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South Dakota Council
on Developmental Disabilities



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**Minutes of Meeting
April 27, 2018
Ramkota, Sioux Falls**

Members Present:

Kelli Anderson
Carroll Forsch
Tania Kostal
Angel Maggard
Rebecca Naser
Wendy Parent Johnson
Connie Schmitz
Cindy Tabor
Wendy Trujillo
Eric Weiss

David Colling
Erica Gloor
Marcie Lorensberg
Darryl Millner
Tim Neyhart/Carrie Geppert
Crystal Reuter
Derek Smith
Yvette Thomas
Peggy Waltner

Others Attending:

Arlene Poncelet
Brenda Smith

Jennifer Krieger

INTRODUCTIONS

Crystal Reuter called meeting to order and reviewed the meeting agreements. Crystal read the mission statement: "To assist people with developmental disabilities and their families in achieving the quality of life they desire through advocacy, systems change and capacity building."

AGENDA & MINUTES

Arlene stated that there are a few more items under the Executive Committee agenda item and a date was incorrect. She also noted that we will need to have a public comment period on the agenda moving forward. Derek Smith made a motion to approve the agenda as amended, seconded by Eric Weiss. Motion passed.

Derek Smith made a motion to approve the minutes of the January 12, 2018, meeting seconded by Marcie Lorensberg. Motion passed.

REVIEW AND APPROVE THE ACTIONS OF THE EXECUTIVE COMMITTEE

The following actions were taken at the April 23, 2018, meeting of the Executive Committee;

1. Augustana Lighting the Way Autism Conference – approved \$5,000 mini-grant.
2. East Dakota Educational Coop/TeachWell Solutions, Project SEARCH Conference – approved \$4,100 mini-grant.
3. Early Childhood Mental Health Seminar – approved \$5,000 mini-grant
4. Arlene noted that Secretary Pearson has asked that the Council approve all out-of-state travel for Arlene. The Executive committee approved the conference that she just returned from and they also approved travel for the National Conference in July.

Derek Smith made a motion to accept the report and ratify the actions of the Executive Committee, seconded by Angel Maggard. Motion passed.

DIRECTORS REPORT

Everyone received a copy of the DSA review. This will be on the agenda at the July meeting for discussion and approval. Arlene informed the Council that Black Hills Works has started a new self-advocacy group. They call themselves the A-Team with the A standing for Awareness, Advisement and Advocacy. Arlene attended an informational meeting at the US Attorney's office in Sioux Falls about sexual harassment and housing. They are looking for stories or properties that have had property owners ask tenants to pay for rent through sexual favors. If you know of this happening, you are asked to call the HUD or DOJ office.

The Administration on Community Living (ACL), Office of Grants Management (OGM) has had webinars and explained how obligations and liquidations (expenditures) from the Council's federal grant should be treated. OGM explained that the services must be provided in the first two years of the award with the third year only for payment of funds for expenses in the previous two years. This is a change that Council Directors across the nation were not aware of and the National Association is working with the Administration on Intellectual and Developmental Disabilities (AIDD) to determine when the change was made and for what fiscal year it will be implemented.

BUDGET UPDATE

Arlene noted that there is a jump in the expenditures under Early Intervention and that is because the Community of Practice is being funded under that goal. The grant report shows that there is \$92,000 that we have six months to obligate and have the services provided. Eric Weiss feels that the Council needs to make a plan so the best possible use of the federal funds is established in the time frame available. Arlene will further question what happens to the funds that are reverted and if they will be taken away in the future.

EVALUATION AND COMPENSATION FOR THE EXECUTIVE DIRECTOR

Crystal Reuter reviewed what was discussed at the January meeting. Yvette Thomas feels that the Council needs to have a policy written for the Council to utilize on a year to year basis. Council members volunteered to reach out to other states and ask for their written salary policies. Tania Kostal made a motion to increase the salary for Arlene by 3%, seconded by Derek Smith. Motion passed with vote of 17 yays to 2 nays. An alternative motion was made by Derek Smith to raise the salary for Arlene from 3% to 5%, seconded by Angel Maggard. Motion passed with a vote of 12 yays and 7 nays.

STATE PLAN – UPDATES TO THE ANNUAL WORK PLANS

Workforce Development

Discussion:

- Need more direction from Council before talking to CSP directors; Council needs to say what we can do and ask what they would like the Council to do
- Council needs to review already available surveys and results.
- If DSP staff were required to attend professional development training, a stipend be offered
- Where to start and suggestions of starting with the families or those being supported and then move to what workforce is needed to support the family or individual being supported.
- The Council needs to research DSP wages and send correspondence to the Governor and Legislatures. It is different when a Council that is appointed by the Governor takes a stance on an issue versus the CSP's taking on stance on the same issue.
- Shared Living was also discussed and awarding funds to hire and promote shared living within a Community Support

Provider. If a Request for Proposal is written, it was suggested that an evaluation plan be included.

Early Intervention and Education

Discussion:

- Possibly working with Partners graduates provide information and resources in their area.
- LifeSpan folders need to be updated; QR code did not work last time Arlene tried it. Info on web needs to have the links within the folder be clickable so the website addresses do not need to be typed in. Possibly group the resources by age.

Safety and Security

Discussion:

- Arlene will be sharing resources and information with law enforcement.
- Objective 2 is done in September
- Objective 3 will be done next year.
- Need to check and see what or if emergency plans in schools, daycares, etc. have provisions for people with disabilities.
- Law enforcement training needs to be expanded to educate judges, attorneys, public defenders, and county boards.

Employment

Discussion:

- Augie Access wording will be taken out and changed to post-secondary education.
- Council needs to issue a request for proposal for objective 3.
- Possibly work with the Business Resource Network in Sioux Falls on the topic of using/providing technology for employees and employers.

Arlene suggested that the Council spend the July meeting on the State Plan with ideas of what the Council wants.

SPECIAL OLYMPICS SOUTH DAKOTA

Julie Briggs, Vice President of Outreach, spoke about the traditional events and the unified events. Special Olympics is celebrating their 50th year. There are currently 26 schools signed up as Unified Champion schools and 19 more that want more information. Julie noted that last year South Dakota was recognized to have the most schools per capita to have activities for the “Spread the Word to End the Word” campaign. This is elementary school through college.

PERSON CENTERED TRANSITION ASSESSMENTS

Tana Buresch explained the person centered transition assessment is to gather meaningful information about a student mainly in the ages of 14-21. She explained how they do an assessment. The assessment is framed around a conversation with the student first then the parents and others that are at the table and focuses on the student’s interests, skills, hopes and dreams. The assessment is conducted by a trained PCT facilitator and was available at no cost to schools because of the DD Council grant. Throughout the project, it was realized that more facilitators needed to be trained and the number of assessments needed to be reduced. Tania Kostal shared her experience with having the assessment.

AUGIE ACCESS UPDATE

Jessica Lamb and five students from the Augie Access program joined the Council meeting. Jessica shared a trajectory about the program and the students shared their favorite parts of the program. The students talked about some of the internships that they have completed with some continuing as an employee. There is a peer navigation program. An Augie Access student sits on the Student Senate. Students can take courses for audit

or credit. Augie Access is a three year program. She explained what the requirements are for students to graduate.

SUPPORTING FAMILIES COMMUNITY OF PRACTICE

April 17-20, many individuals from South Dakota attended the LifeCourse Showcase in Kansas City. Brenda Smith explained Charting the LifeCourse Framework and when it was started. Brenda talked about the different areas of the LifeCourse Framework including the vision worksheet, trajectory, Life Stages, Life Domains, integrated star and the context of family and community. She also explained how the trajectory works by showing examples of how it can be used starting at infancy or starting later in life.

DD NETWORK UPDATES

Wendy Parent Johnson talked about a couple of the projects that the Center for Disabilities has with diversity training and outreach for Native Americans. The Center for Disabilities is also in the process of hiring a few individuals from Reservations across the state to assist with the dissemination of information. They have also traveled to five reservations to talk to people and find out what the needs are for those with disabilities.

Carrie Geppert shared with the Council that Disability Rights South Dakota has been working to develop a leadership activity for graduates of Partners in Policymaking. They would like to create a train the trainer for leadership. There will be a focus group on Saturday right after the continuing education sessions at Partners in Policymaking.

OUTGOING MEMBER

Arlene thanked Peggy Waltner for her six years on the council. There have been two applications that have been received for the open position and they need to be submitted to the Governor's office.

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NEXT MEETING:

The next meeting will be in Chamberlain or the central part of the state on Friday, July 20th.

ADJOURNMENT

Derek Smith made a motion to adjourn the meeting, seconded by Angel Maggard.