

**AERONAUTICS COMMISSION MEETING MINUTES  
JUNE 27, 2017 – 1:00 P.M.  
BECKER-HANSEN BUILDING – 700 EAST BROADWAY  
PIERRE, SOUTH DAKOTA**

**COMMISSIONERS PRESENT:** Eric Odenbach, Chairman  
Chris Funk, Member, PHONE  
Travis Lantis, Member  
Dave Luers, Member  
Dan Noteboom, Member, PHONE  
Skip VanDerhule, Member

**DOT STAFF PRESENT:** Darin Bergquist, Jack Dokken, Karla Engle, Bonnie Olson,  
Jon Becker, Jennifer Boehm and Tessa Wenner

**OTHERS PRESENT  
VIA CONFERENCE CALL:** Ron Rutz, James Ekholm

**OTHERS PRESENT:** Steve Hamilton, Jason Wodston

Chairman Odenbach called the meeting of the South Dakota Aeronautics Commission meeting to order at 1:00 p.m. Roll call was taken and a quorum was determined.

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Chairman Odenbach opened the floor to Commission members to disclose potential conflicts of interest and to present requests for waivers pursuant to South Dakota Codified Law (SDCL) chapter 3-23.

Funk stated that he would have a conflict of interest regarding the Brookings agenda item, due to a lease he has with the Brookings airport. This conflict of interest has been previously disclosed and voted upon by the Aeronautics Commission as fair, reasonable, and not contrary to the public interest.

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Chairman Odenbach asked for a motion to approve the minutes of May 23, 2017.

A MOTION WAS MADE by Lantis and seconded by Luers to approve the May 23, 2017, meeting minutes. All present voted aye by roll call vote. The motion carried.

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The Commission discussed ideas regarding how the Commission will deal with future requests regarding airport fuel systems. The Commission has reviewed the previously requested airport revenue information from the Department of Transportation staff. This will be an ongoing discussion at Commission meetings.

No action was taken.

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Commissioner Lantis notified the Commission that the Bison airport had an insufficient amount of aircraft fuel. Lantis was contacted by a pilot with this complaint.

A MOTION WAS MADE by Luers and seconded by Lantis to instruct the DOT staff to notify the Bison airport of the complaint and recommend the airport follow the FAA fuel system maintenance circular along with any applicable DOT rules. All present voted aye by roll call vote. The motion carried.

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Secretary Bergquist informed the Commission of the Congressional activity regarding reauthorization of FAA funding.

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Watertown Regional Airport AIP #3-46-0058-27-2013; Repair Sanitary Sewer for Improper Drainage; Update Airport Layout Plan with Narrative Report.

The federal grant amount was increased to reflect final as-built measured quantities for construction. Below is a breakdown of final costs.

	Federal (90%)	State (5%)
Final project	\$175,760.00	\$9,764.44
Original grant	\$171,000.00	\$9,500.00
Change	\$4,760.00	\$264.44

The Department recommends approval of a state grant amendment in the amount of \$264.44.

Winner Regional Airport AIP #3-46-0061-13-2014 – Design and construction of apron expansion (two taxi lanes) and relocate AWOS.

The federal grant amount was increased to reflect final as-built measured quantities for construction. Below is a breakdown of final costs.

	Federal (90%)	State (5%)
Final project	\$657,320.29	\$36,517.79
Original grant	\$652,500.00	\$36,250.00
Change	\$4,820.29	\$267.79

The Department recommends approval of a state grant amendment in the amount of \$267.79.

A MOTION WAS MADE by Lantis and seconded by Vanderhule to approve a state grant amendment in the amount of \$264.44 for the Watertown Regional Airport AIP #3-46-0058-27-2013, and a state grant amendment in the amount of \$267.79 for the Winner Regional Airport AIP #3-46-0061-13-2014. All present voted aye by roll call vote. The motion carried.

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Brookings 3-46-0005-029-2017  
Reconstruction of runway 17/35 (1700' X 60')

Federal Share	\$ 810,000.00
State Share	\$ 45,000.00
Local Share	\$ 45,000.00
Total	\$ 900,000.00

The Department recommends approval of state assistance in the amount of \$45,000.00.

A MOTION WAS MADE by Vanderhule and seconded by Luers to approve approval of state assistance in the amount of \$45,000.00 for Brookings 3-46-0005-029-2017. All present voted aye by roll call vote, except Funk who abstained from the discussion and vote. The motion carried.

Gregory 3-46-0018-014-2017  
Construction of apron expansion, including admin, engineering and testing.

Federal Share	\$ 297,000.00
State Share	\$ 16,500.00
Local Share	\$ 16,500.00
Total	\$ 330,000.00

The Department recommends approval of state assistance in the amount of \$16,500.00.

Huron 3-46-0022-035-2017  
Repair shoulders on runway 12/30, replace taxiway A, building removal and reclamation, RPZ grading for mitigated wetland removal.

Federal Share	\$3,521,012.00
State Share	\$ 195,612.00
Local Share	\$ 195,612.00
Total	\$ 3,912,236.00

The Department recommends approval of state assistance in the amount of \$195,612.00.

Madison 3-46-0029-015-2017

Design for parallel taxiway to 15-33 and medium intensity taxiway lighting (7,200 SY) and parallel taxiway to 15-33 and medium intensity taxiway lighting (7,200 SY).

Federal Share	\$ 68,400.00
State Share	\$ 3,800.00
Local Share	\$ 3,800.00
Total	\$ 76,000.00

The Department recommends approval of state assistance in the amount of \$3,800.00.

Parkston 3-46-0042-012-2017

Land appraisal and acquisition for hangar area expansion (11 acres).

Federal Share	\$ 144,000.00
State Share	\$ 8,000.00
Local Share	\$ 8,000.00
Total	\$ 160,000.00

The Department recommends approval of state assistance in the amount of \$8,000.00.

Watertown 3-46-0058-031-2017

Planning document for Airport compliance; ADA access improvements at terminal building.

Federal Share	\$ 99,000.00
State Share	\$ 5,500.00
Local Share	\$ 5,500.00
Total	\$ 110,000.00

The Department recommends approval of state assistance in the amount of \$5,500.00.

Webster 3-46-0059-009-2017

Reconstruction of runway 12/30, including engineering and testing for runway, apron and connector reconstruction.

Federal Share	\$ 1,998,000.00
State Share	\$ 111,000.00
Local Share	\$ 111,000.00
Total	\$ 2,220,000.00

The Department recommends approval of state assistance in the amount of \$111,000.00.

Winner 3-46-0061-015-2017

Construction of apron expansion, including engineering, admin and testing.

Federal Share	\$ 436,500.00
State Share	\$ 24,250.00
Local Share	\$ 24,250.00
Total	\$ 485,000.00

The Department recommends approval of state assistance in the amount of \$24,250.00.

A MOTION WAS MADE by Vanderhule and seconded by Noteboom to approve state assistance for the following financial assistance agreements:

Gregory 3-46-0018-014-2017

Approval of state assistance in the amount of \$16,500.00.

Huron 3-46-0022-035-2017

Approval of state assistance in the amount of \$195,612.00.

Madison 3-46-0029-015-2017

Approval of state assistance in the amount of \$3,800.00.

Parkston 3-46-0042-012-2017

Approval of state assistance in the amount of \$8,000.00.

Watertown 3-46-0058-031-2017

Approval of state assistance in the amount of \$5,500.00.

Webster 3-46-0059-009-2017

Approval of state assistance in the amount of \$111,000.00.

Winner 3-46-0061-015-2017

Approval of state assistance in the amount of \$24,250.00.

All present voted aye by roll call vote. The motion carried.

Vermillion 3-46-0056-012-2017

Construction, administration, engineering and testing for apron reconstruction and PAPI replacement.

Federal Share	\$ 559,800.00
State Share	\$ 31,100.00
Local Share	\$ 31,100.00
Total	\$ 622,000.00

The Department recommends approval of state assistance in the amount of \$31,100.00.

A MOTION WAS MADE by Lantis and seconded by Noteboom to approve state assistance in the amount of \$31,100.00 for Vermillion 3-46-0056-012-2017. All present voted aye by roll call vote. The motion carried.

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The Lake Cochrane Improvement Association is requesting Commission approval for a State airport license to operate the Lake Cochrane seaplane base as a public use seaplane base. An on-site seaplane base evaluation was accomplished on April 28, 2017 by the FAA Rapid City Flight Standards District Office and it was determined safe operations can be conducted at the proposed site. The seaplane base is to be operated during the daylight hours and for VFR use only.

Program Manager, Jack Dokken presented the Commission with three documents supporting the approval of a seaplane base: (1) a letter of approval and support was submitted by the Lake Cochrane Improvement Association, which clarified James Ekholm’s authority to request and sign the seaplane base application on behalf of the association; (2) a letter from the South Dakota Department of Game, Fish and Parks supporting the seaplane base application; and (3), a letter from the FAA approving the seaplane base application.

A MOTION WAS MADE by Vanderhule and seconded by Luers to approve a State airport license to operate the Lake Cochrane seaplane base as a public use seaplane base. All present voted aye by roll call vote. The motion carried.

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Program Manager, Jack Dokken presented the Commission with a request to purchase pre-loaded flash drives to promote aviation education. Each year a number of aviation day events, STEM conferences and activities, and job fairs take place in South Dakota. The flash drives will be used to promote aviation, advertise flying scholarships and activities.

Quotes obtained for 8Gb Twister Blue flash drives are shown below:

Quantity	Unit Price	Amount	Unit Price with Data Preloaded	Amount with Data Preloaded
500	\$4.66	\$ 2,330	\$5.01	\$ 2,505
1000	\$4.34	\$ 4,340	\$4.69	\$ 4,690
2000	\$4.30	\$ 8,600	\$4.65	\$ 9,300
2500	\$4.15	\$10,375	\$4.50	\$11,250

2-Sided Branding: FREE  
Data Preload (optional): \$0.35 per unit  
Shipping: \$25.00

A MOTION WAS MADE by Lantis and seconded by Noteboom to approve the purchase of 1,000 pre-loaded flash drives to be used in promoting aviation. All present voted aye by roll call vote. The motion carried.

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SDDOT presented the Commission with two informational items:

Informational Item – DOT Grant Reimbursement Procedures and Internal Controls

Informational Item – Aeronautics Commission Handbook

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A MOTION WAS MADE by Vanderhule and seconded by Lantis to adjourn.

With no other business to come before the Commission, the meeting was adjourned at 2:50 p.m.