

South Dakota Council
on Developmental Disabilities



Quarterly Meeting
October 17, 2016
Begins 8 a.m. Mountain Time

Meeting Agreements:

- Cell phones off or on vibrate
- One person talks at a time
- Be respectful
- Let everyone know prior to a vote if you have a conflict of interest and will not be voting.

MISSION STATEMENT

To assist people with intellectual and developmental disabilities and their families in achieving the quality of life they desire through advocacy, systems change and capacity building.

PURPOSE: To conduct the business of the Council.

Agenda Item	Owner	Info Discussion Vote	Desired Outcome	Come Prepared to...	Time Allotted (approximate times)
1. Welcome, Introduction of New Members & Opening Round	Peggy	Info	Provide a positive focus for the day - read the Mission Statement; meet new members	Share your name, position/role on the council, 1-2 things you are most passionate about for people with developmental disabilities.	30 minutes (8 – 8:30 a.m.)

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2. Standing Items <ul style="list-style-type: none"> • Approve Agenda • Review Meeting Agreements 	Peggy	Info Vote	Revise agenda if needed, accept agenda and review meeting agreements.	Offer changes or additions. Vote to accept the agenda.	5 minutes (8:30 – 8:35 a.m.)
3. Approve Minutes	Peggy	Info Discussion Vote	Approve minutes of the meeting held July 25, 2016	Offer changes. Vote to approve.	5 minutes (8:35 – 8:40 a.m.)
4. Approve Report & Actions of Executive Committee	Peggy	Info Discussion Vote	Approve minutes of the Executive Committee meeting held	Ask questions, discuss, vote to accept report and approve action.	5 minutes (8:40 – 8:45 a.m.)
5. Budget Update	Arlene	Info Discussion Vote	Understand Council's budget and available grant funding.	Ask questions, discuss and vote to accept.	15 minutes (8:45 – 9 a.m.)
6. Grant Application – Partners in Policymaking Year 25	Tim Neyhart	Info Discussion	Everyone understands what this project is about and has their questions answered.	Listen and be prepared to ask questions about the application.	30 minutes (9 – 9:30 a.m.)

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7. Grant Application – Frontline Supervisors Training, Community Support Providers of SD		Info Discussion	Everyone understands what this project is about and has their questions answered.	Listen and be prepared to ask questions about the application.	30 minutes (9:30 – 10 a.m.)
8. BREAK	All		Get refreshed and energized for the rest of the meeting		15 minutes (10 – 10:15 a.m.)
9. Grant Application – SD Advocates for Change	SDAC Team Members	Info Discussion	Everyone understands what this project is about and has their questions answered.	Listen and be prepared to ask questions about the application.	30 minutes (10:15 – 10:45 a.m.)
10. Grant Application – Outreach & Support for the DD Council	Colette Wagoner	Info Discussion	Everyone understands what this project is about and has their questions answered.	Listen and be prepared to ask questions about the application.	30 minutes (10:45 – 11:15 a.m.)
11. Determine Grant Funding	Peggy	Discussion Vote	Discuss grant presentations and make decisions on funding.	Participate in the discussion of the applications and vote on funding.	15 minutes (11:15 – 11:30 a.m.)

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12. LUNCH (on your own)	Peggy & Arlene				90 minutes (11:30 a.m. – 1 p.m.)
13. 5 Year State Plan Review 14.	Arlene	Info Discussion	Review the state plan goals and objectives and Work Plans for Years 1 and 2	Listen, ask questions, offer suggestions.	30 minutes (1 – 1:30 p.m.)
15. Policy Discussion – Personnel, Evaluation & Compensation, etc.	Peggy	Info Discussion Vote			45 minutes (1:30 – 2:15 p.m.)
16. Update – Division of Developmental Disabilities	Dan	Info	Learn current status of DD service system.	Listen and ask questions.	45 minutes (2:15 – 3 p.m.)
17. BREAK	All		Get refreshed and energized for the rest of the meeting		15 minutes (3 – 3:15 p.m.)
18. Election of Officers	Peggy	Info Discussion Vote	Elect a Member at Large for a 1 year term.	Be nominated or volunteer for an officer position.	10 minutes (3:15 – 3:25 p.m.)
19. Select Next Meeting Date	Peggy	Discussion	Meeting date for January which is usually held via video-conference.	Know your schedule for January	10 minutes (3:25 – 3:35 p.m.)

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20. Final Round	Peggy	Info	Create better meetings for the Council.	Share something you liked or would change about today's meeting.	10 minutes (3:35 – 3:45 p.m.)
21. Adjourn	Peggy	Vote	End today's meeting	Vote	3:45 p.m.