NOTICE OF CONFERENCE CALL SOUTH DAKOTA AERONAUTICS COMMISSION

You will take notice that the South Dakota Aeronautics Commission will meet by conference call on Tuesday, January 3, 2017 at 1:00 p.m. The public may listen to and participate in the proceeding in the Transportation Commission Room 200 of the South Dakota Department of Transportation, 700 E. Broadway Avenue, Pierre, South Dakota. The InterCall dial-in number is 1-866-410-8397. The conference code is 1289182255.

Darin P. Bergquist, Secretary Department of Transportation

Notice is further given to individuals with disabilities that this commission meeting is being held in a physically accessible place. Any individuals with disabilities who will require a reasonable accommodation in order to participate in the commission meeting should submit a request to the department's ADA Coordinator at 605-773-3540 or 1-800-877-1113 (Telecommunication Relay Services for the Deaf). Please request the accommodations no later than **2 business days prior to the meeting** in order to ensure accommodations are available.

STATE OF SOUTH DAKOTA)
: SS
COUNTY OF HUGHES)

AFFIDAVIT

I, Darin P. Bergquist, Secretary of the Department of Transportation, being first duly sworn, do hereby state that the above Notice of Conference Call of the South Dakota Aeronautics Commission will be posted on December 29, 2016 at 1:00 p.m. in the lobby of the Becker-Hansen Building at 700 East Broadway Avenue, Pierre, South Dakota.

Darin P. Bergquist, Secretary Department of Transportation

Bolly Halinat-Paul

Subscribed and sworn to before me a Notary Public this ______27** day of December, 2016.

Notary Public

My Commission Expires: My Comm
SEAL My GALINA Octob

Bobbi Galinat - Paul My Commission Expires October 5, 2022



700 East Broadway Avenue Pierre, South Dakota 57501-2586

OFFICE: 605/773-3574 FAX: 605/773-2804

SOUTH DAKOTA AERONAUTICS COMMISSION TELECONFERENCE MEETING AGENDA January 3, 2017 1:00 PM Pierre, SD

To participate via phone, please dial 1-866-410-8397 enter code 1289182255 to join the meeting.

1:00 PM Call to Order Skip Vanderhule, Chairman

- Consideration of Conflict of Interest
- Consideration of December 6, 2016, meeting minutes

1:15 PM Darin Bergquist, Secretary

Secretary's report

1:40 PM Jack Dokken, Office of Aeronautics

- Consideration of 2017 Airports Conference agenda items
- Consideration of the Groton Municipal Airport license renewal
- Consideration of Tall Structure application(s)
- Consideration of Spearfish fuel tax request

Adjourn

Next Aeronautics Commission meeting will be February 28, 2017.

Meeting agendas are now posted online at Boards and Commissions site http://boardsandcommissions.sd.gov/

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South Dakota Aeronautics Commission Meeting Minutes Pierre, South Dakota December 6, 2016 @ 1:00 PM

MEMBERS:

Skip VanDerhule, Chairman

Dave Luers, Member

Chris Funk, Member (phone) Arnie Hauge, Member (phone) Dan Noteboom, Member (phone)

STAFF: Joel Jundt, Jack Dokken, Karla Engle, Bonnie Olson, Tom Koch, Jennifer

Boehm, Jon Becker and Tessa Wenner

OTHERS: Steve Hamilton, Leon Schochenmeier, Mike Isaacs and Rod Senn

AGENDA ITEMS:

Call to Order

- Discussion & consideration of conflict of interest
- Approve minutes from October 25, 2016 meeting
- Consideration of information for airport sponsors applying for state aeronautics funds
- Secretary's Report
- Reconsideration of Pierre Regional Airport 036-2016 grant
- Consideration of bid for publication of the airport directory
- Consideration of bid for publication of the aeronautical chart
- Consideration of the North Sioux City airport license renewal
- Consideration of annual report to the Governor
- Consideration of fuel tax requests
- Consideration for statewide pavement maintenance grant
- Informational Item Airport improvement program

Chairman VanDerhule called the regular meeting of the South Dakota Aeronautics Commission (the "Commission") to order at 1:00 PM. A roll call was taken and a quorum was determined.

Skip VanDerhule, Chairman Discussion & consideration of conflict of interest

Chairman VanDerhule opened the floor to Commission members to disclose potential conflict of interest and to present requests for waivers pursuant to South Dakota Codified Law (SDCL) chapter 3-23.

Dave Luers requested clarification as to whether he would need to submit a new request for waiver of conflict or if the written request for waiver of conflict he submitted at the September 27, 2016, Commission Meeting, covered any agenda item relating to Pierre Regional Airport. The Commission determined that since his request covered any agenda item relating to Pierre Regional Airport and nothing has changed since his original disclosure, Luers would not have to submit a new request for waiver of conflict. No action was needed.

Skip VanDerhule, Chairman Approve minutes from October 25, 2016 meeting

Motion by Funk, second by Luers, to approve the October 25, 2016, meeting minutes. A roll call vote was taken (all aye). Motion carried.

Consideration of information for airport sponsors applying for state aeronautics funds

Chairman Vanderhule presented the Commission with a fact sheet summarizing information to airport sponsors applying for state aeronautics funds.

Motion Vanderhule, second by Luers to amend proposed fact sheet. Roll call votes was taken (all aye). Motion carried.

Motion by Luers, second by Noteboom to approve the amended fact sheet. Roll call vote was taken (all aye). Motion carried.

At this time, the Commission chose to hear agenda item:

Jon Becker, Office of Aeronautics Informational Item - Airport improvement program

Becker presented the Commission with informational handouts and a PowerPoint presentation outlining the procedures and processes, regarding airport improvement programs.

The Commission requested SDDOT staff present the Commission with ideas to improve information sharing. SDDOT staff will present these ideas at the next meeting.

No action was taken.

Joel Jundt, SDDOT Secretary Secretary's Report Annual report to the Governor

Leon Schochenmeier, City of Pierre Rod Senn, KLJ, Inc. Reconsideration of Pierre Regional Airport 036-2016 grant

Schochenmeier and Senn presented several documents supporting the Commission's reconsideration to approve the state's match for the Pierre Regional Airport ARFF project. They are requesting:

Pierre 3-46-0044-036-2016

Design and construct aircraft rescue and fire-fighting building expansion.

Federal Share \$ 2,180,000.00 State Share \$121,111.11 Local Share \$121,111.11 Total \$ 2,422,222.22

The Department recommends approval of state assistance in the amount of \$121,111.11.

Motion by Vanderhule, second by Hauge, to approve the recommended state funding for the **Pierre 3-46-0044-036-2016**. Roll call vote was taken (all aye). 1 abstain (Luers). Motion carried.

Tom Koch, Office of Aeronautics Consideration of bid for publication of the airport directory

The 2017-2018 Airport Directory bid came in at \$10,200.00. This is \$300.00 less than the previous publication.

The Department recommends approval for publication.

Motion by Funk, second by Noteboom, to approve the 2017-2018 airport directory bid of \$10,200.00 and publication.

Motion to by Funk, second by Noteboom to amend the motion to approve the publication of the airport directory to approve the 2017-2019 airport directory bid of \$10,200.00 and publication. This will extend the directory's publication from every two years to every three years. Roll call vote was taken (all aye). Motion carried.

Consideration of bid for publication of the aeronautical chart

The 2017-2018 aeronautical chart bid came in at \$17,793.00. This is an increase of \$9,408.00 over the previous publication.

^{*}Luers recused himself from this item.

The Commission discussed the validity of the use of this chart for today's pilots. It was concluded that the chart is no longer a useful aeronautical tool.

Motion by Hauge, second by Luers to discontinue the publication of the 2017-2018 Aeronautical Chart. Roll call vote was taken (all aye). Motion carried.

Consideration of the North Sioux City airport license renewal

Mr. Stephen Jones is asking the Commission for conditional approval to license his airport in 2017, as a South Dakota public approved airport. Recently, he has begun to rebuild 7K7 (Graham Field). This airport was last licensed in 2012.

The conditions for approval are as follows;

- Runway length shown on the FAA Airport Master Record Form 5010-1 for runway 15/33 is5300 feet. The justifiable length of runway that the office of aeronautics would support is 2237 feet. This justification is based on South Dakota's minimum approach slope.
 - requirement of 20/1 and a transitional slope of 7/1 from the primary surface.
- The runway width shown on the 5010-1 is 36.0' CONC-TURF-G. The actual concrete.
 - width is 36' with a total useable width of 75.0'.
- Perform pavement maintenance on the entire runway surface consisting of routing and sealing all cracks.
- Repair of any uneven surfaces on apron and taxiway to prevent damage to aircraft.
- Place centerline pavement marking and enlarge runway designation markings.
- For daylight use only.

The Department recommends approval of the North Sioux City airport license provided the above conditions are met in a timely manner.

Motion by Hauge, second by Luers to approve the North Sioux City airport license provided SDDOT staff verify the above requirements have been met. Roll call vote was taken (all aye). Motion carried.

Jennifer Boehm, Office of Aeronautics Consideration of fuel tax requests

Three general aviation airports request the use of their fuel tax funds to pay for airport expenses. At this time, all airports have sufficient funds to cover their requests.

- Miller Municipal Airport
 - Purchase reflective markers
 - o Request \$750.69 of their fuel tax funds to cover the cost

- Onida Municipal Airport
 - o Reimburse a portion of the local share of costs for the 2016 AIP project
 - o Request \$10,075.50 of their fuel tax funds to cover the cost
- Parkston Municipal Airport
 - o Reimburse a portion of the costs to repair the fuel system
 - o Request \$2,352.25 of their fuel tax funds to cover the cost

The Department recommends approval of these fuel tax requests.

Motion by Hauge, second by Luers to approve the fuel tax requests. Roll call vote was taken (all aye). Motion carried.

Jon Becker, Office of Aeronautics

The Department is requesting funding from the State Aeronautics Fund for the AIP project below.

SDDOT various airports pavement maintenance 3-46-4600-022-2016

Design and construct pavement maintenance and pavement markings for various South Dakota airports.

Federal Share \$ 657,000.00 State Share \$ 36,500.00 Local Share \$ 36,500.00 Total \$ 730,000.00

The Department recommends approval of state assistance in the amount of \$36,500.00.

Motion by Noteboom, second by Luers to approve state assistance in the amount of \$36,500.00 for **SDDOT various airports pavement maintenance 3-46-4600-022-2016.** Roll call vote was taken (all aye). Motion carried.

At this time, Chairman Vanderhule requested nominations for the new 2017-2018 Commission Chairman and Vice Chairman.

Nominated by Funk, second by Luers to appoint Odenbach as the 2017-2018 Commission Chairman. Nomination carried.

Nomination by Funk, second by Luers to appoint Hauge as the 2017-2018 Commission Vice Chairman. Nomination carried.

Adjourn

Motion by Luers, second by Hauge, to adjourn. Motion carried. Meeting adjourned at 4:00 PM.

Next meeting to be held January 24, 2017.



700 East Broadway Avenue Pierre, South Dakota 57501-2586

OFFICE: 605/773-3574 FAX: 605/773-2804

TO: South Dakota Aeronautics Commission

FROM: Jennifer Boehm, Office of Aeronautics

DATE: December 29, 2016

SUBJECT: 2017 Airports Conference

Conference will be located at the Highland Conference Center in Mitchell

March 28th Sponsor Meetings 8:00 AM – 5:00 PM

March 29th Aeronautics Commission meeting 8:00 AM – 9:30 AM

Airports Conference begins at 10:00 AM

March 30th Airports Conference ends at 12:00 PM

Proposed agenda topics:

- NOTAM Manager System Presentation of the new FAA program
- Unmanned Aircraft Systems (UAS) uses and/or issues discussed by federal, state and local agencies, private companies
- Powder River Updates how things are going now that the MOA has been activated
- Small Community Air Service Working Group open discussion on the group's function and what it means to South Dakota
- Aeronautics Commission What factors are considered when deciding state funding
- AIP projects discussion as to why costs are increasing by consultants, contractors and the FAA.
- What can to be done to get the FAA to accept State specs
- Federal Aviation Administration Updates National, Regional and District level



700 East Broadway Avenue Pierre, South Dakota 57501-2586

OFFICE: 605/773-3574 FAX: 605/773-2804

TO: South Dakota Aeronautics Commission

FROM: Tom Koch, Office of Aeronautics

DATE: January 3, 2017

SUBJECT: Aeronautics Commission Meeting, January 3, 2017

2017 Groton Airport License Approval

The city of Groton is asking the commission to license their airport as a public approved airport. The city has recently done several improvements to get their airport up to state standards and specifications. The airport is now within compliance.

The Department recommends Commission approval to make the Groton Municipal Airport a public approved airport with the restriction of daylight use only.

APPLICATION FOR LICENSING OF AIRPORT / HELIPORT STATE OF SOUTH DAKOTA

City of Groton	hereby makes application for an operating license for the
Groton Municipal	Airport/Heliport, as required by the South Dakota Codified Law
50-5-1. Said license to be for the ρι	rpose of operating the said Airport/Heliport as: (check one)
A public facility open to the publ	ic in the State of South Dakota.
A restricted use Airport/Helipor	for private use only, not open to the public, in the State of South
Dakota.	
The subject Airport/Heliport is locate	ed in Section 19, Township 124N, Range 60W
	Dakota. Latitude 45-32-04.20 N , Longitude 98-05-42.90 W .
County, South L	vakota. Latitude, Longitude
THEREFORE: Be It hereby request	ed that representatives of the South Dakota Aeronautics
Commission inspect the subject Air	port/Heliport and issue an operating license authorizing the
City of Groton	to operate the Groton Municipal Airport/Heliport in
the State of South Dakota.	
Respectfully submitted on	12/22/2016
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700 East Broadway Avenue Pierre, South Dakota 57501-2586

OFFICE: 605/773-3574 FAX: 605/773-2804

TO: South Dakota Aeronautics Commission

FROM: Tom Koch, Office of Aeronautics

DATE: January 3, 2017

SUBJECT: Aeronautical Hazard Application

Permit #'s 2016-14223 Onida, SD

FAA Aeronautical Study 2016-AGL-14223-OE

East River Electric Power Coop. Inc is constructing a 75ft steel lattice antenna tower approximately 0.8 miles south east of the Onida airport. This tower will replace an existing tower approximately 550ft NE of the new site. The FAA has determined:

- ◆ This proposal does not exceed FAA obstruction standards and would not be a hazard to air navigation.
- ◆ Aeronautical Study 2016-AGL-14223-OE as per FAA requirements is not required to be marked/lighted.

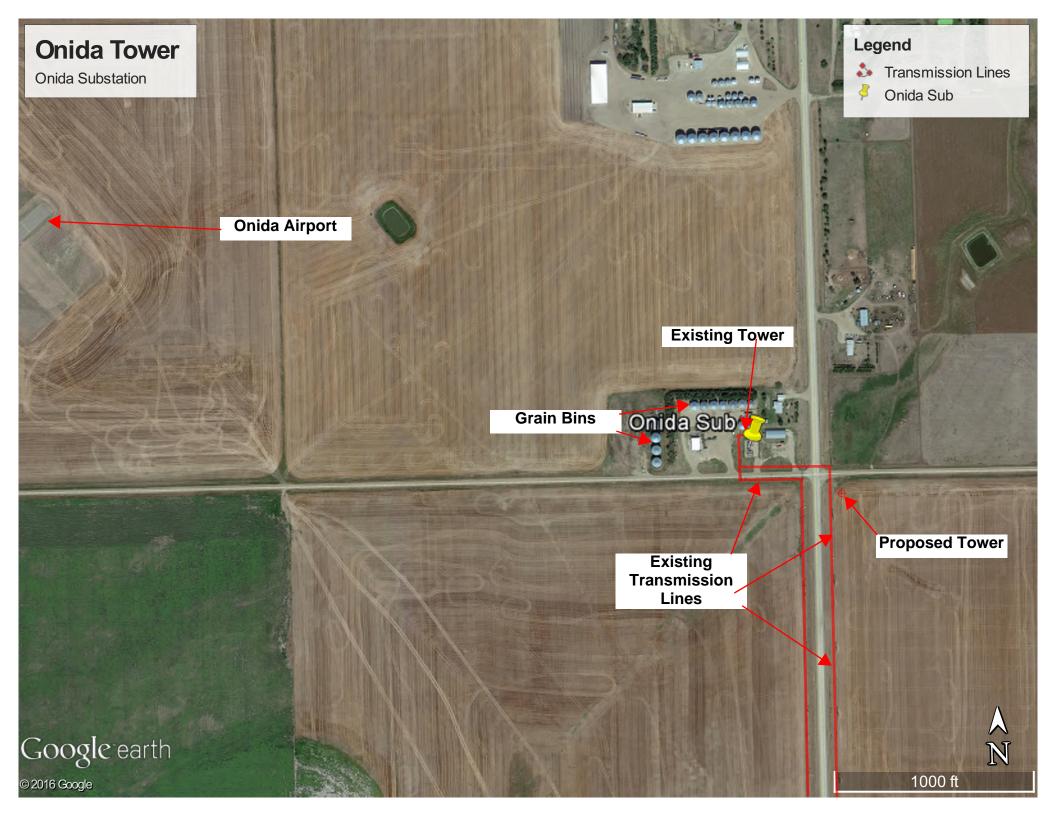
The department is recommending Commission approval.

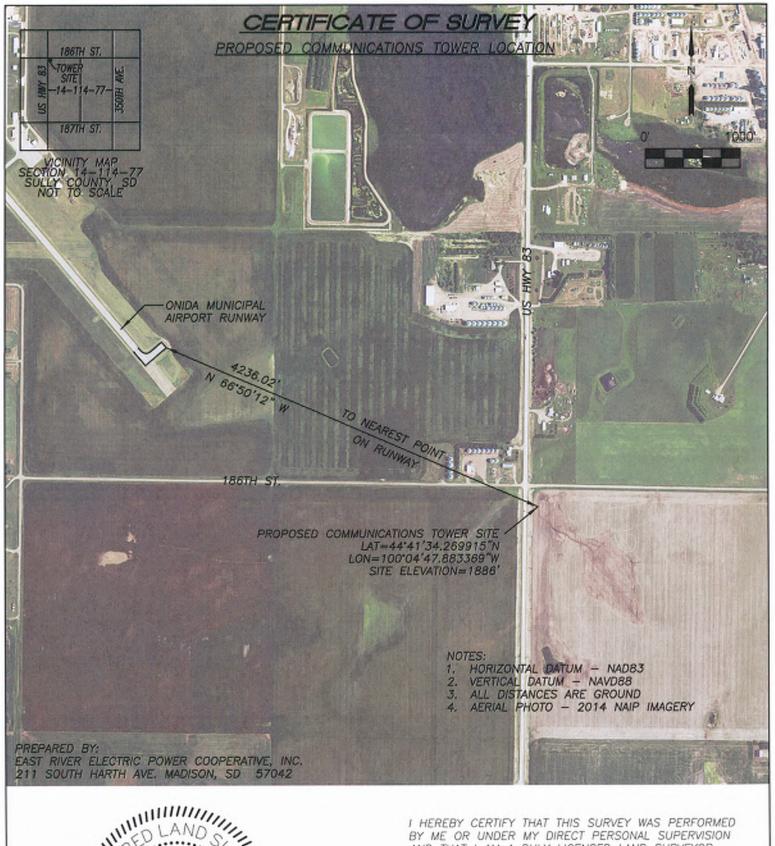
SD EForm - 0941 V2

Land Agent

APPLICATION FOR LOCATION OF AERONAUTICAL HAZARD State Permit #:

South Dakota Aeronautics Commission			
Becker-Hansen Building, 700 E Broadway Avenue Pierre, South Dakota 57501-9989			
	2016-AGL-	Ain Dailea	d Transit (605)773-3574
FAA Airspac	e #:		
Dranananti		A. API	PLICANT
Proponent:			Proponent's Representative:
Company:		c Power Coop. Inc.	Company:
Address:	211 S. Harth Ave		Address:
	Madison	SD 57042	
Phone:	(605) 256-4356		Phone:
Fax:	(605) 256-8058	_	Fax:
Attention:	Ronald Golden		Attention:
		B.TYPE OI	F STRUCTURE
Type:	New Constr	uction	Work Schedule Dates:
	Alteration		Begin Date: 01/25/2016
	Existing		End Date: 02/25/2016
Nature and	Complete Description	of Structure	
<u>(Type</u>	of material, obstruction	on lighting and painting and any	r special marking):
			substation. The proposed tower will be a 75' steel lattice
			narkings. This tower will replace an existing tower
approxii	mately 550' NE of	ine new site.	
		C. LOCATION	INFORMATION
Latitude:		Longitude:	Nearest City: Onida
44d 41m	34.27s	100d 04m 47.88s	Dist & Direction to City: NE 6,700 ft to Main Str & Onida Rd
	olic Use Airport:	0 : 1 4:	Location Description:
Airport/City		Onida Airport - Onida, SD 4236' N 65d 50' 12" W	NW1/4 NW1/4 Section 14, Township 114 North, Range 77 West of 5th P.M. in Sully Co, SD
	. Birodiono to 7 inporti.	To End of Runway	
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I HEREBY CERTIFY THAT THIS SURVEY WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF SOUTH DAKOTA.

Paul S. Letsche,

RLS 12468



700 East Broadway Avenue Pierre, South Dakota 57501-2586

OFFICE: (605)773-3574 FAX: (605)773-2804

TO: South Dakota Aeronautics Commission

FROM: Jon Becker, Office of Aeronautics

DATE: December 23, 2016

SUBJECT: Spearfish Fuel tax funding request

The Spearfish airport is requesting the use of \$10,882 of their fuel tax funds for the update of equipment for the AWOS-3. Their current balance is \$20,471. The request letter and cost information is attached.

The Department recommends approval of fuel tax funds in the amount of \$10,882.



December 19, 2016

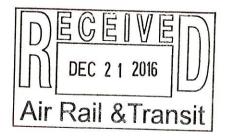
SD Aeronautics Commissioners:

In July of 2016 the AWOS system at Black Hills Airport failed and became erratic and intermittent. Due to the fact that we were right in the middle of the transfer of the airport from Lawrence county to the City of Spearfish, funding for this replacement was challenging to say the least. I visited with several of the Aeronautics Commissioners at that time and it seemed appropriate to request reimbursement for this upgrade using our fuel tax fund. Lawrence County has paid the included invoices totaling \$10,882 for these repairs and is hereby requesting reimbursement of those funds from the Black Hills airport "Fuel Tax" fund. Should you have any questions, feel free to call me anytime.

Sincerely,

Ray A. Jilek, Airport Manager

Black Hills Airport / Clyde Ice Field





CLAIM AGAINST LAWRENCE COUNTY

1/58		16-4175 CLAIM
CHECK I	PAYABLE TO: RSINET LLC ADDRESS: THOMAS W NICHOLS PO BOX 1260 MILLINGTON 38083	
DATE: 10/19	-10100-X-42520-331 DEPT: AIRPORT I 5/2016 TOTAL TO BE PAID: or payment by the Lawrence County Commissi	\$1,000.00
DATE	CHAIRMAN	
R1600		
DATE	DESCRIPTION	AMOUNT
10/15/2016	AIR INSP AWOS INSPECTION	\$1,000.00
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	TOTAL	\$1,000.00
claim has	ON: I declare and affirm under penalties been examined by me, and to the best of my in all things true and correct.	of perjury that this y knowledge and
Verificati	on must be signed here: Date 10/15/2016	
SIGN HERE	> SIGNATURE:	, · · · · · · · · · · · · · · · · · · ·
AUDITED BY	COUNTY AUDITOR OR DEPUTY	The control was p
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Invoice

ASINET LLC.

Remote Systems Integration PO Box 1260 Millington, TN 38083 EIN 20-8304753

DATE	INVOICE #	
10/15/2016	2210	

P.O. NUMBER

BILL TO	SHIP TO
Black Hills Airport KSPF	
Box F	
Deadwood, SD 57732	

	11/14/2016			
ITEM	DESCRIPTION	QTY	RATE	AMOUNT
AWOS SPF	AWOS inspection	1.0	1000.0	1,000.00
		Total		1,000.00

DUE DATE

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CLAIM AGAINST LAWRENCE COUNTY

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WARRAN.	L	CLAIM
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DATE: 10/19	-10100-X-42800-331 DEPT: AIRPORT U 5/2016 TOTAL TO BE PAID: or payment by the Lawrence County Commissi	\$180.00
DATE	CHAIRMAN	
R1600		
DATE	DESCRIPTION	AMOUNT
10/15/2016	AIR UTIL DATA SERVICE JUL-SEPT	\$180.00
	TOTAL	\$180.00
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Verification	on must be signed here: Date 10/15/2016	
SIGN HERE	> SIGNATURE:	
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		UUI Z 5 2016
(please at	tach invoices on back)	· · · · · · · · · · · · · · · · · · ·

Invoice

RSINet PO Box 1260 Millington, TN 38083 www.remotesys.com

DATE	Invoice No.	
10/15/2016	3209	

CUSTOMER

Black Hills Airport KSPF

Box F

Deadwood, SD 57732

DUE DATE	P.O. NUMBER
11/14/2016	

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
RSINet Q3	RSINet data service Jul-Sep 2016	1.0	180.0	180.00
	,	Total		180.00

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CLAIM AGAINST LAWRENCE COUNTY

11506	7		16-3180
WARRAN			CLAIM
CHECK :	PAYABLE TO: ADDRESS:	ALL WEATHER INC	
		1165 NATIONAL DR SACRAMENTO 95834	
DATE: 08/1	5/2016	DEPT: AIRPORT TOTAL TO BE PAID: by the Lawrence County Commis	
DATE	<u> </u>	CHAIRMAN	
A0925			
DATE	DESCRIPTION	DN	AMOUNT
07/29/2016	AIR CAP AWO	OS COMPUTER/RADIO SYSTEM	\$9,702.00
	TO TAIT		40.500.00
	TOTAL		\$9,702.00
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INVOICE 62885

SALES ORDER NO.	DATE INVOICED
661174	07/29/16
PACKING SLIP NO.	DATE SHIPPED
661174*1	07/29/16
CUSTOMER PURCHASE ORDER NO. PER_R_J	ILEK
SALES REPRESENTATIVE Barbara Baca	CODE 12

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Net 30

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TAX

All Weather, Inc. 1165 National Drive Sacramento, CA 95834

Phone: **916-928-1000** Fax: **916-928-1165**

www.allweatherinc.com

SHIPPED VIA

PAYMENT TERMS

SOLD E	IO*BLACO3 BLACK HILLS AIRPORT ATTN: RAY JILEK	10*BLACO3 BLACK HILLS AIRPORT ATTN: RAY JILEK
TO E	BOX F DEADWOOD SD 57732 Jnited States	TO 300 AVIATION PLACE SPEARFISH SD 57783 United States

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002	M488614-00 KIT UPGRADE 3000 CDP FOR UHF RADIO	1	1		300.00000	300.00
003	M488290-00 KIT, DCP BL1500 COMPUTER BOARD	1	1		522.00000	522.00
004	AWOSMANUALS AWOS MANUALS PAPER OR CD AGREEMENT PRICE	1	1		25.00000	25.00
005	INTEGRATION SALES ORDER INTEGRATION	1	1		0.00000	0.00
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INVOICE 62885

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SHIPPED VIA Truck	PPD COL

TAX TAX CODE

Net 30

All Weather, Inc. 1165 National Drive Sacramento, CA 95834

Phone: 916-928-1000 Fax: **916-928-1165**

www.allweatherinc.com

SOLD 10*BLAC03 BLACK HILLS AIRPORT ATTN: RAY JILEK BOX F DEADWOOD SD 57732 United States	SHIP	10*BLAC03 BLACK HILLS AIRPORT ATTN: RAY JILEK 300 AVIATION PLACE SPEARFISH SD 57783 United States	45

PAYMENT TERMS

1165 National Drive Sacramento, CA 95834 Please include Invoice Number on Payment	Sacramento, CA 95833 Telephone: 1-800-564-7144	Payee: All Weather, Inc. Acct: 081109769	TAX DEPOSIT	0.00
All Weather, Inc.	vire transfers / EFTs River City Bank 2485 Natomas Park Drive	Bank No: 121133416	SUBTOTAL	9,702.00
TÉM PRODÚ	CT/DESCRIPTION	OTY A QTY ORDERED SHIPPED	OTY WINIT PRICE	TOTAL PRICE