



Board of Podiatry Examiners

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OFFICIAL BOARD MINUTES

October 7, 2016

Black Hills Surgical Hospital
Rapid City, SD

Members Present: Carolyn Stansberry, DPM, President
Mike McGowan, DPM, Secretary/Treasurer
Neil Skea, DPM, Member
John Morris, Lay Member (Via teleconference)

Others Present: Carol Tellinghuisen, Executive Secretary
Brooke Tellinghuisen Geddes, Executive Assistant
Jill Lesselyoung, Executive Assistant

Members Absent: Mark Gebbie, DPM, Member

President Stansberry called the meeting to order at 8:45 AM MT.

Corrections or additions to the agenda: None

Approval of Minutes from April 6, 2016: Stansberry moved and McGowan seconded to approve the minutes from April 6, 2016. Motion carried by unanimous vote.

FY Financial Update: Lesselyoung reported fiscal year to date figures as of August 31, 2016: year to date revenue of \$721.21; expenditures of \$3,398.35 and cash balance of \$28,080.86. Lesselyoung reported fiscal year-end figures as of June 30, 2016: revenue of \$10,179.01; expenditures of \$13,795.85; cash balance of 30,758.00 and year to date figures of June 30, 2015: revenue of \$10,915.12; expenditures of \$14,103.49 and cash balance of \$35,155.08. The Board discussed that expenses are currently exceeding revenues and the Board will need to raise fees. Stansberry moved and McGowan seconded to approve the financials as presented. Motion carried by unanimous vote.

Complaints/Investigations Update:

#119: Pending
#120: Pending
#122: Pending

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Skea advised there are two previous pending complaints and one new complaint. He advised he is waiting on additional information for investigation. Tellinghuisen explained the complaint procedure to the Board.

Continuing Education Requirements: The Board office received a request for approval for the continuing education offered at the Twin Cities Foot and Ankle Conference of the Minnesota Podiatric Medical Association. Following discussion, Skea moved and Stansberry seconded to allow the conference for continuing education. Motion carried by unanimous vote.

Statutes and Rules review for revisions: The Board reviewed all statutes and rules for revisions. The Board office will prepare a draft for the next meeting.

Data Collection-Technology Upgrade Update: The Board office staff discussed the process of upgrading the technology at the Board office to comply with the Data Collection Elements required by the State. Currently, the Board office is still reviewing their options and getting quotes.

Any Other Business: There was no other business.

Schedule next meeting: The Board scheduled the next meeting for February 2, 2016 at 11AM MT/12 PM CT via teleconference.

Skea moved and Stansbury seconded to adjourn at 10:10AM MT. Motion carried by unanimous vote.

Respectfully submitted,

Carol Tellinghuisen
Executive Secretary

Carolyn Stansberry, DPM
President