



SOUTH DAKOTA BOARD OF NURSING

4305 S Louise Avenue Suite 201
Sioux Falls, South Dakota 57106

February 16-17, 2017 at 8:30 a.m. CST

Board Members		Board Staff Present	
Darlene Bergeleen, RN	Present	Gloria Damgaard, RN	Executive Director
Carla Borchardt, RN	Present 2/17	Francie Miller, RN	Nursing Program Specialist
Rebekah Craddock, Public Member	Present	Tessa Stob, RN	Nursing Program Specialist
Doneen Hollingsworth, Public Member	Present	Linda Young, RN	Nursing Program Specialist
June Larson, RN	Present	Erin Matthies	Licensure Operations Manager
Deborah Letcher, RN	Present	Jill Vanderbush	Program Assistant I
Nancy Nelson, RN, Vice President	Present	Robert Garrigan	Business Manager
Sharon Neuharth, LPN	Present	Abbey Bruner	Senior Secretary
Robin PetersonLund, RN, APRN	Absent	Kristine O'Connell	Board Attorney
Kristin Possehl, RN, President	Present		
Mary Schmidt, LPN, Secretary	Present		

Guests: Thursday, February 16, 2017

Cody Buskirk, Northwestern College
 Heather Busch, Northwestern College
 Piet Albert Koene, Northwestern College
 Devin Jorde, Northwestern College
 Emily Bokowski, Northwestern College
 Carenda Czirr, Northwestern College
 Joanna Hermstra, Northwestern College
 Mark Dykstra, Northwestern College
 Paige DeHaan, Northwestern College
 Jaelyn Smith, Northwestern College
 Katie Reynen, Northwestern College
 Danielle Sullivan, Northwestern College
 Kristen Pedersen, Northwestern College
 Sara Lease, Southeast Technical Institute
 Terri Schildhauer, Court Reporter
 Amanda McKnelly, SD Health Professionals Assistance Program
 Maria Piacentino, SD Health Professionals Assistance Program
 Steve Smith, Attorney for Respondent
 Stephanie Feltman, Mother of Respondent
 Caleb Benson, Respondent
 Jessica Zephier, Program Director Oglala Lakota College – per telephone
 Catherine Duenwald Administrative Law Judge (ALJ)

Guests: Friday, February 17, 2017

Dr. Lori Bork, National American University
 Naomi Sandquist, Northwestern College
 Victoria Stokes, Northwestern College
 Sakisha Smith, Northwestern College
 Dr. Carena Jarding, Mitchell Technical Institute
 Carol Grode-Hanks, Mitchell Technical Institute
 Jurek Jakowicz, Artist

- 1. Call to Order and Roll Call** – K Possehl, Board President called the meeting to order at 9:01 a.m. February 16, 2017.
- 2. November 17-18, 2016 Board Meeting Minutes and January 19, 2017 Board Meeting Minutes** – J Larson moved to approve the November 17-18, 2016 and January 19, 2017 Board Meeting Minutes, with one correction to the vote tally on item 2, in the January 2017 Minutes, seconded by S Neuharth. The minutes were approved in a unanimous voice vote.
- 3. Agenda Approval** – D Letcher moved to approve the agenda, seconded by D Bergeleen. The agenda was approved in a unanimous voice vote.
- 4. Financial Reports** – R Garrigan presented the Financial Report for Fiscal Year 2017 July through December and responded to Board questions.

MOTION – J Larson moved that the South Dakota Board of Nursing accept the financial report as presented.
 Seconded by D Letcher.

Bergeleen	Yes	Nelson	Yes
Borchardt	Absent	Neuharth	Yes
Craddock	Yes	PetersonLund	Absent
Hollingsworth	Yes	Possehl	Yes
Larson	Yes	Schmidt	Yes
Letcher	Yes	9 Yes	MOTION Carried

5. Reports

A) Licensure and Operations Report – E Matthies presented the February 2017 licensure and operations report. At time of print the report reflected 17,806 licensed Registered Nurses (RN), 2,567 licensed Practical Nurses (LPN) and 1,420 licensed Advanced Practice Registered Nurses (APRN) in South Dakota.

B) Certified Nurse Aide (CNA) Report – T Stob presented the CNA 2016 Annual Report. At time of print the report reflected 10,215 actively registered CNA's and 56 active approved CNA training programs in South Dakota.

C) Center for Nursing Workforce (CNW) – L Young reported that the biennial workforce nursing report will be presented at the April meeting. She also provided an update on the CNW's nursing leadership development program. The CNW is partnering with EmBe and plans to graduate the first participant cohort from the Sioux Falls program in May 2017. EmBe and the CNW are now planning to offer the leadership program in the Rapid City area. The Rapid City cohort will begin in the fall of 2017 and was advertised in the Dakota Nurse Connection.

D) NCLEX Pass Rates – G Damgaard presented the 2016 NCLEX pass rate report. The 2016 LPN pass rate for South Dakota programs is 92.7%. The national LPN pass rate is 83.7%. The 2016 RN pass rate for South Dakota programs is 86.1%. The national RN pass rate is 84.6%.

6. Open Forum – K Posschl, Board President, provided the opportunity for guests to address the Board, no one requested to do so.

7. Environmental Scan – G Damgaard presented documents for informational purposes and answered Board questions. The 2017 Environmental Scan, published in the January 2017 edition of the Journal of Nursing Regulation was provided to Board members.

8. Unfinished Business

A) Policy discussion on Unlicensed Assistive Personnel (UAP). T Stob presented proposed changes to ARSD 20:48 to add a new section on rules that will outline the requirements for initial registration, renewal, and removal of registered unlicensed medication aides, unlicensed diabetes aides, and unlicensed dialysis technicians. K O'Connell provided a legal opinion on the removal of individuals from the registry. Discussion was held by the Board on accepting the proposed rules and whether to direct Board staff to move forward to promulgate the proposed rules.

MOTION – D Bergeleen moved that the South Dakota Board of Nursing approve the Board staff to proceed with the rules promulgation of Chapter 20:48:16 – Registration of UAP. Seconded by J Larson.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Yes
Cradduck	Yes	PetersonLund	Absent
Hollingsworth	Yes	Posschl	Yes
Larson	Yes	Schmidt	Yes
Letcher	Yes	10 Yes	MOTION Carried

B) Nurse Licensure Compact (NLC) Update – G Damgaard presented the enhanced Nurse Licensure Compact (eNLC) update to the Board. Monthly implementation meetings are being conducted by the NLC implementation group. 10 states enacted the eNLC in 2016 and 21 states are expected to introduce legislation in 2017. E Matthies presented information on the background work she has been doing with our database to prepare for these updates, and responded to Board questions.

C) 2017 Strategic Plan – The Board reviewed progress on the 2017 Strategic Plan.

D) Board of Nursing Centennial Plan – G Damgaard presented plans for the Board's 100 year centennial celebration. Artist J Jakowicz presented a medallion he created to represent the 100 years of nursing regulation. Board members shared celebration ideas including holding a ceremonial board meeting in July at the Capitol in Pierre, a day of dialog with speakers, a Governor's proclamation, and an evening banquet.

E) Western Dakota Technical Institute – Agenda item removed.

F) Oglala Lakota College (OLC) – G Damgaard provided background information on OLC’s program approval status. J Zephier, Program Director, responded to questions on OLC’s associate degree registered nurse program.

MOTION – N Nelson moved that the South Dakota Board of Nursing place Oglala Lakota College – on probationary status for 1 year, with an action plan to correct NCLEX results due to the Board by the April 20, 2017 Board meeting. Seconded by D Letcher.

Bergeleen	Yes	Nelson	Yes
Borchardt	Absent	Neuharth	Yes
Cradduck	Yes	PetersonLund	Absent
Hollingsworth	Yes	Possehl	Yes
Larson	Absent	Schmidt	Yes
Letcher	Yes	8 Yes	MOTION Carried

9. New Business

A) Personnel the Board moved to enter executive session, pursuant to SDCL §1-25-1(3) for the purpose of Personnel.

B) 2017 Legislature Update - G Damgaard presented an update on the status of Senate Bill 61 (SB 61), that updates, revises and repeals certain provisions relating to nurse practitioners and nurse midwives. SB 61 has passed both Chambers and has been sent to the Governor for signature. Senate Bill 136 (SB 136) a bill to permit and regulate the practice of licensed certified professional midwives was discussed. House Bill 1006 (HB 1006) that revises certain requirements for a public notice of a public meeting, was delivered to the Governor for signature on January 31st. House Bill 1043 (HB 1043) an act to revise certain provisions relating to the practice of pharmacy, was tabled in committee on 1/19/2017.

C) Mitchell Technical Institute (MTI) – MTI requests interim status for their practical nurse (PN) program. Dr. C Jarding, Program Director, presented an overview of MTI’s proposed program including documents on MTI’s administration, plans for PN faculty, curriculum development, clinical locations, and plans for students’ enrollment. Dr. C Jarding and C Grode-Hanks responded to questions from the Board.

MOTION - D Letcher moved that the South Dakota Board of Nursing approve interim approval of the PN program at Mitchell Technical Institute. Seconded by S Neuharth.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Yes
Cradduck	Yes	PetersonLund	Absent
Hollingsworth	Yes	Possehl	Yes
Larson	Yes	Schmidt	Yes
Letcher	Yes	10 Yes	MOTION Carried

D) Dakota Wesleyan University (DWU) Nursing Program – G Damgaard presented the notification from DWU regarding closure of the Associate Degree Registered Nurse Program in Mitchell and the LPN to Associate RN Program in Sioux Falls. The official closure date is November 4, 2016. G Damgaard answered Board questions.

MOTION – N Nelson moved that the South Dakota Board of Nursing accept the notice of closure of Pre Licensure AD RN Program in Mitchell and LPN to RN Program in Sioux Falls, SD by Dakota Wesleyan University in Mitchell, SD. Seconded by J Larson.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Yes
Cradduck	Yes	PetersonLund	Absent
Hollingsworth	Yes	Possehl	Yes
Larson	Yes	Schmidt	Yes
Letcher	Yes	10 Yes	MOTION Carried

E) University of South Dakota (USD) Program Communication – G Damgaard presented communication from USD that Dr. Haifa Abou Samra has been appointed to the Chair position for the Department of Nursing at USD.

MOTION – D Letcher moved that the South Dakota Board of Nursing accept the USD Nursing Program communication that Dr. Haifa Samra has been approved to the Chair position for the Department of Nursing at the University of South Dakota as of November 22, 2016. Seconded by D Bergeleen.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Yes
Cradduck	Yes	PetersonLund	Absent
Hollingsworth	Yes	Possehl	Yes
Larson	Yes	Schmidt	Yes
Letcher	Yes	10 Yes	MOTION Carried

F) Annual Report of South Dakota State University (SDSU) RN and LPN Refresher Courses – G Damgaard presented the 2016 Annual Report of SDSU RN and LPN Refresher Courses, she responded to Board questions.

MOTION – N Nelson moved that the South Dakota Board of Nursing accept the Annual Report of the SDSU Refresher Courses for RN's and LPN's, and grant continued approval of the program for 2017. Seconded by S Neuharth.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Yes
Cradduck	Yes	PetersonLund	Absent
Hollingsworth	Yes	Possehl	Yes
Larson	Yes	Schmidt	Yes
Letcher	Yes	10 Yes	MOTION Carried

G) Southeast Technical Institute (STI) LPN to RN Program Request – K Possehl, Program Director, STI and S Lease, STI presented a request for approval to use online teaching methods for STI's required courses in their LPN to RN program. They responded to questions from the Board.

MOTION – M Schmidt moved that the South Dakota Board of Nursing approve the Southeast Technical Institute LPN to RN Associate degree on-line course proposal. Seconded by J Larson.

Bergeleen	Yes	Nelson	Yes
Borchardt	Absent	Neuharth	Yes
Cradduck	Yes	PetersonLund	Absent
Hollingsworth	Yes	Possehl	Recuse
Larson	Yes	Schmidt	Yes
Letcher	Yes	8 Yes	MOTION Carried

H) CORE Report – Deferred

I) Certified Nurse Practitioner Scope of Practice Modification Request - L Young presented a modification request from Breanne Haller, CNP and Dr. DeSautel, MD to allow her to perform nasal endoscopy, flexible nasal laryngoscopy, and pharyngoscopy procedures. L Young responded to Board questions.

MOTION – D Letcher moved that the South Dakota Board of Nursing approve the modification to Breanne Haller's Collaborative Agreement with Greg DeSautel, MD to allow her to perform nasal endoscopy, flexible nasal laryngoscopy and pharyngoscopy procedures following completion of 25 supervised procedures. Seconded by J Larson.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Yes
Cradduck	Yes	PetersonLund	Absent
Hollingsworth	Yes	Possehl	Yes
Larson	Yes	Schmidt	Yes
Letcher	Yes	10 Yes	MOTION Carried

10. Discipline

A) February 2017 Discipline Committee Minutes and Consent Agenda – F Miller presented the Committee Minutes and Consent Agenda, she responded to Board questions. The committee minutes were approved in a unanimous voice vote.

MOTION – M Schmidt moved that the South Dakota Board of Nursing accept the consent agenda with the removal of #3. Seconded by N Nelson.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Yes
Cradduck	Yes	PetersonLund	Absent
Hollingsworth	Yes	Possehl	Yes
Larson	Yes	Schmidt	Yes
Letcher	Yes	10 Yes	MOTION Carried

(The acronym “HPAP” as used below represents “Health Professionals Assistance Program”.)

1. M.B.-Mandate HPAP
2. B.C.-Letter of Concern with Remediation
4. T.H.-Dismissed
5. S.J.-Dismissed
6. Alexia Klinkhammer, R033637, CR000719-Letter of Reprimand
7. K.L.-Mandate HPAP
8. Malcolm Lewis, R043294-Letter of Reprimand and Mandate HPAP
9. C.M.-Mandate HPAP
10. Jeaneen McLaren, R036415-Letter of Reprimand with Remediation
11. Hope Mitchell, R046033-Letter of Reprimand
12. T.M.-Mandate HPAP
13. Jody Moore, VA RN 0001259862-Accept Voluntary Surrender of Privilege to Practice
14. Brooke Muhlenkort, R040370-Request Voluntary Surrender of SD License
15. Doug Mullins, VA PN 0002066157-Letter of Reprimand on Privilege to Practice
16. A.M.-Letter of Concern
17. Stacy O’Neal, R030902-Accept Voluntary Surrender
18. L.S.-Dismissed
19. Erin Nemeck, R042452-Accept Voluntary Surrender

Kaye Ehrmantraut, SD R045994 – F Miller presented background.

MOTION – M Schmidt moved that the South Dakota Board of Nursing issue a Letter of Reprimand with remediation to Kaye Ehrmantraut SD R045994. Seconded by J Larson.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Yes
Craddock	Yes	PetersonLund	Absent
Hollingsworth	Yes	Possehl	Recuse
Larson	Yes	Schmidt	Yes
Letcher	Yes	9 Yes	MOTION Carried

Tiffany Dodge, SD R041522 – F Miller presented background.

MOTION – M Schmidt moved that the South Dakota Board of Nursing accept the Voluntary Surrender of Tiffany Dodge’s SD license R041522. Seconded by S Neuharth.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Yes
Craddock	Yes	PetersonLund	Absent
Hollingsworth	Yes	Possehl	Yes
Larson	Yes	Schmidt	Yes
Letcher	Yes	10 Yes	MOTION Carried

Cassandra VanBerkum, IA P50359 – F Miller presented background.

MOTION – M Schmidt moved that the South Dakota Board of Nursing accept the Voluntary Surrender of the Privilege to Practice of Cassandra VanBerkum, IA P50359. Seconded by J Larson.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Yes
Craddock	Yes	PetersonLund	Absent
Hollingsworth	Yes	Possehl	Yes
Larson	Yes	Schmidt	Yes
Letcher	Yes	10 Yes	MOTION Carried

Desiree Ward – F Miller presented background.

MOTION – M Schmidt moved that the South Dakota Board of Nursing deny licensure of Desiree Ward. Seconded by D Bergeleen.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Yes
Craddock	Yes	PetersonLund	Absent
Hollingsworth	Yes	Possehl	Yes
Larson	Yes	Schmidt	Yes
Letcher	Yes	10 Yes	MOTION Carried

B) Bonnie M. Levy, SD R042096 Formal Hearing – with ALJ C Duenwald presiding. Licensee served with notice. Licensee did not appear. K O’Connell represented the Board. A McKnelly, HPAP, provided testimony.

MOTION – J Larson moved that the South Dakota Board of Nursing indefinitely suspend the RN license of Bonnie M. Levy, RN SD R042096. Seconded by N Nelson.

Bergeleen	Yes	Nelson	Yes
Borchardt	Absent	Neuharth	Yes
Craddock	Yes	PetersonLund	Absent
Hollingsworth	Yes	Possehl	Yes
Larson	Yes	Schmidt	Yes
Letcher	Yes	9 Yes	MOTION Carried

C) Caleb Benson, SD R043328 Formal Hearing – with ALJ C Duenwald presiding. Licensee was present, represented by attorney S Smith. K O’Connell represented the Board. M Piacentino, HPAP and Caleb Benson provided testimony.

MOTION – N Nelson moved that the South Dakota Board of Nursing continue the license suspension and mandate HPAP for Caleb Benson SD R043328. Seconded by R Craddock.

Bergeleen	Yes	Nelson	Yes
Borchardt	Absent	Neuharth	Yes
Craddock	Yes	PetersonLund	Absent
Hollingsworth	Yes	Possehl	Yes
Larson	Yes	Schmidt	Yes
Letcher	Yes	9 Yes	MOTION Carried

11. Board Member Development - Deferred

12. Upcoming Events

- NCSBN Midyear Meeting, March 13-15, 2017, Salt Lake City, Utah
- NCSBN APRN Roundtable, April 4, 2016, Chicago
- National Forum of State Nursing Workforce Centers June 7-9, 2017 Denver, CO
- NCSBN Discipline Case Management Conference, June 12-15, 2017, Pittsburgh, PA
- NCSBN Executive Officer Seminar, June 19-21, 2016, Boulder, CO

13. Staff and Board Member Activities

- Gloria Damgaard - NCSBN Board of Directors Meeting, November 29-December 2, 2016, Chicago, IL
- Linda Young – National Forum of State Nursing Workforce Centers Meeting, Dec. 5-6, 2016, Scottsdale, AZ
- Gloria Damgaard, Linda Young –SD Academy Family Physicians meeting, Dec. 20, 2016, Sioux Falls
- Linda Young – SDSU RN Student Presentation, Brookings Campus, January 17, 2017, Brookings
- Linda Young – SDSU RN Student Presentation, Rapid City Campus, January 19, 2017, Sioux Falls DDN
- Gloria Damgaard, Linda Young –SDAHO Council on Clinic & Medical Providers meeting, Jan. 20, 2017 SF, SD
- Gloria Damgaard, Linda Young – SD Legislative Committee Hearing; January 25, 2017; Pierre
- Linda Young – NCSBN Standards Development Committee; January 31 – February 1, 2016; Chicago, IL
- Gloria Damgaard, Francie Miller, Linda Young – SDNA Nurses Day at the Legislature, Feb. 6-7; Pierre
- Gloria Damgaard, NCSBN Board of Directors, Feb. 8-10, 2017; Chicago, IL

Meeting adjourned at 1:42 p.m. CST Friday, February 17, 2017.