

**AGENDA**  
**South Dakota Science and Technology Authority**  
**630 East Summit Street, Lead, South Dakota**  
**Annual Meeting of the Board of Directors**  
**Thursday, June 16, 2016 at 8:00 AM (MT)**  
**\*\*Yates Education & Outreach Conference Room\*\***

SDSTA Mission: *To advance compelling underground, multidisciplinary research in a safe work environment and to inspire and educate through science, technology and engineering.*

**Noon Lunch at Visitor Center with the SD Chamber of Commerce & Industry Board of Directors**

<b>Title</b>	<b>Report</b>	<b>Recommendations</b>
1. Call to Order A. Call Roll B. Introduce Guests	-- Chair Casey Peterson	<i>Informational</i>
2. Approve Agenda	-- Chair Casey Peterson	<i>Motion to approve agenda</i>
3. Conflict of Interest Disclosure	-- Mr. Tim Engel	<i>Informational</i>
4. Approve Minutes	-- Chair Casey Peterson	<i>Motion to approve March 17 and April 19 Minutes</i>
5. Audit Committee A. Appoint Members to Audit Committee B. Accept Audit Report FY Ended June 30, 2015	-- Chair Casey Peterson -- Ms. Pat Lebrun	<i>Annual appointment of committee members per Audit Charter</i> <i>Motion to accept Audit Report Fiscal Year Ended June 30, 2015 per discussion at March 17 board meeting</i>
6. Financial Report A. Financial Statements B. FY2017 Budget C. Internal Controls Update D. May, Adam, Gerdes & Thompson Hourly Rate Increase	-- Mr. Mike Headley -- Ms. Nancy Geary -- Ms. Nancy Geary -- Mr. Mike Headley -- Mr. Mike Headley	<i>Informational; reference board packet</i> <i>Motion to approve FY2017 budget as presented</i> <i>Informational</i> <i>Motion to approve hourly rate increase as presented</i>
7. Report from Executive Director A. SDSTA May Monthly Report B. Declaration of Surplus—Printers C. Davis Bahcall Introductions D. Facility Master Plan E. Updated Risk Transfer Protocols	-- Mr. Mike Headley -- Mr. Mike Headley -- Mr. Mike Headley -- Dr. Brianna Mount -- Mr. Mike Headley -- Mr. Tim Engel	<i>Informational; reference board packet</i> <i>Informational; reference board packet</i> <i>Informational</i> <i>Copy to be distributed to each board member</i> <i>Motion to approve amended Risk Transfer Protocols for Contractors and Project Sponsors as presented</i> <i>Motion to accept executive director's report</i>
8. Contracts A. USD Foundation Loan Agreement for additional Xenon Purchase  B. Ellison Hill Option	-- Mr. Mike Headley -- Vice Chairperson Ron Wheeler  -- Mr. Tim Engel	<i>Motion to approve the loan from the University of South Dakota Foundation, authorize the Chair in consultation with Legal Counsel to sign the loan agreement and promissory note, and to authorize the Executive Director to procure up to 500,000 liters of xenon once the loan documents are executed.</i> <i>Motion to authorize the Chair, in consultation with the Executive Director and Legal Counsel, to exercise the option for the purchase of the Ellison Hill property at such time and upon such terms as the Chair deems appropriate</i>

Please do not place or accept cell phone calls during this meeting. A copy of this agenda has been posted in a manner visible to the public at the entrance to the South Dakota Science and Technology Authority office located at 630 East Summit Street, Lead, South Dakota at least 24 hours prior to this meeting. Telephone: (605) 722-8650.

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C. External Funding Contracts	-- Mr. Mike Headley	<i>Informational</i>
9. Executive Session	-- Chair Casey Peterson	<i>Motion to enter executive session to discuss personnel matters and to consult with legal counsel concerning contractual matters</i>
10. Report from Executive Session	-- Chair Casey Peterson	<i>Motion to accept executive session report</i>
11. SDSTA Policies and Procedures	-- Mr. Mike Headley	...
A. Annual Review of P&P		<i>Each board member is to sign a copy of the financial conflict of interest statement</i>
B. Sign Annual Statements affirming compliance with Financial Conflict of Interest Policy 3:27		
C. Briefing of New Conflict of Interest Law	-- Mr. Tim Engel	<i>Informational</i>
12. Annual report of FRA/SDSTA Conflict of Interest Mitigation Plan	-- Mr. Tim Engel	<i>Informational</i>
13. Report from Nominating Committee	-- Mr. Dana Dykhouse	<i>Reference nominating committee minutes in board packet</i>
14. Election of Officers	-- Chair Casey Peterson	<i>Motion to accept the report from the nominating committee and to elect the slate of officers as discussed (follow procedure adopted August 2008)</i>
15. Confirm date and time of next meeting	-- Chair Casey Peterson	<i>Thursday, September 22, 2016 at 9:00am (MT)</i>
16. Board Comments		
17. Adjourn	-- Chair Casey Peterson	<i>Motion to adjourn</i>

**SDSTA Board Member Terms of Service, Committees and Schedule**

Board Members and Terms of Service			
	Board Members	Appointed	Term Expires
1.	Dr. Ani Aprahamian	Re-appointed December 9, 2015	December 9, 2021
2.	Mr. Paul Christen	January 31, 2011	August 8, 2016
3.	Mr. Dana Dykhouse, Vice-chair	Re-appointed August 1, 2014	August 14, 2020
4.	Ms. Patricia Lebrun, Secretary-Treasurer	Re-appointed August 16, 2010	August 8, 2016
5.	Mr. Casey Peterson, Chair	Re-appointed August 25, 2015	August 8, 2021
6.	Mr. Ron Wheeler, Vice-chair	Re-appointed April 10, 2014	April 9, 2020
7.	Dr. Robert Wilson	August 24, 2015	August 8, 2021
8.	Dr. Heather Wilson, ex-officio member	SDSM&T President appointed July 1, 2014	
Committees and Members (2015)			
	Audit Committee Members:	Nominating Committee Members:	
	➤ Pat Lebrun-Chair	➤ Ani Aprahamian	
	➤ Paul Christen	➤ Dana Dykhouse	

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