

South Dakota Brand Board
Meeting Minutes
June 27, 2018

The South Dakota Brand Board met on June 27, 2018. Members present were Wanda Blair, Scott Vance, Lyla Hutchison, and Myron Williams. Bart Blum arrived at 2:05 pm. Brand Board staff present were Debbie Trapp and Dan Bothwell.

Pres. Blair called the meeting to order.

Motion by Vance to adopt the agenda, second by Hutchison. Motion carried.

Motion by Williams to approve minutes of the April 19, 2018 meeting, second by Vance. Motion carried.

Trapp presented financial information as of June 26, 2018. Fund Balance - Brand Fund \$479,826.86; Brand Inspection Fund \$766,244.23; Theft and Prevention Fund \$216,019.68. Motion by Vance to approve Financial Report as presented as of June 26, 2018, second by Hutchison. Motion carried.

Bothwell presented the Brand Inspection Report: May 2018 - Livestock Markets – 64,941 head; Locker Plants 187 head, Locals – 40,620 head, Lifetime Horse Permits – 80 head, for a total of 105,828 head. Total inspections year to date is 1,650,912 head. Since FY 12 to current, the number of head inspected year to date, FY18 is the second largest number inspected compared to the same time frame. Recovered strays by brand inspectors year to date is 271 head. Brand inspector trainings were held in Hot Springs and Winner; He assisted Motor Carrier with a brand enforcement road check in the southern Black Hills area.

Trapp gave the DCI report from information provided by DCI Supervisor Spencer: January – June 22, 2018 = Cases Opened year to date - 16, Narrative Cases 12, Informative Cases – 4; Current Open Cases - 38; Road Checks – 6 traffic stops on 2 separate days, Livestock checked - 21 head, Citations written – 1; Missing/Stolen Livestock - Reports – 7, Head reported missing – 111, Head Recovered – 41.

Trapp gave the Director's Report – Thank you to Motor Carrier for the brand enforcement road check in the southern hills area; Secretary of Agriculture Jaspers has taken a new position and Dr. Oedekoven will be the interim Secretary of Agriculture; The Department of Agriculture hosted a Brand Board informational meeting on May 18, 2018; Bothwell, Zilverberg, and myself will be attending the International Livestock Identification Conference July 16th – 18th.

Motion by Hutchison to adopt the Code of Conduct and Conflict of Interest Policy for Use by State Authority, Board, Commission, and Committee Members as prepared by the South Dakota State Board of Internal Control, second by Blum. Motion carried.

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Motion by Williams to require registrations of abandoned brands not to be transferred for a period of five years from registration date, unless due to unforeseen circumstances, second by Hutchison. Motion carried.

Trapp reported on Fiscal Year 18 year-end budget.

Motion by Hutchison to enter into executive session pursuant to SDCL 1-25-2 (1 & 3) personnel and legal at 3:34 p.m., second by Blum. Motion carried. The meeting came out of executive session at 4:31 p.m.

Discussed changes to Brand Board Policy #18, Brand Inspector Salary. Motion by Williams to amend the starting salary for full time brand inspectors to \$33,000 and per head rate of pay for local brand inspectors to \$.50/head, second by Blum. Motion carried.

Next meeting date was set for August 22, 2018.

As no other business came before the board, motion Blum to adjourn the meeting, second by Williams. Motion carried.

Wanda Blair, President

Debbie Trapp, Executive Director

These minutes were filed for the record on _____.