



Date: September 14, 2016

To: Members of the South Dakota Health and Educational Facilities Authority

From: Don A. Templeton, Executive Director

Re: Notice of Annual Meeting

This is to notify you that the Chairman has set **Wednesday, September 21, 2016** as the date for the annual meeting of the South Dakota Health and Educational Facilities Authority to be held in Sioux Falls, SD at Avera McKennan Prairie Center, Cancer Center Building, small conference room (Fish Bowl) which is inside the front door and straight ahead down the long corridor toward the back of the building. Valet parking at the front door is for patients only but general parking is available south of the main entrance (see attached map). Lunch will begin at 12:30 with our annual meeting to follow at 1:00 p.m. CDT (12:00 p.m. MDT).

To participate via phone please dial **1-877-336-1828 and enter your Participant Access Code, which is 4677196 followed by the # key.**

Members of the public who wish to listen to the teleconference meeting may do so by dialing in with the above number or by joining our office staff at 330 S. Poplar Ave, Suite 102, Pierre, SD.

The following members have indicated they will be available for the meeting:

Norbert Sebade

Dave Timpe

Dave Fleck

Gene Lebrun

Bill Lynch

Don Scott

Jim Scull (unavailable)

Attached is a Conflict of Interest Waiver form to be completed and returned to us, should you have a conflict of interest with any of the agenda items.

An agenda is enclosed and information on the agenda items will be sent via email and a hardcopy will be distributed at the meeting. Please let us know if your mailing address has changed.

cc: Vance Goldammer, Redstone Law Firm, LLP

Bert Olson, The First National Bank in Sioux Falls

Jim Breckenridge, Avera Health Systems

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**SOUTH DAKOTA HEALTH AND EDUCATIONAL
FACILITIES AUTHORITY
AGENDA
FOR THE SEPTEMBER 21, 2016 ANNUAL MEETING**

1. Board Member Roll Call and attendance confirmation for all non-board attendees
2. Approval of the minutes for the August 31, 2016 Special Meeting
3. Conflict of Interest Inquiry on agenda items, along with
 - a. Jim Scull waiver regarding Westhills Village
 - b. Gene Lebrun waiver regarding Westhills Village
4. Redstone Law Firm – Lobbyist Contract
5. Election of Officers
6. Project Annual Audited Financial Reports – Calendar Year 2015
7. Project Unaudited Quarterly Reviews – June 30, 2016
8. South Dakota Health and Educational Facilities Authority financial statement – August 31, 2016
9. Other Business
10. Adjournment

Please complete this form, sign it and return to us prior to the meeting so we can include your waiver when we discuss it as an agenda item.

REQUEST FOR STATE BOARD WAIVER

THIS IS A PUBLIC DOCUMENT

Date: _____

Name of Board Member or Former Board Member: _____

Name of Board, Authority or Commission: South Dakota Health and Educational Facilities Authority

Brief explanation of your potential conflict of interest:

Brief explanation of the current or anticipated business transaction with a State agency or with a political subdivision of the State and your role in the transaction:

Brief explanation of the essential terms of the contract or transaction.

Brief explanation of why you believe a waiver should be granted:

Signature of Person Requesting Waiver: _____