

**Family Support Council Meeting
September 8-9, 2017
Meeting Minutes**

Members Present: Lynn Rick, Patricia Norin, Darci Bible, Jennifer Carta, Rhiannon Town, Sarah Carlson, Lori Larson (on phone), Kevin Waterman, Debra Graff

Members Absent: Kevin Moulton, Elizabeth Brown, Lindsey Madsen,

DHS Staff: Colin, Derek, Noemi

Guests: Arlene Poncelet, Brittany Norin

Welcome:

Jennifer Carta called the meeting to order at 6:04pm CT. The Council completed opening rounds and introductions. Name where they are from, and how they came to the council.

Meeting change

Move #8 from Saturday to tonight.

Approval:

The Council approved the March 24-25, 2017 meeting minutes with the change in correcting Patricia's name under Approvals. Rhiannon motions, Patricia Norin seconds. All eyes, none opposed, motion carried.

The Council approves the meeting and a location December 1-2, 2017 in Pierre, SD.

Packets in the mail not everyone has printers (include minutes), and get double rooms for everyone so people can have the families with them (ensure hotels allow families and doesn't charge extra). And when a meeting date has to be changed, if possible to send survey monkey and doesn't always work for everyone. Know where we are going to be staying at the next meeting quickly, so not waiting last moment so it will be easier to plan with family. (Fleet and Travel has lodging that has state rates with black-out dates, Friday nights are difficult.)

Plan for next year? March (then June, Sept, then Dec.) Council decided to schedule the meeting for March, and wait for the other meetings to be scheduled during the December meeting. Council decided that in March 2-3, we will meet in the Hills area (Deadwood). In December everyone should bring their schedules to be able to plan the rest of the meetings for 2018. Change the time for meeting 7-9pm on Friday and run later on Saturday to make up time.

New State Staff

Colin H. updated the Council on the new staff at the DD and the changes with the departure of FS360 Waiver management John New. Now there is the Office of Waiver Management with Colin H. as the Waiver Administrator and two staff under Colin, Noemi B. and Derek B.

DHS Updates and FS360 Updates

Colin first asked the Council for their feedback on how the updates have been given through the presentations. Feelings were expressed on how the graphs were really just notes on papers; the members feel they don't have much they can do with the data. Colin asked if it would be more

beneficial if we just bring this is the trend that we see, and ask the council if they see the same trend. Council members agreed to this. Colin then asked about the SMART data, it is to see if the members are familiar with it and if they feel that they are experiencing what the data is showing. The DHS-DDD will rely on Family input for the waiver, for changes in rule, etc. because it is better to have the family backing the changes.

Colin went over:

- Eligibility Determinations Analysis Statewide
- Eligible Child count for Statewide Family Support, we added two new programs in the South East where there are 191 children that are eligible.
- Local Family Support analysis of eligibility determinations
- Critical Incident Reports: focus was on page 3 with the most information, lays out each category and where there may be a trend.
 - The problem of SC's making the statement "that's not my job" was discussed; families expressed how this has happened to them. DHS staff will be training SC's in Oct and ensure they understand their job responsibilities.
 - The idea of using a trajectory and the families/members show what they do want from a service coordinator versus what they don't want from their SC's. Brenda Smith will use the trajectory tomorrow's meeting for this topic.
 - The idea of having a central location where coordinators can dump any found information/research and have as a location to work together to have access to this information. So that people don't have to start at ground zero...Derek informed that coordinators do share information to a certain degree already.
 - Members asked for calendar for when the appropriations happen to be able to attend and be more involved. The links and information will be shared.
- SMART Data
 - Seeing the 100% across the board started the conversation that this is not reflective of actual results. Calling the families during file reviews was an idea brought up as a way to ensure services and supports and provide accurate data.

Get rid of the "Time Allotted" from the agenda, and stick to prioritizing agenda items.

DD Council Updates

- South Dakota Gathering information. –question was asked why it is always mid-week, Arlene and Julie Hand will look into this.
- Building Bridges on a Solid Foundation- Fall Rehab conference- Same week of Oct. 2-4. 2017
- Let's Talk About Work-Sioux Falls, November 7th, 2017, and one in Aberdeen as well
- Partners in Policy Making- Deadline is the 15th
- Applications for Travel Assistance

Vision of Family Support

Members were asked to write what they want to see from the Council and what you don't want to see in the future. Colin brought forth the idea of people writing their ideas down and have the information be put together later for the next meeting.

Want: be more active as a council (do a phone conference if things pop up more than four times a year), listened to and respected as families, learn information, be part of that system change, better in person, always open to new ideas and sharing it with coordinators/other staff,

Don't want: meetings without a purpose

Kevin made motion, Lynne seconded to recess until ...The Council adjourned the meeting until the next morning, September 9, 2017, the Council resumed their meeting at 8: 04am.

Same members present, with Arlene and Lori gone, and Julie Hand and Brenda Smith

Life Course Presentation by Brenda Smith

Brenda Smith presented the Life Course Framework. First Brenda gave an overview of how the Family Support Council started, the challenges faced and those changes yet to come. Core principle of Life Course framework is that it is driven by self-advocates and families. The core belief is that all people and their families have the right to live, love, work, play, and pursue their dreams in their communities. We want people to be interdependent like we all are, not just independent. We are not all independent people; we have our own natural supports, networks, etc. Service coordinator trajectory was discussed, and how service coordinators can improve.

LifeCourse Supporting Families Team Meeting Information

Julie Hand shared some updates of what the Community of Practice has done up to this point. Family networking and engagement, employment, early childhood and education have been the four focal points that the CoP has discussed up until now. Now we are resetting, in July we reorganized the core group and one of the results from the July meeting is that we want to do more listening and be more intentional. We will be doing listening sessions across the state and will start at the South Dakota Gathering. The listening sessions will be in the evening from 6:30-8pm. We will do a brief intro of what LifeCourse means, and it will be a provider free zone so families can be comfortable to share.

Julie explained some information about different activities going on at the state; for example, State TA calls, CoP Facilitator calls, LifeCourse Ambassador Webinars, Family Front Door Innovation Workgroup, Policies for Supporting Families, etc. Members stated they want to be more active and this is where we can start, members will let Lynne or Jennifer know if they are interested in working in any of these workgroups/innovations.

Wrap-Up

Review what is working and not working from the past and going forward in the future meetings. Face to face is working versus over the phone so that's a solid thing moving forward. It works better for members to have the Friday evenings and Saturday Morning as a schedule. Members expressed how Chamberlain and Deadwood are two locations that work very well. It was also expressed that trying a North location, like Watertown, Aberdeen, or Joy Ranch, would be beneficial as well. The question of meeting more often and group attendance in the CoP was discussed. Members talked about meeting more often to be able to update everyone on what's going on in the specific groups of the CoP. The decision to stick to the four times and do some phone meetings in-between would work best. Speakers, places the members would like to see, questioned the members of what other suggestions they have. Meeting the Legislators in December in Pierre was an idea everyone agrees to, and the idea of bringing in a hospital administrator/facilitator/genetic counselors to help bring in some wrap around information by offering the lifespan folders. Members expressed a wish to see if more people from

outside the council attend the meetings, for example legislators, other families interested in seeing what the council is all about, doctors, etc. Also, a suggestion of having the support coordinators attend the FS Council meetings in their areas; to get input on what members can do to help the coordinators, find out what the SC's are struggling with and what areas they need help in, etc. Having local small groups of CoP members in the areas where the listening sessions will be is a good idea to help expand the information network.

Discussion on having information spread out in the state is a goal of the Council. Colin expressed how having good notes that the Governor can see is one thing we can do. Revisiting the policies and practices, and bylaws, of the Council will also be something that the members want to focus on at the next meeting; to see what needs to be changed because it's outdated and what needs to stay the same. The question of what is happening with the member positions that are open. Colin stated he has one application, but the process is not known at the moment; members are looking to fill those positions with people from across the state. The DD council is one place that can help with getting applications out, as well as using service coordinators to spread out applications. Having a welcome package in order to help new members is something that is necessary and the members expressed a need to complete this. The book of information that is already provided when a new member starts is overwhelming and new members should not feel that way.

Motion to adjourn by pat and Rhiannon seconded at 12:45pm, all in favor, none opposed, motion passed.