

**South Dakota Aeronautics Commission  
Meeting Minutes  
Becker-Hansen Building – Commission Room  
Pierre, South Dakota  
June 28, 2016 @ 1:00 PM**

**MEMBERS:** Skip VanDerhule, Chairman  
Dave Luers  
Arnie Hauge  
Eric Odenbach  
Chris Funk, via phone

**STAFF:** Bruce Lindholm, Colton Stahl, Tom Koch, Tessa Wenner, Bonnie Olson, Karla Engle, Jennifer Boehm, and Darin Bergquist

**OTHERS:** Steve Hamilton

**AGENDA ITEMS:**

- Call to Order
- Approve Minutes from May 24, 2016 meeting
- Secretary's Report
- Aeronautics Commission Report for 2015
- State grant amendments
- Belle Fourche funding request
- Financial Assistance Agreements
- Discussion of laws relating to boards, authorities and commissions

Chairman VanDerhule called the regular meeting of the South Dakota Aeronautics Commission (the "Commission") to order at 1:05 PM. A roll call was taken and a quorum was determined.

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A motion was made by Hauge, second by Odenbach, to approve the May 24, 2016, Aeronautics Commission meeting minutes. A roll call was taken and all voted aye. Motion carried.

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**Secretary's Report**

There was no information to share from the Secretary's office.

**Aeronautics Commission Report for 2015 – Bruce Lindholm, Office of Aeronautics**

Bruce Lindholm presented the Commission with the Aeronautics Commission Report for 2015. The Department of Transportation (the “Department”) requested Commission approval for submission of the report to the Governor’s office.

Motion by Odenbach, second by Luers to approve submittal of the Aeronautics Commission Report for 2015 to the Governor’s office. A roll call vote was taken and all voted aye. Motion carried.

**State grant amendments – Jennifer Boehm, Office of Aeronautics**

Jennifer Boehm presented the Commission with information about increased grant amounts for the following three airport projects:

**Sioux Falls Regional Airport AIP# 3-46-0050-41-2010** –Construct Westside General Aviation Apron; Design for Runway Intersection Reconstruction (Phase I, Engineering Report); Environmental Assessment for Runway 3/21 Runway Safety Area (RSA) Improvements; Update Airport Master Plan (Land Inventory); Rehabilitate Runway Signs, Improve ARFF Building Communications.

The federal grant amount was increased to reflect final as-built measured quantities for construction. The state share must increase accordingly.

	<b>Federal (95%)</b>	<b>State (3%)</b>
Final project	\$2,984,409.89	\$94,244.52
Original grant	\$2,931,999.00	\$92,589.44
Change	\$52,410.89	\$1,655.08

The Department recommends approval of a state grant increase in the amount of \$1,655.08.

**Sioux Falls Regional Airport AIP# 3-46-0050-47-2013** – Construct Phase 2 of Runway 3 Safety Area Correction (Mitigation of Golf Course).

The federal grant amount was increased by \$615,546.00 to cover expected final costs due to as-built measured quantities for construction. The state share must increase accordingly.

	<b>Federal (90%)</b>	<b>State (5%)</b>
Final project	\$4,719,186.00	\$262,177.00
Original grant	\$4,103,640.00	\$227,980.00
Change	\$615,546.00	\$34,197.00

The Department recommends approval of a state grant increase in the amount of \$34,197.00.

**Lawrence County/Black Hills Airport AIP# 3-46-0065-17-2010** – Construct Parallel Taxiway (Phase 2-earth work and obstruction removal).

The federal grant amount was increased to reflect final as-built measured quantities for construction. The state share must increase accordingly.

	<b>Federal (95%)</b>	<b>State (3%)</b>
Final project	\$1,843,482.52	\$58,215.24
Original grant	\$1,832,782.00	\$57,877.33
Change	\$10,700.52	\$337.91

The Department recommends approval of a state grant increase in the amount of \$337.91.

Motion by Hauge, second by Luers, to approve all three requests as follows: (1) a state grant increase in the amount of \$1,655.08 for Sioux Falls Regional Airport AIP# 3-46-0050-41-2010; (2) a state grant increase in the amount of \$34,197.00 for Sioux Falls Regional Airport AIP# 3-46-0050-47-2013; and (3) a state grant increase in the amount of \$337.91 for Lawrence County/Black Hills Airport AIP# 3-46-0065-17-2010.

A roll call was taken and all voted aye. Motion carried.

**Belle Fourche funding request – Colton Stahl, Office of Aeronautics**

Colton Stahl explained that the city of Belle Fourche, South Dakota, had submitted a letter summarizing its work on the aviation fuel system and the recent change of eligibility of its fuel tanks for AIP funding. The city requested that the Commission authorize funding 50% of the total cost of removing the existing tank system, up to a maximum limiting amount of \$40,000. The total cost of the removal work is estimated at \$80,000.

Motion by Luers, second by Odenbach, to approve funding from the State Aeronautics Fund in the amount of \$40,000 or 50% of the total actual cost to remove the existing fuel tank system, whichever is less.

The discussion and vote on this item was tabled until later in the meeting.

**Financial Assistance Agreements:**

Colton Stahl explained the Department is requesting approval for funding from the State Aeronautics Fund for the following Airport Improvement Program (AIP) projects:

**Aberdeen 3-46-0001-036-2016**

Design and Construct runway 17/35 decoupling; shift runway and associated infrastructure

Federal Share	\$ 6,075,000.00
State Share	\$ 337,500.00
Local Share	\$ 337,500.00

Total \$ 6,750,000.00

The Department recommends approval of state assistance in the amount of \$337,500.00.

**Highmore 3-46-0019-008-2016**

Construct parallel taxiway extension

Federal Share	\$ 748,700.00
State Share	\$ 41,594.48
Local Share	\$ 41,595.17
Total	\$ 831,889.65

The Department recommends approval of state assistance in the amount of \$41,595.00.

**Hot Springs 3-46-0020-012-2016**

Construct parallel taxiway

Federal Share	\$ 994,173.80
State Share	\$ 55,231.88
Local Share	\$ 55,231.88
Total	\$ 1,104,637.56

The Department recommends approval of state assistance in the amount of \$55,232.00.

**Redfield 3-46-0049-009-2016**

Land appraisal, legal survey, land acquisition, wildlife hazard site visit, and wildlife hazard management plan.

Federal Share	\$ 522,000.00
State Share	\$ 29,000.00
Local Share	\$ 29,000.00
Total	\$ 580,000.00

The Department recommends approval of state assistance in the amount of \$29,000.00.

Motion by Hauge, second by Luers, to approve funding from the State Aeronautics Fund for the following AIP projects: (1) state assistance in the amount of \$337,500.00 for Aberdeen 3-46-0001-036-2016; (2) state assistance in the amount of \$41,595.00 for Highmore 3-46-0019-008-2016; (3) state assistance in the amount of \$55,232.00 for Hot Springs 3-46-0020-012-2016; and (4) state assistance in the amount of \$29,000.00 for Redfield 3-46-0049-009-2016. A roll call vote was taken and all voted aye. Motion carried.

The Commission resumed discussion of the city of Belle Fourche's request for funding assistance for the removal of the existing fuel tax system.

Motion by Luers, second by Funk, to amend the original motion to limit funding from the State Aeronautics Fund to 20% of the total actual project cost, or \$16,000, whichever is less. A roll call vote was taken and all voted aye. Motion carried.

The Commission members then voted on the original motion as amended. A roll call vote was taken. Four voted aye, one voted nay (Odenbach). Motion carried.

Chairman Vanderhule discussed holding the August Aeronautics Commission Meeting in Brookings, South Dakota, at the Brookings Municipal Airport.

**Discussion of laws relating to boards, authorities and commissions - Karla Engle, DOT Legal Counsel**

Karla Engle presented information on House Bill 1214, which was passed during the 2016 Legislative Session. The law goes into effect July 1, 2016.

**Adjourn:**

Motion to adjourn by Luers, second by Hauge. All voted aye. Motion carried.  
Meeting adjourned at 3:15 PM.

Next meeting to be held July 26, 2016.