

# State Board of Finance Meeting Agenda

Tuesday, July 18, 2017  
2:00 p.m.

Secretary of State Conference Room  
Capitol Building

- A) Call to order
- B) Agenda
- C) Approve minutes from the meeting on June 20, 2017
- D) State Transfers
  - Department of Game, Fish, and Parks
    - Christopher Dekker
- E) Professional Recruitment
  - Department of Game, Fish, and Parks
    - Taniya Bethke
  - South Dakota Board of Regents
    - Chelsey Cox
  - Dakota State University
    - Joseph Bottum
    - Robert Girtz
    - Dillon Pearson
    - Richard Wicklein
  - South Dakota School of Mines & Technology
    - Jennifer L. Boldue
    - Nickolaus Bruno
    - Philip N. Hunt
    - Pierre Larochelle
  - South Dakota State University
    - Brian Bergstrom
    - Maaz Gardezi
    - Laura Hasselquist
    - Andrew Janssen
    - John T. McMaine
  - University of South Dakota
    - Talin Louder
    - Steven P. Mohs
    - Hyang Suk Yang

## State Hosting Reimbursement Request – SDCL 3-9.2.1

- Governor's Office of Economic Development
  - Jeff Haverly
- Department of Tourism
  - Patrick Baker
  - Stephanie Palmer

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, Pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

F) Home Station Per Diem Reimbursement Request – SDCL 3-9.2.2

- Department of Game, Fish, and Parks
  - Western Region Advisory Panel meeting on May 30, 2017 in Rapid City.
  - Robert Teachout seasonal orientation meeting on May 15, 2017 in Aberdeen.
  - Mike Ullrich seasonal orientation meeting on May 15, 2017 in Aberdeen.
  - Jenna Cooper attended the law enforcement academy and training on May 1, 2017 to June 10, 2017 in Pierre.
  - Working lunches for Parks Division on May 23-24, 2017 in Pierre.
  - Travis March attended the law enforcement academy and training on May 5, 2017 to June 9, 2017 in Pierre.
- South Dakota School of Mines and Technology
  - Geological Field Camps held between May 14, 2017 to June 12, 2017 on School of Mines and Technology campus.
- South Dakota Retirement System
  - SDRS Board of Trustees quarterly meeting on June 14, 2017 in Sioux Falls.

\*Reimbursement amount is calculated based on annual salary amount denoted in above requests.

G) Action Items

- Deferred from previous month's meeting: request from the Department of Corrections for over state rate in-state lodging for Ridge Percival, Nylda Stevens and Tyler O'Connell in Sioux Falls, SD for Department of Corrections Training on April 23-27, 2017.
  - Department of Corrections has contacted the hotel regarding the third party charges and the hotel has not received the final commission invoice from them.
- Discuss with the Board what is required for documentation regarding debt write offs.

H) Debt Write Off Request

- Deferred from previous month's meeting Department of Corrections requesting fifteen debt write offs totaling \$24,172.87.
  - Spoke with Department of Corrections regarding the determination of how the debt is not sent to a debt collection agency or ORC. If the debt is less than \$25 then the debt is not sent to ORC. If the debtor has filed for bankruptcy prior to the debt being sent to the ORC then the debt is written off. DOC used the form provided by the Board when submitting their debt write offs.
- South Dakota School of Mines and Technology requesting forty-four debt write offs totaling \$6,325.30.

I) Adjournment