

SOUTH DAKOTA BOARD OF EXAMINERS OF PSYCHOLOGISTS
BOARD MEETING MINUTES
July 21, 2017
Fort Pierre, SD

Members Present: Jerry Buchkoski, Ph.D., President; Sara Schilplin, Psy.D., Secretary; Matthew Christiansen, Ph.D., Member; Robert Overturf, Lay Member; Trisha Miller, Ph.D., Member

Members Absent: Karen Weimers, Ph.D., Vice-President; Alice Bruce, Lay Member

Others Present: Carol Tellinghuisen, Executive Administrator; Jill Lesselyoung, Administrative Assistant, Robert McCarthy, Senior Policy Analyst for South Dakota DSS

Buchkoski called the meeting to order at 8:48AM CST.

Executive Session: The board entered executive session at 8:50 AM on a unanimous vote based on a motion by Overturf and a second by Schilplin for the purpose of administering oral examinations to applicants #374, #367, #375, #376, #377, and #373. The board exited executive session at 11:45AM based on a motion by Miller and a second by Christiansen. Motion carried on a unanimous vote.

Business Meeting was called to order by Buchkoski at 11:48AM with a motion by Overturf and a second by Schilplin. Motion carried by unanimous vote.

Corrections or Additions to the Agenda:

Nomination: Motion to approve applicants #374, #367, #375, #376, #377, and #373 was made by Miller, seconded by Christiansen. Motion carried on a unanimous vote.

Approval of Minutes from April 28, 2017: Christiansen moved and Buchkoski seconded a motion to approve the minutes from the April 28 meeting. The motion carried on a unanimous vote.

Financial Update: Lesselyoung reported on the finances through May 31, 2017. Current revenue is \$47,022.79; Expenses are \$49,893.10; Cash Balance is \$75,993.85. Schilplin moved and Overturf seconded the motion to accept the financials. Motion carried on a unanimous vote.

South Dakota Health Professionals Assistance Program: Moved to next meeting. Neither of the presenters were available today.

RFP Executive Secretary: Moved to next meeting. Initial draft of the template will be sent to Buchkoski, Schilplin, and Weimers. These members will approve the RFP template for

submission to the Department of Social Services. After the appropriate timeline, the full Board will vote on the RFP.

Complaints: Complaint #214 assigned to Miller, status is pending. Final consultation with attorney is needed before conclusions will be made.

Application for re-licensure 2017-1: Buchkoski made the recommendation that we incorporate findings and conclusion from the Maine psychological board and add a link to their findings on our website. The Board's attorney will inform the applicant that in order to protect the public it will be noted publicly that he was reprimanded by state of Maine. The South Dakota's Board Orders web page will list the applicant as having been reprimanded by Maine. Motion to accept Maine's decision and post it on our website was made by Miller, second by Christiansen. Motion carried by unanimous vote.

A recommendation was made by Buchkoski to remove from our website detailed information on cases involving licensees who have been reprimanded. The ethics code violated will remain listed. Carol will talk with Attorney Gina Nelson about the options with this recommend change.

Forensic Evaluations Update: As a result of the Board's recent letter to licensees requesting that they identify themselves as either being competent and willing to conduct competency evaluations or not competent or willing, we currently have a list of 22 psychologists who have submitted themselves as "Yes" for completing competency evaluations. A formal disclaimer will be added to list indicating the board does not take responsibility for validating this claimed competency. This responsibility lies with the licensee, as do any other claims of competency. This list will be sent to AG office for exam referrals. McCarthy requested a process be put in place to keep the list current and updated. If a licensee is being reprimanded, McCarthy will be notified by the Board and will remove the licensee from the list. In an effort to keep the list current, the Competency Evaluation question will be added to the license letter for new licensees and will be placed on the license renewal letter for existing licensees. The list will be updated yearly unless a new licensee wants to be added or an existing licensee wishes to be removed.

Review/Discussion of application materials: Miller reported that the State law lists that Date of Birth is required on application materials. The Board will add place of birth. Tellinghuisen will ask Attorney Gina Nelson if it would be possible to remove SSN but noted that it may be needed for child-related issues. The question was posed about how to handle gender and race questions. Board members will work on modifications and discuss this question further next session. Re-wording will be completed for items 9 and 11, 25.

Applicant Predoctoral Internship Confirmation Form – We will add "In the Process of Accreditation". Remove question #4, as it is unneeded information. Number of evaluations will be removed, as it is unnecessary information for application. Miller will review this form with Magnavito to assess necessity of a number of questions on this form considering we get much

of this information from the supervisor form. Remove items 5, 6 ,7. Possibly combine 9, 12, and the “recommendation.”

Application for Licensure cover letter - minor typos and re-wording will be changed by Board.

Postdoctoral form – remove 7,8,10,11

Release and Waivers for Supervisors – minor re-wording to be completed by Board.

Review Oral Exam Questions: Buchkoski proposed that item 2 from SDCL-3 be removed. Discussion on how the exam questions can become more standardized was continued. Board members will consider the current questions and scoring options. Miller proposed the benefits of moving to an Online standardized test for the Ethics exam, Schilplin agreed. Reduced cost, ease for applicants, and efficiency of getting applicants licensed were among the relevant reasons discussed. This option will continue to be considered and discussed. Tellinghuisen stated that it is also an option to move to teleconference exams if needed.

Code of Conduct – FYI: Code of Conduct was reviewed.

Any other business: Discussion on CEUs will be continued at next meeting. Acknowledgement was made that former Board President, Frederick Magnavito, Ph.D. won the National ASPPB Award.

Date of next meeting: The next meeting will be tentatively held on Friday, September 8, 2017 at 8:00 AM in Sioux Falls, SD. Any business that needs to be addressed prior to this date will take place via teleconference.

Motion to adjourn was made by Overturf, second by Miller at 1:09 PM CT. Motion carried on a unanimous vote.

Respectfully Submitted,

Dr. Sara B. Schilplin, Psy.D., LP
Secretary