

## Board of Vocational Rehabilitation

The Voice of Consumers & Stakeholders

- ❖ Advocates for Vocational Rehabilitation
- ❖ Works in partnership with the agency
- ❖ Common Goal – Maximize employment and independent living

Board Staff 1.800.210.0143

## Quarterly Meeting

**Friday, December 2<sup>nd</sup>, 2016**

9:00 AM – 1:00 PM (Central Time)

### Dakota Digital Network (DDN) Sites

Aberdeen – DRS (VR) local office  
Chamberlain – DRS (VR) local office  
Mitchell – DRS (VR) local office  
Pierre – DHS Large Conference Room  
Rapid City – DRS (VR) local office  
Sioux Falls – DRS (VR) local office  
Watertown – DRS (VR) local office

### Meeting Agreements:

- Cell phones on vibrate
- One person talk at a time
- Be respectful

**Please come prepared to: participate in dialogue, listen, learn, ask questions, provide feedback, and share ideas.**

Agenda Item	Lead Person	Information Item (I) or Action Item (A)	Approximate Time Needed
9:00 AM Welcome & Introductions <ul style="list-style-type: none"><li>✓ Review DDN Mechanics</li><li>✓ Mute Sites</li><li>✓ Identify yourself when speaking</li></ul>	Darla McGuire	Information	5 minutes
Opening Actions: <ul style="list-style-type: none"><li>• Approve Agenda</li><li>• Review/Approve Meeting Minutes<ul style="list-style-type: none"><li>○ BVR September 23, 2016 Minutes</li><li>○ Executive Committee Meeting Minutes</li></ul></li></ul>	Darla McGuire	Approval Agenda  Approval of Meeting Minutes	10 minutes
Announcements	Darla McGuire	Information	5 minutes
Public Comment	Darla McGuire	Information	5 minutes
Directors Report	Eric Weiss	Information	30 minutes
Statewide Independent Living Council Update	Chuck Quinn	Information	10 minutes

Division's Year End Data Report	Eric Weiss & Bernie Grimme	Information	25 minutes
Draft Competitive/Integrated Policy	Eric Weiss & Bernie Grimme	Information & Action Item	15 minutes
<b>10:45 – 11:00 AM Break</b>			
Annual Report	Executive Committee & Staff	Information & Action Item	20 minutes
VR Program Initiatives	Bernie Grimme Kim Hoberg	Information	20 minutes
Employment Works Initiative	Kim Hoberg	Information	20 minutes
Governor's Awards – Review Committee Update	Kendra/Jolleen/ Chad/Eric/Bernie/ Staff	Information	15 minutes
NDEAM Follow-Up for 2016 <ul style="list-style-type: none"> <li>Identify 3 Reviewers for 2017</li> </ul>	Colette Wagoner	Information Action Item	20 minutes
Closing/Wrap Up Future Agenda Items Identify Next Meeting March 30/31, 2017 Ft. Pierre/AmericInn	Darla McGuire		10 minutes  <b>DDN System Will Shut Off at 1:00 PM Automatically</b>

### **Need for Auxiliary Aids or Services**

Facilities are accessible to people with mobility impairments. If you need auxiliary aids or services in order to participate in the meeting (e.g., sign language interpreters, assistive listening devices, materials in alternative format), please submit a request to Board staff at 1-800-210-0143. To ensure auxiliary aids or services are available, please make the request(s) **at least 10 days in advance of the meeting.**

## Meeting Protocol

- ❑ Be prompt in attending Board of Vocational Rehabilitation (Board) and committee meetings.
- ❑ Only one person speaks at a time. In order to obtain the floor and address the Board, all in attendance – members, staff and public – must be recognized by the Chairperson and given permission to do so.
- ❑ To gain recognition of the chairperson, raise your hand and/or address the Chairperson as appropriate i.e., Mr. Chairperson; Ms. Chairperson.
- ❑ If two or more members seek recognition of the chairperson at the same time, the chairperson will determine the order in which they will be invited to address the Board.
- ❑ If a person has already spoken to the issue, and wishes to speak to it again, others who have not yet spoken to it will first be given the opportunity to speak.
- ❑ Private conversations are not to be conducted during the meeting. The chairperson has the authority to ask others, who have not been given the floor, to refrain from talking while someone else has the floor (this is true for all in attendance – members; staff; public).
- ❑ Remind participants that this is the time to say something, if they have something to say. It will do little good for them to express their dissatisfaction with what was said or agreed upon after the meeting is over.
- ❑ People need to speak on the subject being discussed.
- ❑ Comments and discussions need to address issues.
- ❑ Listen alertly and with an open mind.

**Board of Vocational Rehabilitation**  
**(South Dakota's State Rehabilitation Council)**

**Public Comment at Board Meetings**

Public comment and ideas are valuable to the Board of Vocational Rehabilitation (Board).

At each meeting time is set aside for "Public Comment". Public comment may be in person, written, oral or electronic communication. Individuals may address the Board on any topic during this time using the following guidelines:

- If you wish to address the Board, it is recommended that you call Board staff at 605.945.2207 or email [colettew@sd-ccd.org](mailto:colettew@sd-ccd.org) at least 15 days prior to the day of the Board meeting. You will be asked to provide your name and home community, as well as the focus of your comments.
- Once the Chairperson has announced the Public Comment Period, persons wishing to comment must be recognized by the Chairperson prior to doing so.
- There is also the ability to make Public Comment via a conference call if the necessary arrangements are made with Board staff at least ten days prior to the meeting.
- If you appear in person and wish to provide a written copy of your comments please bring copies for distribution at your discretion.
- If you are not able to appear in person and wish to provide your comments in writing email or mail them to staff at least ten days prior to the meeting. Staff will provide copies to all Board members.
- Groups wishing to address the Board should do so through a single speaker.
- Personal attacks and personnel matters will not be permitted.
- The Board may respond to or ask questions of those making Public Comment.
- The Board agenda will allow 15 minutes for Public Comment. If you need more information, please contact Board staff at 605.945.2207.
- Individuals with a dispute regarding their application/eligibility and/or a service delivery should utilize the Division's Due Process Procedures. (Contact Bernie Grimme for further information 605.773.3195).

Your cooperation is appreciated. Thank you.