

**AERONAUTICS COMMISSION MEETING MINUTES  
MARCH 1, 2017 – 11:00 A.M.  
BECKER-HANSEN BUILDING – 700 EAST BROADWAY  
PIERRE, SOUTH DAKOTA**

**COMMISSIONERS PRESENT:** Eric Odenbach, Chairman  
Travis Lantis, Member  
Dave Luers, Member

**COMMISSIONERS PRESENT  
VIA CONFERENCE CALL:** Chris Funk, Member  
Dan Noteboom, Member  
Skip VanDerhule, Member

**DOT STAFF PRESENT:** Joel Jundt, Jack Dokken, Karla Engle, Bonnie Olson, Jennifer Boehm, Jon Becker, Tom Koch, and Tessa Wenner

**OTHERS PRESENT:** Steve Hamilton, Mike Isaacs, Bob Hugging, and Jason Woolston

Chairman Odenbach called the South Dakota Aeronautics Commission meeting to order at 11:05 a.m. Roll call was taken and a quorum was determined.

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Chairman Odenbach opened the floor to Commission members to disclose potential conflicts of interest and to present requests for waivers pursuant to South Dakota Codified Law (SDCL) chapter 3-23.

There were no disclosures or waivers to address.

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Chairman Odenbach asked for a motion to approve the minutes of January 3, 2017.

A MOTION WAS MADE by VanDerhule and seconded by Lantis to approve the January 3, 2017, meeting minutes. All present voted aye by roll call vote. The motion carried.

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Chairman Odenbach asked for a motion to approve the revised minutes of December 6, 2017.

A MOTION WAS MADE by Lantis and seconded by Luers to approve the revised December 6, 2017, meeting minutes. All present voted aye by roll call vote, except VanDerhule who abstained. The motion carried.

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Deputy Secretary Joel Jundt presented to the Commission a document outlining a proposed new South Dakota Aeronautics Capital Improvement Plan (CIP) process. The largest change in the process would

be for the Commission to take action early in the year to approve projects in the statewide CIP for the upcoming funding cycle. This would be the Commission’s first opportunity to determine if state funds will be approved for the project. Later in the cycle, the projects would then come before the Commission for state match concurrence after bid lettings have been completed by the sponsors. This process is envisioned to be more transparent and provide the sponsors with an earlier and better level of expectancy of the Commission’s desire to provide state match for the project.

A MOTION WAS MADE by Lantis and seconded by Luers to adopt the new South Dakota Aeronautics CIP process. All present voted aye by roll call vote. The motion carried.

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**Brookings Regional Airport AIP #3-46-0005-25-2012** – Acquire Land for New Runway 11/29; Design and Construct New Runway 11/29 (Phase 1); Design and Bidding for Phase 2 Construction.

The federal grant amount was increased to reflect final as-built measured quantities for construction. The state share must increase accordingly.

	<b>Federal (90%)</b>	<b>State (8%)</b>
Final project	\$7,907,603.10	\$702,898.05
Original grant	\$7,879,105.00	\$701,964.89
Change	\$28,498.10	\$933.16

The South Dakota Department of Transportation (the “Department”) recommends approval of a state grant amendment in the amount of \$933.16.

A MOTION WAS MADE by VanDerhule and seconded by Lantis to approve an amendment to the Brookings Regional Airport AIP #3-46-0005-25-2012 agreement to increase the state’s share of funding in the amount of \$933.16. All present voted aye by roll call vote, except Funk who abstained from the discussion and vote. The motion carried.

**Sioux Falls Regional Airport AIP #3-46-0050-49-2015** – Runway 3-21 Approach Ends and Blast Pads Partial Reconstruct, Taxiway B Rehab/Reconstruction.

The federal grant amount was increased to reflect final as-built measured quantities for construction. The state share must increase accordingly.

	<b>Federal (90%)</b>	<b>State (5%)</b>
Final project	\$6,150,947.08	\$341,719.28
Original grant	\$6,092,415.00	\$338,467.50
Change	\$58,532.08	\$3,251.78

The Department recommends approval of a state grant amendment in the amount of \$3,251.78.

A MOTION WAS MADE by Funk and seconded by Luers to approve an amendment to the Sioux Falls Regional Airport AIP #3-46-0050-49-2015 to increase the state's share of funding in the amount of \$3,251.78. All present voted aye by roll call vote. The motion carried.

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Roger Johnson of The Royal Company SD, Inc. submitted a request to the Aeronautics Commission for approval to waive the dealer requirement of selling or brokering 6 aircraft in the past 24 month period so he may renew his dealer license for another 2 years. Mr. Johnson has not fulfilled the requirement under SDCL 50-12-14 to sell or broker at least six aircraft in the past 24 calendar months in order to renew his dealer license.

Johnson has been a dealer off and on since 2009 and has three (3) aircraft listed as part of his dealership since 2015. He has sold 1 of the 3 to date and asks the Aeronautics Commission allow him to continue being a plane dealer for another two years. Johnson has been unable to sell his remaining two aircrafts due to a variety of reasons.

The Department recommends that Mr. Johnson be allowed to continue as a dealer for the next two years. If he is unable to sell his remaining aircrafts, then he will need to pay the taxes for each airworthy aircraft listed under his dealership.

A MOTION WAS MADE by VanDerhule and seconded by Luers to approve the renewal of Mr. Johnson's dealer license for another two years. If he is unable to sell his remaining aircrafts, then he will need to pay the user stamp fee required for each airworthy aircraft listed under his dealership. All present voted aye by roll call vote. The motion carried.

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The Pierre Regional Airport originally requested the use of \$40,526.14 of their fuel tax funds to purchase a mower with attachments. The Airport's current balance is \$193,811.82.

The city of Pierre requested the amount to be changed to \$29,914.69. The requested amount change reflects trade in value of old equipment.

The Department recommends approval of the city's revised request.

A MOTION WAS MADE by Lantis and seconded by Luers for approval of the city of Pierre to use its fuel tax funds in the amount of \$29,914.69. All present voted aye by roll call vote. The motion carried.

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The Department presented the Commission with a letter from South Dakota State University regarding the new flight simulator the university received.

No action was taken.

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The Pierre Discovery Center built a small wind tube for Aviation Day, held January 25, 2017. The wind tube was built to demonstrate airflow over various objects. While this wind tube was a fairly simple one, the Pierre Discovery Center intends to build a more elaborate one for next year's Aviation Day.

The Pierre Discovery Center is asking for a donation in the amount of \$500.00 to cover the cost of building a permanent wind tube.

The Department will provide recommendations for a process to address the topic of donations for aeronautics education.

A MOTION WAS MADE by Lantis and seconded by Luers to approve a donation of \$500.00 to the Pierre Discovery Center to cover the cost of building a permanent wind tube. Lantis withdrew his motion with the consent of Luers.

The Commission tabled the discussion.

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Verizon Wireless is constructing a 224 foot steel antenna tower approximately 1.45 miles southeast of the Platte airport.

The Federal Aviation Agency (FAA) has determined this proposal does not exceed FAA obstruction standards and would not be a hazard to air navigation. Aeronautical Study 2015-AGL-16219-OE must be marked and lighted per FAA requirements.

The Department is recommending Commission approval of this structure.

A MOTION WAS MADE by Luers and seconded by Noteboom to approve Verizon Wireless constructing a 224 foot steel antenna tower approximately 1.45 miles southeast of the Platte airport. All present voted aye by roll call vote. The motion carried.

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The Department presented the Commission with the 2017 project proposals and the three year CIP. The Department asked for input from the Commission on the types of details needed by the Commission in making a decision on these proposals. The presentation was a high level look at upcoming projects. Subsequent meetings will provide a more focused look at individual projects.

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The Department and Commission discussed the topics and materials to be provided at the 2017 airport conference. The topics included the project review process and fuel systems.

No action was taken.

The next Aeronautics Commission meeting will be held on Wednesday, March 29, 2017 at 8:00 am in the Highland Conference Center in Mitchell, South Dakota as part of the 2017 Airports Conference.

With no other business to come before the Commission, the meeting was adjourned at 12:40 p.m.