

State Board of Finance

Minutes

Tuesday, September 15, 2015
2:00 p.m.

Governor's Small Conference Room
Capitol Building

Board members present: Liza Clark, Office of the Governor; Teresa Bray, Office of the Secretary of State; Ann Holzhauser, Office of the Attorney General; Steve Barnett, State Auditor, Rich Sattgast, State Treasurer; Ryan Brunner, Commissioner of School & Public Lands; Leah Svendsen, Bureau of Administration; and Ron Wire, Bureau of Finance and Management. Also in attendance were Dennis Keith, Office of the State Auditor; Marianne Gabriel, Office of the State Treasurer; and Chris Peterson, Department of Game, Fish and Parks.

Call to order: Liza Clark called the meeting to order at 2:00 pm.

Agenda: Rich Sattgast asked that an additional action item be added to the agenda for the Office of the State Treasurer, regarding lodging higher than the state rate during the State Fair. Ryan Brunner moved and Leah Svendsen seconded to accept the agenda as amended. A voice vote was taken. Motion carried.

Minutes: Rich Sattgast moved and Ron Wire seconded to approve the minutes from the meeting on August 18, 2015. A voice vote was taken. Motion carried.

State Transfers: Ron Wire moved and Rich Sattgast seconded to approve the following state transfer. A roll call vote was taken and the motion carried unanimously.

- South Dakota School for the Blind and Visually Impaired
 - Claudean Hluchy

Professional Recruitment: Ryan Brunner moved and Steve Barnett seconded to approve the following professional recruitments. A roll call vote was taken and the motion carried unanimously.

- Dakota State University
 - Eric Rufolson
- South Dakota State University
 - Timmithea Tin Bik Chan
 - Megan Erickson
 - Timothy Hansen
 - Steve Meek
 - Kumar Mullangi
 - Zhen Ni
 - Jessica D. Ulrich Schad
 - Adam Varenhorst
 - Tanesha Walker
 - Myounggyu Won
 - Hyeun Joong Yoon
- University of South Dakota
 - Chanho Cho
 - Myanna Dellinger
 - Daniel Gaston
 - Benjamin Hagen
 - Howard Haines
 - Zhongkui Hong
 - Daniel Huston
 - Sonya Miller

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

- Julia Puckett
- Caitlin Quinn
- Akshaya Vijayalakshmi
- Department of Veterans affairs
 - David Schiefen
- South Dakota Board of Regents
 - Guilherme Maurell Costa
- Department of Game, Fish and Parks
 - Cody Grewing

*Reimbursement amount is calculated based on annual salary amount submitted with the above requests.

State Hosting Reimbursement Request – SDCL 3-9-2.1: Ron Wire moved and Rich Sattgast seconded to approve the following state hosting reimbursement requests. A roll call vote was taken and the motion carried unanimously.

- Governor’s Office of Economic Development
 - Eric Fosheim
 - Alissa Vanmeeteren
- Department of Tourism
 - Austin Kaus

Home Station Per Diem Reimbursement Request – SDCL 3-9-2.2: Rich Sattgast moved and Leah Svendsen seconded to approve the following home station reimbursement request. A roll call vote was taken and the motion carried unanimously.

- Department of Tourism
 - Combined request for meeting with Lawrence and Schiller staff to discuss 2016 marketing on August 17, 2015
- South Dakota Retirement System
 - Combined request for Joint Retirement Laws and SDRS Board of Trustees meeting in Sioux Falls on September 2, 2015
- Department of Game, Fish and Parks
 - Combined request for Division of Wildlife leadership program meeting on August 31, 2015

Regarding the home station reimbursement request submitted by the Governor’s Office of Economic Development for Mike Turnwall, it was determined that this should have been submitted as a state hosting reimbursement request. (Following the meeting it was determined that the filing from the Governor’s Office of Economic Development for Alissa Vanmeeteren was also submitted on the wrong form.) The filings are to be returned to the submitter and resubmitted on the correct form for consideration at the next month’s meeting.

Action Items:

- South Dakota Animal Industry Board
 - Todd Tedrow request for approval of excess lodging expense on September 6, 2015

A motion was made by Leah Svendsen and seconded by Steve Barnett to approve the request from the South Dakota Animal Industry Board. A review of the request noted that the request was correctly submitted. A roll call vote was taken and the motion carried unanimously.

- State Treasurer's Office
 - Rich Sattgast request for approval of excess lodging expense for office staff during State Fair in Huron from September 4 and 5, 2015

A motion was made by Rich Sattgast and seconded by Steve Barnett to discuss the request. A roll call vote was taken and the motion carried unanimously. Rich Sattgast explained that prior authorization for the excess lodging had been received; however, the employee that had received the authorization was no longer with the office and the email was not available. He asked that consideration be given based on past practices to always obtain prior authorization. Dennis Keith stated that the State Auditor's Office does not retain a copy of the email prior authorizations.

A second motion was made by Ryan Brunner and seconded by Steve Barnett to approve the request from the State Treasurer's Office. A roll call vote was taken and the motion carried unanimously.

Adjournment: Rich Sattgast moved and Leah Svendsen seconded to adjourn the meeting. The meeting was adjourned at 2:17 p.m.

Shantel Krebs, Secretary of State