

South Dakota Council on Developmental Disabilities



Quarterly Meeting
January 15, 2016
9 a.m. – 1 p.m. Central Time

DDN Sites – Pierre, Rapid City,
Redfield, Sioux Falls, Spearfish
and Winner

MISSION STATEMENT

To assist people with intellectual and developmental disabilities and their families
in achieving the quality of life they desire
through advocacy, systems change and capacity building.

PURPOSE: To conduct the business of the Council.

Meeting Agreements:

- Cell phones off or on vibrate
- One person talks at a time
- Be respectful
- Let everyone know prior to a vote if you have a conflict of interest and will not be voting.

Agenda Item	Owner	Info Discussion Vote	Desired Outcome	Come Prepared to...	Time Allotted (approximate times)
1. Welcome & Opening Round	Peggy	Info	Provide a positive focus for the day - read the Mission Statement	Share your name and something positive that happened since we met in September.	10 minutes (9 – 9:10 a.m.)
2. Standing Items <ul style="list-style-type: none"> • Approve Agenda • Review Meeting Agreements 	Peggy	Info Vote	Revise agenda if needed, accept agenda and review meeting agreements.	Offer changes or additions. Vote to accept the agenda.	5 minutes (9:10 – 9:15 a.m.)

Agenda Item	Owner	Info Discussion Vote	Desired Outcome	Come Prepared to...	Time Allotted (approximate times)
3. Approve Minutes	Peggy	Info Discussion Vote	Approve minutes of the meeting held September 23-24, 2015	Offer changes. Vote to approve.	5 minutes (9:15 – 9:20 a.m.)
4. Budget Update and Directors Report	Arlene	Info Discussion Vote	Understand Council's budget and available grant funding.	Ask questions, discuss and vote to accept.	5 minutes (9:20 – 9:25 a.m.)
5. Executive Committee Report and Ratify Actions Taken	Peggy and Arlene	Info Discussion Vote	Approve report of Executive Committee meeting held January 4, 2016. Ratify actions taken: <ul style="list-style-type: none"> a. Senior Project, Zoey Bornhorst b. Post-Secondary Ed Opportunities Pilot (present January) c. YJ Friends (present April) d. PCT Transition Assessment (present January) e. Family Support Community of Practice (recommended participation) 	Listen and ask questions. Vote to accept the report of the meeting. Vote to ratify actions taken by Executive Committee	15 minutes (9:25 – 9:40 a.m.)

Agenda Item	Owner	Info Discussion Vote	Desired Outcome	Come Prepared to...	Time Allotted (approximate times)
6. Annual Report & State Plan Amendment	Arlene	Info	Learn about the Council's Annual Report for FFY15; and State Plan Amendment for FFY16.	Listen and ask questions.	5 minutes (9:40 – 9:45 a.m.)
7. State Plan for FFY2017-2021	Arlene	Discussion	Review and discuss the draft goals and objectives for the new 5-Year State Plan.	Share comments and suggestions on the draft goals and objectives.	15 minutes (9:45 - 10 a.m.)
8. Grant Application – Public Information and Awareness	Center for Disabilities Staff	Info	Everyone understands what this project is about and has their questions answered.	Listen and be prepared to ask questions about the application.	30 minutes (10 – 10:30 a.m.)
9. Grantee Report – Break Through Inc.	Ben & Dee Anderson	Info	Hear about their activities and outreach to Native American schools.	Listen and ask questions.	30 minutes (10:30 – 11 a.m.)
10. Grant Application – Augie Access	Jessica Lamb	Info	Everyone understands what this project is about and has their questions answered.	Listen and ask questions	30 minutes (11 – 11:30 a.m.)
11. Grant Application – Person Centered Transition Assessment	Elaine Roberts	Info	Everyone understands what this project is about and has their questions answered.	Listen and ask questions.	30 minutes (11:30 – Noon)

Agenda Item	Owner	Info Discussion Vote	Desired Outcome	Come Prepared to...	Time Allotted (approximate times)
12. Determine Grant Funding	Peggy	Discussion Vote	Discuss grant presentations and make decisions on funding. a. Public Info & Awareness b. Augie Access c. PCTA grant	Participate in the discussion of the applications and vote on funding.	15 minutes (12 – 12:15 p.m.)
13. Grant Application – Youth Leadership Forum 2016	Bev Petersen & YLF student	Info	Everyone understands what this project is about and has their questions answered.	Listen and be prepared to ask questions about the application.	30 minutes (12:15 – 12:45 p.m.)
14. Determine Grant Funding	Peggy	Discussion Vote	Discuss grant presentations and make decisions on funding. d. Youth Leadership Forum	Participate in the discussion of the applications and vote on funding.	5 minutes (12:45 – 12:50 p.m.)
15. Next Meeting & Any Comments	Peggy	Discussion	Meeting date – April 22, 2016 in Sioux Falls. Invited to participate in Partners Continuing Education & Graduation on Sat. Apr. 23	Add to your calendar. Share any comments about this or future meetings.	10 minutes (12:50 – 1 p.m.)
16. Adjourn	Peggy	Vote	End today's meeting	Vote	

