



South Dakota Board of Examiners for Counselors &
Marriage and Family Therapists

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**SOUTH DAKOTA STATE BOARD OF EXAMINERS FOR COUNSELORS &
MARRIAGE AND FAMILY THERAPISTS**

NOTICE OF MEETING

Kneip Office Building, Conference Room #3

700 Governors Drive, Pierre, SD

Friday, August 12, 2016 - 8:30 AM CDT

Proposed Board Meeting Agenda

- 1) Call to Order
- 2) Approval of Agenda
- 3) Executive Session (Pursuant to SDCL 1-25-2 (3) for consideration of proposed contested cases or contractual matters)
- 4) Hearings
 - a. Hearing in the Matter of LPC Application of Jessica Haefner
- 5) Open Forum: *5 minutes for the public to address the Board*
- 6) Approval of Minutes: June 17, 2016
- 7) Financial Report
- 8) Rule Revision Updates
 - a. Clarifications on Exam Requirements
 - b. Clarification on Continuing Education for Approved Supervisor Status/License Renewal
 - c. Clarification on Private Practice Restrictions
- 9) Waiver of CE Fee for Sponsoring State Agencies
- 10) Application Process, Forms and Fees
 - a. Applicant and Licensee Files
 - b. Forms and Fees
 - c. NPDB Complaint Verifications
 - d. Electronic Supervision Logs
- 11) Online Database Demonstration
- 12) 2017 Legislation
- 13) Upcoming meetings
 - a. October 28, 2016
- 14) Adjourn



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South Dakota Board of Examiners for Counselors & Marriage and Family Therapists Regular Meeting Friday, June 17, 2016

President Guth called the meeting to order at 8:30 am central and determined a quorum.

Present in Person: Board Members Mary Guth, Darrel Kessler, Tacey Braithwaite, Roswitha Konz, Sherwood Schrenk, Sherry Bartels, and Cheryl Hartman; Executive Secretary Jennifer Stalley; legal counsel Jim Carlon; and Assistant Attorney General Steve Blair. Also present in person: Justin Pierson, Christie Nacy, Rita Hansen, Amanda Woolridge, Kelsey Foote and Amy Iverson-Pollreisz. Board members Lynell Rice Brinkworth and Jill Schoen were absent.

Motion to approve the proposed agenda by Konz. Seconded by Schrenk. Motion carried.

Motion to go into executive session for consideration of contested at 8:38 am by Kessler. Seconded by Braithwaite. Motion carried.

Motion to come out of executive session at 9:47 am by Bartels. Seconded by Schrenk. Motion carried.

Motion to continue Complaint 2014-05 for a hearing by Konz. Seconded by Kessler. Motion approved. Schrenk abstained from the vote.

Motion to dismiss Complaint 2015-02 by Schrenk. Seconded by Konz. Motion carried.

Motion to dismiss Complaint 2016-01 by Bartels. Seconded by Konz. Motion carried.

Motion to dismiss Complaint 2016-02 by Bartels. Seconded by Kessler. Motion carried.

Guth called for public comment. No public comment was offered.

Guth announced a change in the date for the August meeting. The meeting will be held on Friday August 12, 2016 in Pierre rather than the previously scheduled date.

Motion to approve the Board Meeting Minutes of March 18, 2016 by Schrenk. Seconded by Konz. Motion carried.

Motion to approve the Board Meeting Minutes of April 21, 2016 by Konz. Seconded by Schrenk. Motion carried.

Motion to approve the Board's Financial Report as of May 31, 2016 by Bartels. Seconded by Konz. Motion carried.

The Board noted the time and place for the application hearing of Christie Nancy. Nancy appeared before the Board and presented information concerning her application for LPC-MH licensure.

The Board noted the time and place for the application hearing of Rita Hansen. Hansen appeared before the Board and presented information concerning her application for LPC-MH licensure.

The Board noted the time and place for the application hearing of Kelsey Foote. Foote appeared before the Board and presented information concerning her application for LMFT licensure.

The Board noted the time and place for the application hearing of Amanda Woolridge. Woolridge appeared before the Board and presented information concerning her application for LPC-MH licensure.

Motion to deny the LPC-MH application of Christie Nancy but allow the applicant to carry forward of 1,000 direct client hours and 50 hours of direct supervision from her LPC license towards the LPC-MH by Kessler. Seconded by Bartels. Motion carried.

Motion to deny the LPC-MH application of Rita Hansen but allow the applicant to carry forward of 1,000 direct client hours and 50 hours of direct supervision from her LPC license towards the LPC-MH by Schrenk. Seconded by Kessler. Motion carried.

Motion to deny the LPC-MH application by reciprocity of Amanda Wooldridge by Schrenk. Seconded by Kessler. Motion carried.

Motion to approve an extension through November 2016 for Kelsey Foote to complete her necessary supervision hours for her LMFT application and accept supervisor hours provided by Mary Guth and Patsy Fox by Schrenk. Seconded by Hartman. Motion carried. Guth and Konz abstained from the vote.

Motion by Schrenk to amend the Board's FY 16 budget by \$1,192.21 to make an additional payment to Management Partner Services. Seconded by Braithwaite. Motion carried.

Motion by Schrenk to authorize Jennifer Stalley to be an approved submitter to the National Practitioner Data Bank for the Board. Seconded by Konz. Motion carried.

Stalley provided the Board with an update on the transition of executive secretary services. All Board files and materials have been relocated to the Board's new office located in Pierre. Stalley reported she is still organizing files and materials. She encouraged the Board to consider an online licensee database to alleviate some administrative work for the Board and to allow more options for licensees in accessing information and renewing licenses. Stalley will provide more

information on possible online options at a future meeting. Stalley also noted the possibility of using state meeting space to accommodate the Board's future meetings.

The Board discussed the upcoming Board newsletter focused on information about the approved supervisor requirements. The information will be sent to licensees in a letter format, rather than a newsletter, along with the new Board contact information.

The Board expressed its appreciate for the years of service by Joys Vos and Management Service Partners to the Board. All Board members expressed appreciation for the service.

Motion by Kessler to acknowledge the years of service by Joyce Vos as the Board's executive secretary with a plaque. Seconded by Braithwaite. Motion carried.

Motion to defer the balance of the agenda to the next meeting and adjourn by Hartman. Second by Braithwaite. Motion carried.

The Board adjourned at 3:05 pm.

Respectfully Submitted,

Jennifer Stalley, Executive Secretary

BOARD OF COUNSELOR EXAMINERS
 REVENUE SUMMARY
 FOR MONTH ENDING 06-30-16

COMP	ACCOUNT	BDGT YEAR	GRANT YEAR	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503	4293945	0	0	0891000	648		2016	12	\$ 76,000.00	\$ 1,150.00
6503	4293980	0	0	0891000	648		2016	12	\$ 7,075.00	\$ -
6503	4491000	0	0	0891000	648		2016	12	\$ 1,184.01	\$ -
6503	4896000	0	0	0891000	648		2016	12	\$ 3,755.00	\$ 130.00
									\$ 88,014.01	\$ 1,280.00

**BOARD OF COUNSELOR EXAMINERS
EXPENDITURE SUMMARY REPORT
FOR MONTH ENDING 06-30-16**

COMP	ACCOUNT	BDGT YEAR	GRANT YEAR	ACCOUNT DESCRIPTION	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503	5101030	0	0	BOARD & COMM MBRS FEES	0891000	648		2016	12	\$ 1,320.00	\$ -
6503	5102010	0	0	OASI-EMPLOYER'S SHARE	0891000	648		2016	12	\$ 103.12	\$ -
6503	5203030	0	0	AUTO-PRIV (IN-ST.) H/RTE	0891000	648		2016	12	\$ 3,444.42	\$ 175.56
6503	5203100	0	0	LODGING/IN-STATE	0891000	648		2016	12	\$ 1,383.54	\$ 61.68
6503	5203120	0	0	INCIDENTALS-TRAVEL-IN ST.	0891000	648		2016	12	\$ 40.00	\$ -
6503	5203130	0	0	NON-EMPLOY. TRAVEL-IN ST.	0891000	648		2016	12	\$ 378.00	\$ 378.00
6503	5203140	0	0	TAXABLE MEALS/IN-STATE	0891000	648		2016	12	\$ 28.00	\$ -
6503	5203150	0	0	NON-TAXABLE MEALS/IN-ST	0891000	648		2016	12	\$ 539.00	\$ 32.00
6503	5203260	0	0	AIR-COMM-OUT-OF-STATE	0891000	648		2016	12	\$ 1,752.62	\$ -
6503	5203280	0	0	OTHER-PUBLIC-OUT-OF-STATE	0891000	648		2016	12	\$ 106.00	\$ -
6503	5203300	0	0	LODGING/OUT-OF-STATE	0891000	648		2016	12	\$ 2,030.51	\$ -
6503	5203320	0	0	INCIDENTALS-OUT-OF-STATE	0891000	648		2016	12	\$ 50.00	\$ -
6503	5203350	0	0	NON-TAXABLE MEALS/OUT-ST	0891000	648		2016	12	\$ 405.00	\$ -
6503	5204020	0	0	DUES & MEMBERSHIP FEES	0891000	648		2016	12	\$ 1,300.00	\$ -
6503	5204080	0	0	LEGAL CONSULTANT	0891000	648		2016	12	\$ 8,797.16	\$ -
6503	5204090	0	0	MANAGEMENT CONSULTANT	0891000	648		2016	12	\$ 64,423.00	\$ 4,643.80
6503	5204160	0	0	WORKSHOP REGISTRATION FEE	0891000	648		2016	12	\$ 900.00	\$ -
6503	5204201	0	0	BFM CENTRAL SERVICES	0891000	648		2016	12	\$ 1,614.07	\$ -
6503	5204207	0	0	HUMAN RESOURCES SERVICES	0891000	648		2016	12	\$ 512.01	\$ 144.12
6503	5204360	0		ADVERTISING-NEWSPAPER	0891000	648		2016	12	\$ 881.48	\$ -
6503	5204360	0	0	ADVERTISING-NEWSPAPER	0891000	648		2016	12	\$ 1,077.15	\$ -
6503	5204460	0	0	EQUIPMENT RENTAL	0891000	648		2016	12	\$ 50.00	\$ -
6503	5204510	0	0	RENTS-OTHER	0891000	648		2016	12	\$ 3,358.00	\$ 330.00
6503	5204580	0	0	TRUCK-DRAYAGE & FREIGHT	0891000	648		2016	12	\$ 162.50	\$ 162.50
6503	5204590	0	0	INS PREMIUMS & SURETY BDS	0891000	648		2016	12	\$ 684.00	\$ -
6503	5205028	0	0	OFFICE SUPPLIES	0891000	648		2016	12	\$ 48.19	\$ 22.89
6503	5205310	0	0	PRINTING-STATE	0891000	648		2016	12	\$ 25.82	\$ 25.82
6503	5205328	0	0	PRINTING-COMMERCIAL	0891000	648		2016	12	\$ 851.55	\$ -
6503	5205390	0	0	FOOD STUFFS	0891000	648		2016	12	\$ 77.05	\$ 23.60
										\$ 96,342.19	\$ 5,999.97

State of South Dakota

NINETY-FIRST SESSION
LEGISLATIVE ASSEMBLY, 2016

400X0195

HOUSE BILL NO. 1023

Introduced by: The Committee on Health and Human Services at the request of the Board of Examiners for Counselors and Marriage and Family Therapists

1 FOR AN ACT ENTITLED, An Act to revise certain provisions related to the Board of
2 Examiners for Counselors and Marriage and Family Therapists.

3 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF SOUTH DAKOTA:

4 Section 1. That § 36-32-1 be amended to read:

5 36-32-1. Terms as used in this chapter mean:

6 (1) "Board," the Board of Examiners for Counselors and Marriage and Family Therapists
7 established under this chapter;

8 (2) "Counseling treatment interventions," the application of cognitive, affective,
9 behavioral, and systemic counseling strategies which include principles of
10 development, wellness, and pathology implemented in the context of a professional
11 counseling relationship;

12 (3) "Doctorate or master's degree in counseling," completion of study following a
13 bachelor's degree in a clearly identified counseling program which stands as a
14 recognizable organizational entity within an accredited institution of higher learning
15 and ~~which~~ includes participation in a supervised practicum and internship in



- 1 counseling;
- 2 (4) "Postgraduate," following completion of study for a ~~master's or doctoral~~ doctorate or
- 3 master's degree;
- 4 (5) "Practice of professional counseling," application of mental health, psychological,
- 5 and human development principles in order to:
- 6 (a) Facilitate human development and adjustment throughout the life span;
- 7 (b) Prevent, diagnose, and treat mental, emotional, or behavioral disorders and
- 8 associated distresses which interfere with mental health;
- 9 (c) Conduct assessments and diagnoses for the purpose of establishing treatment
- 10 goals and objectives; and
- 11 (d) Plan, implement, and evaluate treatment plans using counseling treatment
- 12 interventions;
- 13 (6) "Supervised counseling internship," an ~~actual~~ on-the-job- experience in professional
- 14 counseling under the supervision of an on-site supervisor who is a licensed
- 15 ~~professional counselor or related mental health professional or who is eligible to be~~
- 16 licensed under title 36 or the corresponding licensing provisions of another state;
- 17 (7) "Supervised practicum," the providing of counseling to any bona fide client or group
- 18 seeking services from a counselor. This supervised practicum shall be under the
- 19 direction of a qualified graduate faculty member and includes critiquing of
- 20 counseling, either observed or recorded on audio or video tape.