

OFFICIAL BOARD MINUTES

April 4, 2017

Teleconference

Members Present: Howard Sogn, President
Stuart W. Barns, Vice-President
D. Scott Isburg, Member
David Volk, Lay Member
Tim Bachman, Secretary-Treasurer
Randy Brennick, Member
Mariah Pokorny, Dept of Health (Non-voting member)

Members Absent: Dennis Eisnach, Lay Member

Others Present: Carol Tellinghuisen, Executive Secretary
Jill Lesselyoung, Executive Assistant
John Strohmman, Office of the Attorney General
Kelsey Gonzalez

President Sogn called the meeting to order at 3:02 PM CT.

Corrections or additions to the agenda: None

Approval of the minutes from May 11, 2016, December 28, 2016: Bachman moved and Isburg seconded to approve the minutes from May 11, 2016. Motion carried by unanimous roll call vote. Bachman moved and Barnes seconded to approve the minutes from December 28, 2016. Motion carried by unanimous roll call vote.

FY Financial Update: Lesselyoung reported fiscal year to date figures as of February 28, 2017: revenue of \$71,152.06, expenditures of \$45,784.70 and cash balance of \$139,053.37 and yearend figures as of June 29, 2016: revenue of \$71,570.36, expenditures of \$55,839.36 and cash balance of \$113,683.76. The Board reviewed the financials and approved as presented.

Questions regarding Cremation Authority: Strohmman acknowledged Ms. Gonzalez and invited her to address the Board with her questions. Ms. Gonzalez advised she had reviewed laws and regulations regarding the operation of crematories and asked if someone could operate a crematory that is not a licensed embalmer. Ms. Gonzalez and Members questioned Strohmman on the current laws and rules.

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Strohman advised the Board cannot provide legal advice to private individuals or businesses. The Board's legal counsel provides legal advice to the Board only. He informed the Board that Ms. Gonzalez has been advised multiple times that the Board's legal counsel does not provide private legal advice. It was explained to Ms. Gonzalez that she may want to contact her own business attorney with her concerns. If she wants to see changes in the law, she should contact her legislator. Strohman reiterated to the Board that his advice is that they do not provide private legal advice to others.

Report from Legal Counsel on Annual Meeting of ICFSEB: Strohman reported there were a number of individuals nationwide that had received notification of invalidated test scores from the Conference. South Dakota had an invalidated score which will require re-testing to obtain licensure.

Isburg moved and Barnes seconded to enter executive session at 3:33PM MT. Motion carried by unanimous roll call vote. Isburg moved and Barnes seconded to exit executive session at 3:39PM MT. Motion carried by unanimous roll call vote.

Executive Secretary Contract Renewal: Tellinghuisen requested to renew the current contract with no increase to services and a \$100.00 per month increase to rents paid and advised she is preparing to submit an RFP for the Board's consideration for the next contract period. Bachman moved and Volk seconded to renew the contract as requested. Motion carried by unanimous roll call vote.

Complaints/Investigations: None

Schedule Next Meeting: The next meeting is scheduled in conjunction with the SDFDA Annual Meeting in Watertown to be held May 10th starting at 12:30PM CT. Sogn asked that dual licensure of embalmer and or director be added to the agenda as a discussion item for the next meeting. Strohman advised many States currently have dual licensure.

Isburg moved and Bachman seconded to adjourn the meeting at 3:49PM CT. Motion carried by unanimous roll call vote.

Respectfully submitted,

Timothy Bachman
Secretary/Treasurer