

RECORDS DESTRUCTION BOARD MEETING

December 11, 2017 1:30 p.m.
Room 412
Capitol Building
Pierre, South Dakota

AGENDA

Office of the Governor

Consider the current petition to *delete* three existing record series for the Office of the Governor having the record series numbers of OG-12, OG-14, and OG-17.

Secretary of State

Consider the current petition to *delete* 20 existing record series for the Secretary of State having the record series numbers of SOS-2, SOS-8, SOS-12, SOS-14, SOS-16, SOS-17, SOS-20, SOS-28, SOS-30, SOS-31, SOS-38, SOS-40, SOS-49, SOS-59, SOS-61, SOS-68, SOS-77, SOS-81, SOS-83, and SOS-87; and *update* and re-number the Secretary of State's Records Retention and Destruction Schedule with 74 record series having the record series numbers of SOS-100 through SOS-114; SOS-200 through SOS-235; SOS-300 through SOS-313; and SOS-400 through SOS-408.

Department of Education

Consider the current petition to *revise* eight existing record series for the Department of Education having the record series numbers of DOE-185, DOE-192, DOE-184, DOE-188, DOE-190, DOE-191, DOE-186, and DOE-201; and *delete* eight existing record series having the record series numbers of DOE-187, DOE-189, DOE-193, DOE-196, DOE-197, DOE-198, DOE-199, and DOE-200.

Department of Environment and Natural Resources

Consider the current petition to *revise* seven existing record series for the Department of Environment and Natural Resources having the record series numbers of DENR-74, DENR-75, DENR-77, DENR-80, DENR-81, DENR-82, and DENR-102.

Department of Health

Consider the current petition to *revise* four existing record series for the Department of Health having the series numbers of DOH-3, DOH-87, DOH-141, and DOH-149; and *delete* one existing record series having the record series number of DOH-88.

Board of Optometry

Consider the current petition to *revise* 12 existing record series for the Board of Optometry having the series numbers of BEO-1, BEO-6, BEO-7, BEO-8, BEO-9, BEO-12, BEO-13, BEO-15, BEO-16, BEO-17, BEO-18, and BEO-19; and *add* three record series having the record series numbers of BEO-2.1, BEO-4.1; and BEO-5.1.

Department of Labor and Regulation

Consider the current petition to *revise* two existing record series for the Department of Labor and Regulation having the series numbers of DOL-52 and DOL-68.

Department of Military

Consider the current petition to *delete* seven existing record series for the Department of Military having the record series numbers of MVA-4, MVA-7, MVA-14, MVA-16, MVA-17, MVA-18, and MVA-19; and *update* and re-number the Department of Military's Records Retention and Destruction Schedule with 14 record series having the series numbers of MIL-1 through MIL-14.

Department of Transportation

Consider the current petition to *revise* 65 existing record series for the Department of Transportation having the record series numbers of DOT-014, DOT-016, DOT-016.1, DOT-055, DOT-060, DOT-061, DOT-063, DOT-064, DOT-072, DOT-075, DOT-076, DOT-078, DOT-079, DOT-081, DOT-082, DOT-086, DOT-087, DOT-017, DOT-019, DOT-030, DOT-196, DOT-198, DOT-200, DOT-035, DOT-046, DOT-101, DOT-107, DOT-115, DOT-116, DOT-123, DOT-125, DOT-134, DOT-066, DOT-068.1, DOT-136, DOT-183, DOT-071, DOT-141, DOT-142, DOT-147, DOT-151, DOT-152, DOT-154, DOT-155, DOT-168, DOT-172, DOT-174, DOT-175, DOT-178, DOT-184, DOT-186, DOT-190, DOT-201, DOT-202, DOT-203, DOT-204, DOT-207, DOT-209, DOT-209.1, DOT-205, DOT-211, DOT-215, DOT-218, DOT-221, and DOT-206; *delete* 10 existing record series having the record series numbers of DOT-073, DOT-074, DOT-077, DOT-080, DOT-083, DOT-084, DOT-085, DOT-088, DOT-089, and DOT-090; and *add* one record series having the record series number DOT-031.1.

Department of Veterans Affairs

Consider the current petition to *delete* 86 record series for the Department of Veterans Affairs having record series numbers of MVA-22, MVA-23, MVA-27, MVA-28, MVA-31, MVA-35, MVA-41, MVA-42, MVA-45, MVA-48, MVA-49, MVA-50, MVA-51, SVH-4, SVH-5, SVH-7, SVH-8, SVH-13, SVH-14, SVH-17, SVH-18, SVH-20, SVH-21, SVH-22, SVH-23, SVH-24, SVH-25, SVH-26, SVH-28, SVH-30, SVH-31, SVH-35, SVH-36, SVH-37, SVH-39, SVH-41, SVH-42, SVH-43, SVH-44, SVH-46, SVH-47, SVH-48, SVH-49, SVH-51, SVH-52, SVH-53, SVH-55, SVH-56, SVH-57, SVH-58, SVH-59, SVH-61, SVH-62, SVH-63, SVH-66, SVH-67, SVH-68, SVH-69, SVH-70, SVH-73, SVH-74, SVH-75, SVH-76, SVH-77, SVH-78, SVH-79, SVH-80, SVH-81, SVH-82, SVH-83, SVH-84, SVH-85, SVH-86, SVH-87, SVH-88, SVH-89, SVH-90, SVH-91, SVH-92, SVH-93, SVH-94, SVH-95, SVH-96, SVH-98, SVH-99, and SVH-103; and *update* and re-number the Department of Veterans Affairs Records Retention and Destruction Schedule with 63 record series having the record series numbers of VA-1 through VA-6; VA-6.1; VA-7 through VA-30; and SVH-1 through SVH-32.

South Dakota Local Schools

Consider the request to *revise* one existing record series for the South Dakota Local Schools having the record series numbers of SCL-35.

South Dakota Local Government Agencies

Consider the request to *approve* a General Records Retention and Destruction Schedule for Local Government Agencies with 74 record series having the record series numbers of LG-1 through LG-74.