



**Minutes of Meeting  
July 28, 2015  
SDDC, Redfield**

Members Present:

Jan Banghart

JoAnne Cleveland

Jackie Juhala

Angel Maggard

Tim Neyhart

Brad Saathoff

Mark Way

Valere Beeck

Barb Hemmelman

Darryl Millner Proxy Dan Lusk

Lisa Merchen

Wendy Parent Johnson

Peggy Waltner

Eric Weiss

Others Attending:

Arlene Poncelet

Emily Garcia

Jennifer Krieger

Julie Lewandowski

INTRODUCTIONS

Valere Beeck called meeting to order at 8:30 a.m. Valere then read the mission statement: "To assist people with developmental disabilities and their families in achieving the quality of life they desire." A round of introductions was completed along with something exciting that you have done this summer. Val read off the Council attendance by-laws. She reminded regular board members that if they can't attend, they may appoint someone to attend for them as long as there is a notice to Arlene of who they have appointed to be their proxy. Valere asked board members to come to the meeting prepared by asking Arlene questions in advance or ask someone to discuss the grants in advance to have questions clarified.

Peggy Waltner attended the Yankton Area Mental Health Conference in June and she gave a brief overview of what she learned and who the speakers were.

Arlene and Valere Beeck attended a gathering of different councils in the state to gather information to help write the new state plan. They also traveled to Reno, Nevada for the NACDD Annual Conference and the AIDD Technical Assistance Institute. The need to identify and address cultural competency and ethnic diversity was discussed along with the ABLE Act.

Jan Banghart shared that on August 7<sup>th</sup> from 11-12 the SDDC Psychiatrist will be presenting on genes and different medications. Anyone can attend and Jan can send out the power point after that meeting to anyone who is interested.

Darryl Millner explained that the Division of Developmental Disabilities has put together a flyer explaining Conflict Free Case Management. He continued to explain more about the Center for Medicaid and Medicare Services (CMS) and the HCBS (home and community based services) settings rule. He also explained the requirements for case management versus direct supports. The Division is currently working on the revised HCBS waiver application. Brad Saathoff talked about how that will impact the roles of case managers within their organization.

### AGENDA & MINUTES

Mark Way made a motion to approve the agenda, seconded by JoAnn Cleveland. Motion passed.

Angel Maggard made a motion to approve the minutes of the April 24, 2015, Council meeting seconded by Mark Way. Motion passed.

## REVIEW AND ACCEPT THE REPORT AND RATIFY ACTIONS OF THE EXECUTIVE COMMITTEE

Jan Banghart made a motion to accept the report and ratify the actions of the Executive Committee meeting July 16, 2015, seconded by Angel Maggard. Motion passed.

The following actions were taken:

1. Journey of You Retreat at Joy Ranch – Present to the Full Council.

### JOURNEY OF YOU RETREAT AT JOY RANCH

Emma Pogue explained that they are requesting funding for their three day, two night event that teaches self-advocacy skills and PCT. They work on finding their own way of doing things along with working on social skills. There are about 135 people that receive services from the six Family Support Coordinators and are eligible to apply to attend. Joy Ranch is giving a 50% scholarship to the retreaters. Money and gift cards have been donated along with toothbrushes for the hygiene part of the event. They do have some individuals that attended last year but 70% of the retreaters are new. The satisfaction survey is completed at the end of the retreat but there is no other data that explains how the skills learned by the retreaters are used on a regular basis.

Council discussion included: timeliness of the grant application; limited eligibility; outcomes and results; nothing about employment in the agenda; need to search for other funding; and individual participants would be eligible to request assistance from the Council to attend future retreats. Barb Hemmelman made a motion to approve funding for the retreat in 2015 but this would be the final year, seconded by Mark Way. 12 ayes, 1 nay, motion passed.

### BUDGET UPDATE

Arlene provided a report on the current status of the Council's budget for FFY15. The current funds available for grants are \$134,803.82. Also handed out were pie charts showing the FFY14 and FFY15 expenditures and how the expenditures fall under each objective. Arlene also included a five year summary of expenditures by cost category and a three year summary of expenditures by goal. Mark Way made a motion to accept the budget report, seconded by Jackie Juhala. Motion passed.

### STATE PLAN AMENDMENTS FOR FFY 2016

There were no major areas in the goals or objectives that were found to need changes. The state budget request for state FY17 will remain the same as in the past. Questions were asked about funding for People Planning Together. Arlene explained that at the end of the 2 year grant there were funds remaining. She recommended that they submit a new grant proposal.

### UPDATE FROM CENTER FOR DISABILITIES

Wendy Parent-Johnson explained that the Center is focusing on training, technical assistance and research. They are working on expanding into the sibling area and working with SD Parent Connection to see what kind of supports can be provided to siblings. A monthly transition clinic will start in September that will include a benefits specialist, self-advocate peer, and possibly 4 additional team members and include a focus on healthcare.

The Center just completed 350 face to face interviews for the National Core Indicators (NCI) for the Division of Developmental Disabilities. Through these interviews the state will receive reports on the quality of life for individuals and they will also be compared to 35 other states that participate in NCI.

The Center is working on an employment survey to see how many people with disabilities are working in state government as

part of the Governor's Employment Initiative to make the state a model employer.

For the public information grant, the Resource Guide has been updated and the Possibilities magazine is close to being finished and disseminated.

Exciting things coming up in the future include the Center's Spring Symposium is scheduled for April 18-19 in Sioux Falls; and Dan Habib is working on a new film with the Center and 4 other UCEDDs (University Centers for Excellence in Developmental Disabilities), "Intelligent Lives", and will have a premier showing with the actors in South Dakota.

#### UPDATE FROM SD ADVOCACY SERVICES (SDAS)

Tim Neyhart and Emily Garcia shared that SDAS is currently in the planning process for the one and five year strategic plans that will include a new reporting format and a focus on data, outcomes, and systemic changes. Special Education and Social Security are big areas but SDAS will also include person centered transition, rights training, and reaching out to those who do not have the ability or support to reach out to SDAS.

Emily Garcia, Program Director for Protection and Advocacy for Individuals with Developmental Disabilities, will be doing rights training and has developed a curriculum. SDAS would like to make sure that due process is being followed. SDAS will also be sponsoring a legal clinic where lawyers will be donating their time to do a general training with an opportunity to answer individual questions following the training. He also informed the Council that they are looking to change the name of SD Advocacy Services.

#### BUDGET REQUEST FOR STATE FISCAL YEAR 2017

Arlene explained that every year, the Council is asked to approve a budget request for the next state fiscal year (SFY 2017). The only change Arlene recommends is a 3% increase for contractual services (covers the contract with East Dakota Educational Coop for personnel services). With the recent changes to the per diem amounts and increased rates for summer lodging, Arlene did not feel that an increase was needed at this time. Arlene explained that when these dollar amounts go into the Division of Developmental Disabilities budget, it is listed under one line item only not separated into a lot of detail. Barb Hemmelman made a motion to accept Arlene's proposal with the addition of 3% to contractual services, seconded by Jan Banghart. Motion passed.

### FFY 2016 REQUESTS FOR PROPOSALS (RFPs)

Drafts of the RFPs were provided. Arlene highlighted a few changes or areas for the Council to consider changing. Each RFP was reviewed separately.

#### Mini-Grants for Education & Training

It was noted that person-centered needs to be added under the "priority will be given to" section. It was also suggested to add language under the minimum requirements that proposals for an event must be received six months prior to the date of the event. Mark Way made a motion to issue the mini-grants with the changes, seconded by Jackie Juhala. Motion passed.

#### Partners in Policymaking

Arlene explained that \$10,000 of the grant is for the DD Council to have the April meeting during the Partners Graduation weekend and covers the actual hotel and meal costs for Council members and includes funds to assist past partners to be able to attend graduation. JoAnne Cleveland made a motion to issue the Partners in Policymaking RFP, seconded by Jackie Juhala.

Motion passed. Tim Neyhart and Wendy Parent-Johnson abstained.

### South Dakota Advocates for Change (SDAC)

It was suggested to provide a cross-walk of the many activities for self-advocates, including the Youth leadership Forum, Center for Disabilities' Self Advocacy Committee, Partners, Retreat, etc. It was suggested that SDAC include support and outreach to People First Chapters and encourage their participation in SDAC. Barb Hemmelman made a motion to issue the RFP, seconded by Jan Banghart. Motion passed.

### SD Coalition of Citizens with Disabilities

Arlene explained that we have done this proposal for three years to allow for some staff support for the Council's in-house activities such as large print jobs and advance assistance to families to travel to trainings (for those that cannot afford it up front). Jackie Juhala made a motion to issue the RFP, seconded by Mark Way. Motion passed.

### Youth Leadership Forum 2016

A brief description of the Youth Leadership Forum was provided. Mark Way made a motion to issue the RFP, seconded by JoAnne Cleveland. Motion passed. Eric Weiss abstained.

### USD Center for Disabilities

Arlene asked the Council how they would feel about no longer printing the Roadmap as the LifeSpan folders seem to give that information. Members agreed to no longer print the Roadmap. Wendy Parent-Johnson asked if the council would like anything updated in the books and she shared that there is very little information for after graduation from high school. Wendy also noted that there is never a huge surplus of printed material and they order only what is needed for a specific timeframe. JoAnne

Cleveland made a motion to issue the RFP, seconded by Peggy Waltner. Motion passed. Wendy Parent-Johnson abstained.

#### Advocacy and Leadership Training for Middle School Students

Arlene explained that this RFP is written exactly as the RFP that was issued last year when only one proposal submitted. Val suggested adding an example of a Junior Partners Program. Mark Way made a motion to issue the RFP as drafted, seconded by Angel Maggard. Motion passed. Wendy Parent-Johnson abstained.

#### STATE PLAN DEVELOPMENT FFY 2017-2022

Arlene talked about the joint board council discussion that was held in Oacoma and handed out draft notes from the event. She explained that at the Council's next meeting time will be spent on details for the state plan. Arlene explained that changes to the format were just provided last week. Changes include the clarification of unserved and underserved (now called targeted disparity) and requiring Councils to specifically note which goals and objectives will include the targeted disparity activities. There will also be an annual work plan required for each goal and objective. Arlene will send out the current state plan along with information for the new one.

#### SOUTH DAKOTA DEVELOPMENTAL CENTER (SDDC)

Jan Banghart shared a little background on SDDC and enjoyed the SDDC Happy video. Jan then introduced her staff, Darren Jilek and he talked about positive behavior supports and how SDDC came to the realization that they can be taught. He handed out a power point that explained more about the positive behavior outcome measurements, challenges and replacement behaviors. He also talked about the data that was collected from a pilot program that was conducted at SDDC.

### Next Meeting

There was a suggestion to have the September Council meeting in Rapid City or Spearfish. A doodle poll will be conducted to determine the date.

### ADJOURNMENT

Mark Way made a motion to adjourn the meeting, seconded by JoAnne Cleveland. Motion passed.

The meeting was adjourned at 2:32 p.m.