

SDSRPC Conference Call

7.2.18

Present: Steve Wik, Todd Hanten, Craig Converse, Dawn Scheier, Mike McCranie, Tim Ostrem, Bob Metz, Jerry Schmitz

Staff Present: Sarah Tveidt, Karen Bjordal, Adam Kask

Craig called the meeting to order at 8:33 a.m.

Claire Feterl's Position

The personnel committee met last week to discuss Claire's position and hiring her as a contract employee. Claire's last day is Tuesday, July 3rd. Sarah and Karen looked into this situation and came up with a few options.

Bob Metz moved to hire Claire Feterl as a temporary contractor for up to \$1000 a month for project work as needed. Seconded by Todd Hanten. Motion passes unanimously.

Communications Specialist Job Description

Sarah sent out a job description last week and discussed it with the personnel committee on their call.

Mike McCranie moved to begin the process to fill Claire's position with the job description as presented and a request for it to be a salaried employee. Seconded by Tim Ostrem. Motion approved unanimously.

Executive Director Position

The board discussed how they would like to proceed in the hiring process of the Executive Director. Craig said that we already have the job description done and he has talked to a recruiting firm. Craig will keep the board informed as the process moves along.

Todd Hanten moved to update the policy with all four executive committee members on the call. Seconded by Mike McCranie. Motion passed unanimously.

Tim Ostrem moved to adjourn the meeting. Seconded by Bob Metz. Motion passed unanimously.

The call ended at 9:33 a.m.