

Meeting of the South Dakota One Call Notification Board

**May 16, 2017 – 8 AM Central Time
Ft. Pierre Holiday Inn Express
110 East Stanley Road
Ft. Pierre, SD**

Board Members: Chairman, Dan Kaiser, Representing Telecommunication Companies Offering Local Exchange Service to More Than 50,000 Customers; Vice Chairman, John Ward, Representing Excavation Contractors; Fay Jandreau, Representing Telecommunication Companies Offering Local Exchange Service to Less Than 50, 000 Customers; Erin Hayes, Representing Community Antenna Television Systems; Bleau LaFave, Representing Investor-Owned Natural Gas Utilities; Doug Larson, Representing Interstate Carriers of Gas or Petroleum; Ed Anderson, Representing Rural Electric Cooperatives; Kevin Kouba, Representing Investor-Owned Electric Utilities; Kurt Pfeifle, Representing Rural Water Systems; Todd Chambers, Representing Municipalities; Legal Counsel: Amanda Reiss; Executive Director: Larry Janes, Executive Assistant: Codi Gregg

AGENDA

1. Call to Order and Roll Call
2. Approval of February 15, 2017 Board Meeting Minutes
3. Review and Approval of Financial Report
 - a. Financial Summary including expenditure details for January 2017 through April 2017.
4. Operations
 - a. Texas811 Performance Results
 - b. Ticket volume history
 - c. Dispatched Tickets by Type
5. Presentation by Steven Fischer, PHMSA, regarding PHMSA enforcement evaluation.
6. Presentation by Ryan Hartley First District Association of Local Government.
7. Executive Director Report Items
 - a. Extension of Joint Powers Agreement with First District Association of Local Governments. This Agreement expires June 30, 2017. Today shall the One Call Board execute a new Joint Powers Agreement with an effective date of July 1, 2018?
 - b. The International Locate Rodeo is being held in Grapevine, Texas, June 23 through June 25, 2016. Shall the One Call Board sponsor this safety event again in 2017?

- c. Today shall the Board designate a dollar amount to allow the Chairman and Executive Director to jointly determine sponsorships and other miscellaneous expenses, not to exceed an annual dollar amount authorized by the Board?
 - d. Review of the 2017 and 2018 FY Budgets. Today shall the Board make changes to the 2019 FY Budget, and shall the Board approve the Budget for 2019?
 - e. 2017 Spring Safety and Damage Prevention Meeting Summary.
 - f. RFP #970 has been posted for the Executive Director position. A committee was formed to review proposals, interview, and make a recommendation to the Board. Today shall the Board schedule a date to review the recommendation of the committee and today shall the Board schedule a date to offer a contract to the candidate?
 - g. Election of Officers. The Executive Director will present recommendations for election of officers. Today shall the Board accept the recommendations for a new Chairman and Co-Chairman?
8. General Discussion:
- a. At the request of the South Dakota One Call Notification Board, Governor Daugaard declared April as "Safe Digging Month".
 - b. SBIC/ Bureau of Human Resources Code of Conduct Template.
 - c. Board of Director Expense reimbursement forms and receipts can now be forwarded to Codi Gregg for processing.
 - d. One Call Enforcement Panel Schedule, 2 PM Central Time (1 PM Mountain Time) last Thursday of each month, when necessary.
 - e. One Call Board Meeting Schedule
Tuesday, August 15, 2017, 8 AM – Board Meeting
Tuesday, November 14, 2017, 8 AM – Board Meeting
 - f. Other discussion items.
9. Motion to adjourn.

ANNOUNCEMENTS:

Dinner will be held at the Cattlemen's Club, 29608 SD Hwy 34 at 5:30 PM on May 15, 2017 for members of the South Dakota One Call Board.

Materials presented at this meeting are available by contacting the Executive Director in writing at exedir@sdonecall.com or by calling (605) 339-0529.