

MINUTES
HOMEOWNERSHIP EDUCATION RESOURCE ORGANIZATION (HERO)
BOARD OF DIRECTORS' MEETING
SDHDA CONFERENCE ROOM
AUGUST 23, 2016

Board Members Present: Lloyd Schipper, Chairman
David Pummel, Vice Chairman
Brent Dykstra, Treasurer
Bill Hansen, Commissioner
Rick Hohn, Commissioner
Steve Kolbeck, Commissioner
Mark Puetz, Commissioner

Board Members Absent: None.

Staff Present: Mark Lauseng, Executive Director
Todd Hight, Director of Finance and Administration
Brent Adney, Director of Homeownership Programs
Vona Johnson, Director of Rental Housing Management
Lorraine Polak, Director of Rental Housing Development
Mike Harsma, Director of Single Family Development
Amanda Weisgram, Director of Research and Marketing
Mary Stewart, HERO State Coordinator
Sheila Ricketts, Marketing/Executive Assistant
Jenni Bauer, Continuum of Care Administrator
Scott Rounds, Housing Development Officer
Travis Dammann, Business Analyst

Guests Present: Dixie Hieb, Davenport, Evans, Hurwitz & Smith, Counsel to SDHDA

I. CALL TO ORDER

The meeting was called to order at 12:23 P.M. and roll was called.

II. APPROVAL OF AGENDA

It was moved by Commissioner Hohn and seconded by Commissioner Puetz that the Agenda be adopted as presented, but reserving the right to make changes during the meeting.

Via voice vote, the following votes were recorded:

Voting AYE: Chairman Schipper; Commissioners Dykstra, Hansen, Hohn, Kolbeck, Puetz and Pummel.

III. APPROVAL OF MINUTES

It was moved by Commissioner Dykstra and seconded by Commissioner Pummel that the Minutes of the Board of Directors' Meeting dated August 11, 2015, be adopted as presented.

Via voice vote, the following votes were recorded:

Voting AYE: Chairman Schipper; Commissioners Dykstra, Hansen, Hohn, Kolbeck, Puetz and Pummel.

IV. HERO STATE COORDINATOR'S REPORT

Mary Stewart, Director of Homeownership Programs, gave a report on the HERO Program.

V. NEW BUSINESS

Commissioner Hansen requested a waiver for a potential contract between HERO and Inter-Lakes Community Action Partnership, Inc. and Sioux Empire Housing Partnership. Commissioner Hansen is an unpaid board member and will not receive any direct funding for the contracts. Commissioner Puetz motioned to approve the waiver based on the evidence presented and the fact that there are no direct benefits between HERO and Commissioner Hansen. Commissioner Kolbeck seconded the motion.

A. Resolution No. 16-08-01: Fiscal Year 2017 Homeownership Education Resource Organization (HERO) Partner Approvals

After review and discussion, it was moved by Commissioner Dykstra and seconded by Commissioner Hohn that the above Resolution be adopted as follows:

WHEREAS, Homeownership Education Resource Organization (HERO) funding applications have been reviewed in accordance with the HERO funding requirements; and

WHEREAS, it is the HERO Board's desire to continue to expand the delivery of quality homebuyer education throughout South Dakota;

NOW, THEREFORE, BE IT RESOLVED that the following applicants be approved as HERO Partners for fiscal year 2017.

Consumer Credit Counseling Service of the Black Hills (CCCS-BH)
Consumer Credit Counseling Service – Lutheran Social Services (CCCS-LSS)
Homes Are Possible, Inc. (HAPI)

Inter-Lakes Community Action Partnership, Inc. (ICAP)
James Valley Housing, Inc. (James Valley)
NeighborWorks® Dakota Home Resources (NeighborWorks® DHR)
Northeast South Dakota Community Action Program (NESDCAP)
Sioux Empire Housing Partnership (SEHP)
Native Organizations

Via voice vote, the following votes were recorded:

Voting AYE: Chairman Schipper; Commissioners Dykstra, Hohn, Kolbeck, Puetz and Pummel.

Abstaining: Commissioner Hansen.

B. Resolution No. 16-08-02: Resolution Adopting the Fiscal Year 2017 Budget

After review and discussion, it was moved by Commissioner Puetz and seconded by Commissioner Dykstra that the above Resolution be adopted as follows:

WHEREAS, the Board of Directors of the Homeownership Education Resource Organization (HERO) has reviewed the proposed budget as presented and attached for fiscal year 2017;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of HERO hereby approves the proposed budget for fiscal year 2017.

Via voice vote, the following votes were recorded:

Voting AYE: Chairman Schipper; Commissioners Dykstra, Hansen, Hohn, Kolbeck, Puetz and Pummel.

C. Resolution No. 16-08-03: Election of Officers for Fiscal Year 2017

After review and discussion, it was moved by Commissioner Schipper and seconded by Commissioner Hohn that the above Resolution be adopted as follows:

BE IT HEREBY RESOLVED by the Homeownership Education Resource Organization (HERO) Board of Directors that officers for fiscal year 2017 be elected as follows:

Chairman – David Pummel
Vice-Chairman – Brent Dykstra
Secretary – Mark Lauseng (SDCL 11-11-12)
Treasurer – Bill Hansen
Assistant Treasurer – Todd Hight

Via voice vote, the following votes were recorded:
Voting AYE: Chairman Schipper; Commissioners Dykstra, Hansen, Hohn,
Kolbeck, Puetz and Pummel.

VI. DATE OF NEXT MEETING AND ADJOURNMENT

The next Board of Commissioners' Meeting has not been yet scheduled. It was moved by Commissioner Puetz and seconded by Commissioner Dykstra that the Meeting adjourn. The Meeting adjourned at 12:39 P.M.

Respectfully submitted,

Mark Lauseng
Secretary

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