

TRANSPORTATION COMMISSION CONFERENCE CALL MEETING MINUTES
JULY 14, 2016 – 9:30 A.M.
BECKER-HANSEN BUILDING – 700 EAST BROADWAY
PIERRE, SD

PRESENT VIA PHONE:

Timothy Dougherty, Chairman
Larry Thompson, Vice Chairman
Rodney Fouberg, Member
Don Roby, Member
Ronald Rosenboom, Member
Kyle White, Member
Kathy Zander, Member

DOT STAFF PRESENT: Mike Behm, Darin Bergquist, Joel Jundt, Greg Fuller, Karla Engle, Bonnie Olson, Sam Weisgram, Terri Boyle, Kelly VanDeWiele, Sam Weisgram, and Kellie Beck

OTHERS PRESENT VIA Phone:

Bob Mercer – Press, Marc Clausen – FHWA

Chairman Dougherty called the meeting to order at 9:30 a.m. Roll call was taken and a quorum was determined.

Chairman Dougherty read the written procedure for conflict of interest disclosure, which is included as **Attachment 1**. Chairman Dougherty asked if there were any conflicts of interest to consider. None were brought forth.

Sam Weisgram presented the bid letting results from the July 13, 2016 letting as follows:

July 13, 2016 letting

Install Rumble Stripes/Strips and Pavement Markings

05NM PH 0012(209)263	Brown, Edmunds Counties
Surface Preparation Technologies	\$213,223.80
US12 from Ipswich to start of the divided highway west of Aberdeen	

A MOTION WAS MADE by Fouberg to approve bid # 1 and seconded by Rosenboom. Roll call vote resulted in all ayes and motion carried.

Mike Behm, Director of Planning and Engineering, presented the following State Transportation Improvement Plan (STIP) revisions:

FOR COMMISSION APPROVAL

16-067 This Revision will advance a 2017 Signing & Delineation project for Union County (Page 179, Item 929 in the 2016 STIP) to 2016 and will also add work in Lincoln and Clay Counties.

FY 2016 Plus \$2,228,000
FY 2017 Minus \$1,089,000

A MOTION WAS MADE by Roby to approve above listed revision and seconded by Zander. Roll call vote results in all ayes and motion carried.

With no other business to come before the Commission, the meeting was adjourned at 9:43 a.m.

Submitted by:

Kellie Beck
Recording Secretary

Approved by:

Darin P. Bergquist
Secretary, Department of Transportation

Attachment 1

Procedure for Conflict of Interest Disclosure

At the beginning of each Transportation Commission meeting, the chair will deliver the following instructions:

1. Now is the time for the commission to consider any written or verbal disclosures of conflicts of interest by current and former commission members.
2. If any member of the commission has completed a written disclosure of a conflict of interest, the commission will consider the disclosure at this time.
3. If any commission member wishes to verbally disclose an interest in a contract (as defined in SDCL 3-23-1), a "direct benefit" from a contract (as defined in SDCL 3-23-1 and 3-23-2), or any other conflict with any matter on today's meeting agenda, please identify the contract or other matter in which you have the conflict of interest and generally describe the nature of the conflict.
4. Also, if during the meeting you become aware that you have a conflict of interest with any proposed contract or other matter, please notify the chair of the conflict and generally describe the nature of the conflict.
5. If you disclose a conflict of interest, the commission must vote on whether "the matter underlying the conflict is fair, reasonable, and not contrary to the public interest." You may not participate in the commission's discussion and vote on the conflict.
6. If the commission decides the underlying conflict is fair, reasonable and not contrary to the public interest, you may not participate in any commission discussion or commission action on that matter.
7. If the commission does not find the underlying conflict to be fair, reasonable and consistent with the public interest, the parties (which may include the Department) may not lawfully enter into the proposed contract or other matter which gives rise to the conflict of interest.
8. The secretary must record in the minutes of the meeting:
 - (a) the name of any commission member who has disclosed a conflict of interest,
 - (b) a description of the proposed contract or other matter in which the member has the conflict,
 - (c) the member's description of the nature of the conflict, and
 - (d) the commission's vote on the question of whether the matter underlying the conflict, is fair, reasonable, and not contrary to the public interest
9. After the meeting minutes have been approved by the commission, the secretary must file a copy of the minutes with the auditor-general.