with applying for positions, training on how to be a board member, etc.)

OBJECTIVE 2: People with intellectual and developmental disabilities and their families have access to training on advocacy, self-determination and leadership development.

Year One - Key Activities:

1. Support Partners in Policymaking.
2. Support Youth Leadership Forum
3. Promote/support regional events

OBJECTIVE 3: In collaboration with the Center for Disabilities (UCEDD) and SD Advocacy Services (P&A), parents of

children and youth with I/DD and/or advocates who are Native American will be provided learning and networking opportunities to increase ...

Year One - Key Activities:

1. LEND Programs – fellowships thru Sitting Bull College & Sinte Gleska University.

Year Two - Key Activities:

1. Shorter Sessions – “Mini-Partners.”

OBJECTIVE 4: Promote and provide opportunities for education and training of supported decision making

Year One – Key Activities:

1. Training Session - Regionally

CENTER FOR DISABILITIES MIDDLE SCHOOL SELF-DETERMINATION PROJECT 2016

Sarah Hanson, staff from the Center for Disabilities, provided background and information from the current grant that worked with Harrisburg South MS, Harrisburg North MS, and West Central MS. There are three new schools included in the program this year. Dr. Johnsson is completing the data from last year and they will use the data and stories for case studies and brochures.

Dan Lusk made a motion to approve \$24,711 in federal funds for the Center for Disabilities Middle School Self-Determination Project – 2016, seconded by JoAnne Cleveland. Motion passed. Wendy Parent-Johnson abstained.

INTRODUCING NADSP CREDENTIALING TO SOUTH DAKOTA

Darryl Kilstrom explained that there is a direct support professional workforce crisis that Community Support Providers have been struggling to deal with for years. Darryl explained that the principles of the National Alliance for Direct Support Professionals (NADSP) are based on things that Community

Support Providers endorse every day. The credentialing for Direct Support Professionals (DSP) will be voluntary but they are hoping to have 40-45% of the DSP's trained. He shared what the program looks like, the amount of classroom time, and the amount of work area time that will need to be completed.

Chuck Henrie made a motion to approve \$28,965 in federal funds for Introducing NADSP Credentialing to South Dakota, seconded by Kathy Erdman-Becker. Motion passed. Darryl Kilstrom abstained.

SUPPORTING FAMILIES ACROSS THE LIFESPAN

Dan Lusk, Division of Developmental Disabilities, informed the Council that 23,000 copies of the LifeSpan folders have been printed. Based on discussions held in April, the Council is a collaborator with the Division as part of the National Supporting Families Community of Practice. Arlene attended the annual meeting in June. We are looking at developing a state team that will meet twice a year and looking at who the partners are for the state team. Dan explained that the four areas of focus will be case management, employment, shared living and technology.

Jackie Juhala made a motion to approve \$75,000 in federal funds for SD Supporting Families Across the LifeSpan, seconded by JoAnn Cleveland. Motion passed. Dan Lusk abstained.

FFY 2017 REQUESTS FOR PROPOSALS (RFPS)

Arlene asked the Council to review and offer changes to the RFPs that the council issues.

Partners in Policymaking

- change dates

YLF

- Change Dates
- The Council's Consumer Satisfaction Survey can be removed but another satisfaction form should be completed.

SD Advocates for Change - In the past years they have gone over \$50,000 but it depends on the cost of sending staff to the fall conference.

- Under the second bullet minimum requirements needs to have youth added under the population to reach.
- Need to add that that group will do training on self-determination and enhances leadership, advocacy skills, and self-determination for people with DD.

CFD Public Information & Awareness

- The new and updated information should be moved to the second bullet under purpose.

Outreach and Support from the Coalition

- Arlene will need to talk to Darryl or Alan about the new state requirements on grants.

Education and Training Mini-Grants – These grants are \$5000 or less to benefit people with disabilities and their families.

- This needs to be re-worded to include our new goals and add self-determination.

Frontline Supervisors Training

- Does the Council want to see a proposal?
- Dan suggested that rather than issue an RFP, the CSPs of SD could submit an unsolicited proposal based on today's discussions.
- No RFP to be developed.

Jackie Juhala made a motion to issue the Requests for Proposals with the discussed changes, seconded by Chuck Henrie. Motion passed. Wendy Parent-Johnson and Emily Garcia abstained from the vote.

Next Meeting

Arlene will send out a survey to determine the date for the next meeting in September or October.

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ADJOURNMENT

Crystal Reuter made a motion to adjourn the meeting, seconded by Chuck Henrie. Motion passed.