



# South Dakota Board of Massage Therapy

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## **SOUTH DAKOTA STATE BOARD OF MASSAGE THERAPY**

### **Regular Meeting**

**Conference Room #3, Kneip Building**

**700 Governors Drive, Pierre, SD**

**Monday, December 14, 2015 - 10:30 AM CDT**

### **Proposed Agenda**

- 1) Call to Order
- 2) Open Forum: *15 minutes for the public to address the Board*
- 3) Approval of Agenda
- 4) Approval of Minutes: September 21, 2015
- 5) Financial Report: As of October 31, 2015
- 6) Office Update
  - a. Renewal Update
  - b. New Licensee List
  - c. Updated Board Policies
  - d. 2016 Legislation Update
- 7) Old Business:
  - a. Adoption of the Minutes and Order in the Matter of the Declaratory Ruling Regarding ARSD 20:76:08:01 SL 2013, ch 184
  - b. Adoption of Findings in the Matter of Application of Yuafang Zhi #2015-007
  - c. Licensee Newsletter (December)
  - d. Long Term Finance Workgroup Report
  - e. Records Retention Policy
  - f. Federation of State Massage Therapy Boards Annual Meeting Report
  - g. Executive Services Request for Proposals
- 8) New Business:
  - a. Election of Board Officers
  - b. Meeting Schedule for 2016
    - a. March 14, 2016
    - b. June 13, 2016
  - c. Hearing in the Matter of Yufang Xie #2015-005
  - d. Hearing in the Matter of Shuxia Guan #2015-006
  - e. Hearing in the Matter of Jun Huguenin #2015-007
- 9) EXECUTIVE SESSION:

Pursuant to SDCL 1-25-2 (3) for consideration of proposed contested cases or contractual matters
- 10) Announcements:
  - a. Upcoming meetings
    - a. March 14, 2016
    - b. June 13, 2016
- 11) Adjourn

Please contact the Board at 605-224-1721 or [SDBMT@midwestsolutionssd.com](mailto:SDBMT@midwestsolutionssd.com) by December 11, 2015 at 5:00 pm (CDT) if you wish to join this meeting via teleconference.