

South Dakota Council
on Developmental Disabilities



Quarterly Meeting
July 25, 2016
8:30 a.m. – 4 p.m. Central

AmericInn, Chamberlain, SD

Meeting Agreements:

- Cell phones off or on vibrate
- One person talks at a time
- Be respectful
- Let everyone know prior to a vote if you have a conflict of interest and will not be voting.

MISSION STATEMENT

To assist people with intellectual and developmental disabilities and their families in achieving the quality of life they desire through advocacy, systems change and capacity building.

PURPOSE: To conduct the business of the Council.

Agenda Item	Owner	Info Discussion Vote	Desired Outcome	Come Prepared to...	Time Allotted (approximate times)
1. Welcome & Opening Round	Peggy	Info	Provide a positive focus for the day – start with the Mission Statement.	Introduce yourself and share any news/updates.	15 minutes (8:30 – 8:45 a.m.)
2. Standing Items <ul style="list-style-type: none"> • Approve Agenda • Review Meeting Agreements 	Peggy	Info Vote	Revise agenda if needed, accept agenda and review meeting agreements.	Offer changes or additions. Vote to accept the agenda.	5 minutes (8:45 – 8:50 a.m.)

Agenda Item	Owner	Info Discussion Vote	Desired Outcome	Come Prepared to...	Time Allotted (approximate times)
3. Approve Minutes	Peggy	Info Discussion Vote	Approve minutes of the meeting held April 22, 2016.	Offer changes. Vote to approve.	5 minutes (8:50 – 8:55 a.m.)
4. Executive Committee Report and Ratify Actions Taken	Peggy	Info Discussion Vote	Approve report of Executive Committee meetings held July 12, 2016 Ratify actions taken: a.	Listen and ask questions. Vote to accept the report of the meeting. Vote to ratify actions taken by Executive Committee.	15 minutes (8:55 – 9:10 a.m.)
5. Budget Update	Arlene	Info Discussion Vote	Understand Council's budget and available grant funding.	Ask questions, discuss and vote to accept.	10 minutes (9:10 – 9:20 a.m.)
6. Update from DD Network Meetings	Wendy, Tim & Arlene	Info	Hear updates from our monthly meetings	Listen and ask questions	25 minutes (9:20 – 9:45 a.m.)
7. BREAK	All				15 minutes (9:45 - 10 a.m.)

Agenda Item	Owner	Info Discussion Vote	Desired Outcome	Come Prepared to...	Time Allotted (approximate times)
8. New Five-Year State Plan 2017-2021	Arlene	Info Discussion	Review comments and finalize Goals and Objectives. Work on Annual Work Plans for FFY17 and FFY18. Evaluation Plan and Logic Model	Work together to finalize the State Plan	1 hour 45 min (10 – 11:45 a.m.)
9. LUNCH	All				30 minutes (11:45 – 12:15 p.m.)
10. Continue New Five-Year State Plan 2017-2021	Arlene	Info Discussion	Work on Annual Work Plans for FFY17 and FFY18. Evaluation Plan and Logic Model	Work together to finalize the State Plan	45 minutes (12:15 – 1 p.m.)
11. Grant Presentation – Center for Disabilities Middle School Self-Determination Project 2016	Dr. John Johnson	Presentation Questions	Learn from the presentation and determine Council funding.	Listen and ask questions. Vote	30 minutes (1 – 1:30 p.m.)

Agenda Item	Owner	Info Discussion Vote	Desired Outcome	Come Prepared to...	Time Allotted (approximate times)
12. Grant Presentation – Introducing NADSP Credentialing to SD	Daryl Kilstrom	Presentation Questions	Learn from the presentation and determine Council funding.	Listen and ask questions. Vote	30 minutes (1:30 – 2 p.m.)
13. Grant Presentation – SD Supporting Families Across the Lifespan	Dan Lusk	Presentation Questions	Learn from the presentation and determine Council funding.	Listen and ask questions. Vote	30 minutes (2 – 2:30 p.m.)
14. Determination of Grant Funding	Peggy	Discussion Vote	Discuss grant presentation and make decisions on funding.	Participate in the discussion of the applications and vote on funding.	15 minutes (2:30 – 2:45 p.m.)
15. Budget Request for State Fiscal Year 2018	Arlene	Info Discussion Vote	Review budget and determine if any requests for changes need to be submitted to DHS.	Review, ask questions, discuss and vote on recommendations.	15 minutes (2:45 – 3 p.m.)
16. FFY 2017 Requests for Proposals (RFPs)	Peggy & Arlene	Info Discussion Vote	Review draft RFPs	Discuss, offer suggestions, vote to issue RFPs.	45 minutes (3 – 3:45 p.m.)

17. Next Meeting	Peggy	Discussion	Meeting date – September or October	Know your schedule and add to your calendar.	10 minutes (3:45 – 3:55 p.m.)
18. Adjourn	Peggy	Vote	End today’s meeting	Vote	5 minutes (3:55 - 4 p.m.)