

Council of Juvenile Services
Proposed Meeting Agenda
December 10, 2014 10:00 AM, CT
Holiday Inn Express
110 E Stanley Road, Fort Pierre, SD

Wednesday, December 10, 2014 – Missouri Room

- 10:00 AM, CT Welcome, Introductions, and Review Agenda (Chair Twedt)
- 10:10 AM Approval of September 2014 Meeting Minutes (Chair Twedt)
- 10:15 AM OJJDP and PREA (Kevin McLain)
- Approval of PREA Subgrant Application (Bridget Coppersmith)
- 10:30 AM Approval of Lower Brule NAP Application (Bridget Coppersmith)
- 10:45 AM Approval of SFY14 Annual Report (Bridget Coppersmith)
- 11:00 AM Budget Status Report (Bridget Coppersmith)
- 11:15 AM Approval of FFY2015 Three Year Plan: Council Values and Problem Statements (Bridget Coppersmith)
- 12:00 PM Lunch
- 1:00 PM Juvenile Detention Alternatives Initiative (JDAI) Presentation (Liz Heidelberger)
- 2:00 PM Juvenile Justice Reinvestment Initiative Presentation (Jim Seward)
- 2:30 PM Election of CJS Chair and Vice Chair (Bridget Coppersmith)
- 2:45 PM Juvenile Justice Updates (Open to CJS Members)
- 2:55 PM Next Meeting Location and Dates (Chair Twedt)
- 3:00 PM Wrap-up and Adjourn (Chair Twedt)

Meeting Minutes-DRAFT
South Dakota Council of Juvenile Services

September 10-11, 2014

SD Department of Corrections H-Unit and Solem Public Safety Center, Pierre, SD

Wednesday, September 10, 2014 – Training Room, SD Department of Corrections H-Unit

Council of Juvenile Services Members Present: Carol Twedt, Chair; Mike Leidholt, Vice-Chair and Hughes County Sheriff; Nancy Allard, Director of Trial Court Services; Kim Courmoyer, Service Provider; Judge Jeff Davis, Seventh Circuit Court Judge and Pennington County JDAI Co-Chair; Arlene Ham-Burr, Former State Senator; Liz Heidelberger, Youth Member and Statewide JDAI Coordinator; Doug Herrmann, Director of Juvenile Services; Judge Karen Jeffries, Cheyenne River Sioux Tribe Judge; Aaron McGowan, Minnehaha County State's Attorney; Betty Oldenkamp, CEO of Lutheran Social Services; Lyndon Overweg, Mitchell Chief of Public Safety; and Virgena Wieseler, Director of Division of Child Protection Services.

Council of Juvenile Services Members Absent: Becca Bedard, Youth Member and Mountain Plains Evaluation; Victor Erlacher, Former School Principal and Superintendent, Foster Parent, and CASA Volunteer; Jacob Kabrud, Youth Member; Sara McGregor-Okroi, Aliive-Roberts County; Beth O'Toole, Professor at the University of Sioux Falls; Marissa Surrounded, Youth Member; and; Grant Walker, Standing Rock Sioux Tribe Chief Prosecutor.

Others Present: Bridget Coppersmith and Robyn Seibel, South Dakota Department of Corrections (DOC); Christina Lloyd, Avera St. Luke's Worthmore Addiction Services; Dadra Avery, Kara Graveman, and Shawn Koontz, Action for the Betterment of the Community; Kelli Rumpza, Human Service Agency; and Bob Mercer, Associated Press.

1. WELCOME, INTRODUCTIONS AND AGENDA REVIEW

Chair Twedt welcomed everyone to the meeting at 3:37 PM on September 10, 2014 and introductions were made. Chair Twedt stressed that the evening was focused on presentations and that no formal action was anticipated.

2. SOUTH DAKOTA JUVENILE JUSTICE PANEL

Bridget Coppersmith introduced the CJS Members who made up the panel and explained that the panel was originally planned for the December 2013 meeting but was postponed due to weather and content of agendas. Coppersmith stated that each panel member was asked to present an overview of his or her position in relation to the juvenile justice system in order to provide a review and insight for CJS Members and others present concerning the flow of the juvenile justice system.

Sheriff Mike Leidholt provided an overview of law enforcement's role with the juvenile justice system stressing that law enforcement is typically the first contact that a youth has with the justice system. Leidholt added that law enforcement has a certain amount of discretion when it comes to each situation involving a youth and that due to discretion being used consistently with similar situations, arrests rates have increased in the past forty years therefore bringing more youth into the system.

Aaron McGowan described the process an attorney goes through with juvenile court. McGowan stated that prosecutors administer justice and are not always looking for a maximum sentence but for the best option to seek justice. McGowan explained that a paradigm shift nationally gives prosecutors a roll as community problem solvers to look at what is causing trends and looking into possible treatment options. McGowan added that prosecutors in his office work to keep as many cases out of court as they can through diversion options including probation and teen court while still administering justice.

Judge Jeff Davis provided an historical overview of juvenile justice starting in 1760 in England and explained the stepping stones that protected youth as they went through the system and gave them the same rights as adults. Judge Davis described the types of children that could come before the court and the difference between juvenile and adult court when it comes to language and processes.

Nancy Allard described the organizational structure of the South Dakota Unified Judicial System under the judicial branch of government and explained the breakdown of the circuits and the staff that work with the supervision of juveniles. Allard explained the methods of supervising youth in the community on probation and described the evidence based probation supervision practices and the number of juvenile cases at each level of probation from informal diversions to intensive probation.

Doug Herrmann explained the intake process and placement options for youth committed to the South Dakota Department of Corrections (DOC). Herrmann provided a detailed overview of the trends and population of the youth committed to the DOC and the ways a juvenile could be discharged from the DOC. Herrmann explained that commitments to the DOC have declined by 20% in the past decade with female commitments declining at a higher rate of 44% since 2004.

Betty Oldenkamp provided an overview of private youth care providers in South Dakota and the types of services and levels of care they make available for youth and their families. Oldenkamp added that each program has different requirements associated with admissions and administering the program based on the type of youth served, if the program is associated with Medicaid, and the agency funding the program. Oldenkamp stated that the utilization of private facilities is down by about 20% since 2008 resulting in a surplus of beds available at private in-state residential facilities. Oldenkamp explained that the decrease is hard and concerning for providers but is a result of good things happening for kids and their families and the goal of long term success for youth.

Virgena Wieseler concluded the panel presentation with an overview of the Division of Child Protection Services under the South Dakota Department of Social Services. Wieseler stated that the population of youth referred to Child Protection Services is for safety concerns and that the division also works with foster care and adoption services. Wieseler explained that the goal of the division is to keep children in their homes unless they cannot be placed in the home due to safety concerns. Wieseler concluded her presentation by stating that in the past year, there were 166 new foster care families and 131 families closed for a variety of reasons during the same time period. Wieseler explained that this is the first time in the past five years where new homes was higher than homes closing and that of the new families, 27 were Native American families.

Discussion ensued throughout the panel presentation concerning the panel members' experiences, the stages of the juvenile justice system, and the hard work being done across the juvenile justice system to better serve the youth of South Dakota.

3. PREVENTION SUBGRANT PROGRAM PRESENTATIONS

Coppersmith explained that it has been a year since the process began of identifying sites to take the Council in the direction of juvenile delinquency prevention and that the three prevention sites of Aberdeen, Sturgis, and Watertown are in the beginning stages of implementing Project SUCCESS along with Positive Action. Coppersmith stated that the presentation would consist of a brief overview of Project SUCCESS, a detailed overview of Positive Action, and an update from each site. Coppersmith added that Mountain Plains Evaluation has developed a web-based data system to allow each site to enter and manage their own data. Coppersmith explained that the system is currently in the testing stage and contains screening tools for mental health/ depression, substance abuse, and smoking, pre and post tests that focus on delinquency behaviors and attitudes, and an assessment to measure family functioning, program satisfaction, and parent satisfaction.

Kelli Rumpza, Human Service Agency, provided an overview of Project SUCCESS (Schools Using Coordinated Community Efforts to Strengthen Students) and explained that the program is evidence based and contains the intervention strategies of information dissemination, normative and prevention education, problem identification and referral, community based process, and environmental approaches which results in case management, small and large group sessions, and classroom prevention services.

Kara Graveman, Action for the Betterment of the Community, presented an overview of the mission of Positive Action and academic, behavioral, character/social-emotional, health behavioral, family and community, and long term outcomes. Graveman explained that Positive Action is an evidence based program and has been used by over 15,000 schools, districts and community organizations, 5 million students and 10,000 families nationally and internationally. Graveman stated that the mission of Positive Action is to empower greatness through helping youth reach their potential, know they are meant for accomplishment, achieve self-mastery, and feel good about themselves.

Christina Lloyd, Avera St. Luke's Worthmore Addiction Services, explained the content and units that make up Positive Action. Lloyd stated that content is contained in six unit concepts that build upon one another. Lloyd explained that unit one teaches the philosophy that "you feel good about yourself when you do positive actions and there is a positive way to do everything" which provides the foundation for the other units which teach the appropriate actions for the whole self, the physical, intellectual, social, and emotional domains.

Rumpza concluded the Positive Action presentation with an explanation of the Positive Action curriculum. Rumpza stated that curriculum is sequenced to build from year to year resulting in a spiraling curriculum which builds understanding continually at each grade level from Pre-K to 12th grade. Rumpza stated that the main tool kits that the three subgrants will be using are the middle school and high school kits. Rumpza added that there are supplement tool kits which include elementary and secondary drug education, elementary and secondary climate development, a counselor's kit, and family and community tool kits.

Graveman, Dadra Avery, and Shawn Koontz from Action for the Betterment of the Community in Sturgis provided an overview of the work that has been accomplished since being awarded the subgrant in March. Avery explained that their next steps are to complete 18 Positive Action lessons in the first semester for 9th grade students, implement Project SUCCESS and a prevention series for 6th, 7th, and 8th grades, finish a prevention series at the high school, have quarterly parent information nights, develop a junior Youth Leadership Team at the middle school, continue to facilitate diversion based programming during the evenings, and develop a plan with the school for alternatives to suspension.

Lloyd explained that progress toward implementation has started in the three middle schools and two high schools in Aberdeen and that the prevention staff has strong relationships with the teachers to be able to provide prevention services to the classes. Lloyd added that future plans consist of being more involved in the high schools, organizing small groups, broadening referral sources, figuring out how to work with the Juvenile Detention Center due to a population that changes frequently, and determining how to best implement Project SUCCESS and Positive Action with their programs throughout Aberdeen.

Rumpza explained that since their award date, Project SUCCESS coordinators in Watertown have been reviewing program materials and meeting with their administrators and DOC Juvenile Correction Agents about how Positive Action will look like in their schools. Rumpza added that the next steps consist of implementing Positive Action kits with 7th and 8th grade students in small groups with students that are referred by staff or administration and implementing Positive Action throughout the high school by working with the alternative education program and referral students.

Discussion ensued concerning the delinquency prevention subgrants, their implementation plans, and their strong relationships with their school administration and outside agencies.

Thursday, September 11, 2014 – Community Multi-Purpose Room, Solem Public Safety Center

Council of Juvenile Services Members Present: Carol Twedt, Chair; Mike Leidholt, Vice-Chair and Hughes County Sheriff; Nancy Allard, Director of Trial Court Services; Becca Bedard, Youth Member and Mountain Plains Evaluation; Kim Cournoyer, Service Provider; Judge Jeff Davis, Seventh Circuit Court Judge and Pennington County JDAI Co-Chair; Arlene Ham-Burr, Former State Senator; Liz Heidelberger, Youth Member and Statewide JDAI Coordinator; Doug Herrmann, Director of Juvenile Services; Judge

Karen Jeffries, Cheyenne River Sioux Tribe Judge; Jacob Kabrud, Youth Member; Aaron McGowan, Minnehaha County State's Attorney; Betty Oldenkamp, CEO of Lutheran Social Services; Lyndon Overweg, Mitchell Chief of Public Safety; and Virgena Wieseler, Director of Division of Child Protection Services.

Council of Juvenile Services Members Absent: Victor Erlacher, Former School Principal and Superintendent, Foster Parent, and CASA Volunteer; Sara McGregor-Okroi, Aliive-Roberts County; Beth O'Toole, Professor at the University of Sioux Falls; Marissa Surrounded, Youth Member; and; Grant Walker, Standing Rock Sioux Tribe Chief Prosecutor.

Others Present: Kevin McLain, Bridget Coppersmith and Robyn Seibel, South Dakota DOC; and Bob Mercer, Associated Press.

Chair Twedt called the meeting to order at 8:30 AM on Thursday, September 11, 2014 and asked the Council to take a moment of silence in remembrance of September 11, 2001.

4. APPROVAL OF JUNE 2014 MEETING MINUTES

Lyndon Overweg moved to approve the June 2014 meeting minutes, Aaron McGowan seconded. Motion carried unanimously.

5. BUDGET STATUS REPORT

Bridget Coppersmith explained that the grant currently being spent is the FFY2011 Formula Grant. Coppersmith stated that a second extension was received from the Office of Juvenile Justice and Delinquency Prevention (OJJDP), making the new end date 9/30/2015. Coppersmith added that the end date is the same as that of the FFY2012 Formula Award which was also extended and that the goal is to have the FFY2011 Award spent by the new end date. Coppersmith explained that the goal is to cut the current balance of \$390,320 by \$170,000 by the end of December 2014. Coppersmith noted that the balance is slightly behind previous projections due to a lull in spending from Disproportionate Minority Contact (DMC) subgrants and awarding less subgrants than anticipated under the program areas of Native American Programs and Juvenile Delinquency Prevention. Coppersmith added that delinquency prevention subgrants will start to spend their awards at a faster pace due to their implementation being during the school year. Coppersmith explained that ten percent of the award can be transferred between existing program categories without a budget amendment which will help close out the award in a timely manner. Coppersmith stated that the December Council Meeting will provide better projections to indicate if an amendment is needed to close out the FFY2011 Formula Grant Award.

Robyn Seibel provided an overview of DMC subgrant spending concerning awards that end September 30, 2014. Seibel explained that she is anticipating a final remaining balance of \$61,317.75 of the awarded amount of \$120,000 which will go back into the pot of funding for the FFY2011 Formula Grant Allocation.

6. APPROVAL OF 2015 COUNTY REIMBURSEMENT PROGRAM PLAN

Coppersmith provided an overview of the current county reimbursement program and stressed the need to have funding allocated toward the core requirements of deinstitutionalization of status offenders, sight and sound separation, and jail removal. Coppersmith explained that the DOC's recommendations for calendar year 2015 consist of keeping the county cap of \$10,000 and the program cap at \$60,000 with the same parameters surrounding electronic monitoring that were implemented last year. Coppersmith added that a survey of facilities for the compliance universe was sent to jails in the summer of 2014 and that reimbursement program documents would be sent along with a thank you letter to jails who returned the surveys in an attempt to have more counties participate.

Discussion ensued concerning the history of the county reimbursement program and also sending the information to county auditors.

Betty Oldenkamp moved to approve the County Reimbursement Program Plan for calendar year 2015, Nancy Allard seconded. Motion carried unanimously.

7. DOC RECOMMENDATION FOR FUNDING SISSETON-WAHPETON OYATE'S APPLICATION

Coppersmith explained that Sisseton-Wahpeton Oyate's original application for Native American Programs was denied at the June meeting due to an incomplete application and a pattern of compliance violations associated with the Roberts County Detention Center. Coppersmith stated that following meeting, discussions ensued at the DOC concerning a fear of status offenders being held inappropriately and an application was sent to the tribe solely for the purpose of better serving status offenders and youth who are a danger to themselves. Coppersmith provided an overview of the application submitted for \$20,000 which would cover costs associated with placement of status and non offenders at non-secure facilities. Coppersmith added that the DOC recommended funding the application with the condition that if a status offender or non offender is inappropriately placed at a county facility, the award would end immediately.

Discussion ensued concerning the application, past issues with compliance, requirements of holding youth at New Beginnings and Plankinton, and ensuring that data is collected and reviewed in a timely manner to ensure compliance.

Judge Jeff Davis moved to approve Sisseton-Wahpeton Oyate's application contingent on youth being appropriately held in detention and DOC staff working with the tribe concerning the process of holding youth at the identified locations in the application, Judge Karen Jeffries seconded. Motion carried unanimously with Betty Oldenkamp abstaining.

8. DOC RECOMMENDATION FOR FUNDING DISPROPORTIONATE MINORITY CONTACT (DMC) APPLICATIONS AND DMC PRESENTATIONS

Seibel explained that Betty Oldenkamp and Judge Jeff Davis would be presenting on their respective county's application for DMC funding starting in October 2014. Coppersmith added that DMC funding was set aside to only be used in conjunction with implementing Juvenile Detention Alternatives Initiative (JDAI) for the past two years and that the applications up for review were not limited to JDAI.

Oldenkamp provided an overview of the DMC application from Minnehaha County that would be implemented by Lutheran Social Services (LSS) of South Dakota. Oldenkamp explained that the proposal from LSS on behalf of Minnehaha County is to implement the evidence based program of Functional Family Therapy for minority youth and their families in the pre-adjudication state of the juvenile justice system. The budget of \$60,000 would be used to pay for a .75 FTE Function Family Therapy therapist with benefits, an interpreter to ensure good communication between family members with limited English skills and the therapist, a Functional Family Therapy training to train the covered position and four additional therapists which will be paid for by LSS with funds not associated with the subgrant, local travel to meet with clients, travel to the off-site training, supplies, occupancy, and indirect costs.

Discussion ensued concerning the content of the application, the success of the program model across the country, looking to Lewis and Clark Behavioral Health in Yankton for resources as they have already begun the process of getting stakeholders in the community on board, and referral sources for the program.

Lyndon Overweg moved to approve Minnehaha County's DMC Application, Arlene Ham-Burr seconded. Motion carried unanimously with Betty Oldenkamp abstaining.

Judge Jeff Davis provided an overview of the DMC application from Pennington County which would be implemented by the Pennington County State's Attorney's Office and explained that the core of the application is a continuation from the 2014 DMC Subgrant Award. Judge Davis noted that the changes from last year consist of adding Moral Recognition Therapy within the Shelter Care Program, increasing the number of sessions per youth under the voucher system from five to eight sessions, and hiring a Community Outreach Case Manager to help youth and families achieve success through connecting them to community-based services and providing transportation assistance to and from appointments. Judge

Davis noted that the Data Specialist hired last year has left the position and the State's Attorney's Office is looking to again fill the position to be able to finish cleaning up existing data and develop work products to aid Pennington County in looking at where to best address DMC. The budget of \$60,000 would be used to pay for a DMC Data Specialist, a part time Community Outreach Case Manager, a DMC Voucher System through the State's Attorney's Office Diversion Program, and Moral Recognition Therapy through LSS.

Discussion ensued concerning the content of the application and the result of the Burns Institute Assessment in 2013.

Sheriff Mike Leidholt moved to approve Pennington County's DMC Application, Aaron McGowan seconded. Motion carried unanimously with Judge Jeff Davis, Liz Heidelberger, and Betty Oldenkamp abstaining.

9. NATIVE AMERICAN PROGRAMS UPDATE

Coppersmith stated that at the June Council Meeting, Native American Program applications from Cheyenne River Sioux Tribe and Lower Brule Sioux Tribal Court were approved. Coppersmith added that Lower Brule Sioux Tribal Court has acquired liability insurance for their horse program and has implemented a liability waiver requirement for participation. Coppersmith added that Judge Miner is no longer the presiding judge for Lower Brule Sioux Tribe and that the tribal court will continue to oversee the grant management of the award but that direct contact will be with the Boys and Girls Club regarding programmatic updates and fidelity checks. Coppersmith stated that youth have not been served to date in Lower Brule due to unsettlement resulting from recent tribal elections.

10. TRIBAL ADVISORY GROUP UPDATE

Judge Karen Jeffries provided an overview of the Tribal Advisory Group (TAG) meeting minutes from the September 5th TAG meeting. Judge Jeffries stated that six tribes were represented and that there were four guest speakers present at the meeting. Judge Jeffries explained that Greg Boris is currently the interim Executive Director at South Dakota Voices for Children due to Jennifer Kline leaving to work for the SDSU Foundation. Jeffries noted that Suzanne Merchant and Megan Larson from South Dakota Voices for Children also left for personal and professional reasons. Jeffries explained that the main topics covered were the state juvenile justice initiative and foster care. Judge Jeffries stated that foster care was covered through a presentation by Elizabeth Little Elk from the Rosebud Reservation and a presentation by the Department of Social Services. The next meeting is anticipated to take place in January 2015.

Discussion ensued concerning the number of meetings that South Dakota Voices for Children is contracted to hold and the state of transition occurring with leadership at South Dakota Voices for Children.

11. FY2013 ANNUAL REPORT UPDATE

Coppersmith explained that the FY2012 and FY2013 Annual Reports were condensed six page publications as compared to previous publications of around thirty pages. Coppersmith added that the plan for FY2014 is to continue with the condensed publication and that a draft will be reviewed at the December Council meeting. Judge Jeffries, Doug Herrmann, Nancy Allard, and Virgena Wieseler volunteered to aid in reviewing the draft report prior to the December meeting.

12. JUVENILE JUSTICE UPDATES

Coppersmith explained that the Western South Dakota Juvenile Services Center in Rapid City has been approved as collocated facility to hold adults within the same building as juveniles. Coppersmith added that the adults will be female clients from the City County Alcohol and Drug Program in Rapid City and that DOC staff have ensured that the building will function as collocated facility with sight and sound separation at all times. Oldenkamp added that the non-secure sections of the building contain the Arise Shelter Care Program, an Evening Report Center, and Reception Center overseen by Lutheran Social Services and that the programs are being moved around within the building with the goal of being able to hold 16 youth in the shelter care program rather than the current cap of 8 youth.

Liz Heidelberger explained that the Statewide JDAI Steering Committee met in April and July and has a meeting scheduled in October to discuss next steps. Heidelberger added that in June she met individually with committee members to ensure that all members have an understanding of the juvenile justice system and how JDAI would impact the system. Heidelberger also visited all collocated facilities in the state except for Day County due to their small population.

Kim Cournoyer discussed a section in the TAG Minutes that identified her as a possible trainer of foster care providers in the area of Positive Indian Parenting. Cournoyer noted that she provided Positive Indian Parenting Trainings at no cost in the past and that foster parents could benefit from the training.

13. NEXT MEETING LOCATION AND DATES

The next meeting will occur December 10, 2014 in Pierre, SD.

14. WRAP-UP AND ADJOURN

At 9:54 AM, Virgena Wieseler moved to adjourn, Judge Karen Jeffries seconded. Motion carried unanimously.

Recorded by Bridget Coppersmith, Juvenile Justice Specialist

PREA Overview

Congress passed the Prison Rape Elimination Act (PREA) in 2003 with unanimous votes of both houses of Congress. Congress intended that PREA would provide for the analysis of the incidence and effects of prison rape in Federal, State, and local institutions and to provide information, resources, recommendations, and funding to protect individuals from prison rape. See, 42 U.S.C. § 15601 et seq. PREA authorized funding for the Bureau of Justice Assistance (BJA) and the National Institute of Corrections administer to support efforts across the nation to establish zero tolerance cultures for sexual assault in confinement facilities. The law also directed the Attorney General to promulgate national standards for all such facilities, including prisons and local jails, police lockups, community confinement facilities, and juvenile facilities.

PREA called for the creation of the National Prison Rape Elimination Commission, which was charged with developing a set of national standards. The commission published a final draft of the standards in June 2009 and turned them over to the Department of Justice (DOJ) for review and revision. After two extensive public comment periods and subsequent revisions, DOJ published the final rule in the Federal Register on June 20, 2012, and it became effective on August 20, 2012.

Among other things, PREA provides that a state whose governor does not certify full compliance with the standards is subject to the loss of 5 percent of any DOJ grant funds that it would otherwise receive for prison purposes unless the governor elects to submit an assurance that the state will use the 5 percent only to achieve and certify full compliance with the standards in future years. 42 U.S.C. § 15607(e). OJJDP's Title II, Part B, Formula Grants Program is one of the DOJ grant programs subject to this requirement in fiscal year 2014, which commenced on October 1, 2013, and ends on September 30, 2014. Pursuant to PREA, the governor has three options: (1) submit a certification that the state is in full compliance, (2) submit an assurance that the state will use not less than 5 percent of its DOJ funding for prison purposes (including its Title II Part B Formula Grant funds award) to adopt and achieve full compliance with the PREA standards, or (3) accept a 5-percent reduction in such grants (including its Title II Part B Formula Grant award). The date for the governor's submission of a certification or assurance was May 15, 2014. As none of the required audits of South Dakota facilities had been completed due to a lack of trained auditors, Governor Dugaard submitted an assurance that the state would use 5% of DOJ grant funds to support compliance.

OJJDP calculated the PREA reallocation to reduce the state retained portion of its Formula Grants funding by 5 percent, thereby not affecting funding for state advisory groups (SAGs) and local juvenile justice programming. OJJDP took the PREA reallocation from the portion of the Title II Part B Formula Grants funding that the state retains to include funds for plan preparation and administration.

Name of state	FY 2014 Title II B Formula Grant Allocation	SAG set aside	Sum of previous 2 columns	Funds passed through to localities	States funds retained	PREA reduction	Bonus award	Final Title II Award Amount	Final PREA Award Amount
South Dakota	\$400,000	(\$20,000)	\$380,000	\$253,333	\$126,667	\$6,333	\$471	\$393,667	\$6,804

Prison Rape Elimination Act (PREA)

Subgrant Application

Title II Formula Grant

South Dakota Department of Corrections

APPLICATION DUE: November 21, 2014

RECEIVED

NOV 13 2014

DEPT. OF CORRECTIONS

SECTION 1. APPLICANT INFORMATION

Applicant: Lutheran Social Services of South Dakota, New Beginnings Center		
Address: 1601 Milwaukee Ave. NE		
City/State/Zip: Aberdeen, SD 57401-4856 Phone: 605-262-5300 Fax: 605-262-5303		
Email: liesl.hovel@lsssd.org		
Federal Employer or Payee Identification Number (FEIN): 46-0227431		
Project Director Name: Sheila Weber		Title: Vice President, Children & Youth Services
Agency: Lutheran Social Services of South Dakota		Address: 705 E. 41 st St., Ste. 200
City/State/Zip: Sioux Falls, SD 57105-6048		Phone: 605-444-7530 Fax: 605-444-7540
Email: sheila.weber@lsssd.org		
Project Title:	Improving Client Safety at New Beginnings Center	
Project Period:	January 1, 2015 – September 30, 2015	

SECTION 2: PROGRAM NARRATIVE

A. PROJECT ABSTRACT AND DEMONSTRATION OF NEED

Abstract

Applicant Name: Lutheran Social Services of South Dakota, New Beginnings Center

Title of Project: Improving PREA Compliance through Installing Security Cameras

Goals: 1) Minimize instances of sexual harassment and assault; 2) Ensure that any allegations are investigated to the most thorough extent possible, any issues are remediated, and the therapeutic environment is as safe as possible for clients and staff.

Strategies: Install security cameras at New Beginnings Center so that staff can visually monitor all areas of the facility effectively.

Demonstration of Need

New Beginnings Center (NBC) is a Lutheran Social Services group care facility in Aberdeen, serving youth ages 10 through 17. Most are referred by the South Dakota Department of Social Services or South Dakota Department of Corrections. NBC is mandated to be covered by PREA. As of October 2014, 57% of NBC clients are DOC-referred.

LSS and the NBC staff have worked diligently to establish policies, implement training, and develop materials to comply with PREA standards. In our annual NBC facility assessments, the main remaining weakness we have identified is the need for security cameras. The facility, designed for group care, has some blind spots that make it difficult for staff to keep all clients in view at all times.

B. STATEMENT OF THE PROBLEM

NBC has participated in Lutheran Social Services' agency-wide efforts to implement PREA standards in residential programs that serve DOC-referred youth. PREA policies are in place agency-wide. The NBC director and associate director are both trained PREA

investigators. All staff have been trained regarding PREA standards, and all new staff receive PREA training as part of their orientation. All NBC clients have received age-appropriate training regarding PREA standards, and new clients receive training during their orientation to the program. Posters in the building remind youth of their rights under PREA. All visitors receive PREA instruction from staff. LSS has produced separate PREA information brochures designed specifically for clients, staff, and visitors.

Our annual facility assessments have identified the lack of security cameras as the main remaining weakness in implementing PREA standards at New Beginnings Center. Blind spots in hallways, dayrooms, and sleeping areas cause difficulty in maintaining continual visual supervision of clients. The specific PREA standards pertaining to this challenge are, “Standard 115.313 requires that each agency develop, implement, and document a staffing plan that provides adequate levels of staffing and video monitoring (where applicable),” and “Standard 115.318 requires the agency to consider the effect any design, acquisition, expansion or modification of physical plant or monitoring technology might have on the agency’s ability to protect residents from sexual abuse.”

Security cameras placed throughout the building will allow staff to monitor youth in all areas of the NBC facility. Recorded security footage will be saved for approximately 30 days, providing visual evidence in the event of an allegation. And, simply knowing that there are security cameras throughout the building will act as a deterrent for clients or staff who may engage in inappropriate behavior.

C. PROJECT DESIGN AND IMPLEMENTATION

With funding from this grant, LSS capital funds, and other private funding, LSS will install a security camera system to cover the entire New Beginnings Center facility. Staff will be able to monitor youth in all areas of the facility, including blind spots. Security video will be

recorded for up to 30 days to be referred to in the event of an allegation of sexual harassment or assault. Still images or clips may be saved permanently to serve as evidence in any investigation. The system to be installed will be video only, but sound can be added at any time in the future for an additional cost.

All staff will receive training to operate and monitor the security camera system as part of the installation process. Ongoing maintenance and licenses for the security cameras will become part of the annual NBC operating budget.

D. GOALS AND OBJECTIVES

Goals

- 1) Minimize instances of sexual harassment and assault.
- 2) Ensure that any allegations are investigated to the most thorough extent possible, any issues are remediated, and the therapeutic environment is as safe as possible for clients and staff.

Objectives

As described previously, this project will help New Beginnings Center implement PREA Standards 115.313 and 115.318 regarding the use of monitoring technology to protect residents from sexual abuse. We will accomplish our project goals and meet PREA standards through accomplishing these objectives:

- 1) We will obtain a bid from a qualified contractor (completed).
- 2) We will install a security camera system at New Beginnings Center (planned for January or February 2015). As part of the installation process, the contractor will train staff to use the cameras and monitoring equipment.
- 3) NBC staff will use the system's monitoring equipment to monitor youth activities in the building, particularly in any blind spots that have been identified. This will be the same

camera system that we use in other LSS facilities, so our agency already has a number of trained staff who can advise NBC as they implement the system.

- 4) We will schedule any required maintenance with the contractor as part of NBC's established facility maintenance practices.

E. BUDGET AND BUDGET NARRATIVE

A. Personnel	Local Funds	Grant Funds	Total
<i>Employee Fringe Benefits</i>			
TOTAL	\$0	\$0	\$0
B. Contracted Services	Local Funds	Grant Funds	Total
TOTAL	\$0	\$0	\$0
C. Travel and Per Diem	Local Funds	Grant Funds	Total
TOTAL	\$0	\$0	\$0
D. Equipment	Local Funds	Grant Funds	Total
Security cameras, server, and software, including installation, programming, and user training	\$10,136	\$6,804	\$16,940
TOTAL	\$10,136	\$6,804	\$16,940
E. Operating Expenses	Local Funds	Grant Funds	Total
TOTAL	\$0	\$0	\$0
Total Project Budget -- <i>Combined totals for all columns</i>	\$10,136	\$6,804	\$16,940

BUDGET NARRATIVE WORKSHEET

Equipment – List nonexpendable items that are to be purchased and show how you calculated these costs. Nonexpendable equipment is tangible property having a useful life of more than 2 years.

A bid was received October 29, 2014 from Midwest Alarm Security Systems in Sioux Falls, which has previously installed security camera systems in Lutheran Social Services' Summit Oaks Center and Canyon Hills Center residential facilities. The bid of \$16,940 covers the following materials and professional services:

- 1 Exacqvision NVR server 24 IP input, 4 TB HD, to be installed in the New Beginnings Center network closet
- 1 Exacqvision VMS client software CD, to be installed on staff computers currently owned by LSS
- 12 Axis M3004V high definition IP color cameras; anticipated locations include—
 - Girls Unit, east and west sides, group activity room, exercise room (total of 4)
 - Boys Unit, east and west sides, group activity room, exercise room (total of 4)
 - Dining room (1)
 - Kitchen (1)
 - Back hallway, including the Quiet Area (2)
- Exacqvision professional camera licenses, one per camera
- All installation labor, wiring, programming, testing, and user training
- 12 month warranty
- 12 months of software updates

SECTION 3. SPECIAL ASSURANCES AND CONDITIONS

The following information contains the general conditions and assurances as necessary for recipients of funding awarded under this application. Please note that final assurances and conditions may be different than those stated below based on the composition of the individual program. Your signature under this section indicates that the applying agency understands that a successful subgrant award under this application will be subject to the conditions and awards comparable to those as follows.

General Award Conditions:

1. The Subgrantee agrees to comply with all Formula Grant program requirements.
2. The Subgrantee agrees to obligate and expend the grant amount within the subgrant award period.
3. The Subgrantee agrees to provide all program reports that are requested by the SD Department of Corrections or the Office of Juvenile Justice and Delinquency Prevention by their due date as requested.
4. The Subgrantee agrees to provide all Performance Measure Data and Program Specific data to the SD Department of Corrections.
5. The Subgrantee agrees to request reimbursement on a monthly basis and for only those expenditures outlined in the application approved by the SD Department of Corrections. Claims sheets and all supporting documentation must be submitted within 30 days of the end of the month that the services were paid.

Assurances: The Subgrantee hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); 28 C.F.R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements), 28 C.F.R. pt. 69 (Anti-lobbying), 28 C.F.R. pt. 83 (Drug-free workplace), and 2 C.F.R. pt 2867 (Nonprocurement suspension and debarment). The Subgrantee also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. It will give the awarding agency or the General Accounting Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
4. The Subgrantee will comply with all federal, state, and local laws, regulations, ordinances, guidelines, permits, and requirements applicable to providing services pursuant to this Agreement and will be solely responsible for obtaining current information on such requirements. It will comply with all lawful requirements imposed by the awarding agency, specifically including applicable regulations 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 72, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).
5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control

and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); The Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); The Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disability Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).

7. If a governmental entity -

- a) it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b) it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

Equal Employment Opportunity Plan (EEOP): Pursuant to 28 C.F.R. §§ 42.301-301, applicant must take one of the following actions: either submit an EEOP to the SDDOC for submission to the Office for Civil Rights (OCR) for review, maintain an EEOP on file, or submit an EEOP Certification form to the SDDOC for submission to the OCR in order to monitor the subrecipients compliance with the EEOP requirement.

Non-supplanting Requirements: Funds or other resources of the applicant normally devoted to programs and activities designed to meet the needs of criminal justice will not be diminished in any way as a result of a grant award of federal funds. The project for which assistance is being requested will be in addition to, and not a substitute for, criminal justice services previously provided without federal assistance.

Audit Requirement: Acceptance of this grant award requires the subgrantee organization or governmental entity to include this subgrant in the scope of their regularly scheduled annual or biennial audit. The audit must be conducted in accordance with the appropriate OMB Circular (A-128, A-133, A-102/Common Rule).

Termination Provision: This Agreement may be terminated by the SDDOC hereto upon thirty-(30) days written notice. In the event the applicant/subgrantee breaches any of the terms or conditions hereof, the SDDOC may terminate this Agreement at any time with or without notice. If termination for such default impacts the SDDOC, any payments due to the applicant/subgrantee at the time of termination may be adjusted to cover any additional costs to the SDDOC because of the applicant/subgrantee's default. Upon termination, the SDDOC may assume the responsibility for the project or may award another party funds to complete the work under this Agreement. If after termination for default by the applicant/subgrantee it is determined that the applicant/subgrantee was not at fault, then the applicant/subgrantee shall be paid for eligible services rendered and expenses incurred up to the date of termination.

Insurance Provision: The Subgrantee, at all times during the term of this Agreement, shall obtain and maintain in force insurance coverage of the types and with the limits as follows:

- Commercial General Liability Insurance: The Subgrantee shall maintain occurrence based commercial general liability insurance or equivalent form with a limit of not less than **\$1 million** for each occurrence. If such insurance contains a general aggregate limit it shall apply separately to this Agreement or be no less than two times the occurrence limit.
- Professional Liability Insurance or Miscellaneous Professional Liability Insurance: The Subgrantee agrees to procure and maintain professional liability insurance or miscellaneous professional liability insurance with a limit not less than **\$1 million**.
- Business Automobile Liability Insurance: The Subgrantee shall maintain business automobile liability insurance or equivalent form with a limit not less than **\$1 million** for each accident. Such insurance shall include coverage for owned, hired, and non-owned vehicles.

- Worker's Compensation Insurance: The Subgrantee shall procure and maintain workers' compensation and employers' liability insurance as required by South Dakota law.

Before beginning work under this Agreement, the Subgrantee shall furnish the State with properly executed Certificates of Insurance which shall clearly evidence all insurance required in this Agreement and which provide that such insurance may not be canceled, except on 30 days prior written notice to the State. The Subgrantee shall furnish copies of insurance policies if requested by the State. Such insurance shall contain no special limitations or exclusions as they may relate to this agreement.

Default Provision: This Agreement depends upon the continued availability of federal funds awarded to the SDDOC and appropriated funds and expenditure authority from the Legislature for this purpose. If for any reason the Legislature fails to appropriate funds or grant expenditure authority, or funds become unavailable by operation of law or federal funds rejections, this Agreement will be terminated by the State. Termination for any of these reasons is not default by the State nor does it give rise to a claim against the State. Failing to provide monthly reimbursement and quarterly progress reports may result in termination of the subgrant award.

Amendment Provision: This Agreement may not be assigned without the express prior written consent of the State. This Agreement may not be amended except in writing, which writing shall be expressly identified as a part hereof and be signed by an authorized representative of each of the parties hereto.

Venue Clause: This Agreement shall be governed by and construed in accordance with the laws of the State of South Dakota. Any lawsuit pertaining to or affecting this Agreement shall be venued in Circuit Court, Sixth Judicial Circuit, Hughes County, South Dakota.

Subcontractors Provision: The Subgrantee may only use subcontractors to perform the services as outlined in their approved grant proposal. Any additional subcontracts or awards may only be granted with the express prior written consent of the State. The Subgrantee will include provisions in its subcontracts requiring its subcontractors to comply with the applicable provisions of this Agreement, to indemnify the State and to provide insurance coverage for the benefit of the State in a manner consistent with this Agreement. The Subgrantee will cause its subcontractors, agents, and employees to comply, with applicable federal, state and local laws, regulations, ordinances, guidelines, permits and requirements and will adopt such review and inspection procedures as are necessary to assure such compliance.

Subgrantee Agreement: It is understood and agreed by the Subgrantee that any grant received as a result of this application shall be subject to the Special Assurances and Conditions and other policies, regulations, and rules issued by the Department of Justice for the administration of grant projects under (P.L. 100-690) including, but not limited to, the following:

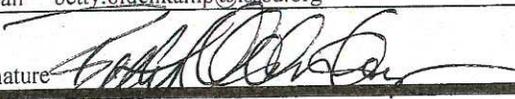
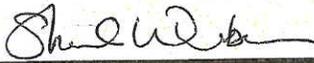
1. Competitive bids must be obtained for all equipment, construction and contracted services applications, as required by applicable local, state, or federal law or regulations.
2. If any agency other than the applicant is to contribute supporting or local funds, the Applicant must document the contribution.
3. Any funds awarded under one subgrant cannot be used in another.
4. Expenses or expenditures for items not listed in the original budget will not be reimbursed. Variances from the approved budget will require a budget amendment approved in advance by SDDOC.
5. All applicants are subject to federal, state, and local laws and regulations.
6. The Subgrantee shall not obligate any funds until the SDDOC formally awards subgrant.
7. Reimbursement of expenses is contingent upon submission of monthly financial reports and quarterly progress reports.
8. The Subgrantee understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of SDDOC and OJP.

9. When issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with federal money, all grantees receiving federal funds shall clearly state: 1) the percentage of the total cost of the program or project which will be financed with federal money, and 2) the dollar amount of federal funds for the project or program.
10. In the event a Federal or State court of Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, disability, or age against a recipient of funds, the recipient will forward a copy of the finding to the Office of Civil Rights, Office of Justice Programs and to the SD Department of Corrections.
11. The Subgrantee agrees to hold harmless and indemnify the State of South Dakota, its officers, agents and employees, from and against any and all actions, suits, damages, liability or other proceedings which may arise as a result of performing services hereunder. This section does not require the Subgrantee to be responsible for or defend against claims of damages arising solely from acts or omissions of the State, its officers or employees. Nothing in this Agreement shall be construed as a waiver of sovereign immunity or consent to jurisdiction in any court other than the courts of the Unified Judicial System of the State of South Dakota.

SECTION 4. SIGNATURE PAGE:

The officials who certify this document agree to adhere to all terms and conditions relating to this application. Duplication of responsibilities by one individual for any position listed below is NOT acceptable.

Original Signatures are Required

A. Chief Executive Officer		
Name Betty Oldenkamp	Title President and CEO	
Address 705 E. 41 st St., Ste. 200	City/State/Zip Sioux Falls, SD 57105-6048	
E-mail betty.oldenkamp@lsssd.org	Phone 605-444-7501	Fax 605-444-7540
Signature 	Date 11/7/2014	
B. Project Director		
Name Sheila Weber	Title Vice President, Children & Youth Services	
Address 705 E. 41 st St., Ste. 200	City/State/Zip Sioux Falls, SD 57105-6048	
E-mail sheila.weber@lsssd.org	Phone 605-444-7530	Fax 605-444-7540
Signature 	Date 11/7/2014	
C. Financial Officer		
Name Nathan Beyer	Title Director, Accounting	
Address 705 E. 41 st St., Ste. 200	City/State/Zip Sioux Falls, SD 57105-6048	
E-mail nathan.beyer@lsssd.org	Phone 605-444-7509	Fax 605-444-7540
Signature 	Date 11/7/2014	
D. Other Official		
Name N/A	Title	
Address	City/State/Zip	
E-mail	Phone	Fax
Signature	Date	

RECEIVED

NOV 17 2014

DEPT. OF CORRECTIONS

SECTION 1. APPLICANT INFORMATION

Applicant: Volunteers of America, Dakotas		
Address: 1309 W. 51 st Street / PO Box 89306		
City/State/Zip: Sioux Falls/South Dakota/57109		Phone: 605-444-6323
Email: d.hoffman@voa-dakotas.org		Fax: 605-335-5514
Federal Employer or Payee Identification Number (FEIN): 23-7353508		
Project Director Name: Steph Graeb		Title: Managing Director, Children, Youth & Family Services
Agency: Volunteers of America, Dakotas	Address: 908 N. West Ave. / PO Box 89306	
City/State/Zip: Sioux Falls/South Dakota/57105	Phone: 605-367-4293	Fax: 605-367-5714
Email: s.graeb@voa-dakotas.org		
Project Title:	Volunteers of America, Dakotas PREA Audit Project	
Project Period:	January 1, 2015 – September 30, 2015	

SECTION 2. PROJECT NARRATIVE

A. PROJECT ABSTRACT AND DEMONSTRATION OF NEED

- **Applicant Name:** Volunteers of America, Dakotas
- **Title of Project:** Volunteers of America, Dakotas Prison Rape Elimination Act (PREA) Audit Project

Goals of the project: The proposed project addresses the PREA compliance standard requiring all confinement facilities to be audited by a Department of Justice Certified Auditor at least once every three years. The goals of this project are: 1) The completion of an independent audit of the Volunteers of America, Dakotas Group Care facility by August 2015; and 2) The implementation of any necessary corrective actions according to audit recommendations or findings.

Strategies to be used: Volunteers of America, Dakotas has designated a PREA committee solely dedicated to addressing the implementation and ongoing compliance of PREA standards. In order to ensure consistent implementation of these standards, the committee has incorporated PREA standards into the organization's existing policies and procedures. Particularly, they have adopted an organization-wide PREA policy and updated the organization's Quality Assurance Process to include PREA standards. This committee continues to meet bi-weekly to review policies and procedures for any deficits and address problems in maintaining compliance.

The PREA Committee has determined that the agency is now in the stage of PREA implementation where an audit of our Group Care facility is required in order to adhere to PREA standards. Together with our PREA Coordinator, PREA Program Monitor and Group Care Program Manager, the committee has begun the process of scheduling and completing this audit.

B. STATEMENT OF THE PROBLEM

Volunteers of America, Dakotas' Group Care Program is requesting funding to assist in completing a PREA audit. The Group Care program, utilized by state child welfare and juvenile justice agencies as an alternative to placement in more restrictive settings, provides emergency shelter for children who have been removed from their home environment. The facility is licensed by the South Dakota Department of Social Services' Division of Child Protection, accredited through the Council on Accreditation and is experienced in meeting required standards, including state and local licensing, health and fire code standards. The prevention of youth sexual assault and abuse is at the center of Group Care's security operations; as such, the agency is committed to full compliance with all PREA standards and must complete its PREA audit before August 2015.

Volunteers of America, Dakotas recognizes the necessity and benefit of conducting an independent PREA audit and views this as an opportunity to gain insight and direction regarding best practice PREA implementation and compliance. While this audit is both essential and valuable to our Group Care facility, the financial cost – estimated at \$9,852 – will have an impact on the budget. Group Care is funded through state payments for care of youth, however, the current per diem rate does not provide the financial support to implement all PREA standards, specifically the cost of the audit. Department of Corrections funding would help offset the additional cost of the PREA audit and ease the financial impact. Completion of the independent audit, subsidized by Department of Corrections subgrant funds, will ensure the organization is in compliance with the PREA standard for frequency of audits. Of equal importance, review of the findings will provide a benchmark for standard compliance including

guidance on any necessary corrective action the organization may need to take to improve the quality of service to juveniles.

In order to adequately assess and enhance our agency's compliance with PREA standards, Volunteers of America, Dakotas has appointed a PREA Coordinator as well as a PREA Program Monitor. These individuals are responsible for carrying out the training and guidance to staff and monitoring compliance in regards to PREA standards. The organization also has a designated PREA committee, which meets bi-weekly to continually analyze organization PREA compliance. Specifically, the committee has incorporated PREA standards into the organization's Quality Assurance Process. Additional oversight is provided on a quarterly basis by the organization's Policy Committee, Critical Incident Committee, Service and Satisfaction Committee, and Health and Safety Committee. Each of these individuals and committees works on an ongoing basis to address implementation and compliance; these efforts have included adopting a Volunteers of America, Dakotas PREA policy that declares zero tolerance toward all forms of sexual abuse and sexual harassment.

Volunteers of America, Dakotas has already taken steps to coordinate and prepare for its PREA audit. In preparation for choosing and contracting an auditor, the organization's PREA Coordinator is utilizing information from the National PREA Resource Center and the statewide PREA Coordinator as well as seeking referrals from other juvenile confinement facilities that have previously completed a PREA audit. Additionally, Group Care has entered into a Memoranda of Understanding with the Compass Center, a local nonprofit that serves those affected by sexual and domestic violence, to provide training and education for Group Care staff and youth. The agency has made comprehensive efforts to make Group Care staff and youth aware of PREA, including a PREA orientation for new staff, informing youth of PREA at intake,

and posters throughout the facility that encourage youth to report any concerns regarding sexual abuse and provide phone numbers where reports can be made.

C. PROJECT DESIGN AND IMPLEMENTATION

Department of Corrections subgrant funding for an audit will move our Group Care facility closer to PREA compliance by meeting PREA Standard 115.401, which requires all confinement facilities to be audited at least once during the three year period between August 2012 and August 2015. Through this audit, we can assure our PREA compliance and identify areas where corrective action is needed in order to be fully PREA compliant.

In order to successfully complete the PREA audit, Volunteers of America, Dakotas has developed an action plan with specific strategies, responsibilities and timeframes. *(Please see Section D-Tables 1&2, pages 5-7)*

D. GOALS AND OBJECTIVES

Volunteers of America, Dakotas’ Group Care Program is requesting funding to assist in completing a PREA audit. The goals of this project are described in *Tables 1&2* below, along with specific objectives/activities that outline how these goals will be achieved.

Goal (1): The completion of an independent audit of the Volunteers of America, Dakotas Group Care facility by August 2015.

Table 1

Objectives/Activities	Person(s) Responsible	Timeline
Develop an action plan & steps to prepare for the audit.	PREA Coordinator PREA Monitor Group Care Program Manager	Within 30 days of notification of funding and completed by 1/30/2015
Regularly scheduled staff meetings to inform staff of PREA audit process.	PREA Monitor Group Care Program Manager Staff	-ongoing/weekly

Regularly scheduled PREA committee meetings to keep members informed of PREA audit process.	PREA Coordinator PREA Monitor Group Care Program Manager PREA committee members	-ongoing/bi-weekly
Assess our operations for initial PREA compliance-including a thorough self-assessment; use of audit instrument/toolkit.	PREA Coordinator	-ongoing & currently in process
Complete contract/agreement with PREA Auditor.	PREA Coordinator	-currently in process; solicited estimates 10/2014 -copies of Auditor service agreements are available upon request -signed service agreement with Auditor by 12/31/2014
Schedule audit.	PREA Coordinator	-completed by 1/30/2015
Pre-Audit Phase -post 60-day notice of Audit provided by Auditor. -PREA Coordinator will have frequent communication with Auditor leading up to the audit. -Continue to prepare for visit; use guidance and recommendations from Auditor. -complete pre-audit agency/facility questionnaire and submit. -Submit required documentation.	Auditor PREA Coordinator PREA Monitor Group Care Program Manager	-completed by 5/01/2015
Audit Phase -Provide a Facility Tour. -Additional document review. -Staff Interviews	Auditor PREA Coordinator PREA Monitor	-Audit Phase completed by 7/01/2015

-Participant Interviews	Group Care Program Manager Staff Participants	
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Goal (2): The implementation of any necessary corrective actions according to audit recommendations or findings.

Table 2

Activities	Person Responsible	Timeline
Post-Audit Phase -Review interim report from Auditor. -Determine if corrective action is necessary. Review compliance of each standard.	Auditor PREA Coordinator PREA Monitor Group Care Program Manager	-completed by 8/01/2015
-Work with Auditor to develop corrective action plan. -Work with staff, committee members as necessary to complete any corrective actions.	Auditor PREA Coordinator PREA Monitor Group Care Program Manager	-completed within 180 days
Final Auditor Report: -upon completion of necessary corrective actions.	Auditor	Delivered to agency within 30 days of corrective action period.
Review of final report with all stakeholders.	PREA Coordinator	-completed within 30 days of receiving final report.
Agency makes report available to public. -post on agency website.	PREA Coordinator Agency Marketing Department	14 days of receipt of final report.

Through these goals and objectives, Volunteers of America, Dakotas' Group Care facility aims to implement PREA Standard 115.401, which states: "During the three-year period starting on August 20, 2013, and during each three-year period thereafter, the agency shall ensure that each facility operated by the agency, or by a private organization on behalf of the agency, is

audited at least once.” Department of Corrections subgrant funds will be used throughout the funding period to offset the cost of completing this audit.

E. BUDGET AND BUDGET NARRATIVE

PROJECT BUDGET WORKSHEET

The Council of Juvenile Services will award or not award funding based the extent to which program design addresses a recognized need and whether the proposal is financially responsible and efficient. Funds will be paid through a reimbursement process for items specifically outlined and approved in the application.

Applicants may apply for a budget up to \$6,804.

Non-supplanting Requirements: Funds or other resources of the applicant normally devoted to programs and activities designed to meet the needs of criminal justice will not be diminished in any way as a result of a grant award of federal funds. The project for which assistance is being requested will be in addition to, and not a substitute for, criminal justice services previously provided without federal assistance.

A. Personnel	Local Funds	Grant Funds	Total	
			\$0	
<i>Employee Fringe Benefits</i>				
TOTAL			\$0	
B. Contracted Services	Local Funds	Grant Funds	Total	
PREA Audit	\$3,048.00	\$6,804.00	\$9,852.00	
TOTAL	\$3,048.00	\$6,804.00	\$9,852.00	
C. Travel and Per Diem	Local Funds	Grant Funds	Total	
			\$0	
TOTAL			\$0	
D. Equipment	Local Funds	Grant Funds	Total	
			0	
TOTAL			\$0	
E. Operating Expenses	Local Funds	Grant Funds	Total	
			\$0	
TOTAL			\$0	
Total Project Budget -- Combined totals for all columns		\$3,048.00	\$6,804.00	\$9,852.00

BUDGET NARRATIVE WORKSHEET

Contracted Services Narrative - Explain the consultant fees, consultant expenses, contracted services, the cost per service/per youth being served, and how the cost for services was calculated. Contracted services fees cannot exceed \$650 per day.

Consultant #1: **Glen E. McKenzie, Jr., LLC (PREA Auditor) --*quote**

Consultant Fees: Mileage: 40 miles x .55 = \$22.00; Rental Car: \$75 x 3 days = \$225; Hotel: \$125 x 3 days = \$375; Meals: \$60 day x 3 days = \$180; Airfare \$650 **Total Consultant Fees: \$1,452.00**

*To be compliant with the federal rate of \$650 per day, VOAD will provide documentation on # of audit days with fees once a service agreement has been signed.

Contracted Service: Audit Fees: \$6,500 (includes pre-audit, audit and audit report); Follow-up work to be paid at \$95/hour estimated at 20 hours x \$95 = \$1,900 **Total Contracted Service Fees: \$8,400.00**

*To be compliant with the federal rate of \$650 per day, VOAD will provide documentation on # of audit days with fees once a service agreement has been signed.

Consultant #2:

Consultant Fees:

Contracted Service:

Travel and Per Diem Narrative - Explain the calculation of travel costs for travel outside the home jurisdiction, (travel must be calculated at current state rates (\$0.37 per mile and \$26 per diem)), how the expenses are directly related to the implementation of the project, and if out-of-state travel is anticipated, give particulars (i.e., location, state, dates, purpose, cost).

Purpose of Travel:

[Mileage] x \$0.37 =

[Number of Travel Days for per diem] x \$26.00 =

Purpose of Travel:

[Mileage] x \$0.37 =

[Number of Travel Days for per diem] x \$26.00 =

Equipment and Operating Expenses Narrative - Explain the supplies and equipment costs directly related to the implementation of the program or project. You must be specific regarding the items in which you intend to use federal funding. For example, a budget item of "office expenses" will not be accepted as these items must be detailed. You need to identify what you anticipate for office expenses and list each item and the estimated costs. Items not specifically outlined will not be eligible for reimbursement.

Equipment - List nonexpendable items that are to be purchased and show how you calculated these costs. Nonexpendable equipment is tangible property having a useful life of more than 2 years.

Operating Expenses - List items by type (office supplies, postage, training materials, copying paper, and expendable equipment) and show how you calculated these costs. Generally, supplies include any materials that are expendable or consumed during the course of the project.

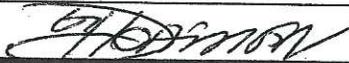
NOTE: If there is a change in the above budget narrative, programs will need to request an amendment to their budget. All amendments must be requested in writing prior to the expenditure of funds.

SECTION 4. SIGNATURE PAGE:

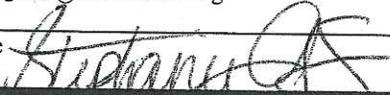
The officials who certify this document agree to adhere to all terms and conditions relating to this application. Duplication of responsibilities by one individual for any position listed below is NOT acceptable

Original Signatures are Required

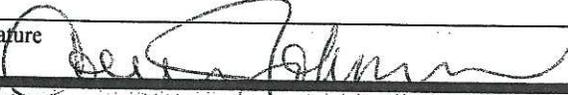
Chief Executive Officer

Name Dennis Hoffman	Title President & CEO	
Address 1309 W. 51 st Street / PO Box 89306	City/State/Zip Sioux Falls/South Dakota/57109	
E-mail d.hoffman@voa-dakotas.org	Phone 605-444-6323	Fax 605-335-5514
Signature 	Date 11-13-14	

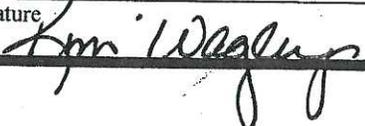
B. Project Director

Name Steph Graeb	Title Managing Director, Children Youth & Family Services	
Address 1309 W. 51 st Street / PO Box 89306	City/State/Zip Sioux Falls/South Dakota/57109	
E-mail s.graeb@voa-dakotas.org	Phone 605-373-0370	Fax 605-367-5714
Signature 	Date 11/13/14	

C. Financial Officer

Name Collette Johnson	Title Chief Financial Officer	
Address 1309 W. 51 st Street / PO Box 89306	City/State/Zip Sioux Falls/South Dakota/57109	
E-mail c.johnson@voa-dakotas.org	Phone 605-444-6318	Fax 605-335-5514
Signature 	Date 11/13/14	

D. Other Official

Name Kim Wagley	Title Group Care Program Manager	
Address 908 N. West Avenue	City/State/Zip Sioux Falls/South Dakotas/57104	
E-mail k.wagley@voa-dakotas.org	Phone 605-367-4293	Fax 605-367-5714
Signature 	Date 11.13.14	