

South Dakota Soybean Research & Promotion Council Webinar Minutes

July 9, 2018 1:00 p.m.

Sioux Falls, SD

Present: Matt Bainbridge, Craig Converse, Todd Hanten, Dawn Scheier, Tim Ostrem, Mike McCranie; Steve Wik, David Struck, Bob Metz

Staff Present: Becky Cypher, Sarah Tveidt, Adam Kask, Karen Bjordal

Guests Present: Jerry Schmitz, SDSA

Call to Order – Craig Converse

Chairman Converse called the meeting to order at 1:01 p.m. Roll Call was taken.

Chairman Converse explained the purpose of the call was to review and approve the salary range and review the job description for Claire's position, so we can move forward with the State.

Chairman Converse would like to add two other items to today's agenda:

1. Biodiesel Proposals
2. Executive Director Position Update

Sarah gave an overview of what the Personnel Committee has recommended for the hiring process.

The full board accepts the Personnel Committee's recommendation for the interview process.

Tim Ostrem moved to enter executive session at 1:09 p.m. to discuss personnel matters. Seconded by Dawn Scheier. Motion passed unanimously.

Chairman Converse declared the board out of executive session at 1:31 p.m.

Sarah gave a recap: the board agrees with the Personnel Committee's hiring process and salary recommendations, and she will get the position posted this week.

Executive Director Update

Chairman Converse said the committee finalized the Executive Director job description and he has talked with gpac, and will sign a contract to work with them. The committee would also like the job posted on our website as well. Chairman Converse will send the approved job description to staff to post, and he will be responsible for collecting resumes from applicants.

Biodiesel Proposals

Adam said Tom Verry asked the Council directors to reconsider their project – Technical Support for Full Implement B20 Bioheat. He said with all the new trade duties, and the bioheat being used in New York is now domestic, he would like the board to reconsider.

Tim said the project for MEG Corp has been funded for \$35,000 in the past, and he hopes the board would reconsider. He said NBB is requesting \$25,000 for their project, and also would like that project to be reconsidered.

Domestic Marketing Budget Discussion

Sarah said there was a small budget snafu that she discussed with Chairman Converse this morning. She said the formulas for two project extensions from FY18 in the domestic marketing channel didn't get carried over, therefore the totals are off \$76,000, from what the board approved in June. She said the new total for domestic marketing is \$892,950. The total budget amount for FY19 would be \$4,989,352. Sarah apologizes for the oversight.

Matt Bainbridge moved to approve the adjusted budget total for FY19 in the amount of \$4,989,352. Seconded by Dawn Scheier. Motion passed unanimously.

Other

Chairman Converse said there will be a new board member orientation on July 13th. Since he and Dawn are out of town, he said if anyone is able to come, feel free to do so. Bob said he will be attending, but can also help give an overview and history of the checkoff.

Mike McCranie moved to adjourn the webinar at 1:51 p.m. Seconded by Bob Metz. Chairman Converse declared the meeting adjourned.