

**AERONAUTICS COMMISSION CONFERENCE CALL MEETING MINUTES  
MAY 23, 2017 – 1:00 P.M.  
BECKER-HANSEN BUILDING – 700 EAST BROADWAY  
PIERRE, SOUTH DAKOTA**

**COMMISSIONERS PRESENT**

**VIA CONFERENCE CALL:** Eric Odenbach, Chairman  
Arnie Hauge, Vice Chairman  
Dave Luers, Member  
Dan Noteboom, Member  
Skip Vanderhule, Member

**DOT STAFF PRESENT:** Darin Bergquist, Jack Dokken, Karla Engle, Bonnie Olson, Jon Becker, Colton Stahl, Tom Koch, Jennifer Boehm, and Tessa Wenner

**OTHERS PRESENT**

**VIA CONFERENCE CALL:** Kevin Braun, Clay Extrom, Steve Hamilton, Bob Mercer, and Paul Doward

Chairman Odenbach called the meeting of the South Dakota Aeronautics Commission meeting to order at 1:00 p.m. Roll call was taken and a quorum was determined.

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Chairman Odenbach opened the floor to Commission members to disclose potential conflicts of interest and to present requests for waivers pursuant to South Dakota Codified Law (SDCL) chapter 3-23.

There were no disclosures or waivers to address.

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Chairman Odenbach asked for a motion to approve the minutes of April 25, 2017.

A MOTION WAS MADE by Vanderhule and seconded by Hauge to approve the April 25, 2017, meeting minutes. All present voted aye by roll call vote. The motion carried.

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The Commission discussed ideas regarding how the Commission will deal with future requests regarding airport fuel systems. The Commission requested airport revenue information from the Department of Transportation (the "Department") staff. This will be an ongoing discussion at future Commission meetings.

Dave Luers disconnected his phone call and left the meeting at 1:10 p.m.

No action was taken.

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There was no report from the Secretary at this time.

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The Lake Cochrane Improvement Association is requesting commission approval for a State airport license to operate the Lake Cochrane Seaplane base as a public use seaplane base. An on-site seaplane base evaluation was completed on April 28, 2017, by the Federal Aviation Administration (“FAA”) Rapid City Flight Standards District Office and it was determined that safe operation can be conducted at the proposed site. The seaplane base is to be operated during the daylight hours and for Visual Flight Rules (“VFR”) use only. An FAA airspace study has been filed and upon a favorable determination, the Department is recommending commission approval.

A MOTION WAS MADE by Vanderhule and seconded by Noteboom to approve Lake Cochrane Improvement Association’s request for a State airport license to operate the Lake Cochrane Seaplane base as a public use seaplane base.

The Commission requested the South Dakota Department of Game Fish and Parks be contacted for an opportunity to comment on the proposal. The Commission also requested the current President of Lake Cochrane Improvement Association sign the application.

A MOTION WAS MADE by Noteboom and seconded by Vanderhule to table Lake Cochrane Improvement Association’s request for approval of a State airport license to operate the Lake Cochrane Seaplane base as a public use seaplane base. All present voted aye by roll call vote. The motion carried.

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Kevin Braun submitted a request to the Commission for approval of a State airport license to operate the Braun airport for private use only. The proposed landing strip is .81 miles southwesterly of the Aberdeen Regional Airport. Due to this proximity from the Aberdeen airport the operator has agreed to the following safety procedures:

- 1) No flights will be conducted if the weather at the Aberdeen Regional Airport is IFR.
- 2) No nighttime operations will be conducted.
- 3) If weather conditions are favorable all departing and arriving flights are to be made to the west/southwest.
- 4) The use of the Aberdeen Airport CTAF is to be used if possible for all flights.

The Department is recommending Commission approval conditional upon a favorable FAA airspace determination.

A MOTION WAS MADE by Vanderhule and seconded by Hauge to approve a State airport license to operate the Braun airport as a restricted airport for private use only with the safety procedures set out above as well as receipt of favorable FAA airspace determination. All present voted aye by roll call vote. The motion carried.

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The City of Kimball is requesting Commission approval to build a Trap Shooting Range at the Kimball Airport. In utilizing the proposed trap range, the city has agreed to the following safety procedures:

- 1) All gates will be locked, only city employee(s) and 2-4 Range Committee members will have access keys.
- 2) All users of the trap range will only use the south entrance drive only on the designated road, and the range will only be open during organized practices and league shooting.
- 3) Trap Range will be set up west to northwest with a 900' shot fall zone.
- 4) All loads being shot will not exceed 7 1/2 shot trap loads, any loads greater will not be allowed. Flight distance of the clay pigeon is 50 yards with a flight height of 8-12 feet.

The Department is recommending Commission approval.

A MOTION WAS MADE by Noteboom and seconded by Hauge to approve the building of a Trap Shooting Range at the Kimball Airport. All present voted aye by roll call vote. The motion carried.

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The Department provided information on promoting aeronautics education in South Dakota. This information was to help facilitate Commission discussion, and generate ideas about promoting aeronautics careers and education.

The Department noted each year there are ample opportunities to promote aeronautics. Some examples include Science, Technology, Engineering, and Math ("STEM") conferences and activities, job fairs, and science events. Information regarding the purchase of flash drives was also provided to the Commission. The concept of the flash drives is for the Department to upload videos and inform users about aviation organizations and schools. The flash drives can then be handed out to schools, at job fairs, and science events.

More information will be provided to the Commission. This will be an ongoing discussion at future Commission meetings.

No action was taken.

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The Department presented the Commission with a checklist of items the Department inspects at each annual airport inspection. The Commission was shown several pictures of "typical" infractions.

No action was taken.

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Commissioner Hauge requested the Department to provide at the next meeting information on the Department's payment processes, internal control, safeguard procedures, and accountability procedures in place for the funding approved by the Commission.

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A MOTION WAS MADE by Noteboom and seconded by Hauge to adjourn.

With no other business to come before the Commission, the meeting was adjourned at 2:27 p.m.