

South Dakota Board of Examiners in Optometry

Meeting Minutes

April 4, 2017

Tieszen Law Office Conference Room

Pierre, South Dakota

9:00 AM (CST)

1. Attendance

Meeting called to order at 9:00 a.m. Board members present were Dr. Dockter, Dr. Schirber, Dr. Eismach, and Nancy Van Camp. Also present were Naomi Cromwell, Tieszen Law Office; Ann Meyer, Attorney General's Office; Deni Amundson, Board Executive Secretary; and Deb Mortenson, SDOS Executive Director.

2. Approval of Agenda

Nancy Van Camp moved to approve the agenda as presented, seconded by Dr. Eismach. All in favor. Motion passed.

3. Approve Minutes from August 26, 2016, and November 17, 2016.

Nancy Van Camp moved to approve the minutes from the regular meeting, with edits to item 7d, and public hearing on August 26, 2016, and the telephonic meeting on November 17, 2016, seconded by Dr. Eismach. All in favor. Motion passed.

4. Treasurer's Report

Discussion was had regarding the Department of Health's expectations and hypothetical plan if the Optometry Board's cash balance would become negative. Deni Amundson will inquire with representatives from the Department of Health and report back at the next meeting. Dr. Eismach moved to accept the treasurer's report, seconded by Nancy Van Camp. All in favor. Motion passed.

5. Board Review and Approve CE Courses

Board reviewed and approved continuing education courses by individual signature vote.

6. Old Business

a. Board Certification: Will continue to closely monitor. Tabled until next meeting.

b. Injections: Will continue to closely monitor. Tabled until next meeting.

c. Tele-Medicine: Deb Mortenson reported that the South Dakota Optometric Society would like to work together with the South Dakota Board of Examiners in Optometry to possibly propose legislation to edit 20:50:07:01. Discussion was had regarding reviewing 20:50:04:04, 20:50:06:01 and the section of laws that applies to optometric corporations if the board was looking at legislative changes in the next year. Deni Amundson will also inquire with representatives at the Department of Health and other health boards regarding any current or pending legislation they may have regarding tele-medicine or emerging technology in their respective fields. Tabled until next meeting.

7. New Business

- a. Licensing: No action taken.
- b. Procedural Codes: No action taken.
- c. Board Member Requests for Conflict Waiver: No action taken.
- d. Administrative Rule/Legislative Updates: No action taken.
- e. National Healthcare Practitioner Assistance Program: A brochure was presented as an informational item regarding the availability of the program for the licensees of this board. No action taken.
- f. National Healthcare Practitioner Databank: Deni Amundson reported that this board has the option of performing a national query through the National Healthcare Practitioner Databank on applicants and current licensees to determine if there have been any disciplinary actions that have not been self-reported by the applicant or licensee. Dr. Schirber moved to perform a National Healthcare Practitioner Databank query on every new application prior to issuing the license and on every renewal licensee every third year after initial licensure which would correlate with their three-year continuing education period, seconded by Dr. Eisnach. All in favor, motion passed.
- g. Board Member Training: Deni Amundson reported that she coordinated with legal counsel to draft a board member training PowerPoint. No action taken.
- h. Board Member Terms and Board Positions: Discussion was had regarding the existing seats on the South Dakota Board of Examiners in Optometry Board. Dr. Hartford's term expired on September 9, 2016. He had served three terms and was not eligible for reappointment. Dr. Schirber was appointed to fill that vacant seat on the board. Dr. Hart voluntarily resigned from her seat on the board effective November 14, 2016. Dr. Eisnach was appointed to fill this position. Discussion was had regarding the president and vice-president positions on the board and the length of time a board member would hold those positions. Since Dr. Haiar was absent from this meeting, it was suggested that these decisions should be determined at the next meeting. Tabled until next meeting.
- i. Contracts:
 - Tieszen Law Office (Legal Services): Dr. Eisnach moved to approve the FY18 contract with the same terms as the current FY17 contract, seconded by Nancy Van Camp. All in favor, motion passed.
 - South Dakota Optometric Society (Education Services): Dr. Eisnach moved to approve the FY18 contract with the same terms as the current FY17 contract, seconded by Dr. Schirber. All in favor, motion passed.
 - BPro (Database Services): Nancy Van Camp moved to approve the FY18 contract with the same terms as the current FY17 contract, seconded by Dr. Eisnach. All in favor, motion passed.

- Scott Kennedy (Investigative Services): Dr. Schirber moved to approve the FY18 contract with the same terms as the current FY17 contract, seconded by Dr. Eisnach. All in favor, motion passed.
- Lisa Kollis-Young (Investigative Services): Nancy Van Camp moved to approve the FY18 contract with the same terms as the current FY17 contract, seconded by Dr. Eisnach. All in favor, motion passed.
- Deni Amundson (Administrative Services): Dr. Eisnach moved to approve the FY18 contract with a \$1500 increase in the allowable reimbursable amount for the professional commercial, liability and worker's compensation insurance required by the state as indicated on the contract, seconded by Dr. Schirber. All in favor, motion passed.

8. Time and Place of Next Meeting

Friday, August 11, 2017
Tieszen Law Office Conference Room
Pierre, South Dakota
8:30 AM (CST)

9. Adjournment

Dr. Eisnach moved for adjournment, seconded by Dr. Schirber. All in favor, motion passed. Meeting was adjourned at 11:59 a.m.

Respectfully submitted,
Deni Amundson, Executive Secretary
South Dakota Board of Examiners in Optometry