

State Board of Finance Minutes

Tuesday, January 16, 2018
2:00 p.m.

Governor's Large Conference Room
Capitol Building

Board members present: Kayla Dowling, Office of the Secretary of State; Ann Holzhauser, Office of the Attorney General; Dennis Keith, Office of the State Auditor; Rich Sattgast, State Treasurer; Leah Svendsen, Bureau of Administration; and Colin Keeler, Bureau of Finance and Management. Guests included; Chris Petersen; Department of Game, Fish, & Parks/Department of Agriculture.

Call to order: Rich Sattgast called the meeting to order at 2:01 p.m.

Agenda: Dennis Keith moved and Ann Holzhauser seconded to approve the agenda as presented. A voice vote was taken. Motion carried.

Minutes: Colin Keeler moved and Ann Holzhauser seconded to approve the minutes from the meeting on December 19, 2017. A voice vote was taken. Motion carried.

Professional Recruitment: Leah Svendsen moved and Colin Keeler seconded to approve the following Professional Recruitments. A roll call vote was taken and the motion carried unanimously.

- Department of Health
 - Carmen Jaeger
- South Dakota School of Mines and Technology
 - Travis Walker

Home Station Per Diem Reimbursement Request – SDCL 3-9-2.2: A motion was made by Dennis Keith and seconded by Leah Svendsen to approve the following Home Station Per Diem Reimbursement requests. A roll call vote was taken and the motion carried unanimously.

- South Dakota Retirement System
 - SDRS Board of Trustees Board Meeting held on December 7, 2017 in Pierre.
- Secretary of State Office
 - 2017 County Auditor Workshop Training held November 8-9, 2017 in Pierre.

Action Items:

Discussion was held on the new law for the elimination of the tax free moving expenses and to update the household moving allowance form to reflect the change. Colin Keeler made a motion to the remove the paragraph on the household moving allowance form that pertains to the IRS reporting, Leah Svendsen seconded. A roll call vote was taken and the motion carried unanimously.

Discussion was held on the over state rate lodging expense for Kristia Thomas for her stay in Spearfish on November 3-4, 2017. A motion was made by Colin Keeler and seconded by Ann Holzhauser to defer the request until more information was presented to the Board. The Board made the request for more information on whether the department requested prior approval from the State Auditor's Office and received three quotes from other hotels for that time period.

A motion was made by Leah Svendsen and seconded by Colin Keeler to approve the over state rate lodging for Jay Esperance's stay in Deadwood on December 2, 2017. A roll call vote was taken and the motion carried unanimously.

Adjournment: Leah Svendsen moved and seconded by Colin Keeler to adjourn the meeting. The meeting was adjourned at 2:16 p.m.

Shantel Krebs, Secretary of State

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*