Family Support Council Meeting
March 2-3, 2018
Deadwood Gulch Resort
Deadwood, SD
Meeting Minutes

Member Present: Pat Norin, Jen Carda, Lynne Rick, Kevin Waterman, Lori Larson, Diane Baumiller, Rhiannon Town, Sarah Carlson, Lindsey Madsen

Members Absent: Deb Graff, Kevin Moultan, Darci Bible

DHS Staff: Derek Biteler, Colin Hutchison

Guests: Brittany Norin, Arlene Poncelet, Ella Swanson

Opening Round and Introductions:
Jen Carda called the meeting to order 6:14 MT. Everyone reintroduced themselves and spoke to why they were part of the council.

Standing Items:
The Council read through the meeting minutes from the December 2017 meeting. Lori Larson made a motion to approve the minutes from the December 2017 meeting with a second from Pat Norin. The Council approved with action carried via voice vote.

Other items that were agreed upon by the Council included the tentative dates and locations of the upcoming meetings. The June 8th and 9th meeting was changed from Sioux Falls to Yankton, motioned by Pat Norin and a second from Lynne Rick. The change was agreed upon by a vote. Derek Biteler will work on getting hotel and meeting room reservations in Yankton. The September meeting is still planned to be in Chamberlain.

LifeCourse Update:
Lynne Rick updated the Council on progress made within the South Dakota Supporting Families Community of Practice. Council members were asked to let Lynne know if they were interested in being a part of the SD COP team. Lynne went through the different quarterly webinar groups that are available as well as the five priority areas identified by the State Team. Lynne also talked about the upcoming Charting the LifeCourse Showcase on April 18-20 in Kansas City. Council members that were interested were instructed to let Lynne know if they would like to attend this meeting along with members of the State Team. Lynne showed a video from the Charting the LifeCourse National Team that outlined the basics of the LifeCourse Framework. This was a good refresh for those that were familiar as well as a good introduction for those that were new to Charting the LifeCourse.

Updates from DHS:
Derek updated the Council on the work that is being done within the LifeSpan Respite Coalition. Also discussed was Colin Hutchison's resignation and the progress being made to hire a replacement. This lead to a discussion on the future of Family Support services. Colin and Derek talked about the Division of Developmental Disabilities' plan to make some changes in the layout of the waiver and asked for feedback from the members of the Council. Colin and Derek talked about the three areas that the Division wants to focus on: Access to Family Support and Choices, evaluation of services in Family

Support, and clarifying the role of the case manager in Family Support. The Council decided to gather their thoughts and ideas and write a letter to Darryl Millner and Gloria Pearson to give their opinion on what changes should or should not be made.

Waiver 101:
At the last meeting, it was decided that it would be beneficial for the Council to be taught some basic information regarding waivers and the Family Support 360 waiver. To start this process, Colin shared a presentation on the basics of HCBS waivers. After the presentation, all agreed that going forward it would be a great idea to have Derek present on an appendix from the Family Support 360 waiver. Appendix C was chosen for next meeting, as it covers the services available within the waiver.

DD Council Updates:
Arlene Poncelet went through the DD Council newsletter and filled the Council in on upcoming events around the state.

The members decided to recess for the evening at 8:03 PM MT.

Saturday March 3, 2018
Jen called the meeting to order after breakfast had finished at 8:47 AM MT. Everyone from Friday evening was present.

Requests from Darryl:
The plan was to put together a letter to request additional funding to enhance Family Support services, but it was decided to work on identifying information to include in the letter to Gloria and Darryl as was discussed the previous night. Each member was asked to take a few minutes to write down their ideas for each priority area identified by the Division (renovating access to both waivers, evaluating services within Family Support, and clarifying the role of the case manager in Family Support). Lynne and Jen will put together a letter based on what each member wrote down.

Council Discussion on Updating the FS360 Binder:
The Council looked over the bylaws and discussed some changes that should be made as the last time these had been updated was back in 2009. Some of the items the members would like to see changed included voting and meeting requirements. After much discussion, Jen appointed Pat, Lindsey, and Sarah to form a subcommittee to dissect the bylaws and research SDCL and ARSD that may pertain to potential changes. They will share their findings with the rest of the members and a vote will be held to make any necessary changes.

Wrap Up:
The members reviewed any action items that would be required prior to the next meeting. Colin will email a copy of the Family Support waiver to the members for their viewing. Lynne asked everyone to think about ideas for a new mission statement.

Lori motioned to adjourn and Lynne provided a second. All approved at 11:43 AM MT.

Respectfully submitted,

X Lynne Rick

Lynne Rick
Secretary