

**South Dakota Health Professionals Assistance Program  
Program Service Committee  
Tuesday January 31, 2017 2:00 PM (CST)/1:00 PM (MST)**

1. **Pierre - Public DDN site:** CAP A, 500 E. Capitol Ave., Room B12, Pierre, SD 57501
2. **Board Conference Room:** 101 N. Main Ave., Suite 215, Sioux Falls, SD 57104

Approved Minutes

Tuesday, January 31, 2017 2:00 – 4:00 PM (CST)

Program Service Committee Members:

Present: Gloria Damgaard, RN, MS; Margaret Hansen, PA-C, MPAS; Brittany Novotny, JD, MBA

Absent: Kari Shanard-Koenders, R. Ph.

Medical and Osteopathic Examiners Staff:

Present: Tyler Klatt; Misty Rallis

Board of Nursing Staff:

Present: Francie Miller

Counsel:

Present: Assistant AG Steven Blair (Medical and Osteopathic Examiners), Assistant AG William Golden (Medical and Osteopathic Examiners)

Program Personnel:

Amanda McKnelly (Midwest Health Management Services, LLC.), Maria Eining (Midwest Health Management Services, LLC.)

The meeting was called to order at 2:00 PM and a quorum was established.

The proposed agenda was approved by roll call vote (Hansen/Novotny/Unanimous)

A motion to approve the minutes of the previous meeting was approved by roll call vote (Hansen/Novotny/Unanimous).

A motion to request the development of additional rules to address the confidentiality of HPAP information was adopted by roll call vote (Hansen/Novotny/Unanimous).

Executive session pursuant to SDCL 1-25-2 (1), (3), and (4) to consult with legal counsel (Hansen/Novotny/Unanimous) was entered at 2:15 pm and the public meeting resumed at 3:15 pm.

Gloria Damgaard called the meeting adjourned at approximately 3:25 pm.